

Wauponsee Township Board Meeting Minutes

September 13, 2017

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois was held on the above date at the Wauponsee Township Road and Bridge Office for the purpose of conducting normal business. Supervisor Fannin opened the meeting at 7:00 PM. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Physically Present
	Andy Chandler	Physically Present
	Tom Baker	Physically Present
	Neil Romines	Absent
Supervisor:	Steven Fannin	Physically Present
Road Commissioner:	Mark Doerfler	Physically Present

Residents Present:
None

Public Comments
None

Approval of Minutes

Meeting minutes for the August 9th meeting was presented. A motion to approve the minutes as presented was made by Trustee Baker and seconded by Trustee Chandler. The motion passed on a voice vote.

Approval of Claims

A motion was made by Trustee Carr and seconded by Trustee Chandler to authorize the Wauponsee Township Fund claims as presented by the Treasurer and the bank end of the period summary statement.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Absent
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

A motion was made by Trustee Carr and seconded by Trustee Chandler to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Absent
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Fannin had no report.

Road Commissioner's Report

Commissioner Doerfler reported the following:

- The District is within the budget. A copy of the budget report is attached to these minutes
- One of the trucks is in the shop for hydraulics controller repair.
- Pavement work is scheduled for October.
- Tree trimming is ongoing 2-3 days a week in the Township. "Precision Tree" is working on ash tree removal.
- The rental of the boom mower at \$50 per hour on the meter resulted in a lower cost to the Township.
- New sign posts are being installed.
- A paving estimate has been requested for the lot at 20 Southmor Road.
- Ditch work continues with new culverts at Chamlin Dr. and Dwight Rd.

Clerk's Report

A new report is available which tracks the Township website visits. Based on the first report the website is being visited twice a day on average. The report will be made available to the Board on a monthly basis.

Unfinished Business

None

New Business

- Annual Treasures Report/Comptrollers Report is in progress but is delayed due to heavy work load at the auditor's office. Any necessary notifications of a late report will be made by the auditors.
- Rt. 47 road construction company, 'D' Construction, requested permission to place a construction trailer on Township property. The trailer will be utilized during the resurfacing work on the road. A discussion ensued with no issues voiced other than the need to verify they have the necessary insurance coverage in place. The Board vote will be held at October meeting since the topic was not on the published meeting agenda.

- Commissioner Doerfler raised the topic of electronic scanning of key Township records such as meeting minutes. In his experiences with other governmental agencies key records had been electronically scanned which rendered the records easily searchable and preserved from deterioration over long time spans. A discussion ensued with no decision. The topic will be revisited at the October Board meeting.

Adjournment

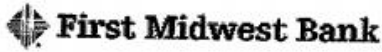
Being no further business, Trustee Chandler made a motion to adjourn the meeting. Trustee Carr seconded the motion, which carried on a voice vote. The meeting was adjourned at 7:15 PM.

Meeting minutes approved on October 11, 2017

----- Trustee
----- Trustee
----- Trustee
----- Trustee
----- Supervisor

Minutes submitted by:

----- Township Clerk



Welcome	Reports ▼	Transfers and Payments ▼	Account Services ▼	Administration ▼
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Favorites: (Edit)

Welcome WAUPONSEE TOWNSHIP. [Print this page](#)

Your last Business Express sign on was Tuesday, September 05, 2017 at 12:06 PM ET.

Important information re: [Your Privacy and Security](#).

Click here to review the current **Business Account Agreement** at www.firstmidwest.com/businessacctagreement

Message Center

[New messages: 8](#)

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Deposit Account Balances as of 09/13/2017

To view deposit account details, click the Account Number.

<u>ABA/TRC</u>	<u>Account Number</u>	<u>Description</u>	<u>Balance</u>
Checking Accounts			
071901604	*6014	CHECKING-6014	\$22,785.01
071901604	*7014	CHECKING-7014	\$21,899.25
071901604	*8018	CHECKING-8018	\$266,883.61
071901604	*0018	NORMAN WAUPONSEE MULTI	\$870.95
Savings Accounts			
071901604	*0208	NORMAN WAUPONSEE MULTI	\$94.47
071901604	*7204	SAVINGS-7204	\$5,006.83
071901604	*8118	SAVINGS-8118	\$13,027.69

CD Account Balances as of 09/12/2017

<u>ABA/TRC</u>	<u>Account Number</u>	<u>Description</u>	<u>Balance</u>
071901604	*1209	CD-1209	\$38,008.95

Wauponsee Township Town Fund						
13-Sep-17						
Monthly						
Employee	Salary	FICA	Medicare	State	Total/Month	
Baker, Tom	\$ 100.00	\$ 6.20	\$ 1.45	\$ 4.95	\$ 87.40	
Carr, Jeff	\$ 100.00	\$ 6.20	\$ 1.45	\$ 4.95	\$ 87.40	
Chandler, Andy	\$ 100.00	\$ 6.20	\$ 1.45	\$ 4.95	\$ 87.40	
Sargent, Charles	\$451.00	\$ 27.96	\$ 6.54	\$ 22.32	\$ 394.17	
Fannin, Steve	\$1,166.67	\$ 72.33	\$ 16.92	\$ 57.75	\$ 1,019.67	
Doerfler, Mark	\$2,764.92	\$ 171.42	\$ 40.09	\$ 136.86	\$ 2,416.54	
	\$ 4,682.58			Total	\$ 4,092.58	
Payable To	For				Town Fund	
Steve's Lawn Service	Service on 8/7, 8/14, 8/21, 8/28				\$ 200.00	
EFTPS	Federal 941's on-line				\$ 1,133.65	
			FICA	\$ 918.82		
			MED	\$ 214.83		
			WH			
IL TAXNET	State tax on-line (SEPT)				\$ 366.77	
				Total	\$ 1,700.42	
Payable To	For				General Assistance Fund	
				Total	\$ -	
Loan/Transfer				Total		
				Total All	\$ 5,792.99	
Attest	<i>Charles Sargent</i> (Charles Sargent, Clerk)		Signed	<i>Steve Fannin</i> (Steve Fannin, Supervisor)		

**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
TO
COUNTY ENGINEER**

County of **GRUNDY**
WAUPONSEE Township

To: CRAIG CASSEM, County Engineer
245 North Illinois Route 47
Morris, Illinois 60450


Month of **SEPTEMBER 2017**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
8.16.17	7278	Steve Wilhelmi	Labor-- Gross\$506.25, IST\$25.06, Med\$7.34,	\$ 442.46
8.16.17	7279	Jack Duvick	Labor--Gross\$867, IST\$42.92, Med\$12.57, FIC	\$ 757.76
9.2.17	7280	Jack Duvick	Labor-- Gross\$1183.63, IST\$58.59, Med\$17.14	\$ 1,034.49
9.2.17	7281	Bill Doerfler	Labor--Gross\$170, IST\$8.42, Med\$2.47, FICA	\$ 148.58
9.13.17	7282	Menards	Supplies	\$ 203.36
9.13.17	7283	Troutman Excavating	Chamlin Dr culvert, Naomi ditch, Southmor Rd	\$ 8,640.00
9.13.17	7284	Chucks Sealcoating	Chamlin Dr Culvert patch	\$ 1,650.00
9.13.17	7285	D Construction	Grund Bumps on Dwight Road	\$ 2,004.51
9.13.17	7286	Com Ed	Electrical Service -- 35 E. Southmor	\$ 343.34
9.13.17	7287	Turf Team	Blower, Tamper Rent	\$ 304.95
9.13.17	7288	Salclay Service	Backhoe Tire Repair	\$ 213.00
9.13.17	7289	Comcast	Phone, internet, tv service	\$ 182.83
9.13.17	7290	Waste Management	Dumpster Service	\$ 103.28
9.13.17	7291	Reds Truck Repair	Anti Lock Break Repair truck 4	\$ 531.97
9.13.17	7292	Johnson Oil	Fuel -- Gasoline	\$ 202.37
9.13.17	7293	Lafarge	Stone	\$ 196.98
9.13.17	7294	Big R	Supplies	\$ 45.92
9.13.17	7295	Tri County Stockdale	Fert, Seed, Blanket Staples, Paint	\$ 1,033.20
9.13.17	7296	Bank Card Services	Website security, supplies, Pike Poles	\$ 355.35
9.13.17	7297	Patten Cat	AC Switch for backhoe	\$ 72.12
9.13.17	7298	Bovic	Boom Mower Rental	\$ 1,800.00
Monthly Total				\$ 20,266.47

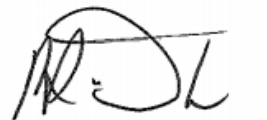
Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance		
Receipts During Month	\$	20,266.47
Ending Month Balance	\$	(20,266.47)

Attest


(Charles Sargent)

Signed


(Mark W. Doerfler)

Budget 2017-2018

4/1/2017 through 3/31/2018 Using 2016-2017

9/13/2017

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Category Description	4/1/2017 Actual	- Budget	3/31/2018 Difference
EXPENSES			
Admin Capitol Outlay			
Equipment	0.00	1,000.00	1,000.00
Other Admin Capitol Outlay	0.00	0.00	0.00
TOTAL Admin Capitol Outlay	0.00	1,000.00	1,000.00
Admin Commodities			
Office Supplies	883.12	1,000.00	116.88
Other Admin Commodities	0.00	0.00	0.00
TOTAL Admin Commodities	883.12	1,000.00	116.88
Admin Contrcatual Service			
Contract Payment	60.00	700.00	640.00
Insurance	7,417.00	8,000.00	583.00
Leagal Service	725.00	2,500.00	1,775.00
Postage	0.00	100.00	100.00
Printing	0.00	100.00	100.00
Publishing	0.00	0.00	0.00
Telephone	1,495.25	4,000.00	2,504.75
Training	0.00	200.00	200.00
Traveling Expence	0.00	200.00	200.00
Other Admin Contrcatual Service	0.00	0.00	0.00
TOTAL Admin Contrcatual Service	9,697.25	15,800.00	6,102.75
Admin Other	580.00	3,000.00	2,420.00
Admin Personnel			
Salaries	16,000.00	17,000.00	1,000.00
Other Admin Personnel	0.00	0.00	0.00
TOTAL Admin Personnel	16,000.00	17,000.00	1,000.00
GC Highway Commissioners	0.00	0.00	0.00
Maint Capitol Outlay			
Building	0.00	2,000.00	2,000.00
Equipment	5,281.68	40,000.00	34,718.32
Vehicle	0.00	5,000.00	5,000.00
Other Maint Capitol Outlay	0.00	0.00	0.00
TOTAL Maint Capitol Outlay	5,281.68	47,000.00	41,718.32
Maint Commodities			
Bridge	0.00	0.00	0.00
Buliding	0.00	10,000.00	10,000.00
Diesel Fuel	1,055.40	10,000.00	8,944.60
Equipment	3,910.38	7,000.00	3,089.62
Gasoline	817.31	4,000.00	3,182.69
Lubricants	0.00	2,000.00	2,000.00
Operating Supplies	4,890.37	8,000.00	3,109.63
Road	17,932.46	45,000.00	27,067.54
Snow Removal	2,079.62	5,000.00	2,920.38
Vehicle	6,738.69	5,000.00	-1,738.69
Other Maint Commodities	0.00	0.00	0.00

Budget 2017-2018

4/1/2017 through 3/31/2018 Using 2016-2017

9/13/2017

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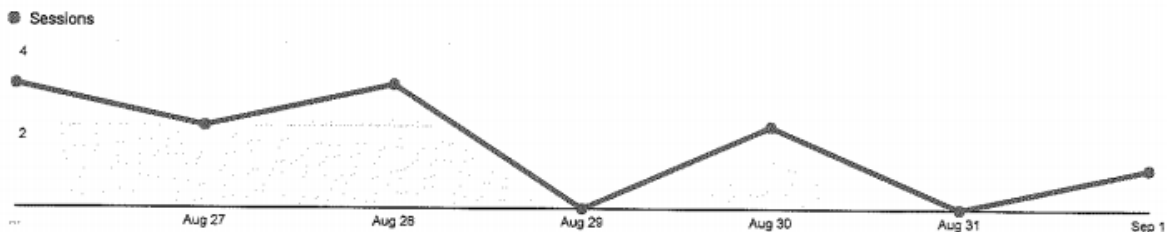
Category Description	4/1/2017 Actual	- Budget	3/31/2018 Difference
TOTAL Maint Commodities	37,424.23	96,000.00	58,575.77
Maint Contractual Service			
Bridge	0.00	0.00	0.00
Building	1,282.00	20,000.00	18,718.00
Contract Payment	0.00	0.00	0.00
Engineering Services	4,096.00	10,000.00	5,904.00
Equipment	1,279.00	5,000.00	3,721.00
Rentals	5,000.00	10,000.00	5,000.00
Road	26,152.01	191,365.00	165,212.99
Snow Removal	575.00	10,000.00	9,425.00
Utilities	2,047.81	6,000.00	3,952.19
Vehicle	3,275.55	5,000.00	1,724.45
Other Maint Contractual Service	0.00	0.00	0.00
TOTAL Maint Contractual Service	43,707.37	257,365.00	213,657.63
Maint Other			
IPWMAN Deployment	0.00	2,000.00	2,000.00
Miscellaneous Expencc	775.84	3,500.00	2,724.16
Other Maint Other	0.00	0.00	0.00
TOTAL Maint Other	775.84	5,500.00	4,724.16
Maint Personel			
Salaries	9,906.02	40,000.00	30,093.98
Other Maint Personel	0.00	0.00	0.00
TOTAL Maint Personel	9,906.02	40,000.00	30,093.98
TOTAL EXPENSES	124,255.51	483,665.00	359,409.49
OVERALL TOTAL	-124,255.51	-483,665.00	359,409.49

Audience Overview

All Users
100.00% Sessions

Aug 26, 2017 - Sep 1, 2017

Overview



Sessions

11

Users

10

Pageviews

24

Pages / Session

2.18

Avg. Session Duration

00:01:03

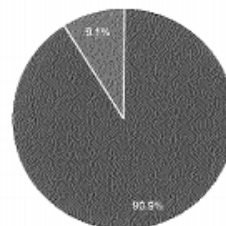
Bounce Rate

63.64%

% New Sessions

90.91%

■ New Visitor ■ Returning Visitor



Language

Language	Sessions	% Sessions
1. en-us	8	72.73%
2. en-gb	2	18.18%
3. en-ca	1	9.09%

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**Wauponsee Township Board
Meeting Agenda
September 13, 2017
7:00pm at Township Road District
Office**

1. Call Meeting to Order
 Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
 Supervisor's
 Highway Commissioner's
 Clerk's
6. Unfinished Business
7. New Business
 Annual Treasurer's Report/ Comptroller's Report
8. Adjournment

Next Meeting: October 11, 2017
