

Wauponsee Township Board Meeting Minutes

July 11, 2018

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date at the Wauponsee Township Road and Bridge Office for the purpose of conducting normal business. Supervisor Fannin opened the meeting at 7:00. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Absent
	Tom Baker	Physically Present
	Neil Romines	Physically Present
Supervisor:	Steven Fannin	Physically Present
Road Commissioner:	Mark Doerfler	Absent
Township Clerk	Charles Sargent	Physically Present

Residents Present:
None

Public Comments
None

Approval of Minutes

Meeting minutes for the June 13th meeting was presented. A motion to approve the minutes as presented was made by Trustee Romines and seconded by Trustee Baker. The motion passed on a voice vote.

Approval of Claims

A motion was made by Trustee Romines and seconded by Trustee Baker to authorize the Township Fund claims as presented by the Treasurer.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Absent
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

A motion was made by Trustee Romines and seconded by Trustee Baker. to authorize the Wauponcee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Absent
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Fannin reported the following:

- The first distribution of property tax funds was received as follows:

Town Fund	\$23,723.82
SS	\$1,013.36
Road District	\$206,940.14
SS	\$1,913.26
Assessing District	\$7,399.34
General Assistance	\$1,463.86

- A bill for reimbursement expenses was received from the County Assessor's Office as follows:

2017	\$1,153.42
2018 thru 06/29/2018	\$4,696.60

Road Commissioner's Report

Commissioner Doerfler was not in attendance at the meeting.

Clerk's Report

Clerk Sargent indicated he plans to attend the November 12 TOI Educational Conference.

Unfinished Business

None

New Business

None

Adjournment

Being no further business, Trustee Romines made a motion to adjourn the meeting. Trustee Baker seconded the motion, which carried on a voice vote.

The meeting was adjourned at 7:11 PM.

Meeting minutes approved on August 8, 2018

----- Trustee

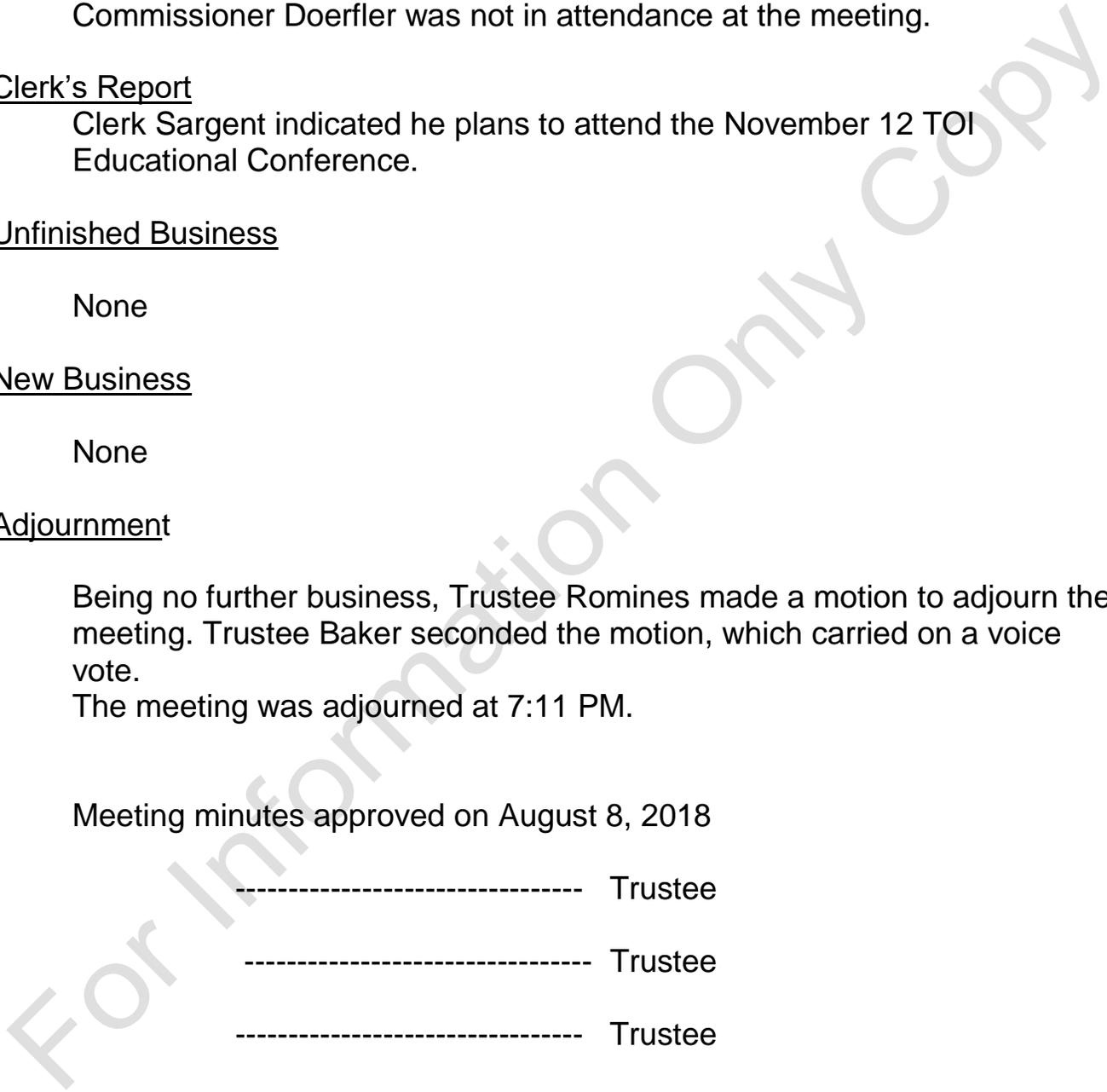
----- Trustee

----- Trustee

----- Trustee

----- Supervisor

----- Township Clerk





Welcome	Reports ▼	Transfers and Payments ▼	Account Services ▼	Administration ▼
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Favorites: (Edit)

Welcome WAUPONSEE TOWNSHIP. [Print this page](#)

Your last Business Express sign on was Tuesday, July 10, 2018 at 12:13 PM ET.

Important Information re:Your Privacy and Security.

Click here to review the current Business Account Agreement at www.firstmidwest.com/businessacctagreement

Message Center

New messages: 71

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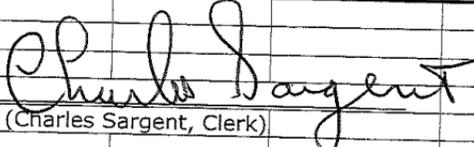
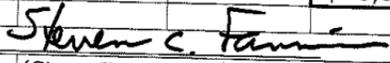
Deposit Account Balances as of 07/11/2018

To view deposit account details, click the Account Number.

ABA/TRC	Account Number	Description	Balance
Checking Accounts			
071901604	*6014	CHECKING-6014	\$25,023.86
071901604	*7014	CHECKING-7014	\$26,421.66
071901604	*8018	CHECKING-8018	\$257,047.07
071901604	*0018	NORMAN WAUPONSEE MULTI	\$8,607.40
Savings Accounts			
071901604	*0208	NORMAN WAUPONSEE MULTI	\$323.53
071901604	*7204	SAVINGS-7204	\$5,008.69
071901604	*8118	SAVINGS-8118	\$13,032.55

CD Account Balances as of 07/10/2018

ABA/TRC	Account Number	Description	Balance
071901604	*1209	CD-1209	\$0.00

Wauponsee Township Town Fund						
11-Jul-18						
Employee	Monthly					Total/Month
	Salary	FICA	Medicare	State		
Baker, Tom	\$ 100.00	\$ 6.20	\$ 1.45	\$ 4.95	\$ 87.40	
Carr, Jeff	\$ 100.00	\$ 6.20	\$ 1.45	\$ 4.95	\$ 87.40	
Chandler, Andy	\$ 100.00	\$ 6.20	\$ 1.45	\$ 4.95	\$ 87.40	
Romines, Neal	\$ 100.00	\$ 6.20	\$ 1.45	\$ 4.95	\$ 87.40	
Sargent, Charles	\$464.53	\$ 28.80	\$ 6.74	\$ 22.99	\$ 406.00	
Fannin, Steve	\$1,201.67	\$ 74.50	\$ 17.42	\$ 59.48	\$ 1,050.26	
Doerfler, Mark	\$2,847.86	\$ 176.57	\$ 41.29	\$ 140.97	\$ 2,489.03	
	\$ 4,914.06			Total	\$ 4,294.89	
Payable To	For					Town Fund
Steve's Lawn	6/4, 6/11, 6/18, 6/25					\$ 200.00
EFTPS	Federal 941's on-line					\$ 1,068.56
			FICA	\$ 866.07		
			MED	\$ 202.49		
			WH			
IL TAXNET	State tax on-line (NOV)					\$ 261.90
				Total	\$ 1,330.46	
Payable To	For					General Assistance Fund
				Total	\$ -	
Loan/Transfer				Total		
				Total All	\$ 5,625.35	
Attest			Signed			
	(Charles Sargent, Clerk)			(Steve Fannin, Supervisor)		

**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
TO
COUNTY ENGINEER**

County of **GRUNDY**
WAUPONSEE Township

To: Brian Tjernlund, Interim County Engineer
245 North Illinois Route 47
Morris, Illinois 60450

Month of **JULY 2018**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
6.13.18	7506	Jack Duvick	Labor-Gross\$540, SSS\$33.48, Med\$7.83, IST\$26.73	\$ 471.96
6.13.18	7507	Bill Doerfler	Labor-Gross\$265, SSS\$16.43, Med\$7.83, IST\$26.73	\$ 231.60
6.29.18	7508	Jack Duvick	labor Gross\$845, SSS\$52.39, Med\$12.25, IST\$41.83	\$ 738.53
6.29.18	7509	Bill Doerfler	labor Gross\$420, SSS\$26.04, Med\$6.09, IST\$20.79	\$ 367.08
7.9.18	7510	Kimball Midwest	Shop Supplies, Grinder wheels, oil	\$ 70.47
7.9.18	7511	Patton Cat	Parts for Truck 5	\$ 36.56
7.9.18	7512	Menards	Supplies	\$ 152.79
7.9.18	7513	Grain Co FS	Weed Killer Chemical	\$ 121.50
7.9.18	7514	Johnson Oil	Fuel -- Gasoline	\$ 108.61
7.9.18	7515	Bankcard Processing Center	Credit Card -- Fuel, Supplies	\$ 160.69
7.9.18	7516	KindelSPIRES	Supplies, Kroil, Hydraulic Hoses	\$ 211.79
7.9.18	7517	Cortina, Mueller & Frobish	Leagle Fees	\$ 325.00
7.9.18	7518	McGrath Office Equipment	6 Months Copier Rent	\$ 414.00
7.9.18	7519	Larry Weber	Stump grinding on Pine Bluff Road	\$ 880.00
7.9.18	7520	John Deere Financial	Mower Tractor Parts	\$ 83.75
7.9.18	7521	Com Cast	Internet, Phone, TV	\$ 192.71
7.9.18	7522	Cintas Fire	Fire Extinguisher inspections	\$ 125.36
7.9.18	7523	Sandino Inc	Stone for Southard Rd Field Entrances	\$ 282.88
7.9.18	7524	Com Ed	North Building # 2607121042	\$ 319.26
7.10.18	7525	Precision Tree Service	Higgins Rd Tree Removal, Limb Pick up	\$ 1,200.00
Monthly Total				\$ 5,790.98

Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance		
Receipts During Month	\$	5,790.98
Ending Month Balance	\$	(5,790.98)

Attest 
(Charles Sargent)

Signed 
(Mark W. Doerfler)

Budget 2018-2019:2

4/1/2018 through 3/31/2019 Using Budget 2018-2019

7/10/2018

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Category Description	4/1/2018 Actual	- Budget	3/31/2019 Difference
EXPENSES			
Admin Capitol Outlay			
Equipment	0.00	2,000.00	2,000.00
Other Admin Capitol Outlay	0.00	0.00	0.00
TOTAL Admin Capitol Outlay	0.00	2,000.00	2,000.00
Admin Commodities			
Office Supplies	0.00	1,000.00	1,000.00
Other Admin Commodities	0.00	0.00	0.00
TOTAL Admin Commodities	0.00	1,000.00	1,000.00
Admin Contrcatual Service			
Contract Payment	278.21	2,000.00	1,721.79
Insurance	0.00	8,000.00	8,000.00
Leagal Service	325.00	5,000.00	4,675.00
Postage	0.00	100.00	100.00
Printing	51.25	500.00	448.75
Publishing	0.00	0.00	0.00
Telephone	871.07	3,700.00	2,828.93
Training	10.19	200.00	189.81
Traveling Expencc	24.08	200.00	175.92
Other Admin Contrcatual Service	0.00	0.00	0.00
TOTAL Admin Contrcatual Service	1,559.80	19,700.00	18,140.20
Admin Other	1,096.00	3,000.00	1,904.00
Admin Personnel			
Salaries	0.00	18,000.00	18,000.00
Other Admin Personnel	0.00	0.00	0.00
TOTAL Admin Personnel	0.00	18,000.00	18,000.00
GC Highway Commissioners	0.00	0.00	0.00
IPWMAN	1,553.67	10,000.00	8,446.33
Maint Capitol Outlay			
Building	1,990.00	5,000.00	3,010.00
Equipment	0.00	45,000.00	45,000.00
Vehicle	0.00	5,000.00	5,000.00
Other Maint Capitol Outlay	0.00	0.00	0.00
TOTAL Maint Capitol Outlay	1,990.00	55,000.00	53,010.00
Maint Commodities			
Bridge	0.00	0.00	0.00
Buliding	0.00	10,000.00	10,000.00
Diesel Fuel	0.00	10,000.00	10,000.00
Equipment	506.89	10,000.00	9,493.11
Gasoline	625.67	3,000.00	2,374.33
Lubricants	0.00	2,000.00	2,000.00
Operating Supplies	3,381.03	12,000.00	8,618.97
Road	845.80	30,000.00	29,154.20
Snow Removal	0.00	7,000.00	7,000.00
Vehicle	256.29	10,000.00	9,743.71

Budget 2018-2019:2

4/1/2018 through 3/31/2019 Using Budget 2018-2019

7/10/2018

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Category Description	4/1/2018 Actual	- Budget	3/31/2019 Difference
Other Maint Commodities	0.00	0.00	0.00
TOTAL Maint Commodities	5,615.68	94,000.00	88,384.32
Maint Contractual Service			
Bridge	0.00	0.00	0.00
Building	4,553.36	5,000.00	446.64
Contract Payment	0.00	0.00	0.00
Engineering Services	2,979.00	10,000.00	7,021.00
Equipment	0.00	5,000.00	5,000.00
Rentals	0.00	10,000.00	10,000.00
Road	10,968.78	224,262.00	213,293.22
Snow Removal	0.00	10,000.00	10,000.00
Utilities	2,589.99	10,000.00	7,410.01
Vehicle	7,272.62	6,000.00	-1,272.62
Other Maint Contractual Service	0.00	0.00	0.00
TOTAL Maint Contractual Service	28,363.75	280,262.00	251,898.25
Maint Other			
IPWMAN Deployment	0.00	2,000.00	2,000.00
Miscellaneous Expence	231.12	3,500.00	3,268.88
Other Maint Other	0.00	0.00	0.00
TOTAL Maint Other	231.12	5,500.00	5,268.88
Maint Personel			
Salaries	8,274.87	40,000.00	31,725.13
Other Maint Personel	0.00	0.00	0.00
TOTAL Maint Personel	8,274.87	40,000.00	31,725.13
TOTAL EXPENSES	48,684.89	528,462.00	479,777.11
OVERALL TOTAL	-48,684.89	-528,462.00	479,777.11

Thomas L. Hougas
Supervisor of Assessments
GRUNDY COUNTY



June 29, 2018

Steve Fannin
Norman-Wauponsee MTA District
3640 Fern Lane
Morris, IL 60450

RE: Statement of Account for Township Assessor duties

Mr. Fannin,

Following is the statement of the account for the Grundy County Assessor's Office to perform the duties of the Township Assessor through June 15, 2018:

Norman-Wauponsee Township

Date	Billed	Paid	Balance
10/25/2017	1,153.42		1,153.42
06/29/2018	3,543.18		4,696.60

This new bill of \$3,543.18 represents 117.50 man hours that our office is seeking reimbursement for expenses incurred from January 1, 2018 through June 15, 2018 on behalf of your district, bringing your total due to Grundy County of \$4,696.60. Please make the check payable to "Lori Werden, Grundy County Collector" and mail to the Assessor's Office at the above address by the end of July 2018.

Currently, we are performing work that, due to the lack of a Township Assessor, is the absolute minimum to keep up with the documented changes to parcels in your district. Based on our prior discussions, it is understood that you are working toward getting a new Township Assessor. While we will continue to do the absolute minimum until the new Assessor is seated, please keep in mind that we will still have a hard deadline of December 31, 2021 to get all townships into full compliance with State Statutes, and your new Assessor will have to maintain a pace to meet that deadline.

In order to allow you to properly prepare and levy for the next tax cycle, I will be sending out the breakdown of parcels for your township along with the anticipated reimbursement amount within the next couple months.

If you have any questions or comments, please do not hesitate to contact me.

Respectfully,

Thomas L Hougas

**Wauponsee Township Board
Meeting Agenda
July 11, 2018 at 7:00 PM
Township Road District Office**

1. Call Meeting to Order
 Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
 Supervisor's
 Highway Commissioner's
 Clerk's
6. Unfinished Business
7. New Business
8. Adjournment

Next Meeting: August 8, 2018