

Wauponsee Township Board Meeting Minutes

May 10, 2017

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois was held on the above date at the Wauponsee Township Road and Bridge Office for the purpose of conducting normal business. Supervisor Fannin opened the meeting at 7:00 PM. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Physically Present
	Tom Baker	Physically Present
	Neil Romines	Physically Present
Supervisor:	Steven Fannin	Physically Present
Road Commissioner:	Mark Doerfler	Physically Present

Residents Present: None

Public Comment

None

Approval of Minutes

Meeting minutes for the April 11 meeting were presented. A motion to approve the minutes as presented was made by Trustee Romines and seconded by Trustee Baker. The motion passed on a voice vote.

Approval of Claims

A motion was made by Trustee Romines and seconded by Trustee Chandler to authorize the Wauponsee Township Fund claims as presented by the Supervisor.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

A motion was made by Trustee Romines and seconded by Trustee Chandler to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

- New certificates were issued by the County Clerk for newly elected officials.
- Supervisor will attend a meeting on May 24, 2017 with the Grundy County Assessor to determine how the Townships will be billed from the Assessor's Office
- The tax rates issued by the County for Wauponsee Township are as follows:

Town Fund	.078
Social Security	.006
General Assistance	.004
Total tax rate	.08845

Road District	.64649
Social Security	.006
Total Tax Rate	.65267

Road Commissioner's Report

Commissioner Doerfler presented the following report:

- The Road District received a letter from IPWMAN recognizing the support following the tornado in the Ottawa area.
- Some flooding occurred during the recent heavy rains on Pine Bluff Rd.
- The Ditch Projects scheduled for the year are going OK.
- ComEd notified the township of work scheduled in the area over the next two months. The electric feeds will be placed underground on Tracy, Plaza and Beth Drives.
- A Township resident made the Road commissioner aware the ComEd had placed a guy wire in his field.
- Consideration is being given to hiring a part time employee to fill in for a short time while the regular employee is work at his farm. The pay rate for the part time employee would be the same as the regular employee. Commissioner Doerfler asked for feedback on this plan since his farther is the short time employee. There were no major concerns expressed by the Board.
- A resident on Conley Road informed the Road Commissioner that he has a field tile in the Township ROW and he wanted the Township to repair it. After some discussion, the general consciences was to take no action, the option to appeal to the Board will be offered.
- Commissioner Doerfler showed a video of the ditch work in progress on Lund Road. A portion of the engineered project has a fence in the ROW. Several discussions have been held with the land owner in an attempt to resolve the issue and allow the completion of the drainage improvement Project. The issue is now to the attorney resolution phase.

Clerk's Report

An invitation to attend a Grundy County Economic Development Boot Camp was received. The invitation arrived too late to notify the Board.

New Business

Administration of the Oath of Office for elected officials. Clerk Sargent administered the Oath of Office to the following elected officials:

Trustees:

Andy Chandler
Tom Baker
Neil Romines

Supervisor: Steven Fannin

Road Commissioner: Mark Doerfler

Executive Session to discuss possible employee appointment (5ILCS120/2. c.1) and review of previous session minutes for possible release to the public (5LICS120/2. c.21)

Trustee Romines made a motion to enter an executive session for the statutory purpose of discussing a possible employee appointment. (per statute 5ILCS120/2 Sec. 2. C.1.) and review of previous session minutes for possible release to the public (5LICS120/2. c.21)

The motion was seconded by Trustee Chandler. Supervisor Fannin called for a roll call vote.

Trustees:	Jeff Carr	Absent
	Tom Baker	Yes
	Neil Romines	Yes
	Andy Chandler	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The Board went into executive session at 8:12 pm. The Board came out of closed session at 8:20 pm. Trustee Romines made a motion to maintain the executive minutes closed. The motion was seconded by Trustee Baker and passed on a voice vote.

Tentative Budget Preparation

Supervisor Fannin presented the tentative budget summary as follows;

Income

Taxes \$110,000

SS	3,400
GA	2,200
Total	\$115,600
Expenses	\$ 115600

Commissioner Doerfler presented the tentative budget Road District budget as follows:

Income	\$483,665.43
Expenses	\$483,665.43
SS	\$3,400.00

Adjournment

Being no further business, Trustee Chandler made a motion to adjourn the meeting. Trustee Romines seconded the motion, which carried on a voice vote.

The meeting was adjourned at 8:25 PM.

Meeting minutes approved on June 14, 2017

- Trustee
- Trustee
- Trustee
- Trustee
- Supervisor

Minutes submitted by:

----- Township Clerk

Wauponsee Township Town Fund						
10-May-17						
Employee	Monthly					Total/Month
	Salary	FICA	Medicare	State		
Baker, Tom	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75		\$ 88.60
Carr, Jeff	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75		\$ 88.60
Chandler, Andy	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75		\$ 88.60
Romines, Neil	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75		\$ 88.60
Sargent, Charles	\$451.00	\$ 27.96	\$ 6.54	\$ 16.91		\$ 399.59
Fannin, Steve	\$1,166.67	\$ 72.33	\$ 16.92	\$ 43.75		\$ 1,033.67
Doerfler, Mark	\$2,764.92	\$ 171.42	\$ 40.09	\$ 103.68		\$ 2,449.72
	\$ 4,782.58			Total		\$ 4,237.37
Payable To	For					Town Fund
EFTPS	Federal 941's on-line					\$ 1,055.87
			FICA	\$ 855.78		
			MED	\$ 200.09		
			WH			
IL TAXNET	State tax on-line (August)					\$ 258.79
				Total		\$ 1,314.66
Payable To	For					General Assistance Fund
<i>Steve's loan</i>						<i>150.</i>
				Total		\$ -
Loan/Transfer						
				Total		
				Total All		\$ 5,552.03
Attest	<i>Charles Sargent</i>		Signed	<i>Steve Fannin</i>		<i>5,702.03</i>
	(Charles Sargent, Clerk)			(Steve Fannin, Supervisor)		

**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
TO
COUNTY ENGINEER**

County of **GRUNDY**
WAUPONSEE Township

To: CRAIG CASSEM, County Engineer
245 North Illinois Route 47
Morris, Illinois 60450

Month of **MAY 2011**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
4.14.17	7132	Steve Wilhelmi	Labor -- Gross\$681.25, IST\$25.55, Med\$9.88,	\$ 603.59
4.14.17	7133	Todd Waters	Labor-- Gross\$600, IST\$22.50, Med\$8.70, FIC	\$ 531.60
4.14.17	7134	Jack Duvick	Labor -- Gross\$650.25, IST\$24.38, Med\$9.43,	\$ 576.12
5.2.17	7135	Jack Duvick	Labor-- Gross\$187, IST\$7.01, Med\$2.71, FICA	\$ 165.68
5.10.17	7136	Mark Doerfler	Cell Phone Reimburse	\$ 100.00
5.10.17	7137	Valdal Survey	Marking Paint	\$ 115.50
5.10.17	7138	Nicor	Natural Gas Service -- 20 E. Southmor	\$ 4.90
5.10.17	7139	Troutman Excavating	Lund Road Ditch Work -- Phase 1	\$ 8,277.50
5.10.17	7140	Bank Card Services	Credit Card Payment	\$ 219.75
5.10.17	7141	Menards	Supplies	\$ 559.90
5.10.17	7142	Waste Management	Dumpster Empty	\$ 89.95
5.10.17	7143	Narvick Brothers	Supplies	\$ 17.25
5.10.17	7144	Johnson Oil	Gasoline	\$ 159.44
5.10.17	7145	Com Ed	Electical Service -- 35 E Southmor	\$ 150.05
5.10.17	7146	Kindelshire Auto	Truck Supplies	\$ 80.60
5.10.17	7147	Com Cast	Landline/ Internet/ TV	\$ 182.42
5.10.17	7148	Matteson Ace	Supplies	\$ 51.39
<i>Steve Wilhelmi</i>				<i>160</i>
Monthly Total				\$ 11,885.64

Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance		
Receipts During Month	\$	11,885.64
Ending Month Balance	\$	(11,885.64)

Attest *Charles Sargent*
(Charles Sargent)

Signed *Mark W. Doerfler*
(Mark W. Doerfler)

Thomas L. Hougas

Supervisor of Assessments
GRUNDY COUNTY



May 2, 2017

Steve Fannin
Wauponsee Township Supervisor
3640 N. Fern Ln
Morris, IL 60450

RE: Meeting to discuss Township assessment fee structure

Dear Mr. Fannin:

I am hosting a meeting of all township supervisors for the purpose of discussing the assessor role within the township, how we can accomplish the complete performance of the job, and the associated costs or fee structure moving forward.

The meeting will be held at the Grundy County Board chambers (in the Administration Building on Union Street in Morris) on **Wednesday, May 24th at 4:30pm**. It is requested that all township supervisors (or a trustee) be in attendance to represent their township, as well as the township assessors.

Decisions on how the townships will be billed by the County will be finalized at this meeting, so please be sure to have your township represented.

Respectfully,

Thomas L. Hougas
Supervisor of Assessments



Economic Development Bootcamp Is Your Community Ready?

Thursday, April 27

5 - 8 p.m.

Maria's Ristorante & Pizzeria
1591 N. Division Street ~ Morris, IL

**Hear from the experts on what it takes to be
successful in economic development.**

- ◆ **Think Like a Developer:**
Darcie Fankhauser, Senior VP, Ridge Development

- ◆ **Don't Forget the Utilities:**
Jeff Adducci, AT&T
John McCann, ComEd
Joe DelReal, Nicor

- ◆ **Using Incentives Wisely:**
Jeff Torricelli, Torricelli Consulting

A light dinner will be served.
RSVP to the GEDC at 942-0163
or at info@gedc.com by **April 20**.

**Grundy County**
ECONOMIC DEVELOPMENT

**TOWNSHIP OFFICIALS OF ILLINOIS
RISK MANAGEMENT ASSOCIATION**
(HEREINAFTER CALLED TOIRMA)

BOND
CERTIFICATE OF REGISTRATION
FOR

Name of Township and/or Road District	County
Wauponsee	Grundy

This is to Certify,


That subject to the terms, conditions and limitations of Township Officials of Illinois Risk Management Association (TOIRMA) Agreement #0988492 issued by TOIRMA effective May 15, 2017 indemnity is given against loss sustained through the failure of the **Supervisor or Treasurer** acting alone or in collusion with others to discharge faithfully their duties in handling funds or other property of the Insured as prescribed by law.

The aggregate limit of liability assumed in TOIRMA Agreement #0988492 shall not exceed the Loss Limit. (The Loss Limit for **Township Supervisors or Treasurers** equals 100% of each respective Township and/or Road District's revenues as of the most recent fiscal year end revenue.)

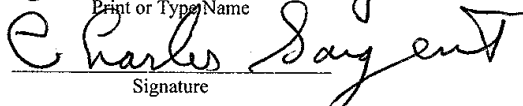
The Coverage Period for the Township and/or Road District is May 15, 2017 through May 16, 2021. Coverage may be continued by certificate.

This certificate replaces any prior certificate(s) issued.

Approved by Highway Commissioner:

MARK W. ROERFLER
Print or Type Name

Signature

Approved by Township Clerk:

Charles Sargent
Print or Type Name

Signature

THIS CERTIFICATE IS EVIDENCE OF YOUR COVERAGE NOW IN EFFECT,
PRESERVE WITH YOUR IMPORTANT PAPERS.

This is not an Insuring Agreement. Please refer to the TOIRMA Bond Form for Coverages, Conditions, Limitations, and Exclusions.



Illinois Public Works Mutual Aid Network
P.O.Box 898
St. Charles, IL 60174
630-443-8145
www.ipwman.org

March 22, 2017

Dear IPWMAN Member,

On behalf of the Illinois Public Works Mutual Aid Network, I would like to extend my gratitude to your organization for your recent response to the towns of Naplate and Ottawa. In speaking with the Mayors and Public Works officials of the communities, they are grateful to everyone and every organization that pitched in to help them. Over 40 of our member agencies, including your own, responded to the request for assistance and provided the much needed aid. I know some of your organizations even worked with the communities over the weekend to continue with the debris management operations, which again is a true demonstration of the commitment of your organization to helping bring some normalcy back to the impacted member.

The response truly demonstrated how intergovernmental agreements can work and why this organization was founded. It also showed why the principles of mutual aid, is so vitally important when a natural or man-made disaster or major emergency impacts one of our communities, and that mutual aid is not only for the Police and Fire but for Public Works as well.

Since the inception of IPWMAN in 2009 with our 3 original members, the Network has never failed to provide mutual aid to a stricken community when requested. The network has provided over \$2.5 million dollars in documented aid and as the organization has grown, the amount of available specialized equipment, experienced operators, and professional support personnel has also grown so there is a tremendous amount of resources available when the time comes.

I hope that you share this letter with all of your elected officials and remind them that IPWMAN will be there for your community when the need arises. Thank you and we look forward to working with you in 2017.

Sincerely,

Don Wenzel, President
Illinois Public Works Mutual Aid Network

Total Land Owner Acres	95
Total Township Acres	5
Total Acres	100
Cost of project portion in the ROW	\$ 100.00
Percent of Township Acres	5%
Percent of Township Payment	\$ 5.00

- T&M for Tile in ROW
- IF a riser is installed, the RD can install.

DCEO #2 (Revised 12/14)

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. 1-60816

An ordinance appropriating for all town purposes for WAUPONSEE Township, GRUNDY County, Illinois, for the fiscal year beginning APRIL 1, 2016 and ending MARCH 30, 2017.

BE IT ORDAINED by the Board of Trustees of WAUPONSEE Township, GRUNDY County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of WAUPONSEE Township, be and the same are hereby appropriated for the town purposes of WAUPONSEE Township, GRUNDY County, Illinois, as hereinafter specified for the fiscal year beginning APRIL 1, 2016 and ending MARCH 30, 2017.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

TOWN
ROAD & BRIDGE
GENERAL ASSISTANCE

**Wauponse Township Board
Meeting Agenda
May 10, 2017
7:00pm at Township Road District
Office**

1. Call Meeting to Order
Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
Supervisor's
Highway Commissioner's
Clerk's
6. Old Business
7. New Business

Administration of the Oath of Office for all elected Township officials.

Executive Session to discuss possible employee appointment (5ILCS120/2. c.1) and review of previous session minutes for possible release to the public (5LICS120/2. c.21)

Tentative Budget Preparation

8. Adjournment

Next Meeting: June 14, 2017