

Wauponsee Township Board Meeting Minutes

December 13, 2017

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois was held on the above date at the Wauponsee Township Road and Bridge Office for the purpose of conducting normal business. Supervisor Fannin opened the meeting at 7:00 PM. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Physically Present
	Andy Chandler	Physically Present
	Tom Baker	Absent
	Neil Romines	Physically Present
Supervisor:	Steven Fannin	Physically Present
Road Commissioner:	Mark Doerfler	Physically Present
Township Clerk	Charles Sargent	Physically Present

Residents Present:
None

Public Comments
None

Approval of Minutes

Meeting minutes for the November 8th meeting was presented. A motion to approve the minutes as presented was made by Trustee Romines and seconded by Trustee Carr. The motion passed on a voice vote.

Approval of Claims

A motion was made by Trustee Carr and seconded by Trustee Chandler to authorize the Township Fund claims as presented by the Treasurer and to accept the bank end of the period summary statement.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Absent
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

A motion was made by Trustee Romines and seconded by Trustee Chandler to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Absent
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Fannin reported the following:

- A letter of resignation was received from the Norman/Wauponsee MTAD Assessor, Gabrielle Shenberg, effective December 13, 2017. The letter stated she will be pursuing another career path. Gabrielle submitted a request for reimbursement for expenses in 2017 to date. The request was for \$1,411.60 to cover conference, lunch, millage and camera expenses.
- A meeting will be held on December 20, 2017 with the County Assessor's

Office and several of the Township Supervisors. The meeting is to discuss proposed charges to the Townships by the County Assessors' Office.

- The current cost of the MTAD Assessor as funded by the levy is \$12,300.

Road Commissioner's Report

Commissioner Doerfler reported the following:

- The parking lot at 20 Southmor Rd. has been paved.
- The 2004 Peterbilt truck will not be rehabbed since the truck may not last for 10 more years. An assessment of the long-term options is being conducted which include; sell now while it has value, run it until it can't be repaired, begin a replacement savings plan.
- A portable welder was purchased for emergency repairs.
- A new culvert was installed on Dwight Road.
- The Lund Road project is on hold with no action planned.
- The Pine Bluff Road dead tree removal project has evolved into an attorney issue since a letter from the property owner's attorney was received offering three options for settlement; 1. Place boulders along the property to prevent access, 2. Replace trees with logs, or 3. install a fence.

Clerk's Report

- OMA and FOIA Training is overdue for some elected officials.
- Three books containing all Township Ordinances, Resolutions and Policies have been assembled for easier access to these documents.

Unfinished Business

Tax levy Approval

Supervisor Fannin presented the Township tax levy request for approval by the Board.

A motion was made by Trustee Romines and seconded by Trustee Chandler to approve the proposed tax levy as presented. Supervisor Fannin asked for a roll call vote.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Absent
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The proposed tax levy is attached to these minutes.

Commissioner Doerfler presented the Road District tax levy request for approval by the Board. A motion was made by Trustee Carr and seconded by Trustee Chandler to approve the proposed tax levy as presented. Supervisor Fannin asked for a roll call vote.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Absent
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The proposed tax levy is attached to these minutes.

New Business

Approval of 2018 regular meeting schedule.

Clerk Sargent presented a proposed meeting schedule for 2018. All meetings are on the second Wednesday of each month except the April meeting which is on the second Tuesday of the month.

Trustee Romines made a motion to approve the proposed meeting schedule. Trustee Carr seconded the motion which carried on a voice vote.

Adjournment

Being no further business, Trustee Carr made a motion to adjourn the meeting. Trustee Chandler seconded the motion, which carried on a voice vote.

The meeting was adjourned at 7:55 PM.

Meeting minutes approved on January 10, 2017

- Trustee
- Trustee
- Trustee
- Trustee
- Supervisor
- Township Clerk

For Information Only Copy



Welcome	Reports ▼	Transfers and Payments ▼	Account Services ▼	Administration ▼
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Favorites: (Edit)

Welcome WAUPONSEE TOWNSHIP. [Print this page](#)

Your last Business Express sign on was Monday, December 11, 2017 at 10:04 AM ET.

Important Information re: [Your Privacy and Security](#).

Click here to review the current Business Account Agreement at www.firstmidwest.com/businessacctagreement

Message Center

New messages: 2

Need help? [Contact us](#)

[Next scheduled requests](#)

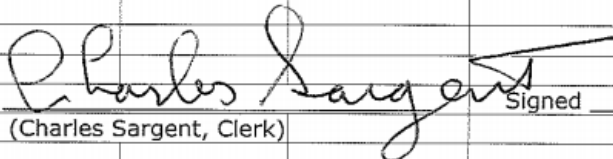
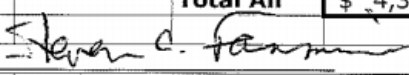
Deposit Account Balances as of 12/13/2017

To view deposit account details, click the Account Number.

ABA/TRC	Account Number	Description	Balance
Checking Accounts			
071901604	*6014	CHECKING-6014	\$23,565.47
071901604	*7014	CHECKING-7014	\$46,617.06
071901604	*8018	CHECKING-8018	\$277,809.29
071901604	*0018	NORMAN WAUPONSEE MULTI	\$5,037.20
Savings Accounts			
071901604	*0208	NORMAN WAUPONSEE MULTI	\$85.48
071901604	*7204	SAVINGS-7204	\$5,007.39
071901604	*8118	SAVINGS-8118	\$13,029.16

CD Account Balances as of 12/12/2017

ABA/TRC	Account Number	Description	Balance
071901604	*1209	CD-1209	\$38,037.69

Wauponsee Township Town Fund						
13-Dec-17						
Monthly						
Employee	Salary	FICA	Medicare	State	Total/Month	
Baker, Tom	\$ 100.00	\$ 6.20	\$ 1.45	\$ 4.95	\$ 87.40	
Carr, Jeff	\$ 100.00	\$ 6.20	\$ 1.45	\$ 4.95	\$ 87.40	
Chandler, Andy	\$ 100.00	\$ 6.20	\$ 1.45	\$ 4.95	\$ 87.40	
Romines, Neal	\$ 100.00	\$ 6.20	\$ 1.45	\$ 4.95	\$ 87.40	
Sargent, Charles	\$451.00	\$ 27.96	\$ 6.54	\$ 22.32	\$ 394.17	
Fannin, Steve	\$1,166.67	\$ 72.33	\$ 16.92	\$ 57.75	\$ 1,019.67	
Doerfler, Mark	\$2,764.92	\$ 171.42	\$ 40.09	\$ 136.86	\$ 2,416.54	
	\$ 4,782.58			Total	\$ 4,179.98	
Payable To	For				Town Fund	
EFTPS	Federal 941's on-line				\$ 144.36	
			FICA	\$ 117.00		
			MED	\$ 27.36		
			WH			
IL TAXNET	State tax on-line (NOV)				\$ 46.70	
				Total	\$ 191.06	
Payable To	For				General Assistance Fund	
				Total	\$ -	
Loan/Transfer				Total		
				Total All	\$ 4,371.04	
Attest			Signed			
	(Charles Sargent, Clerk)				(Steve Fannin, Supervisor)	

**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
TO
COUNTY ENGINEER**

County of **GRUNDY**
WAUPONSEE Township

To: CRAIG CASSEM, County Engineer
245 North Illinois Route 47
Morris, Illinois 60450

Month of **DECEMBER** 2017

Date	Order No.	Payable to	For What	General Road & Bridge Fund
11.16.17	7341	Jack Duvick	Labor-- Gross\$89.25, IST\$4.42, Med\$1.29, FICA\$5.53	\$ 78.00
11.16.17	7342	Bill Doerfler	Labor--Gross\$119 IST\$5.89, Med\$1.73, FICA\$7.38	\$ 104.01
12.4.17	7343	Jack Duvick	Labor--Gross\$267.75, IST\$13.25, Med\$3.88, FICA\$16.60	\$ 234.01
12.4.17	7344	Bill Doerfler	Labor--Gross\$467.50, IST\$23.14, Med\$6.78, FICA\$28.99	\$ 408.60
12.10.17	7345	Morris Asphalt Division	North Building Parking Lot	\$ 19,696.00
12.10.17	7346	Rendals	Truck IDOT Inspection	\$ 78.50
12.10.17	7347	Com Ed	South Building 2607121042	\$ 363.75
12.10.17	7348	Leake Sandblasting	Sandblast and Repaint Truck # 4	\$ 5,850.00
12.10.17	7349	Void		\$ -
12.10.17	7350	Weldstar Company	Welder	\$ 2,255.41
12.10.17	7351	Matteson Ace	Hardware	\$ 3.68
12.10.17	7352	Lafarge	Stone for driveway entrances on Lund & Gulley Rds	\$ 1,182.04
12.10.17	7353	Menards	Supplies	\$ 340.73
12.10.17	7354	Fastenal	Bolts for Plows	\$ 8.43
12.10.17	7355	Morris Asphalt Division	HMA for Dwight Road Driveway Culvert Replacement	\$ 218.25
12.10.17	7356	Nicor Gas	North Building 19-66-71-2000 0	\$ 71.83
12.10.17	7357	Underground Pipe & Valve	Manhole Frame and Grate for North Lot	\$ 379.00
12.10.17	7358	Com Cast	Phone/ Internet/ TV	\$ 183.02
12.10.17	7359	Mark Doerfler	Cell Phone Reimburse	\$ 100.00
12.10.17	7360	Narvick Brothers	Roler Rent, Boards for Salt Spreader #4	\$ 227.72
12.10.17	7361	Matco Tools	Tap and Die Set	\$ 319.95
12.10.17	7362	TNT Enterprise	Haul and Spread Stone Lund & Gulley Remove and Replaced Culvert Dwight Rd	\$ 3,167.50
12.10.17	7363	D Construction	2017 HMA Project	\$ 100,192.86
12.10.17	7364	Grainco FS	Fuel -- Diesel	\$ 729.68
12.12.17	7365	Bank Card Processing Center	Credit Card, Dropbox, Tools, Cleaning Supplies, Safety Apparel, IPWMAN	\$ 1,339.50
12.10.17	7366	Johnson Oil	Fuel -- Gas	\$ 187.49
12.10.17	7367	Vermeer Midwest	Clutch for Chipper	\$ 460.98
Monthly Total				\$ 138,180.94

Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance		
Receipts During Month	\$	138,180.94
Ending Month Balance	\$	(138,180.94)

Attest Charles Sargent
(Charles Sargent)

Signed Mark W. Doerfler
(Mark W. Doerfler)

12/13/2017

Budget 2017-2018
4/1/2017 through 3/31/2018 Using 2016-2017

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Category Description	4/1/2017 Actual	- Budget	3/31/2018 Difference
EXPENSES			
Admin Capitol Outlay			
Equipment	0.00	1,000.00	1,000.00
Other Admin Capitol Outlay	0.00	0.00	0.00
TOTAL Admin Capitol Outlay	0.00	1,000.00	1,000.00
Admin Commodities			
Office Supplies	507.33	1,000.00	492.67
Other Admin Commodities	0.00	0.00	0.00
TOTAL Admin Commodities	507.33	1,000.00	492.67
Admin Contrcatual Service			
Contract Payment	369.60	700.00	330.40
Insurance	7,417.00	8,000.00	583.00
Leagal Service	3,475.00	2,500.00	-975.00
Postage	0.00	100.00	100.00
Printing	0.00	100.00	100.00
Publishing	0.00	0.00	0.00
Telephone	2,144.11	4,000.00	1,855.89
Training	0.00	200.00	200.00
Traveling Expenxe	156.80	200.00	43.20
Other Admin Contrcatual Service	0.00	0.00	0.00
TOTAL Admin Contrcatual Service	13,562.51	15,800.00	2,237.49
Admin Other	580.00	3,000.00	2,420.00
Admin Personnel			
Salaries	16,000.00	17,000.00	1,000.00
Other Admin Personnel	0.00	0.00	0.00
TOTAL Admin Personnel	16,000.00	17,000.00	1,000.00
GC Highway Commissioners	0.00	0.00	0.00
Maint Capitol Outlay			
Building	1,990.00	2,000.00	10.00
Equipment	11,387.09	40,000.00	28,612.91
Vehicle	3,117.21	5,000.00	1,882.79
Other Maint Capitol Outlay	0.00	0.00	0.00
TOTAL Maint Capitol Outlay	16,494.30	47,000.00	30,505.70
Maint Commodities			
Bridge	0.00	0.00	0.00
Buliding	379.00	10,000.00	9,621.00
Diesel Fuel	1,785.08	10,000.00	8,214.92
Equipment	6,581.24	7,000.00	418.76
Gasoline	1,175.66	4,000.00	2,824.34
Lubricants	0.00	2,000.00	2,000.00
Operating Supplies	7,155.52	8,000.00	844.48
Road	25,527.97	45,000.00	19,472.03
Snow Removal	2,079.62	5,000.00	2,920.38
Vehicle	4,932.29	5,000.00	67.71
Other Maint Commodities	0.00	0.00	0.00

12/13/2017

Budget 2017-2018
4/1/2017 through 3/31/2018 Using 2016-2017

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Category Description	4/1/2017 Actual	-	3/31/2018 Difference
		Budget	
TOTAL Maint Commodities	49,616.38	96,000.00	46,383.62
Maint Contractual Service			
Bridge	0.00	0.00	0.00
Building	19,819.30	20,000.00	180.70
Contract Payment	0.00	0.00	0.00
Engineering Services	4,096.00	10,000.00	5,904.00
Equipment	1,739.98	5,000.00	3,260.02
Rentals	6,147.72	10,000.00	3,852.28
Road	170,646.48	191,365.00	20,718.52
Snow Removal	575.00	10,000.00	9,425.00
Utilities	3,341.25	6,000.00	2,658.75
Vehicle	4,966.39	5,000.00	33.61
Other Maint Contractual Service	0.00	0.00	0.00
TOTAL Maint Contractual Service	211,332.12	257,365.00	46,032.88
Maint Other			
IPWMAN Deployment	132.17	2,000.00	1,867.83
Miscellaneous Expencc	1,423.44	3,500.00	2,076.56
Other Maint Other	0.00	0.00	0.00
TOTAL Maint Other	1,555.61	5,500.00	3,944.39
Maint Personnel			
Salaries	12,360.42	40,000.00	27,639.58
Other Maint Personnel	0.00	0.00	0.00
TOTAL Maint Personnel	12,360.42	40,000.00	27,639.58
TOTAL EXPENSES	322,008.67	483,665.00	161,656.33
OVERALL TOTAL	-322,008.67	-483,665.00	161,656.33

**Wauponsee Township Board
Meeting Schedule – 2018/2019**

NOTICE OF MEETING UNDER ILLINOIS OPEN MEETINGS ACT

NOTICE is hereby given that Wauponsee Township shall have regular meetings of its Township Board on the following dates for the period January 2018 through March 2019.

January 10, February 14, and March 14, April 10, May 9, June 13, July 11, August 8 , September 12, October 10, November 14
December 12, January 9, February 13, and March 13.

These meetings shall take place at the hour of 7:00 p.m. at the Wauponsee Township Road and Bridge Office located on the south side of East Southmor Rd. at Route 47.

The Annual Meeting of the Town Electors for this Township shall take place at 7:00 p.m. on April 10, 2018 at the Wauponsee Township Road and Bridge Office located at 35 East Southmor Road. The Annual Meeting Agenda includes the following: Annual Supervisor's Report and Road Commissioner's Annual Report.

Notice of any rescheduled regular meeting, reconvened meeting, special meeting or meeting held in the event of an emergency will be given as required by the Illinois Open Meetings Act.

Questions concerning meetings of the Wauponsee Township Board should be directed to Township Clerk Charles Sargent at charliesargent@wauponseetownship.org.

DCEO #33 (Revised 7/03)

COPY

TAX LEVY ORDINANCE

ROAD DISTRICT

ORDINANCE NO. ____

An ordinance levying taxes for all road purposes for Wauponsee Township Road District Grundy County, Illinois, for the tax year 2018, collectable in 2019.

BE IT ORDAINED by the Board of Trustees of Wauponsee Township, Grundy County, Illinois, as follows:

SECTION 1: That the Highway Commissioner of Wauponsee Township Road District on December 13, 2017 does hereby determine and declare that the sum of Three Hundred Seventy One Thousand, Five Hundred and Fifty Dollars (\$ 371,550.00) are hereby levied upon all property subject to taxation within the Road District as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Road District as required by statute or voted by the people in accordance with the law, for such purposes as:

- General Road Fund _____, Social Security Fund _____
- _____
- _____
- _____

for the year 2016.

SECTION 2: That the amount levied for each object and purpose shall be as follows:

TAX LEVY ORDINANCE
WAUPONSEE TOWNSHIP
ORDINANCE No. 12-13-2017

An ordinance levying taxes for all town purposes for WAUPONSEE Township,
GRUNDY County, Illinois, for the tax year 2016 , collectable in 2017.

BE IT ORDAINED by the Board of Trustees of WAUPONSEE Township,
GRUNDY County, Illinois, as follows:

SECTION 1: That the sum of FORTY-EIGHT THOUSAND
SEVEN HUNDRED Dollars (\$ 48,700) are hereby levied upon all
property subject to taxation within the Township as that property is assessed and equalized, in order to
meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted
by the people in accordance with the law, for such purposes as:

TOWN FUND
SOCIAL SECURITY FUND
GENERAL ASSISTANCE FUND

for the year 2017.

**Wauponse Township Board
Meeting Agenda
December 13, 2017
7:00pm at Township Road District
Office**

1. Call Meeting to Order
Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
Supervisor's
Highway Commissioner's
Clerk's
6. Unfinished Business
Approval of tax levy for 2018
7. New Business
Approval of Regular Meeting Schedule for 2018
8. Adjournment

Next Meeting: January 10, 2018