

# Wauponsee Township Board Meeting Minutes

## December 14, 2016

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois was held on the above date at the Wauponsee Township Road and Bridge Office for the purpose of conducting normal business. Supervisor Fannin opened the meeting at 7:00 PM. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Physically Present
	Andy Chandler	Physically Present
	Tom Baker	Physically Present
	Neil Romines	Physically Present
Supervisor:	Steven Fannin	Physically Present
Road Commissioner:	Mark Doerfler	Absent

Residents Present: None

### Public Comments

None

### Approval of Minutes

Meeting minutes for the November 9 meeting were presented. A motion to approve the minutes as presented was made by Trustee Romines and seconded by Trustee Carr. The motion passed on a voice vote.

Approval of Claims

A motion was made by Trustee Carr and seconded by Trustee Romines to authorize the Wauponsee Township Fund claims as presented by the Supervisor and the bank end of the period summary statement.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

A motion was made by Trustee Baker and seconded by Trustee Carr to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

- Supervisor Fannin reported the caucus held on Dec 6 went well with 40 township residents present.

Road Commissioner's Report

- The report is attached to these minutes.

## Clerk's Report

The Clerk reported the results of his questions of TORMA representatives concerning the evaluation of the installation of a security system at the Road and Bridge Office and Garage. There is no automatic deduction for the installation of a security system. The presence of a system would be considered by the underwriters when evaluating the policy. The representatives did not expect it would be a significant savings. They also said not many townships have one; they didn't personally know of any.

## Old Business

### Tax levy Determination

- Supervisor Fannin reported the tax levy for the Road District will be for \$361,576 at a rate of 0.6473. Trustee Romines made a motion to approve the levy as proposed. Trustee Carr seconded the motion which was approved on a roll call vote.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

- Supervisor Fannin reported the tax levy for the township will be for \$48,700 at a rate of 0.088545. Trustee Chandler made a motion to approve the levy as proposed. Trustee Romines seconded the motion which was approved on a roll call vote.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The work sheets which compare the proposed rate to the previous year are attached to these minutes.

New Business

Approval of the meeting schedule for 2017

Trustee Baker made a motion to conduct the monthly meetings on the second Wednesday of each month except April when the meeting will be on Tuesday to coincide with the Annual meeting. Trustee Chandler seconded the motion which passed on a voice vote.

The actual dates are as follows:

January 11, February 8, March 8, April 11, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13, January 10, 2018, February 14, 2018 and March 14, 2018.

Adjournment

Being no further business, Trustee Carr made a motion to adjourn the meeting. Trustee Romines seconded the motion, which carried on a voice vote.

The meeting was adjourned at 7:30 PM.

Meeting minutes approved on January 11, 2017

- Trustee
- Trustee
- Trustee
- Trustee
- Supervisor

Minutes submitted by:

----- Township Clerk



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Welcome WAUPONSEE TOWNSHIP. You have [0](#) unread and [0](#) read messages. Your last login was December 12, 2016 02:36:00 PM

List of Accounts

Deposits (6)		309,282.81	
Account	Description	Available	Current
*****6014	GENERAL ASSISTANCE	21,357.95	21,357.95
*****8018	ROAD & BRIDGE FUND & DISTRICT	214,091.52	214,091.52
*****7014	TOWN FUND	17,861.07	17,861.07
*****8118	ROAD & BRIDGE FUND & DISTRICT	13,023.30	13,023.30
*****7204	TOWN FUND	5,005.13	5,005.13
*****1208	GENERAL ASSISTANCE		37,943.84

Express Transfer

Transfer Detail

Transfer From: GENERAL ASSISTANCE \*\*\*\*\*6014 \$21,357.95

Transfer To: ROAD & BRIDGE FUND & DISTRICT \*\*\*\*\*8018 \$214,091.52

Transfer Amount:

Transfer Date: 12/14/2016

[Advanced Transfer Options](#) [Advanced Scheduled Transfers](#)

Transactions December 14, 2016

Account: GENERAL ASSISTANCE \*\*\*\*\*6014 \$21,357.95

Description	Amount	Balance
[0036] No History is available.		

Bill Pay

### Quickpay Zone

### Calendar

Blue dates are available. Today's date is bold.

@@DueDateDayNumber@@ Due Date.

a

loading

- Pay Bills
- Popmoney

Payments you make in Pay Bills appear on the

Go To: [Advanced Bill Payment Options](#)

Transaction Search

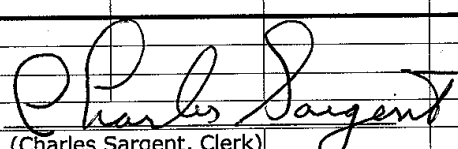
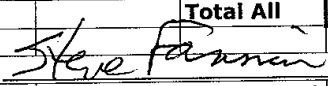
Search Criteria

Account: GENERAL ASSISTANCE \*\*\*\*\*6014 \$

Search: Date

From:

Thru:

Wauponsee Township Town Fund						
11-Jan-17						
		Monthly				
Employee		Salary	FICA	Medicare	State	Total/Month
Baker, Tom		\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60
Carr, Jeff		\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60
Chandler, Andy		\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60
Romines, Neil		\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60
Sargent, Charles		\$442.17	\$ 27.41	\$ 6.41	\$ 16.58	\$ 391.76
Fannin, Steve		\$916.67	\$ 56.83	\$ 13.29	\$ 34.38	\$ 812.17
Doerfler, Mark		\$2,487.21	\$ 154.21	\$ 36.06	\$ 93.27	\$ 2,203.67
		\$ 4,246.05			Total	\$ 3,762.00
Payable To		For				Town Fund
ComEd		Electric service 9359639007				\$ 77.02
NICOR		Service 19-66-71-2000 0				\$ 23.92
Steve's Lawn Service		Service - December				\$ 100.00
Shaws Media		Caucus Notification				\$ 82.20
EFTPS		Federal 941's on-line				\$ 551.42
				FICA	\$ 446.93	
				MED	\$ 104.49	
				WH		
IL TAXNET		State tax on-line (August)				
					Total	\$ 834.56
Payable To		For				General Assistance Fund
					Total	\$ -
Loan/Transfer					Total	
					Total All	\$ 4,596.56
Attest		Signed				
	(Charles Sargent, Clerk)		(Steve Fannin, Supervisor)			

**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT  
TO  
COUNTY ENGINEER**

County of **GRUNDY**  
**WAUPONSEE** Township

To: CRAIG CASSEM, County Engineer  
245 North Illinois Route 47  
Morris, Illinois 60450

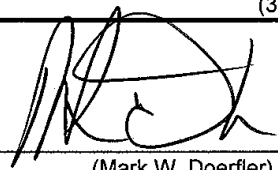
Month of **DECEMBER 2016**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
12.11.16	7076	The Turf Team	Engine repair, Snow Blade Dolly, Hedge trimm	\$ 832.11
12.11.16	7077	TLC	Seed and Mating for Summer Ditch Work	\$ 10,316.00
12.11.16	7078	Nicor	Natural Gas -- South Building	\$ 30.34
12.11.16	7079	Cals Printing	Tree Trimming Post Cards	\$ 50.00
12.11.16	7080	Menards	Supplies	\$ 764.56
12.11.16	7081	Chucks Asphalt	Chamlin Drive Patch	\$ 200.00
12.11.16	7082	Com Cast	Internet/Phone/TV	\$ 202.70
12.11.16	7083	Chamlin and Associates	Engineering for Summer Ditch Work	\$ 7,401.00
12.11.16	7084	Share Corp	Greese Zert Tool	\$ 111.00
12.11.16	7085	Matteson Ace	Supplies	\$ 37.97
12.11.16	7086	Grain Co FS	Fuel -- Diesel	\$ 989.76
12.11.16	7087	Com Ed	Electrical Service -- North Building	\$ 77.02
12.11.16	7088	Precision Tree Service	Tree Removal and Trimming	\$ 10,000.00
12.11.16	7089	Kim Diemer	Preporation of Employee Manual	\$ 360.00
12.11.16	7090	Mark Doerfler	Cell Phone Reimburse	\$ 100.00
12.11.16	7091	Nicor	Natural Gas -- North Building	\$ 39.21
12.11.16	7092	Sams Club/Synchrony Bank	Cleaning Supplies	\$ 39.30
12.11.16	7093	Com Ed	Electrical Service -- South Building	\$ 118.10
12.11.16	7094	Kindelspires Auto Supply	Truck Supplies	\$ 9.18
12.11.16	7095	Bonnell Industries	Cutting Edges and Bolts	\$ 4,070.00
12.11.16	7096	Johnson Oil	Fuel -- Gasoline	\$ 31.12
12.11.16	7097	Big R	Supplies	\$ 135.44
<b>Monthly Total</b>				<b>\$ 35,914.81</b>

**Monthly Summary Of Receipts, Expenditures, & Balances**

Beginning Month Balance		
Receipts During Month	\$	35,914.81
Ending Month Balance	\$	(35,914.81)

Attest   
(Charles Sargent)

Signed   
(Mark W. Doerfler)

12/14/2016

**Budget 2016-2017**  
4/1/2016 through 3/31/2017 Using 2016-2017

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Category Description	4/1/2016 Actual	- Budget	3/31/2017 Difference
<b>INCOME</b>			
Interest	0.00	25.00	-25.00
Loan From Township	0.00	0.00	0.00
Misc. Deposit	0.00	4,000.00	-4,000.00
Standard Bank Loan	0.00	0.00	0.00
Tax Income	0.00	355,000.00	-355,000.00
Transfer from Road and Bridge Savings	0.00	0.00	0.00
<b>TOTAL INCOME</b>	<b>0.00</b>	<b>359,025.00</b>	<b>-359,025.00</b>
<b>EXPENSES</b>			
Admin Capitol Outlay			
Equipment	438.14	500.00	61.86
Other Admin Capitol Outlay	156.80	0.00	-156.80
<b>TOTAL Admin Capitol Outlay</b>	<b>594.94</b>	<b>500.00</b>	<b>-94.94</b>
Admin Commodities			
Office Supplies	406.83	500.00	93.17
Other Admin Commodities	0.00	0.00	0.00
<b>TOTAL Admin Commodities</b>	<b>406.83</b>	<b>500.00</b>	<b>93.17</b>
Admin Contrcatual Service			
Contract Payment	2,602.26	550.00	-2,052.26
Insurance	0.00	7,300.00	7,300.00
Leagal Service	0.00	500.00	500.00
Postage	12.38	100.00	87.62
Printing	50.00	20.00	-30.00
Publishing	0.00	0.00	0.00
Telephone	3,141.60	4,000.00	858.40
Training	0.00	200.00	200.00
Traveling Expencc	0.00	200.00	200.00
Other Admin Contrcatual Service	1,497.97	0.00	-1,497.97
<b>TOTAL Admin Contrcatual Service</b>	<b>7,304.21</b>	<b>12,870.00</b>	<b>5,565.79</b>
Admin Other	267.08	3,000.00	2,732.92
Admin Personnel			
Salaries	0.00	15,000.00	15,000.00
Other Admin Personnel	0.00	0.00	0.00
<b>TOTAL Admin Personnel</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
GC Highway Commissioners	0.00	0.00	0.00
Maint Capitol Outlay			
Building	1,009.70	2,000.00	990.30
Equipment	0.00	39,852.90	39,852.90
Vehicle	483.10	5,000.00	4,516.90
Other Maint Capitol Outlay	0.00	0.00	0.00
<b>TOTAL Maint Capitol Outlay</b>	<b>1,492.80</b>	<b>46,852.90</b>	<b>45,360.10</b>
Maint Commodities			
Bridge	0.00	0.00	0.00
Building	230.95	10,000.00	9,769.05
Diesel Fuel	2,333.34	10,000.00	7,666.66
Equipment	9,423.52	4,000.00	-5,423.52
Gasoline	1,595.66	5,000.00	3,404.34
Lubricants	0.00	2,000.00	2,000.00
Operating Supplies	7,236.03	8,000.00	763.97



**Budget 2016-2017**  
4/1/2016 through 3/31/2017 Using 2016-2017

12/14/2016

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Category Description	4/1/2016 Actual	- Budget	3/31/2017 Difference
Road	37,715.92	45,000.00	7,284.08
Snow Removal	213.20	5,000.00	4,786.80
Vehicle	6,965.80	10,000.00	3,034.20
Other Maint Commodities	0.00	0.00	0.00
<b>TOTAL Maint Commodities</b>	<b>65,714.42</b>	<b>99,000.00</b>	<b>33,285.58</b>
<b>Maint Contractual Service</b>			
Bridge	0.00	0.00	0.00
Building	1,479.25	20,000.00	18,520.75
Contract Payment	0.00	0.00	0.00
Engineering Services	7,401.00	10,000.00	2,599.00
Equipment	7,536.21	5,000.00	-2,536.21
Rentals	1,171.48	10,000.00	8,828.52
Road	134,825.69	150,000.00	15,174.31
Snow Removal	5,564.31	10,000.00	4,435.69
Utilities	2,160.64	6,000.00	3,839.36
Vehicle	3,730.27	5,000.00	1,269.73
Other Maint Contractual Service	0.00	0.00	0.00
<b>TOTAL Maint Contractual Service</b>	<b>163,868.85</b>	<b>216,000.00</b>	<b>52,131.15</b>
<b>Maint Other</b>			
IPWMAN Deployment	0.00	2,000.00	2,000.00
Miscellaneous Expence	429.46	3,500.00	3,070.54
Other Maint Other	0.00	0.00	0.00
<b>TOTAL Maint Other</b>	<b>429.46</b>	<b>5,500.00</b>	<b>5,070.54</b>
<b>Maint Personnel</b>			
Salaries	14,661.53	50,000.00	35,338.47
Other Maint Personnel	0.00	0.00	0.00
<b>TOTAL Maint Personnel</b>	<b>14,661.53</b>	<b>50,000.00</b>	<b>35,338.47</b>
<b>TOTAL EXPENSES</b>	<b>254,740.12</b>	<b>449,222.90</b>	<b>194,482.78</b>
<b>OVERALL TOTAL</b>	<b>-254,740.12</b>	<b>-90,197.90</b>	<b>-164,542.22</b>

## December 14, 2016, Highway Commissioners Report

- I am at my son's Christmas program this evening, I should be done by 7:30 or so, if you have any questions, please feel free to give me a call, if you are still at the building when we go by on our way home I will stop and finish up the meeting with you.
  - So far the two snow events have gone well despite the inaccurate forecast information – two new snow birds, Steve Whilhelmy and Todd Waters
  - Salt Bin is low on salt – all trucks are full, additional salt to be delivered on Tuesday and Wednesday of next week
  - Some very minor mechanical issues have been found with the trucks, we are currently compiling a list of needed repairs for the Mechanic
  - Still in communication with a possible future employee that will the "Rodney's" place, but will be on a much more part time basis than Rodney was
  - Purchased a new gas powered hedge trimmer to assist us with trimming "bushes/ trees" in the right of way
  - Had a repair made to the power unit for the spreaders – used for straightening culvert ends
  - Finally got a bill from Trotter Landscape for the summer seeding and matting work they completed in the summer time for the ditch work
  - Precision Tree Service completed the removal of a number of trees on Pine Bluff Road and West Southmor road, and completed Tree Trimming on a number of "residential" streets in the township, making it safer for our plow trucks as well as school busses – See attached post card that was sent to residents who had tree work completed in the right of way adjacent to their property
  - Road District started paying for the utilities for the north building
  - Purchased 10 additional cutting edges for the large snow plows. We will have them on hand in case we need them for the future, this year or in years to come
  - Purchased new snow wing for the motor grader. This is an update from the previous one we had that kept breaking and needed many welding repairs. This is a new spring loaded one that will allow the blade to trip if it were to hit anything like rocks or curbs
  - Finally got a bill from Chamlin and Associates for all engineering work for the past summer
  - Still waiting on D Construction to do the "Bump" grinding on Dwight Road, north of West Southmor Road
  - Alarm System, do we move forward or are we ok without it?
  - Everything seems to be running smoothly – keep your fingers crossed!!!!
  - Merry Christmas to you and your families from the Doerflers
-

If there are images in this attachment, they will not be displayed. Download the original attachment

Waupoosee Town Fund Levy Request

		FY '15	FY '15	FY '16	FY '16	FY '16	FY '16	FY '16	Calc.
		Actual Rates	Actual Levy	Proposed Levy	\$ Amount of Increase	% Increase	Actual Rate		
2016 EAV	\$55,000,000								
% Increase	3.091%								
2015 EAV	\$53,300,000								
\$ Amount Increase	\$1,700,000								
Maximum Rate									
Corporate	0.2500	0.07593	\$ 41,000	\$42,500	\$ 1,500	3.66%	0.077273		0.03658537
Social									
Security	0.0000	0.00630	\$ 3,400	\$3,400	\$ (0)	-0.01%	0.006182		-9.411E-05
General									
Assistance	0.1000	0.00463	\$ 2,500	\$2,800	\$ 300	12.00%	0.005091		0.12
Total	0.3500	0.08685	\$ 46,900	\$48,700	\$1,800	3.84%	0.088545		\$0

Wauponsee Road & Bridge Fund Levy Request

2015 EAV	\$55,000,000																		
% Increase	3.954%																		
2014 EAV	\$52,825,152																		
\$ Amount Increase	\$2,174,848																		
		FY '14 Actual Rates	FY '14 Proposed Levy	FY '14 Proposed Levy	FY '14 Proposed Levy	FY '14 Proposed Levy	FY '14 \$ Amount of Increase	FY '14 % Increase	FY '14 Actual Rate	Calc.									
Maximum Rate	0.6500	0.62523	\$ 355,000	\$ 356,000	\$ 1,000	0.28%	0.647273												
Corporate	0.0000	0.00541	\$ 3,400	\$ 3,400	\$ -	0.00%	0.000000												
Social Security	0.6500	\$ 1	\$ 358,400	\$ 359,400	\$ 1,000	0.0028	0.6473												
Total							\$ 361,576												

0.0028169  
0  
\$0

**Wauponsee Township Board  
Meeting Agenda  
December 14, 2016  
7:00pm at Township Road District  
Office**

1. Call Meeting to Order  
    Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports  
    Supervisor's  
    Highway Commissioner's  
    Clerk's
6. Old Business  
    Tax Levy Determination
7. New Business  
    Approval of 2017 Monthly Meeting Schedule
8. Adjournment

**Next Meeting; January 11, 2017**

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