

Wauponsee Township Board Remote*/ In Person Meeting Minutes

July 21, 2021

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Electronically Present
	Andy Chandler	Physically Present
	Russ Higgins	Physically Present
	Gary Lowery	Physically Present
Supervisor:	Ed Wiesbrook	Electronically Present*
Road Commissioner:	Bucky Phillips	Physically Present
Township Clerk	Scot Hastings	Physically Present

*Allowed under SB 2135-PA101-640

(Note: the meeting was recorded audio and video in accordance with Public Act 101-0640.)

Residents Present:

None

Public Comment/Statements

None

Approval of Minutes

Meeting minutes for the June 16th meeting was presented. A motion to approve the minutes was made by Trustee Carr and seconded by Trustee Lowery.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. A motion was made by Trustee Chandler and seconded by Trustee Higgins to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board. A motion was made by Trustee Lowery and seconded by Supervisor Wiesbrook to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes

	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Wiesbrook presented the following report:

Went Over accounts, Bank and Quicken match

Went over actual to budget

Went over comparison of last year to this year – Looks like a deficit due to tax revenue not coming in yet (came in earlier last year)

Road Commissioner's Report

Commissioner Phillips presented the following report:

Went over budget to actual

A little tax revenue has come in

Need to reclass paychex under accounting services

Have some trees to clear by bridge abutments

Clerk's Report

The Clerk summarized the upcoming reports that will be coming due.

Unfinished Business

Kubota sold, Single cab pickup ready to be sold

New Business

Talked about simplifying budget accounts

Other Items

Adjournment

Being no further business, Trustee Higgins made a motion to adjourn the meeting. Trustee Chandler seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 7:42 PM.

Meeting minutes approved on August 18, 2021

Andy Chandler Trustee
Gary Lowery Trustee
Russel Higgins Trustee
Jeffery C Carr Trustee
Edward Wiesbrook Supervisor
Scott Howard Township Clerk



NOTICE OF AUTOMATIC PAYMENT

7

Paychex of New York LLC
1000 E Warrenville Rd, Ste 150
Naperville IL 60563

Client # 0052 1208-6820
Invoice # 2021062801

AUTOMATIC PAYMENT \$128.55

This amount will be deducted from the following bank account at or after 12:01 A.M on 7/1/21.

ADDRESS SERVICE REQUESTED

0052 1208-6820
Wauponsee Township Special Bridge
35 E Southmor Rd
Morris, Illinois 60450

XXXXXXXX014

For questions regarding your account, please call (630) 536-5300

Page 1 of 1

ACCOUNT SUMMARY				AMOUNT
Previous Balance on Invoice#2021052701 Due 06/01/21				131.70
Payment Received - Thank You				-131.70
Balance Forward				0.00
Total New Charges				128.55
Account Balance (Includes Balance Forward, New Charges, and Pending Automatic Payments)				128.55

CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
07/01/21	Paychex Flex@ Select	06/28/21	7	117.05
	Delivery		1	11.50
	Total New Charges			128.55
Automatic Payment (Includes New Charges and applicable credits from Balance Forward above)				128.55

*****PRICE INCREASE NOTIFICATION*****

To maintain the high quality of your products and services during this time, your July invoice may include a nominal price increase. The specific amount depends on your combination of services. Please contact your service representative with questions. Paychex is dedicated to serving your business. Thank you for being a client.

Thank you for choosing Paychex.

TC #1

PAYROLL JOURNAL

0052 1208-6820 Waupunsee Township Special Bridge

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS REIMB & OTHER PAYMENTS			
**** 1 TRUSTEES Carr, Jeff 2	Salary			100.00	Social Security 6.20 Medicare 1.45 IL Income Tax 4.95		Check # 5310 Check Amt 87.40
	EMPLOYEE TOTAL			100.00	12.60		Net Pay 87.40
Chandler, Andrew 3	Salary			100.00	Social Security 6.20 Medicare 1.45 IL Income Tax 4.95		Check # 5311 Check Amt 87.40
	EMPLOYEE TOTAL			100.00	12.60		Net Pay 87.40
Higgins, Russel 13	Salary			100.00	Social Security 6.20 Medicare 1.45 IL Income Tax 4.95		Check # 5312 Check Amt 87.40
	EMPLOYEE TOTAL			100.00	12.60		Net Pay 87.40
Lowery, Gary 12	Salary			100.00	Social Security 6.20 Medicare 1.45		Check # 5313 Check Amt 92.35
	EMPLOYEE TOTAL			100.00	7.65		Net Pay 92.35
**** 2 TOWNSHIP Hastings, Scot T 14	Salary			492.83	Social Security 30.55 Medicare 7.15 Fed Income Tax 200.00 IL Income Tax 24.40		Check # 5314 Check Amt 230.73
	EMPLOYEE TOTAL			492.83	262.10		Net Pay 230.73
Phillips, Rodney O 11	Salary			3,021.30	Social Security 187.92 Medicare 43.81 Fed Income Tax 306.47 IL Income Tax 145.43		Check # 5315 Check Amt 2,338.27
	EMPLOYEE TOTAL			3,021.30	683.03		Net Pay 2,338.27
Wiesbrook, Edward D 10	Salary			1,274.85	Social Security 79.04 Medicare 18.49 Fed Income Tax 500.00 IL Income Tax 63.11		Check # 5316 Check Amt 614.21
	EMPLOYEE TOTAL			1,274.85	660.64		Net Pay 614.21
COMPANY TOTALS 7 Person(s) 7 Transaction(s)	Salary			5,188.98	Social Security 321.71 Medicare 75.25 Fed Income Tax 1,006.47 IL Income Tax 247.79		Check Amt 3,537.76

TC #2

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PAYROLL JOURNAL

0052 1208-6820 Waupounee Township Special Bridge

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS REIMB & OTHER PAYMENTS			
	COMPANY TOTAL			5,188.98	1,651.22		3,537.76
					<i>Employer Liabilities</i>		
					Social Security Medicare Fed Unemploy		
				321.72 75.25 1.80			
				TOTAL EMPLOYER LIABILITY	396.77		
				TOTAL TAX LIABILITY	2,048.99		

(IC) = Independent Contractor

TC #3

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GENERAL ASSISTANCE FUNDAMENTAL TRAINING 2021 RECOMENDED FOR NEWLY ELECTED SUPERVISORS

WHY IS IT IMPORTANT TO ATTEND GATI?

- * GENERAL ASSISTANCE IS THE SUPERVISOR'S STATUTORY DUTY
 - * Prevent a Lawsuit
 - * Network with your fellow GA Representatives
 - * Get answers to specific questions

This seminar will provide an opportunity for Supervisors / Caseworkers to fine tune their General Assistance skills.

<u>DATES AND LOCATIONS...</u>	<i>*Registration begins at 8:30 am</i>	<i>9 am – 4:30 pm (One Day Session)</i>
Friday, September, 24, 2021	Effingham	Keller Convention Center (217) 540-7777
Friday, October 8, 2021	Bloomington	DoubleTree (309) 664-6446
Friday, October 22, 2021	Rockford	Radisson (815) 226-2100

COST: \$100 per person

RESERVATIONS: Limited reservations are on a first-come basis with preference given to new first-time attendees. You may sign up for any location, but once the limit has been reached for a particular location, those seminar reservations will be closed. Reservations are limited to a maximum of three (3) individuals from a single township to provide an equal opportunity for all interested township representatives to attend training.

DEADLINE FOR GATI REGISTRATION WILL BE 14 DAYS PRIOR TO DATE OF GATI.

The GATI Fundamental Training will cover the Application and Interviewing Process, Assistance in completing the Budget Forms, Eligibility Requirements to receive GA, Exempt and Non-exempt Income and Assets and Explanation of the Required Forms and Notifications. Attendees will also have an opportunity to ask the GATI Instructors specific GA questions. Please plan on attending especially if you are a new Supervisor. The registration fee to attend this training is an eligible expense from the General Assistance Funds. Please bring your 2017 GA Handbook with you to the training.

OVERNIGHT ACCOMMODATIONS are the responsibility of individual seminar participants.

PAYMENT: Prepayment is required and must be received to guarantee reservations. Checks must be payable to the "General Assistance Training Institute" or "GATI" and must be accompanied by the completed reservation form. Please type or print. Any checks not in the correct amount or not accompanied by a reservation form containing the requested information will be returned. Reservations will be confirmed in writing prior to the training. Cancellations must be received two weeks prior to the reserved seminar to obtain a refund.

TC #6 - GA Fund



2021-2022 DUES STATEMENT
Township Officials of Illinois
 3217 Northfield Drive
 Springfield, Illinois 62702-1400
 217.744.2212 or 866.897.4688 (Toll Free)

Record #: 102783
 County: Grundy
 Township: Waupounee
 Valuation: 65,983,888
 Population: 2,423

Valuation Charge: \$184.49
 Population charge: \$130.41
 Subtotal: \$314.90
 7% NATA/Educational Surchage: \$22.04
 Total Dues for 2021-2022 Fiscal Year: \$336.94

MTAD: Norman-Waupounee

Township Office Phone Township Fax Township Website

www.waupouneetownship.org

PLEASE PAY LAST FIGURE SHOWN

A 5% late-charge for all payments received after September 1, 2021

Associate Members (\$50.00 each):

Total Amount Enclosed \$

	Home Phone	Work Phone	Cell	Email Address		
Supervisor	Ed Wiesbrook	PO Box 969	Morris	60450-0969	815.822.0471	edwiesbrook@waupouneetownship.org
Township Clerk	Scot Hastings	1025 Southard Rd	Morris	60450-9465	815.941.9163	clerk@waupouneetownship.org
Highway Commissioner	Bucky Phillips	PO Box 969	Morris	60450-0969	815.942.4243	buckyphillips@waupouneetownship.org
Trustee	Jeffrey Carr	1045 Tracy Dr	Morris	60450-8448		jeffcarr@waupouneetownship.org
Trustee	Andrew Chandler	3795 School Dr	Morris	60450-8421		
Trustee	Russ Higgins	3435 Higgs Rd	Morris	60450		
Trustee	Gary Lowery	260 Lowery Rd	Morris	60450-8254		
Multi-Township Assessor	County Assessor	(Norman-Waupounee)				

TC #1

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Does your township have a truck or other piece of equipment for sale?

Advertise your township equipment in *Township Perspective* for \$25, or \$75 with photo. Deadline is one month prior to publication. For more information, call Kayla at the TOI Office at (217) 744-2212, or e-mail at kayla@toi.org.

Township Perspective

Subscriptions are \$25 a year (11 issues)—please start mine today!

(If you are an elected township official, associate member or associate company, you should receive *Township Perspective* as part of your TOI membership—please notify TOI toll free at 866-897-4688 if you do not receive it.)

Name _____
Address _____
City, State, Zip _____
Daytime Phone _____
Township (if applicable) _____
County (if applicable) _____

CHECKS SHOULD BE MADE AND MAILED TO:
Township Perspective
3217 Northfield Dr.
Springfield, IL 62702



Township Supervisors of Illinois

The new publication of the GATI manual is now ready! General Assistance is a mandatory program for all Townships and this revised manual is a must for every Township office. This publication will contain all the information and forms you need whether you use the Flat Grant or Needs Allowance process.

We are urging you to purchase the new manual and to dispose of the current manual you have. Much work has gone into making this manual more user-friendly and to cut out information that is redundant.

The cost of the manual is \$150 and will include the manual with a heavy-duty binder, printed tabs and a CD copy of the manual as well. The General Assistance manual is a legitimate expense and can be paid out of the General Assistance funds.

Township Officials of Illinois – Supervisors Division GA Manual Order Form

County: Grundy Township: Wauponssee
Name: Et Wauponssee Township
Address: PO Box 969
City / State / Zip: Morris, IL 60450-0969
Home Phone: _____ Cell Phone: 815 822-0471
Township Phone: 815 942-4243 Township Fax: 815 364 9117
Work Phone: _____ Work Fax: _____
Email: ed.wesbrook@wauponsseeTownship.org
Number of Manuals Ordered 1 Amount Enclosed 150.00

Return this form with your \$150.00 check payable to TSI to:
Township Supervisors of Illinois
3217 Northfield Drive
Springfield, Illinois 62702

Clerks Handbook

- Handbook & Thumb Drive - \$50 *Mail form and check to:*
 - Thumb Drive only - \$25
- Checks payable to Township Clerks of Illinois*

Katy Dolan Baumer
Hanover Township Clerk
250 S. State Route 59
Bartlett, IL 60103

Questions? Call Clerk Katy at (312) 215-5577 or e-mail her at kdolanbaumer@hanover-township.org

Township: _____
County: _____
Clerk's Name: _____
Best Phone: _____
E-mail Address: _____
Street Address: _____
City: _____ Zip: _____

E-mail address is essential in order to receive timely updates and other information.

Like us on Facebook! Visit us at TOI.org.

TC #8 EA Fund

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**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
TO
COUNTY ENGINEER**

County of GRUNDY
WAUPONSEE Township

To: ERIC GIBSON, County Engineer
245 North Illinois Route 47
Morris, Illinois 60450

Month of JULY 2021

Date	Order No.	Payable to	For What	General Road & Bridge Fund
7/16/2021	5189	Peter Baker	Gross Labor: 703.13 ss 43.59, med 10.20, il tax 34.80	\$ 614.54
7/16/2021	5190	Zackary Benson	Gross Labor: 510.00 ss 31.62, med 7.40, il tax 25.25	\$ 445.73
7/16/2021	5191	John Duvick	Gross Labor: 415.00 ss 25.73, med 6.02, il tax 20.54	\$ 362.71
7/1/2021	5187	Zackary Benson	Gross Labor: 348.75, ss 21.62, med 5.06, il tax 17.26	\$ 304.81
7/1/2021	5188	Erica Duvick	Gross Labor: 128.25 ss 7.95, med 1.86, il tax 6.35	\$ 112.09
7/19/2021	3780	Cintas Fire Protection	Fire Extinguisher Inspection	\$ 256.54
7/19/2021	3781	A&E Septic	Pump out septic at old town building	\$ 350.00
7/19/2021	3782	ComEd	South Bldg. #2607121042	\$ 123.30
7/19/2021	3783	ComEd	North Bldg. #9359639007	\$ 39.59
7/19/2021	3784	Central Limestone Co, Inc.	Gravel for North Lot	\$ 2,730.12
7/19/2021	3785	Nicor Gas	South Bldg. #86272002899	\$ 43.30
7/19/2021	3786	Verizon	Cell Phone	\$ 112.16
7/19/2021	3787	Troutman Excavating	Demolition of old town building	\$ 13,165.00
7/19/2021	3788	Kindelspire's Auto Supply	Brake pads & caliper truck #2, hyd fitting for sm. Truck	\$ 163.93
7/19/2021	3789	ComCast Business	TV, Internet, Phone	\$ 285.22
7/19/2021	3790	RasTech IT Services, Inc.	Set-up on Scot's Laptop	\$ 101.25
7/19/2021	3791	Waste Management	Dumpster	\$ 174.89
7/19/2021	3792	Bankcard Processing Center	Cleaning supp., weed spr., c-clamps, gas, tire tube	\$ 536.40
7/19/2021	3793	Ben Petro	Weld mower, work on truck 2 and truck 4	\$ 400.00
7/19/2021	3794	Rahn Equipment Company	Rental of boom mower	\$ 2,500.00
7/19/2021	3795	Megan Valdivia	Clean Office 7/5 and 7/19	\$ 120.00
Monthly Total				\$ 22,941.58

Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance		
Receipts During Month	\$	22,941.58
Ending Month Balance	\$	(22,941.58)

Attest Scot Hastings
(Scot Hastings)

Signed Rodney O. Phillips
(Rodney O. Phillips)



First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580
Return Service Requested

Statement of Accounts

Last statement: May 28, 2021
This statement: June 30, 2021

0601308018

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WAUPONSEE TOWNSHIP
ROAD & BRIDGE FUND & DISTRICT
PO BOX 969
MORRIS IL 60450-0969

Direct inquiries to:
Customer Service
800-322-3623

First Midwest Bank 167
1111 W Route 6
Morris, IL 60450

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Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$325,209.43
Public Savings Account	[REDACTED]	\$13,041.70

Public Checking W/Int Account

Account number
0601308018

8 Enclosures

Beginning balance	\$329,036.33		
Average balance	\$327,676.18		
Interest paid year to date	\$34.43		
Total additions	\$5.93	Total subtractions	\$-3,832.83

Number	Date	Amount
3773	06-24	112.16
3774	06-22	1,100.00
3775	06-25	595.85
3776	06-22	293.20
3777	06-23	525.00

Number	Date	Amount
3778	06-28	285.22
3779	06-22	120.00
5185 *	06-17	136.99

* Skip in check sequence

Date	Description	Additions	Subtractions
06-01	#Preauthorized Debit Paychex Tps Taxes 210601 92688100014829X	was 614.04	-597.14 ✓
06-01	#Preauthorized Debit Paychex Eib Invoice 210601 X92697000045416		-67.27 ✓
06-30	#Interest	5.93 ✓	

Daily balances

Date	Amount	Date	Amount	Date	Amount
05-28	329,036.33	06-22	326,721.73	06-25	325,488.72
06-01	328,371.92	06-23	326,196.73	06-28	325,203.50
06-17	328,234.93	06-24	326,084.57	06-30	325,209.43



SR 11

R&B Checking

R&B Checking
7/19/2021

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			329,036.33
Checks and Payments	10	Items	-3,832.83
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	5.93
Ending Balance of Bank Statement:			325,209.43

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			325,209.43
Checks and Payments	2	Items	-2,440.20
Deposits and Other Credits	0	Items	0.00
Register Balance as of 6/30/2021:			322,769.23
Checks and Payments	18	Items	-21,518.60
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			301,250.63

SR #2

R&B Savings

R&B Savings
7/19/2021

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			13,041.58
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.12
Ending Balance of Bank Statement:			13,041.70

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			13,041.70
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 6/30/2021:			13,041.70
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			13,041.70

SR#3



First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580
Return Service Requested

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WAUPONSEE TOWNSHIP
TOWN FUND
PO BOX 969
MORRIS IL 60450-0969

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Statement of Accounts

Last statement: May 28, 2021
This statement: June 30, 2021

0601367014

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Direct inquiries to:
Customer Service
800-322-3623

First Midwest Bank 167
1111 W Route 6
Morris, IL 60450

8

Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$21,716.57
Public Savings Account	[REDACTED]	\$5,012.21

Public Checking W/Int Account

Account number
0601367014

8 Enclosures

Beginning balance	\$27,433.78		
Average balance	\$23,336.33		
Interest paid year to date	\$3.69		
Total additions	\$ 43	Total subtractions	\$-5,717.64

Number	Date	Amount	Number	Date	Amount
5296	06-07	87.40	5307	06-09	2,338.27
5302 *	06-07	87.40	5308	06-16	215.37
5304 *	06-09	87.40	5309	06-17	614.22
5305	06-30	92.35			
5306	06-09	15.36			

* Skip in check sequence

Date	Description	Additions	Subtractions
06-01	#Preauthorized Debit Paychex Tps Taxes 210601 92688100014830X	205,205.20	-2,048.17
06-01	#Preauthorized Debit Paychex Eib Invoice 210601 X92697000038316		-131.70
06-30	#Interest	0.43	

Daily balances

Date	Amount	Date	Amount	Date	Amount
05-28	27,433.78	06-09	22,638.08	06-30	21,716.57
06-01	25,253.91	06-16	22,422.71		
06-07	25,079.11	06-17	21,808.49		

SR #4

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			27,433.78
<hr/>			
Checks and Payments	10	Items	-5,717.64
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.43
<hr/>			
Ending Balance of Bank Statement:			21,716.57

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			21,716.57
<hr/>			
Checks and Payments	1	Item	-87.40
Deposits and Other Credits	0	Items	0.00
<hr/>			
Register Balance as of 6/30/2021:			21,629.17
Checks and Payments	7	Items	-3,537.76
Deposits and Other Credits	0	Items	0.00
<hr/>			
Register Ending Balance:			18,091.41

SR #5

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			5,012.16
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.05
Ending Balance of Bank Statement:			5,012.21

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			5,012.21
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 6/30/2021:			5,012.21
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			5,012.21

SR LG



First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580
Return Service Requested

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WAUPONSEE TOWNSHIP
GENERAL ASSISTANCE
PO BOX 969
MORRIS IL 60450-0969

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Statement of Accounts

Last statement: May 28, 2021
This statement: June 30, 2021

0501966014

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Direct inquiries to:
Customer Service
800-322-3623

First Midwest Bank 167
1111 W Route 6
Morris, IL 60450

0

Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$27,495.88
Certificate Of Deposit	[REDACTED]	\$40,434.24

Public Checking W/Int Account

Account number
0501966014

Beginning balance	\$27,495.38	
Average balance	\$27,495.38	
Interest paid year to date	\$2.75	
Total additions	\$.50	Total subtractions .00

Date	Description	Additions	Subtractions
06-30	#Interest	0.50	

Daily balances

Date	Amount	Date	Amount
05-28	27,495.38	06-30	27,495.88



SR 117

GA Checking
7/19/2021

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			27,495.38
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.50
Ending Balance of Bank Statement:			27,495.88

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			27,495.88
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 6/30/2021:			27,495.88
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			27,495.88

SK #8

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			39,641.41
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	792.83
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			40,434.24

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			40,434.24
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 6/30/2021:			40,434.24
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			40,434.24

SR #9

TRIP + GA Funds
Income/Expense Comparison by Category - Q2 2021
 4/1/2020 through 6/30/2021

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7/20/2021

Page 1

Category	4/1/2020- 6/30/2020	4/1/2021- 6/30/2021	Amount Difference
INCOME			
GA Interest Income	780.74	794.21	13.47
TF IL Pers. Prop. Replacement Tax	852.53	1,539.08	686.55
TF Interest Income	1.37	1.64	0.27
TF Misc. Income	50.00	26.20	-23.80
TF Reimb. IL State	0.00	321.80	321.80
TF TOIRMA Dividend <i>Double last year</i>	422.00	0.00	-422.00
TOTAL INCOME	2,106.64	2,682.93	576.29
	<i>4/2020 #422</i>	<i>3/2021 #422</i>	
EXPENSES			
TF Admin Contract. Serv.			
Accounting			
Paychex fees	335.40	414.80	-79.40
TOTAL Accounting	335.40	414.80	-79.40
Dues	65.00	0.00	65.00
Liability Insurance	2,884.00	2,884.00	0.00
Publishing	-323.00	102.30	-425.30
TOTAL TF Admin Contract. Serv.	2,961.40	3,401.10	-439.70
TF Admin Personnel			
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	1,585.52	1,190.90	394.62
Salaries	14,640.32	15,566.94	-926.62
TOTAL TF Admin Personnel	16,225.84	16,757.84	-532.00
TF Commodities			
Office Supplies	19.07	0.00	19.07
TOTAL TF Commodities	19.07	0.00	19.07
TOTAL EXPENSES	19,206.31	20,158.94	-952.63
OVERALL TOTAL	-17,099.67	-17,476.01	-376.34

SR #10

Road & Bridge Fund
Income/Expense Comparison by Category - Q2 2021
 4/1/2020 through 6/30/2021

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7/19/2021

Page 1

Category	4/1/2020- 6/30/2020	4/1/2021- 6/30/2021	Amount Difference
INCOME			
R&B Interest Income	7.95	17.01	9.06
R&B Replacement Tax	2,580.27	4,658.15	2,077.88
R&B TOIRMA Dividend	1,085.00	0.00	-1,085.00
TOTAL INCOME	3,673.22	4,675.16	1,001.94
EXPENSES			
R&B Admin Capital Outlay			
Equipment	0.00	0.00	0.00
TOTAL R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities			
Office Supplies	226.00	0.00	226.00
TOTAL R&B Admin Commodities	226.00	0.00	226.00
R&B Admin Contractual Services			
Accounting Service			
Paychex	304.91	271.60	33.31
TOTAL Accounting Service	304.91	271.60	33.31
Contract Payment	287.76	1,653.71	-1,365.95
General Insurance	7,417.00	7,417.00	0.00
Postage	0.00	55.00	-55.00
Publishing	93.62	0.00	93.62
Telephone	1,031.88	1,191.82	-159.94
Training	0.00	25.00	-25.00
TOTAL R&B Admin Contractual Serv...	9,135.17	10,614.13	-1,478.96
R&B Admin Other			
Miscellaneous Expencc	200.00	60.00	140.00
TOTAL R&B Admin Other	200.00	60.00	140.00
R&B Maint Capital Outlay			
Building	57.00	0.00	57.00
TOTAL R&B Maint Capital Outlay	57.00	0.00	57.00
R&B Maint Commodities			
Equipment	1,915.66	1,717.64	198.02
Gasoline	66.10	196.94	-130.84
Operating Supplies	128.36	0.00	128.36
Road	278.59	293.20	-14.61
Snow Removal	679.75	1,000.00	-320.25
TOTAL R&B Maint Commodities	3,068.46	3,207.78	-139.32
R&B Maint Contractual Services			
Building	0.00	485.00	-485.00
Contract Payment	29.95	0.00	29.95

SR #11

Income/Expense Comparison by Category - Q2 2021

4/1/2020 through 6/30/2021

7/19/2021

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Category	4/1/2020- 6/30/2020	4/1/2021- 6/30/2021	Amount Difference
Equipment	99.08	0.00	99.08
Road	1,750.00	2,625.00	-875.00
Snow Removal	4,487.91	0.00	4,487.91
Utilities	1,183.66	753.70	429.96
Vehicle	319.80	18.00	301.80
TOTAL R&B Maint Contractual Servi...	7,870.40	3,881.70	3,988.70
R&B Maint Other			
Miscellaneous Expencc	250.85	173.09	77.76
TOTAL R&B Maint Other	250.85	173.09	77.76
R&B Maint Personnel			
Salaries	4,621.50	5,519.38	-897.88
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	624.19	422.24	201.95
TOTAL Salaries	5,245.69	5,941.62	-695.93
TOTAL R&B Maint Personnel	5,245.69	5,941.62	-695.93
TOTAL EXPENSES	26,053.57	23,878.32	2,175.25
OVERALL TOTAL	-22,380.35	-19,203.16	3,177.19

SR #12

Current Budget - Q2 2021

4/1/2021 through 6/30/2021 Using TF+GA 2021-2022

7/20/2021

Category	4/1/2021 Actual	- Budget	6/30/2021 Difference
INCOME	2,682.93	81,415.00	-78,732.07
GA Interest Income	794.21	5.00	789.21
GA Property Tax	0.00	500.00	-500.00
Grundy Co. Prop. Tax	0.00	55,500.00	-55,500.00
TF Highway Super. Salary Reimb.	0.00	18,000.00	-18,000.00
TF IL Pers. Prop. Replacement Tax	1,539.08	2,400.00	-860.92
TF Interest Income	1.64	10.00	-8.36
TF Misc. Income	26.20	0.00	26.20
TF Reimb. IL State	321.80	0.00	321.80
TF Reimb. US Treas	0.00	0.00	0.00
TF Rental Income	0.00	5,000.00	-5,000.00
TF TOIRMA Dividend	0.00	0.00	0.00
	<i>Received last year</i>		
EXPENSES	20,158.94	84,100.00	63,941.06
GA Home Relief - Commodities	0.00	0.00	0.00
GA Home Relief - Contractual Services	0.00	2,000.00	2,000.00
Shelter	0.00	2,000.00	2,000.00
GA Home Relief -- Other Expenditures	0.00	1,000.00	1,000.00
<i>Contingency</i>			
TF Admin Contract. Serv.	3,401.10	6,950.00	3,548.90
Accounting	414.80	2,600.00	2,185.20
Dues	0.00	600.00	600.00
General Insurance	0.00	3,000.00	3,000.00
Postage	0.00	100.00	100.00
Publishing	102.30	650.00	547.70
TF Admin Personnel	16,757.84	69,100.00	52,342.16
Emp. Tax Withheld	0.00	6,100.00	6,100.00
Salaries	15,566.94	63,000.00	47,433.06
TF Capital Outlay	0.00	2,500.00	2,500.00
Equipment	0.00	2,500.00	2,500.00
TF Commodities	0.00	500.00	500.00
Office Supplies	0.00	500.00	500.00
TF Other	0.00	2,050.00	2,050.00
Miscellaneous	0.00	50.00	50.00
Net Difference:	-17,476.01	-2,685.00	-14,791.01

Remaining \$2000 is contingent fund

*will use
some for
EA training
→ manual*

Current Budget

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4/1/2021 through 3/31/2022 Using R&B 2021-2022 FY Budget

7/19/2021

Page 1

Category	4/1/2021 Actual	- Budget	3/31/2022 Difference
INCOME	10.96	439,510.00	-439,499.04
R&B Interest Income	10.96	60.00	-49.04
R&B Miscellaneous Income	0.00	10,000.00	-10,000.00
R&B Property Tax	0.00	429,450.00	-429,450.00
EXPENSES	45,377.22	794,524.09	749,146.87
R&B Admin - Personnel	0.00	20,000.00	20,000.00
Salaries	0.00	20,000.00	20,000.00
Other R&B Admin - Personnel	0.00	0.00	0.00
R&B Admin Capital Outlay	0.00	500.00	500.00
Equipment	0.00	500.00	500.00
Other R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities	0.00	1,000.00	1,000.00
Office Supplies	0.00	1,000.00	1,000.00
Other R&B Admin Commodities	0.00	0.00	0.00
R&B Admin Contractual Services	11,112.76	21,900.00	10,787.24
Accounting Service	271.60	2,000.00	1,728.40
Paychex	271.60	0.00	-271.60
Other Accounting Service	0.00	2,000.00	2,000.00
Contract Payment	1,754.96	6,000.00	4,245.04
General Insurance	7,417.00	8,000.00	583.00
Legal Service	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00
Other	0.00	0.00	0.00
Postage	55.00	200.00	145.00
Printing	0.00	200.00	200.00
Publishing	0.00	500.00	500.00
Telephone	1,589.20	4,600.00	3,010.80
Training	25.00	200.00	175.00
Travel Expenses	0.00	200.00	200.00
Other R&B Admin Contractual Servic...	0.00	0.00	0.00
R&B Admin Other	60.00	2,500.00	2,440.00
Miscellaneous Expencc	60.00	2,500.00	2,440.00
Municipal Replacement Tax	0.00	0.00	0.00
Other R&B Admin Other	0.00	0.00	0.00
R&B Maint Capital Outlay	0.00	195,624.09	195,624.09
Building	0.00	35,000.00	35,000.00
Equipment	0.00	5,000.00	5,000.00
Vehicle	0.00	155,624.09	155,624.09
Other R&B Maint Capital Outlay	0.00	0.00	0.00

Current Budget

4/1/2021 through 3/31/2022 Using R&B 2021-2022 FY Budget

7/19/2021

Category	4/1/2021 Actual	- Budget	3/31/2022 Difference
R&B Maint Commodities	6,638.23	70,500.00	63,861.77
Bridge	0.00	0.00	0.00
Building	2,730.12	9,500.00	6,769.88
Diesel Fuel	0.00	7,000.00	7,000.00
Equipment	1,815.31	10,000.00	8,184.69
Gasoline	289.50	2,500.00	2,210.50
Lubricants	0.00	1,500.00	1,500.00
Operating Supplies	233.74	12,000.00	11,766.26
Road	293.20	12,000.00	11,706.80
Snow Removal	1,000.00	12,000.00	11,000.00
Vehicle	276.36	4,000.00	3,723.64
Other R&B Maint Commodities	0.00	0.00	0.00
R&B Maint Contractual Services	20,479.43	430,500.00	410,020.57
Bridge	0.00	100,000.00	100,000.00
Building	14,376.54	24,000.00	9,623.46
Contract Payment	0.00	1,500.00	1,500.00
Engineering Service	0.00	5,000.00	5,000.00
Equipment	0.00	5,000.00	5,000.00
Rentals	2,500.00	20,000.00	17,500.00
Road	2,625.00	250,000.00	247,375.00
Snow Removal	0.00	15,000.00	15,000.00
Utilities	959.89	8,000.00	7,040.11
Vehicle	18.00	2,000.00	1,982.00
Other R&B Maint Contractual Services	0.00	0.00	0.00
R&B Maint Other	347.98	2,000.00	1,652.02
Miscellaneous Expen	347.98	2,000.00	1,652.02
R&B Maint Personnel	6,738.82	50,000.00	43,261.18
Salaries	6,738.82	50,000.00	43,261.18
Emp. Tax Withheld	-96.70	0.00	96.70
Employment Taxes	439.14	0.00	-439.14
Other Salaries	6,396.38	50,000.00	43,603.62
Other R&B Maint Personnel	0.00	0.00	0.00
Net Difference:	-45,366.26	-355,014.09	309,647.83

Township and Road District Checklist

2021 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at www.toi.org

07/30/21	Budget Filing*	35 ILCS 200/18-50	Last day to file certify budget and revenue sources with county clerk if budget is adopted at end of June. Must be filed with county clerk within 30 days of adoption. Therefore, filing deadline varies with the date of adoption. Clerk certifies the budget and supervisor certifies the revenue sources.
09/27/21	Fiscal Responsibility Report Card*	35 ILCS 200/30-30	Last day to file Fiscal Responsibility Report Card; shall submit within 180 days of the conclusion of the fiscal year. The Annual Financial Report meets this requirement. See reference above.
09/27/21	Comptroller's Report*	50 ILCS 310/3 50 ILCS 310/6	Last day to file Annual Financial Report with state comptroller's office and county clerk. Must be filed within 6 months from end of fiscal year. The report also serves as the Fiscal Responsibility Report Card.
09/30/21	Annual Treasurer's Report Completed*	30 ILCS 15/1	Last day for the supervisor to prepare combined Annual Treasurer's Report for township and road district. Report must be completed within 6 months from end of fiscal year, sworn to and filed with county clerk.
09/30/21	Annual Treasurer's Report Published*	30 ILCS 15/2 60 ILCS 1/70-30	Last day to publish Annual Treasurer's Report in an English language newspaper. Must be published within 6 months from end of fiscal year and filed with county clerk's office. Supervisor must provide each board member with copy of report as soon as possible after filing. However, such publication requirement shall not apply to any county funds or county offices or funds or offices of other units of local government when an audit of such funds or offices has been made by a certified public accountant and a report of such audit has been filed with the appropriate county board or county clerk and a notice of the availability of the audit report has been published one time in an English language newspaper published in the town, district or municipality in which that public officer holds his or her office, or, if no newspaper is published in such town, district or municipality, then in a newspaper printed in the English language published in the county in which that public officer holds his or her office. The notice of availability shall include, at a minimum, the time period covered by the audit, the name of the firm conducting the audit, and the address and business hours of the location where the audit report may be publicly inspected.

* Assumes fiscal year begins April 1

09/30/21	Audit	50 ILCS 310/6 60 ILCS 1/80-20	Last day for townships to file CPA audit with state comptroller's office and county clerk. Townships receiving revenues of \$850,000 or more for a fiscal year, exclusive of road district funds, must have CPA audit within 6 months from end of fiscal year. Townships receiving revenues of less than \$850,000 for a fiscal year, exclusive of road district funds, may have a 3-member independent audit committee instead of CPA audit. Committee audit must be filed with county clerk within 6 months from end of fiscal year. CPA audit required at end of supervisor's term or if vacancy occurs anytime in the position of supervisor.
09/30/21	Audit	50 ILCS 310/6	Last day for road districts to file CPA audit with state comptroller's office and county clerk. Road districts receiving revenues of \$850,000 or more for a fiscal year must have a CPA audit within 6 months from end of fiscal year.
12/08/21	Last Day to Determine Tax Levy for Truth in Taxation	35 ILCS 200/18-60 35 ILCS 200/18-70	Last day for board of trustees to determine (estimate) property tax levy to comply with Truth in Taxation law. Highway commissioner determines levy for road district. Must determine levies at least 20 days before adoption. Basis for 5% computation and whether notices and hearings are necessary.
12/21/21	Last Day for Truth in Taxation Notice	35 ILCS 200/18-80	Last day notice of Truth in Taxation hearing can appear in newspaper. Notice must be in newspaper not more than 14 days or less than seven days prior to date of hearings.
12/28/21	Last Day to Hold Truth in Taxation Hearing, Adopt & File Tax Levies	35 ILCS 200/18-90	Last day to hold Truth in Taxation hearing, adopt and file township and road district certificates of levy, tax levies and Certificate of Compliance for Truth in Taxation law with county clerk.

* Assumes fiscal year begins April 1

Check Your Inbox!

Make Sure You Are Receiving TOI Emails

Now more than ever, it is critical for TOI member township officials to receive important emails and updates from the Association. If we don't have your email address on file or you aren't receiving our emails, you are missing important updates impacting your township/road district, as well as legislative alerts, and confirmations and guidance on attending TOI's online educational events.

To provide your email address, or ensure we have the correct email address, call 866-897-4688, email pam@toi.org or kayla@toi.org, or go to <https://www.toi.org/about-us/update-contact-information/>. We sometimes hear that emails sent from TOI end up in your junk email. Please be sure to check your junk email in case these important emails are going there. If they are, sometimes you can remedy the issue by "unjunking them" or marking the email as "safe" and then future emails will go to your inbox.

If you are still not receiving TOI's emails, please feel free to contact us.

**Wauponsee Township Board
Budget Hearing and Meeting
Agenda
Remote* & In Person Presence
July 21, 2021 at 7:00 PM
Township Road District Office**

1. Call Meeting to Order
Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
Supervisor's
Highway Commissioner's
Clerk's
6. Unfinished Business
7. New Business
8. Other Items
9. Adjournment

Next Meeting: August 18, 2021

***Reference Public Act 101-0640**