

Wauponsee Township Board Meeting Minutes September 8, 2010

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois was held on the above date at the Wauponsee Township Hall for the purpose of conducting normal business.

The meeting attendance was as indicated below:

Trustees:	Jeff Carr	Physically Present
	Tom Baker	Absent
	Neil Romines	Physically Present
	Tom Sparrow	Physically Present
Supervisor:	Steven Fannin	Physically Present
Road Commissioner:	Mark Doerfler	Physically Present

Residents Present:
None

Public Discussion

None

Approval of Minutes

Meeting minutes for the August 10th meeting was presented. Amendments were identified by Commissioner Doerfler to correct the location of the berm as on Dwight Road and not Gully Road. The correct spelling for P.T. Ferro was made and a statement of clarification identifying the bridge work as being done by the county/state, not Wauponsee Township. The pen and ink changes were made to the minutes. A motion to approve the minutes as amended was made by Trustee Sparrow and seconded by Trustee Romines. The motion carried on a voice vote.

Approval of Claims

A motion was made by Trustee Romines and seconded by Trustee Sparrow to approve the Wauponsee Township Fund claims as presented. Supervisor Fannin noted the exact balance would be slightly different due to the absence of a Trustee and the need to void the check from the presented report.

Trustees:	Jeff Carr	Yes
	Tom Baker	Absent
	Neil Romines	Yes
	Tom Sparrow	Yes
Supervisor:	Steven Fannin	Yes

The motion carried on a roll call vote. The claim details are listed on attachment #1 to these minutes.

A motion was made by Trustee Carr and seconded by Trustee Romines to approve the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Tom Baker	Absent
	Neil Romines	Yes
	Tom Sparrow	Yes
Supervisor:	Steven Fannin	Yes

The motion carried on a roll call vote. The claim details are listed on the attachment # 2 to these minutes. Also attached is an updated copy of the August Road District payments approved at the previous meeting.

Supervisor's Report

Supervisor Steve Fannin reported the following:

- The Township fund balances were reported as shown on the attached e-mail report. (Attachment # 3)

- He attended second GA seminar. Several topics were raised that could affect the Township: (1) Township can give up to \$235/mo when the applicant meets the criteria. (2) Anyone who qualifies for GA is entitled to medical insurance as long as they are qualified. The cost to the Township could be very high. (3) It is suggested that the GA representative (Supervisor) become a medical representative for the qualified applicant for the long term. Further study will be conducted on this topic.
- The new Weed Ordinance apparently was instrumental in convincing the holder of a foreclosed home to cut the weeds.

Road Commissioner's Report

Commissioner Doerfler reported the following:

- Baker Road work is complete except for stone and landscape work.
- Gully road is complete. Pictures will be on the web page.
- Higgins road work is done, however, it is very rough. Commissioner Doerfler is working with the contractor for a resolution. Striping to do yet.
- Grandin Road paved and looks good.
- Dwight Road work is complete for this year. The berm has been delayed for budget reasons.
- Mowing is in progress.
- GIS update. The software necessary to locate signs, culverts etc. is installed on the Road District computer. All information will be available on the Sidwell drawings. The data is collected and stored in the county records.
- General clean-up is in progress in preparation for winter.

Clerk's Report

No report.

Old Business

None

New Business

Treasurer's Report

Supervisor Fannin presented the completed report. This must be filed with the county clerk.

Trustee Sparrow made a motion to approve the report which was seconded by Trustee Romines.

Trustees:	Jeff Carr	Yes
	Tom Baker	Absent
	Neil Romines	Yes
	Tom Sparrow	Yes
Supervisor:	Steven Fannin	Yes

The motion carried on a roll call vote. The report is included in attachment # 4 to these minutes.

Annual Audit

Judy Hauck, Ed Wiesbrook, Charlie Sargent will assist in audit of Township finances. The focus of the audit will be on improvement of the process; smoother and transparent. The auditors will be paid \$25/hour for their work.

Adjournment

Being no further business, Trustee Carr made a motion to adjourn the meeting. Trustee Sparrow seconded the motion, which carried on a voice vote. The meeting was adjourned at 7:45 p.m.

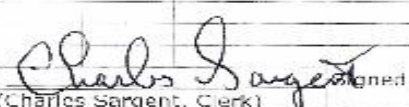
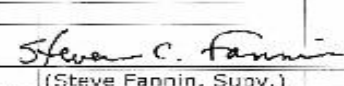
Meeting minutes approved on October 12, 2010 by:

- Trustee
- Trustee
- Trustee
- Trustee
- Supervisor

Minutes submitted by:

----- Township Clerk

Attachment #1

Waupoosee Township Town Fund					
September 2010 Bills					
Employee	Monthly Salary	FICA	Medicare	State	Total/Month
Tom Baker	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.00	\$ 89.35
Carr, Jeff	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.00	\$ 89.35
Neil Romines	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.00	\$ 89.35
Sparrow, Tom	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.00	\$ 89.35
Sargent, Charles	\$ 416.67	\$ 25.83	\$ 6.04	\$ 12.50	\$ 372.29
Fannin, Steve	\$ 916.67	\$ 56.83	\$ 13.29	\$ 27.50	\$ 819.04
Doerfler, Mark	\$ 2,943.75	\$ 145.31	\$ 33.98	\$ 70.31	\$ 2,094.14
	\$ 3,977.09			Total	\$ 3,642.88
Payable To	For				Town Fund
ComFd	Electric service 9359639007			\$	51.16
NICOR	July Service 19-66-71-2000 0			\$	58.67
EFTPS	Federal 9/1's on-line (Mar.)			\$	981.81
IL TAXNET	State tax (on-line)			\$	192.51
				Total	\$ 1,284.15
Payable To	For				General Assistance Fund
Doubletree	GATT Logging			\$	110.88
Steve Fannin	GATT Mileage reimbursement (160 x .50)			\$	80.00
				Total	\$ 190.88
				Total All	\$ 5,117.91
Attest		signed			
	(Charles Sargent, Clerk)		(Steve Fannin, Supv.)		

Attachment # 2

TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
 TO
 COUNTY ENGINEER
 County of GRUNDY
 WAUPONSEE Township

To: CRAIG CASSEM, County Engineer
 310 East DuPont Rd
 Morris, Illinois 60450

Month of SEPTEMBER 2010

Date	Order No.	Payable to	For What	General Road & Bridge Fund
9.5.10	5255	Gary Schultz	Labor - Gross \$2440, IST\$73.20, SST\$151.28, Mec\$35.38	\$ 2,180.14
9.5.10	5258	Josh Schmitz	Repair of Misc Equipment	\$ 500.00
9.5.10	5257	Crown Concepts	Weld Skid plate to mower	\$ 49.00
9.5.10	5258	Turf Team	Seeding and matting Dwight Rd	\$ 2,875.00
9.5.10	5259	Com Ed	Electrical Service	\$ 109.22
9.5.10	5260	Sunbelt Rentals	Sweeper Rent	\$ 208.80
9.5.10	5261	Ayers Electric	Light Bulbs for North Building	\$ 17.00
9.5.10	5262	K&G Trucking INC	Hauling Dirt - Gulley Rd Job	\$ 451.25
9.5.10	5263	Northern Contracting	Guardrail Re-install - Gulley Rd Job	\$ 6,814.75
9.5.10	5264	Chamlin & Associates	Essentment work for Dwight Rd, Gulley Rd Consultation	\$ 1,048.00
9.5.10	5265	Waste Management	Dumpster Service	\$ 30.94
9.5.10	5266	Sparrow Development	Fuel - Gasoline	\$ 55.00
9.5.10	5237	Central Limestone	Stone - Gulley Rd Job	\$ 978.50
9.5.10	5268	First Midwest Bank	Credit Card - Truck #5 Repair	\$ 551.48
9.8.10	5259	Big R	Supplies	\$ 46.95
9.8.10	5270	AT&T	Phone/Internet Service	\$ 98.08
9.8.10	5271	Kindelspire Auto	Alternator for Truck 1	\$ 151.63
Monthly Total				\$ 16,763.73

Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance		
Receipts During Month	\$	16,763.73
Ending Month Balance	\$	(16,763.73)

Attest Charles Sargent
 (Charles Sargent)

Signed [Signature]
 (Mark W. Doerfler)

Attachment # 3

Standard Online Banking

Page 1 of 1



List of Accounts for WAUPONSEE TOWNSHIP as of September 07, 2010
 Date Last Login: September 07, 2010 10:08:00 AM Central Time

Messages Retrieving Data	Express Transfer		
	Transfer From:	GENERAL ASSISTANCE *****6014 - \$15,307.80	
	Transfer To:	ROAD & BRIDGE FUND & DISTRICT *****8018 - \$72,644.24	
	Transfer Amount:	<input type="text"/>	
	Transfer Date:	09/07/2010	
Advanced Transfer Orders Advanced Scheduled Transfers		<input type="button" value="Submit"/>	

Deposits

Number	Account	Nickname	Current Balance	Available Balance
*****6014	PUBLIC FUNDS NOW	GENERAL ASSISTANCE	16,307.80	16,116.52
*****8018	PUBLIC FUNDS NOW	ROAD & BRIDGE FUND & DISTRICT	72,644.24	72,644.24
*****7014	PUBLIC FUNDS NOW	TOWN FUND	20,760.26	20,951.14
*****6116	PREMIUM SAVINGS BUSINESS	ROAD & BRIDGE FUND & DISTRICT	8,564.76	8,564.76
*****7224	PREMIUM SAVINGS BUSINESS	TOWN FUND	13,228.50	13,228.50
*****1235	2-17 MONTH	GENERAL ASSISTANCE	37,085.19	
Total Deposits:			169,581.15	

Loans

Number	Account	Nickname	Current Principal	Available Credit
*****5023	COMMERCIAL		75,696.21	.00
Total Loans:			75,696.21	

Today's Transactions for GENERAL ASSISTANCE ***6014 - \$16,307.80**

Date	Check Number	Description	Debit	Credit	Balance
09/07/2010		Online Banking Transfer to PUBLIC FUNDS NOW 8018/014 on 9/07/10 at 10:34	192.88		16,116.52

Future Scheduled Transactions for GENERAL ASSISTANCE ***6014 - \$16,307.80**

[2014] No scheduled transactions for this account. (201009071035024377864)

List of Bill Pay Accounts for WAUPONSEE TOWNSHIP as of September 07, 2010

[Click here for Bill Payment](#) Payments for Today \$0.00, Month \$0.00, Beyond \$0.00



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**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
TO
COUNTY ENGINEER**

County of **GRUNDY**
WAUPONSEE Township

To: **CRAIG CASSEM**, County Engineer
310 East DuPont Rd
Morris, Illinois 60450

Month of **AUGUST 2010**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
8.9.10	5231	Gary Schultz	Labor, Gross\$3240.15T\$97.20, SS\$200.88, Med\$46.98	\$ 2,894.94
8.9.10	5232	Jo Mar Telegrouting, INC	TV inspection of storm sewer Dwigh Rd	\$ 1,225.00
8.9.10	5233	Trotter Landscape	Dwight Rd Ditch Reclaim	\$ 14,902.50
8.9.10	5234	Grain CO FS	Diesel Fuel	\$ 1,235.59
8.9.10	5235	Matteson Ace	Supplies	\$ 70.27
8.9.10	5236	AT&T	Land Line Phone/ Internet	\$ 96.00
8.9.10	5237	Patten Cat	Truck # 5 Repair Work	\$ 585.88
8.9.10	5238	Sparrow Development	Gasoline	\$ 185.88
8.9.10	5239	Kindelspire Auto	Supplies	\$ 109.87
8.9.10	5240	First Midwest Bank	Credit Card -- Fuel, Finance Charges	\$ 55.29
8.9.10	5241	Narvick Brothers	Nails -- Wood	\$ 120.56
8.9.10	5242	Sunbelt Rentals	Sweeper Rent	\$ 1,154.00
8.9.10	5243	George McComb	Trim Hedge on E. Southmar	\$ 35.00
8.9.10	5244	Concorde	3rd Quarter Drug Test	\$ 12.00
8.9.10	5245	Newman Signs	Signs	\$ 174.11
8.9.10	5246	Big R	Supplies	\$ 16.18
8.9.10	5247	JC Metalcrafters	Pins for Mower	\$ 130.00
8.9.10	5248	Com Ed	Electrical Service	\$ 144.15
8.9.10	5249	Jake Lestina	Roler Repair	\$ 50.00
8.9.10	5250	TNT Contractors	Dwight Rd Ditch Work	\$ 7,900.00
8.9.10	5251	Troutman Excavating	Dwight Rd Ditch Work	\$ 3,850.00
8.9.10	5252	Vulcan Materials	Rip Rap for Gully Rd	\$ 1,131.98
8.9.10	5253	Central Limestone Company	Rock/ Gully Rd/ Dwight Rd	\$ 1,801.87
8.9.10	5254	Contact Construction Products	Culverts for Dwight Rd, & Gully Rd	\$ 16,986.10
Monthly Total				\$ 54,866.95

Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance		\$ 54,866.95
Receipts During Month	\$	
Ending Month Balance	\$	(54,866.95)

Attest Charles Sargent
(Charles Sargent)

Signed Mark W. Doerfler
(Mark W. Doerfler)

Attachment # 4

SUPERVISOR/TREASURER FINANCIAL STATEMENT
WAUPONSEE TOWN FUND
FISCAL YEAR ENDING MARCH 31, 2010

Beginning Balance: April 1, 2009		\$ 42,632.00
REVENUES		
	Property Tax	\$ 48,642.47
	Replacement Tax	\$ 3,197.43
	Interest Income	\$ 55.82
	Rental Income	\$ 5,000.00
	TOIRMA Insurance Dividend	\$ 1,052.00
	R&B Salary Reimb.	\$ 11,250.00
	R&B Insurance Reimb.	\$ 5,759.00
	R&B S.S. Reimb.	\$ 3,033.00
		\$ 77,989.72
Total REVENUES		\$ 120,671.72
TOWN FUND EXPENDITURES		
Compensations \$25,000-\$49,999: Mark Doerfler		
Compensations under \$25,000: Tom Baker, James Benson, Jeff Carr, Steve Fannin, Neil Romines, Charles Sargent, Tom Sparrow		
EXPENDITURES		
	Total Compensations	\$ 43,015.77
	TOIRMA Insurance	\$ 9,999.00
	NICOR	\$ 1,982.60
	Commonwealth Edison	\$ 1,329.14
	Professional Services	\$ 3,415.50
	Social Security	\$ 13,567.67
	Miscellaneous (\$1000 and under)	\$ 3,201.98
		\$ 76,511.66
TOTAL EXPENDITURES		\$ 76,511.66
Ending Balance March 31, 2010		\$ 44,110.06

ROAD DISTRICT TREASURER'S ANNUAL REPORT
WAUPONSEE ROAD & BRIDGE FUND

Beginning Balance April 1, 2009 \$ 208,941.00

REVENUES

Property Tax	\$ 339,637.98
Replacement Tax	\$ 9,299.17
Interest Income	\$ 495.17
	\$ 349,432.32

TOTAL REVENUES \$ 559,373.32

ROAD & BRIDGE EXPENDITURES:

Compensations under \$25,000: Gary Schultz, Jim Biros, David Meadows, Kurt Stevens,
Bill Narwick and Jim Munterfering

Total Compensations	\$ 30,870.67
	\$ 30,870.67
Conley Excavating (School Drive)	\$ 103,287.15
Standard Bank (Pay-off Truck)	\$ 73,495.62
Chamlin & Assoc. (Engineering Summer '09)	\$ 33,899.00
D Construction (Fern Lane)	\$ 26,000.00
Troutman Excavating	\$ 20,323.00
Midwest Asphalt	\$ 18,545.50
Wauponsee Twp. Fund (Salary Reimb.)	\$ 11,250.00
Northern Contracting	\$ 9,550.00
Turf Team	\$ 7,516.41
Vermeer Midwest	\$ 6,334.00
Wauponsee Twp. Fund (Ins. Reimb.)	\$ 5,750.00
Morton Salt	\$ 5,144.34
Wauponsee Twp. Fund (Rent Reimb.)	\$ 5,000.00
Trotter Landscaping	\$ 4,375.00
Grainco FS	\$ 4,241.12
Chuck's Paving	\$ 3,900.00
Central Lime	\$ 3,516.04
Newman Signs	\$ 3,162.28
Wauponsee Twp. Fund (SS Reimb.)	\$ 3,033.00
Contech Construc. Products	\$ 2,616.80
	\$ 348,939.26
All (All others under \$2500)	\$ 38,865.44

		\$ 38,865.44
TOTAL EXPENDITURES	\$ 418,675.37	\$ 418,675.37
Ending Balance: March 31, 2010		\$ 140,697.95

SUPERVISOR/TREASURER FINANCE STATEMENT
WAUPONSEE GENERAL ASSISTANCE FUND

Beginning Balance: April 1, 2009		\$ 57,255.00
REVENUES		
Property Tax	\$ 2,573.30	
Interest Income	\$ 628.07	
	<u>\$ 3,151.37</u>	
TOTAL REVENUES		\$ 60,407.37
EXPENDITURES		
Home Relief	\$ 3,750.00	
Insurance	\$ 1,060.00	
Education expenses	\$ 310.61	
Office Supplies	\$ 12.00	
TOTAL EXPENDITURES	<u>\$ 5,132.61</u>	
Ending Balance: March 31, 2010		\$ 55,274.76