

# Wauponsee Township Board Remote\*/ In Person Meeting Minutes

## August 18, 2021

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Electronically Present
	Andy Chandler	Physically Present
	Russ Higgins	Physically Present
	Gary Lowery	Physically Present
Supervisor:	Ed Wiesbrook	Electronically Present*
Road Commissioner:	Bucky Phillips	Physically Present
Township Clerk	Scot Hastings	Physically Present

\*Allowed under SB 2135-PA101-640

(Note: the meeting was recorded audio and video in accordance with Public Act 101-0640.)

Residents Present:  
None

Public Comment/Statements  
None

### Approval of Minutes

Meeting minutes for the July 21st meeting was presented. A motion to approve the minutes was made by Trustee Lowery and seconded by Trustee Chandler.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

### Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. A motion was made by Trustee Higgins and seconded by Trustee Carr to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board. A motion was made by Trustee Chandler and seconded by Trustee Lowery to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

### Supervisor's Report

Supervisor Wiesbrook presented the following report:

- Went over statements and Quick Books reports

- Went over comparison to last year

  - About 1700.00 over last year in expenses

- Went over Budget to Actual

- Discussed using Quick Books payroll vs outside service and possible savings

### Road Commissioner's Report

Commissioner Phillips presented the following report:

- Went over financial reports

- Discussed 2 new culverts working on

### Clerk's Report

The Clerk summarized the upcoming reports that will be coming due.

- Went over upcoming due dates for reports and filing with county

### Unfinished Business

### New Business

- Discussed new run of 200 Ft of 15" tile at Benson Road

### Other Items

Adjournment

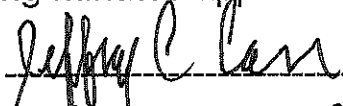
Being no further business, Trustee Lowery made a motion to adjourn the meeting. Trustee Higgins seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 7:42 PM.

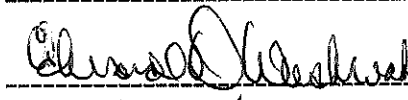
Meeting minutes approved on September 15, 2021

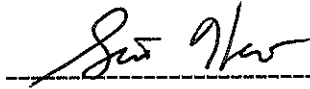
 \_\_\_\_\_ Trustee

 \_\_\_\_\_ Trustee

\_\_\_\_\_ Trustee

\_\_\_\_\_ Trustee

 \_\_\_\_\_ Supervisor

 \_\_\_\_\_ Township Clerk

Paychex of New York LLC  
1000 E Warrenville Rd, Ste 150  
Naperville IL 60563

Client # 0052 1208-6820  
Invoice # 2021073001

**AUTOMATIC PAYMENT \$135.18**

This amount will be deducted from the following bank account at or after 12:01 A.M on 8/3/21.

XXXXXXXX014

**ADDRESS SERVICE REQUESTED**

0052 1208-6820  
Wauponsee Township Special Bridge  
35 E Southmor Rd  
Morris, Illinois 60450

For questions regarding your account, please call (630) 536-5300

ACCOUNT SUMMARY					AMOUNT
Balance Forward					0.00
Pending Automatic Payment for Invoice#2021072900 - will be Collected on 08/10/21					28.00
Total New Charges					135.18
<b>Account Balance</b> (Includes Balance Forward, New Charges, and Pending Automatic Payments)					<b>163.18</b>

CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
08/03/21	Paychex Flex® Select	07/30/21	7	123.10
	Delivery		1	12.08
	Total New Charges			135.18
<b>Automatic Payment</b> (Includes New Charges and applicable credits from Balance Forward above)				<b>135.18</b>

Thank you for choosing Paychex.

TC #1

# PAYROLL JOURNAL

0052 1208-6820 Wauponsee Township Special Bridge

(Prior to Processing)

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS			WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	REIMB & OTHER PAYMENTS			
**** 1 TRUSTEES Carr, Jeff 2	Salary		100.00	Social Security Medicare IL Income Tax	6.20 1.45 4.95	Check # Unknown Check Amt 87.40
	EMPLOYEE TOTAL		100.00		12.60	Net Pay 87.40
	Salary		100.00	Social Security Medicare IL Income Tax	6.20 1.45 4.95	Check # Unknown Check Amt 87.40
Higgins, Russel 13	Salary		100.00	Social Security Medicare IL Income Tax	6.20 1.45 4.95	Net Pay 87.40 Check # Unknown Check Amt 87.40
	EMPLOYEE TOTAL		100.00		12.60	Net Pay 87.40
	Salary		100.00	Social Security Medicare	6.20 1.45	Check # Unknown Check Amt 92.35
**** 2 TOWNSHIP Hastings, Scot T 14	Salary		492.83	Social Security Medicare Fed Income Tax IL Income Tax	30.86 7.15 200.00 24.40	Check # Unknown Check Amt 230.72
	EMPLOYEE TOTAL		492.83		262.11	Net Pay 230.72
	Salary		3,021.30	Social Security Medicare Fed Income Tax IL Income Tax	187.32 43.81 306.47 145.43	Check # Unknown Check Amt 2,338.27
Phillips, Rodney O 11	Salary		492.83	Social Security Medicare Fed Income Tax IL Income Tax	30.86 7.15 200.00 24.40	Check # Unknown Check Amt 230.72
	EMPLOYEE TOTAL		492.83		262.11	Net Pay 230.72
	Salary		3,021.30	Social Security Medicare Fed Income Tax IL Income Tax	187.32 43.81 306.47 145.43	Check # Unknown Check Amt 2,338.27
Wesbrook, Edward D 10	Salary		1,274.85	Social Security Medicare Fed Income Tax IL Income Tax	79.05 18.48 500.00 63.11	Net Pay 2,338.27 Check # Unknown Check Amt 614.21
	EMPLOYEE TOTAL		1,274.85		660.64	Net Pay 614.21
	Salary		5,188.98	Social Security Medicare Fed Income Tax IL Income Tax	321.73 75.24 1,006.47 247.79	Check Amt 3,537.75
<b>COMPANY TOTALS</b> 7 Person(s) 7 Transaction(s)						

# PAYROLL JOURNAL

0052 1208-6820 Wauponse Township Special Bridge

(Prior to Processing)

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS			
	COMPANY TOTAL			5,188.98			Net Pay 3,537.75
					1,651.23		
					Employer Liabilities		
					Social Security 321.72		
					Medicare 75.25		
					Fed Unemploy 1.80		
					TOTAL EMPLOYER LIABILITY 398.77		
					TOTAL TAX LIABILITY 2,050.00		

(IC) = Independent Contractor

TC #3

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# Township Officials of Illinois Illinois Township Trustee Division



Dear Township Trustees:

It is time for the Township Division of TOI to assess our dues for the year 2021. One check for \$30.00 will cover your membership for ALL your township trustees. Your membership in the Trustees Division of TOI allows us to bring educational seminars that will help all trustees to do their township job better and help them understand the workings of township government. The Trustees division also supports the scholarship fund in helping students of all our townships receive a higher education. Your membership fee will also go to help to support the TOI website. Finally, your membership allows your trustees to participate and vote in the annual meeting held at the Annual TOI conference. Your \$30.00 check goes a long way in supporting not only the Trustees Division but all of TOI.

Once again, thank you for your support.

Mike Reynolds  
President, Illinois Trustees Association.

Please detach and return the bottom portion along with your check

County Grundy Township Wauponsee

Trustees Names:

Jeff Carr Russel Higgins

Andrew Chandler Gary Lowery

Contact Name & Phone Number Ed Wiesbrook 815 942-4243

Address, City and Zip Code PO Box 969, Morris, IL 60450  
815-364-9117

Contact email and Fax edwiesbrook@wauponsee.township.org

Please make ONE CHECK FOR \$30.00 payable to the

Illinois Trustees Association and mail to:

Township Officials of Illinois  
Illinois Township Trustees Division  
PO Box 3551  
Springfield, Illinois 62708-3551

TC #4





# Township Supervisors of Illinois

July 7, 2021

Dear Township Supervisor,

It is again time to pay your annual membership dues. Your dues will be used for the purposes and goals of the organization in promoting education and legislation important to township supervisors.

Your Board Members and Officers represent you and we are only as strong as we are organized. If you have any ideas, questions or comments, please contact a member of the TSI Board of Directors. Take a minute and check out the newly developed Supervisors Division website. Just go to the TOI Website ([www.toi.org](http://www.toi.org)) and click on TOI Divisions at lower right side of page. A list of the divisions will appear; click on Supervisors. I think you will find it very informative and helpful.

Dues are \$35.00. Please fill out this form and return with your payment to the address listed. Upon receipt of your payment, you will receive your membership card. Note: These are divisional dues for you as Supervisor and not to be confused with the TOI dues.

Thank you for supporting YOUR division of TOI!

*Sherrill Knorr*

Sherrill Knorr  
President, Supervisor's Division

## Township Officials of Illinois – Supervisors Division

County: **Grundy**

Township: **Wauponee**

Name: **Ed Wiesbrook**

Address: **PO Box 969**

City/State/Zip: **Morris, Illinois 60450-0969**

Home Phone:

Cell Phone: **815-822-0471**

Township Phone: **815-942-4243**

Work Phone:

Fax: ~~815-942-4243~~ **364-9117**

Email: **ed.wiesbrook@wauponeetownship.org**

What GA manual does your township use?

Flat Grant

Needs Allowance

Unsure

Topics and/or suggestions for Zone Meetings or Fall Conference: \_\_\_\_\_

Make any necessary corrections and return this form with your \$35.00 check payable to TSI to:

**Amanda Bean**  
Membership, Township Supervisors of Illinois  
c/o Mount Vernon Township  
811 Harrison St.  
Mount Vernon, Illinois 62864-3943

Where your dues go:
\$20 Educational Programs (TOI, TSI, GAIT)
\$ 6 Scholarships
\$ 5 Publications
\$ 1 Legislative Updates
\$ 3 Website Access and downloads
\$35

*TC #5*

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**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT  
TO  
COUNTY ENGINEER**

County of **GRUNDY**  
**WAUPONSEE** Township

To: ERIC GIBSON, County Engineer  
245 North Illinois Route 47  
Morris, Illinois 60450

Month of **AUGUST 2021**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
8/3/2021	5195	Peter Baker	Gross Labor: 946.88 aa 58.71, med 13.73, il tax 46.87	\$ 827.57
8/3/2021	5196	Zackary Benson	Gross Labor: 232.50 ss 14.42, med 3.37, il tax 11.51	\$ 203.20
8/3/2021	5197	Erica Duvick	Gross Labor: 90.25 ss 5.59, med 1.30, il tax 4.47	\$ 78.89
8/18/2021	5198	Peter Baker	Gross Labor: 506.25 ss 31.39, med 7.35, il tax 25.06	\$ 442.45
8/18/2021	5199	Kyle Benson	Gross Labor: 393.75 ss 24.41, med 5.71, il tax 19.49	\$ 344.14
8/18/2021	5200	John Duvick	Gross Labor: 305.00 ss 18.91, med 4.42, il tax 15.10	\$ 266.57
8/9/2021	3796	Bonnell Industries	Purchase of 2020 F550 Plow Truck	\$ 133,541.90
8/16/2021	3797	Megan Valdivia	Clean Office 1x month in August	\$ 60.00
8/16/2021	3798	Nicor Gas	South Bldg. 86272002899	\$ 43.35
8/16/2021	3799	ComEd	North Bldg. 9359639007	\$ 42.54
8/16/2021	3800	ComEd	South Bldg. 2607121042	\$ 179.00
8/16/2021	3801	Verizon Wireless	CellPhone Bill -Double Payment	\$ 224.28
8/16/2021	3802	Contech Engineered Solutions	Culverts x2	\$ 1,152.60
8/16/2021	3803	Fleet Safety Supply	Rear lights for plow trucks	\$ 365.56
8/16/2021	3804	GrainCo Supply	Diesel Fuel	\$ 980.87
8/16/2021	3805	Johnson Oil	Gasoline	\$ 84.48
8/16/211	3806	McGrath Office Equipment, Inc.	Copier Contract Payment	\$ 414.00
8/16/2021	3807	Napa Auto Parts	Oil and Fuel Filters	\$ 95.68
8/16/2021	3808	Central Limestone	Rip Rap for Bridges	\$ 2,238.65
8/16/2021	3809	Kindelspire's Auto Supply	Filters for Tractors, Air Fittings for Truck, Pipe Fittings for	\$ 47.26
8/16/2021	3810	BankCard Processing Center	Gas, Kobota Mirrors, Balast for Office Light, H2O, Hip Waders, Fix 4 Wheel Drive on 2011 Truck, Filters	\$ 713.93
8/16/2021	3811	ComCast Business	Phone, Internet, TV	\$ 293.52
<b>Monthly Total</b>				<b>\$ 142,640.44</b>

**Monthly Summary Of Receipts, Expenditures, & Balances**

Beginning Month Balance		
Receipts During Month	\$	142,640.44
Ending Month Balance	\$	(142,640.44)

Attest Scot Hastings  
(Scot Hastings)

Signed Rodney O. Phillips  
(Rodney O. Phillips)



# First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580  
Return Service Requested

## Statement of Accounts

Last statement: June 30, 2021  
This statement: July 30, 2021

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WAUPONSEE TOWNSHIP  
ROAD & BRIDGE FUND & DISTRICT  
PO BOX 969  
MORRIS IL 60450-0969

Direct inquiries to:  
Customer Service  
800-322-3623

First Midwest Bank 167  
1111 W Route 6  
Morris, IL 60450

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### Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$475,771.73
Public Savings Account	[REDACTED]	\$13,041.81

### Public Checking W/Int Account

Account number  
[REDACTED]

19 Enclosures

Beginning balance	\$325,209.43		
Average balance	\$383,890.24		
Interest paid year to date	\$40.73		
Total additions	\$173,005.47	Total subtractions	\$-22,443.17

Number	Date	Amount
3780	07-27	256.54 ✓
3782 *	07-27	123.30 ✓
3783	07-28	39.59 ✓
3784	07-27	2,730.12 ✓
3785	07-27	43.30 ✓
3786	07-30	112.16 ✓
3787	07-29	13,165.00 ✓
3788	07-30	163.93 ✓
3790 *	07-27	101.25 ✓
3791	07-29	174.89 ✓

Number	Date	Amount
3792	07-30	536.40 ✓
3793	07-27	400.00 ✓
3794	07-28	2,500.00 ✓
5184 *	07-13	114.71 ✓
5187 *	07-13	304.81 ✓
5188	07-07	112.09 ✓
5189	07-22	614.54 ✓
5191 *	07-23	362.71 ✓

\* Skip in check sequence

Date	Description	Additions	Subtractions
07-01	#Preauthorized Debit Paychex Tps Taxes 210701 93096800025664X	Was 97.36	-96.59 ✓
07-01	#Preauthorized Debit Paychex Eib Invoice 210701 X93101800039540		-70.30 ✓
07-09	#Preauthorized Credit Grundy County Taxes Paya 210709 700927	29,668.21 ✓	

SR #1

# Reconciliation RB Checkin

R&B Checking  
8/12/2021

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			325,209.43
Checks and Payments	22	Items	-22,443.17
Deposits and Other Credits	3	Items	172,999.17
Service Charge	0	Items	0.00
Interest Earned	1	Item	6.30
Ending Balance of Bank Statement:			475,771.73

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			475,771.73
Checks and Payments	5	Items	-3,526.44
Deposits and Other Credits	0	Items	0.00
Register Balance as of 7/30/2021:			472,245.29
Checks and Payments	6	Items	-134,986.44
Deposits and Other Credits	2	Items	28,411.28
Register Ending Balance:			365,670.13

SR #2

# Reconciliation RB Savings

R&B Savings  
8/12/2021

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			13,041.70
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.11
Ending Balance of Bank Statement:			13,041.81

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			13,041.81
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 7/30/2021:			13,041.81
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			13,041.81

SR #3



# First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580

Return Service Requested

## Statement of Accounts

Last statement: June 30, 2021

This statement: July 30, 2021

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Direct inquiries to:  
Customer Service  
800-322-3623

First Midwest Bank 167  
1111 W Route 6  
Morris, IL 60450

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WAUPONSEE TOWNSHIP  
TOWN FUND  
PO BOX 969  
MORRIS IL 60450-0969

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### Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$36,560.01
Public Savings Account	[REDACTED]	\$5,012.25

### Public Checking W/Int Account

Account number: [REDACTED]

8 Enclosures

Beginning balance	\$21,716.57		
Average balance	\$24,626.52		
Interest paid year to date	\$4.09		
Total additions	\$20,889.93	Total subtractions	\$6,046.49

Number	Date	Amount
3879	07-28	336.94 ✓
5303 *	07-12	87.40 ✓
5310 *	07-01	87.40 ✓
5311	07-12	87.40 ✓
5312	07-19	87.40 ✓

Number	Date	Amount
5314 *	07-02	230.73 ✓
5315	07-12	2,338.27 ✓
5316	07-15	614.21 ✓

\* Skip in check sequence

Date	Description	Additions	Subtractions
07-01	#Preauthorized Debit Paychex Tps Taxes 210701 93096800025665X	Was 2049.99	-2,048.19 ✓
07-01	#Preauthorized Debit Paychex Eib Invoice 210701 X93101800039120		-128.55 ✓
07-09	#Preauthorized Credit Grundy County Taxes Paya 210709 700925	3,888.06 ✓	
07-23	#Preauthorized Credit Grundy County Taxes Paya 210723 700925	17,001.47 ✓	
07-30	#Interest	0.40 ✓	

SR #4

# Reconciliation TF Checkin

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			21,716.57
Checks and Payments	10	Items	-6,046.49
Deposits and Other Credits	2	Items	20,889.53
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.40
Ending Balance of Bank Statement:			36,560.01

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			36,560.01
Checks and Payments	10	Items	-5,815.28
Deposits and Other Credits	1	Item	631.50
Register Balance as of 8/12/2021:			31,376.23
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			31,376.23

SR #5

# Reconciliation TF Savings

TF Savings  
8/12/2021

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

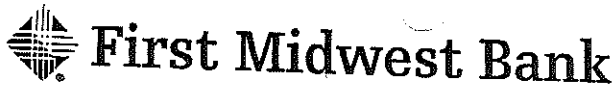
Previous Balance:			5,012.21
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.04
Ending Balance of Bank Statement:			5,012.25

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			5,012.25
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 8/12/2021:			5,012.25
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			5,012.25

SQ #6





P.O. Box 580 • Joliet, IL 60434-0580  
Return Service Requested

00000014-WPTR0006420730024783-xc01-1OZ01-000000



WAUPONSEE TOWNSHIP  
GENERAL ASSISTANCE  
PO BOX 969  
MORRIS IL 60450-0969

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**Statement of Accounts**

Last statement: June 30, 2021  
This statement: July 30, 2021

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Direct inquiries to:  
Customer Service  
800-322-3623

First Midwest Bank 167  
1111 W Route 6  
Morris, IL 60450

0

**Summary of Account Balances**

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$27,718.16
Certificate Of Deposit	[REDACTED]	\$40,434.24

**Public Checking W/Int Account**

Account number  
[REDACTED]

Beginning balance	\$27,495.88		
Average balance	\$27,574.31		
Interest paid year to date	\$3.20		
Total additions	\$222.28	Total subtractions	00

Date	Description	Additions	Subtractions
07-09	#Preauthorized Credit Grundy County Taxes Paya 210709 700963	41.30	
07-23	#Preauthorized Credit Grundy County Taxes Paya 210723 700963	180.53	
07-30	#Interest	0.45	

**Daily balances**

Date	Amount	Date	Amount	Date	Amount
06-30	27,495.88	07-23	27,717.71		
07-09	27,537.18	07-30	27,718.16		



SR #7

# Reconciliation GA Checkin

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## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			27,495.88
Checks and Payments	0	Items	0.00
Deposits and Other Credits	2	Items	221.83
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.45
Ending Balance of Bank Statement:			<u>27,718.16</u>

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			27,718.16
Checks and Payments	2	Items	-250.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 7/31/2021:			27,468.16
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			27,468.16

SR #8

# Reconciliation GA CD

GA CD  
8/12/2021

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			39,641.41
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	792.83
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			40,434.24

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			40,434.24
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 7/31/2021:			40,434.24
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			40,434.24

SIR #9

# Income/Expense Comparison by Category

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8/12/2021

4/1/2020 through 7/31/2021

Page 1

Category	4/1/2020- 7/31/2020	4/1/2021- 7/31/2021	Amount Difference
<b>INCOME</b>			
GA Interest Income	781.20	794.66	13.46
GA Property Tax	77.50	221.83	144.33
Grundy Co. Prop. Tax	8,274.95	20,889.53	12,614.58
TF IL Pers. Prop. Replacement Tax	1,197.97	1,539.08	341.11
TF Interest Income	1.55	2.08	0.53
TF Misc. Income	50.00	26.20	-23.80
TF Reimb. IL State	0.00	321.80	321.80
TF TOIRMA Dividend	422.00	0.00	-422.00
<b>TOTAL INCOME</b>	<b>10,805.17</b>	<b>23,795.18</b>	<b>12,990.01</b>
<b>EXPENSES</b>			
<b>GA Admin Commodities</b>			
Operating Supplies	0.00	250.00	(250.00)
<b>TOTAL GA Admin Commodities</b>	<b>0.00</b>	<b>250.00</b>	<b>-250.00</b>
<b>TF Admin Contract. Serv.</b>			
<b>Accounting</b>			
Paychex fees	454.90	543.35	-88.45
<b>TOTAL Accounting</b>	<b>454.90</b>	<b>543.35</b>	<b>-88.45</b>
Dues	65.00	336.94	(271.94)
Liability Insurance	2,884.00	2,884.00	0.00
Publishing	-323.00	102.30	(425.30)
<b>TOTAL TF Admin Contract. Serv.</b>	<b>3,080.90</b>	<b>3,866.59</b>	<b>-785.69</b>
<b>TF Admin Personnel</b>			
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	2,072.99	1,587.87	485.12
Salaries	19,553.76	20,755.92	(1,202.16)
<b>TOTAL TF Admin Personnel</b>	<b>21,626.75</b>	<b>22,343.79</b>	<b>-717.04</b>
<b>TF Commodities</b>			
Office Supplies	19.07	0.00	19.07
<b>TOTAL TF Commodities</b>	<b>19.07</b>	<b>0.00</b>	<b>19.07</b>
<b>TOTAL EXPENSES</b>	<b>24,726.72</b>	<b>26,460.38</b>	<b>(-1,733.66)</b>
<b>OVERALL TOTAL</b>	<b>-13,921.55</b>	<b>-2,665.20</b>	<b>11,256.35</b>

SR #10

# Income/Expense Comparison by Category

4/1/2020 through 7/31/2021

8/12/2021

Category	4/1/2020-7/31/2020	4/1/2021-7/31/2021	Amount Difference
<b>INCOME</b>			
R&B Interest Income	10.28	23.42	13.14
R&B Miscellaneous Income	0.00	13,600.00	13,600.00
R&B Property Tax	63,060.69	159,399.17	96,338.48
R&B Replacement Tax	3,625.78	4,658.15	1,032.37
R&B TOIRMA Dividend	1,085.00	0.00	-1,085.00
<b>TOTAL INCOME</b>	<b>67,781.75</b>	<b>177,680.74</b>	<b>109,898.99</b>
<b>EXPENSES</b>			
<b>R&amp;B Admin Capital Outlay</b>			
Equipment	0.00	0.00	0.00
<b>TOTAL R&amp;B Admin Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>R&amp;B Admin Commodities</b>			
Office Supplies	301.00	0.00	301.00
<b>TOTAL R&amp;B Admin Commodities</b>	<b>301.00</b>	<b>0.00</b>	<b>301.00</b>
<b>R&amp;B Admin Contractual Services</b>			
<b>Accounting Service</b>			
Paychex	504.42	433.13	71.29
<b>TOTAL Accounting Service</b>	<b>504.42</b>	<b>433.13</b>	<b>71.29</b>
Contract Payment	287.76	1,754.96	-1,467.20
General Insurance	7,417.00	7,417.00	0.00
Postage	0.00	55.00	-55.00
Publishing	93.62	0.00	93.62
Telephone	1,374.40	1,589.20	-214.80
Training	0.00	25.00	-25.00
<b>TOTAL R&amp;B Admin Contractual Serv...</b>	<b>9,677.20</b>	<b>11,274.29</b>	<b>-1,597.09</b>
<b>R&amp;B Admin Other</b>			
Miscellaneous Expencc	312.20	60.00	252.20
<b>TOTAL R&amp;B Admin Other</b>	<b>312.20</b>	<b>60.00</b>	<b>252.20</b>
<b>R&amp;B Maint Capital Outlay</b>			
Building	57.00	0.00	57.00
<b>TOTAL R&amp;B Maint Capital Outlay</b>	<b>57.00</b>	<b>0.00</b>	<b>57.00</b>
<b>R&amp;B Maint Commodities</b>			
Building	209.53	2,730.12	-2,520.59
Equipment	2,017.84	1,815.31	202.53
Gasoline	155.82	289.50	-133.68
Operating Supplies	218.31	233.74	-15.43
Road	278.59	293.20	-14.61
Snow Removal	679.75	1,000.00	-320.25
Vehicle	0.00	276.36	-276.36

SR # 12

# Income/Expense Comparison by Category

4/1/2020 through 7/31/2021

8/12/2021

Category	4/1/2020- 7/31/2020	4/1/2021- 7/31/2021	Amount Difference
<b>TOTAL R&amp;B Maint Commodities</b>	3,559.84	6,638.23	-3,078.39
<b>R&amp;B Maint Contractual Services</b>			
Building	323.37	14,376.54	-14,053.17
Contract Payment	83.06	0.00	83.06
Equipment	99.08	0.00	99.08
Rentals	1,200.00	2,500.00	-1,300.00
Road	2,340.00	2,625.00	-285.00
Snow Removal	4,487.91	0.00	4,487.91
Utilities	1,593.48	959.89	633.59
Vehicle	349.75	18.00	331.75
<b>TOTAL R&amp;B Maint Contractual Servi...</b>	<b>10,476.65</b>	<b>20,479.43</b>	<b>-10,002.78</b>
<b>R&amp;B Maint Other</b>			
Miscellaneous Expence	250.85	347.98	-97.13
<b>TOTAL R&amp;B Maint Other</b>	<b>250.85</b>	<b>347.98</b>	<b>-97.13</b>
<b>R&amp;B Maint Personnel</b>			
Salaries	7,896.63	8,024.51	-127.88
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	1,071.23	583.29	487.94
<b>TOTAL Salaries</b>	<b>8,967.86</b>	<b>8,607.80</b>	<b>360.06</b>
<b>TOTAL R&amp;B Maint Personnel</b>	<b>8,967.86</b>	<b>8,607.80</b>	<b>360.06</b>
<b>TOTAL EXPENSES</b>	<b>33,602.60</b>	<b>47,407.73</b>	<b>-13,805.13</b>
<b>OVERALL TOTAL</b>	<b>34,179.15</b>	<b>130,273.01</b>	<b>96,093.86</b>

SR # 13

# Current Budget

4/1/2021 through 3/31/2022 Using R&B 2021-2022 FY Budget

8/14/2021

Category	4/1/2021 Actual	- Budget	3/31/2022 Difference
<b>INCOME</b>	<b>199,522.59</b>	<b>439,510.00</b>	<b>-239,987.41</b>
R&B Interest Income	23.42	60.00	-36.58
R&B Miscellaneous Income	40,100.00	10,000.00	30,100.00
R&B Property Tax	159,399.17	429,450.00	-270,050.83
<b>EXPENSES</b>	<b>189,329.89</b>	<b>794,524.09</b>	<b>605,194.20</b>
R&B Admin - Personnel	<b>0.00</b>	<b>20,000.00</b>	<b>20,000.00</b>
Salaries	0.00	20,000.00	20,000.00
Other R&B Admin - Personnel	0.00	0.00	0.00
R&B Admin Capital Outlay	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>
Equipment	0.00	500.00	500.00
Other R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
Office Supplies	0.00	1,000.00	1,000.00
Other R&B Admin Commodities	0.00	0.00	0.00
R&B Admin Contractual Services	<b>12,283.32</b>	<b>21,900.00</b>	<b>9,616.68</b>
Accounting Service	<b>510.36</b>	<b>2,000.00</b>	<b>1,489.64</b>
Paychex	510.36	0.00	-510.36
Other Accounting Service	0.00	2,000.00	2,000.00
Contract Payment	2,168.96	6,000.00	3,831.04
General Insurance	7,417.00	8,000.00	583.00
Legal Service	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00
Other	0.00	0.00	0.00
Postage	55.00	200.00	145.00
Printing	0.00	200.00	200.00
Publishing	0.00	500.00	500.00
Telephone	2,107.00	4,600.00	2,493.00
Training	25.00	200.00	175.00
Travel Expenses	0.00	200.00	200.00
Other R&B Admin Contractual Servic...	0.00	0.00	0.00
R&B Admin Other	<b>60.00</b>	<b>2,500.00</b>	<b>2,440.00</b>
Miscellaneous Expencc	60.00	2,500.00	2,440.00
Municipal Replacement Tax	0.00	0.00	0.00
Other R&B Admin Other	0.00	0.00	0.00
R&B Maint Capital Outlay	<b>133,541.90</b>	<b>195,624.09</b>	<b>62,082.19</b>
Building	0.00	35,000.00	35,000.00
Equipment	0.00	5,000.00	5,000.00
Vehicle	133,541.90	155,624.09	22,082.19
Other R&B Maint Capital Outlay	0.00	0.00	0.00

# Current Budget

4/1/2021 through 3/31/2022 Using R&B 2021-2022 FY Budget

8/14/2021

Category	4/1/2021 Actual	- Budget	3/31/2022 Difference
R&B Maint Commodities	<b>12,317.26</b>	<b>70,500.00</b>	<b>58,182.74</b>
Bridge	0.00	0.00	0.00
Building	2,765.06	9,500.00	6,734.94
Diesel Fuel	980.87	7,000.00	6,019.13
Equipment	2,428.82	10,000.00	7,571.18
Gasoline	466.94	2,500.00	2,033.06
Lubricants	0.00	1,500.00	1,500.00
Operating Supplies	301.94	12,000.00	11,698.06
Road	3,684.45	12,000.00	8,315.55
Snow Removal	1,000.00	12,000.00	11,000.00
Vehicle	689.18	4,000.00	3,310.82
Other R&B Maint Commodities	0.00	0.00	0.00
R&B Maint Contractual Services	<b>20,804.32</b>	<b>430,500.00</b>	<b>409,695.68</b>
Bridge	0.00	100,000.00	100,000.00
Building	14,436.54	24,000.00	9,563.46
Contract Payment	0.00	1,500.00	1,500.00
Engineering Service	0.00	5,000.00	5,000.00
Equipment	0.00	5,000.00	5,000.00
Rentals	2,500.00	20,000.00	17,500.00
Road	2,625.00	250,000.00	247,375.00
Snow Removal	0.00	15,000.00	15,000.00
Utilities	1,224.78	8,000.00	6,775.22
Vehicle	18.00	2,000.00	1,982.00
Other R&B Maint Contractual Services	0.00	0.00	0.00
R&B Maint Other	<b>347.98</b>	<b>2,000.00</b>	<b>1,652.02</b>
Miscellaneous Expencc	347.98	2,000.00	1,652.02
R&B Maint Personnel	<b>9,975.11</b>	<b>50,000.00</b>	<b>40,024.89</b>
Salaries	<b>9,975.11</b>	<b>50,000.00</b>	<b>40,024.89</b>
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	680.97	0.00	-680.97
Other Salaries	9,294.14	50,000.00	40,705.86
Other R&B Maint Personnel	0.00	0.00	0.00
<b>Net Difference:</b>	<b>10,192.70</b>	<b>-355,014.09</b>	<b>365,206.79</b>



Bonnell Industries  
R&B Maint Capital Outlay:Vehicle

9/2021

133,541.90

27

R&B Checking 2020F550 plow truck.

133,541.90

Megan Valdivia  
R&B Maint Contractual Services:Buildi

8/16/2021

60.00

28

R&B Checking      Clean Office 1x August

60.00

Wauposee Township Road and Bridge District

3198

Nicor Gas  
R&B Maint Contractual Services:Utiliti

8/16/2021

43.35

R&B Checking      86-27-20-0289 9

43.35

Wauposee Township Road and Bridge District

3799

Com Ed - North Building  
R&B Maint Contractual Services:Utiliti

8/16/2021

42.54

Com Ed - South Building  
R&B Maint Contractual Services:Utiliti

8/16/2021

3800

179.00

29

R&B Checking 2607121042

179.00

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Wauponee Township Road and Bridge District

3001

Verizon  
R&B Admin Contractual Services:Tele

8/16/2021

224.28

R&B Checking 942005006-00001

224.28

Rev 8/11

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Wauponee Township Road and Bridge District

3001

Contech Engineered Solutions  
R&B Maint Commodities:Road

8/16/2021

1,152.60

Fleet Safety Supply  
R&B Maint Commodities:Vehicle

3/16/2021

300  
365.56

30

R&B Checking

Invoice #77564

365.56

Rev 3/11

Wauponee Township Road and Bridge District

Grain CO FS  
R&B Maint Commodities:Diesel Fuel

8/16/2021

980.87

R&B Checking

1699342

980.87

Rev 3/11

Wauponee Township Road and Bridge District

Johnson Oil  
R&B Maint Commodities:Gasoline

8/16/2021

84.48

McGrath Office Supply  
R&B Admin Contractual Services:Cont

8/16/2021

414.00

31

R&B Checking Copy Rent

414.00

Rev 3/11

Wauponee Township Road and Bridge District

Napa Auto Parts Of Morris  
R&B Maint Commodities:Equipment

8/16/2021

95.68

R&B Checking Acct# 7000

95.68

Rev 3/11

Wauponee Township Road and Bridge District

Central Limestone  
R&B Maint Commodities:Road

8/16/2021

2,238.65

Kindelshire Auto  
R&B Maint Commodities:Vehicle

8/16/2021

47.26

32

R&B Checking 20860

47.26

Rev 9/11

Wauponsee Township Road and Bridge District

Bank Card Processing Center		8/16/2021	
R&B Maint Commodities:Gasoline	Gasoline		92.96
R&B Maint Commodities:Building	Balast for Light		34.94
R&B Maint Commodities:Equipment	Kabota Mirrors		64.32
R&B Maint Commodities:Operating Su	Hip Waders and Water		68.20
R&B Maint Commodities:Equipment	Fix 4 wheel drive on 2011 truc		382.13
R&B Maint Commodities:Equipment	Fuel Filters for Tractor		71.38

R&B Checking

713.93

Rev 9/11

Wauponsee Township Road and Bridge District

Com Cast  
R&B Admin Contractual Services:Tele

8/16/2021

293.52

# Township and Road District Checklist

## 2021 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at [www.toi.org](http://www.toi.org)

07/30/21	<b>Budget Filing*</b>	35 ILCS 200/18-50	Last day to file certify budget and revenue sources with county clerk if budget is adopted at end of June. Must be filed with county clerk within 30 days of adoption. Therefore, filing deadline varies with the date of adoption. Clerk certifies the budget and supervisor certifies the revenue sources.
09/27/21	<b>Fiscal Responsibility Report Card*</b>	35 ILCS 200/30-30	Last day to file Fiscal Responsibility Report Card; shall submit within 180 days of the conclusion of the fiscal year. The Annual Financial Report meets this requirement. See reference above.
09/27/21	<b>Comptroller's Report*</b>	50 ILCS 310/3 50 ILCS 310/6	Last day to file Annual Financial Report with state comptroller's office and county clerk. Must be filed within 6 months from end of fiscal year. The report also serves as the Fiscal Responsibility Report Card.
09/30/21	<b>Annual Treasurer's Report Completed*</b>	30 ILCS 15/1	Last day for the supervisor to prepare combined Annual Treasurer's Report for township and road district. Report must be completed within 6 months from end of fiscal year, sworn to and filed with county clerk.
09/30/21	<b>Annual Treasurer's Report Published*</b>	30 ILCS 15/2 60 ILCS 1/70-30	Last day to publish Annual Treasurer's Report in an English language newspaper. Must be published within 6 months from end of fiscal year and filed with county clerk's office. Supervisor must provide each board member with copy of report as soon as possible after filing. <b>However, such publication requirement shall not apply to any county funds or county offices or funds or offices of other units of local government when an audit of such funds or offices has been made by a certified public accountant and a report of such audit has been filed with the appropriate county board or county clerk and a notice of the availability of the audit report has been published one time in an English language newspaper published in the town, district or municipality in which that public officer holds his or her office, or, if no newspaper is published in such town, district or municipality, then in a newspaper printed in the English language published in the county in which that public officer holds his or her office. The notice of availability shall include, at a minimum, the time period covered by the audit, the name of the firm conducting the audit, and the address and business hours of the location where the audit report may be publicly inspected.</b>

\* Assumes fiscal year begins April 1

09/30/21	<b>Audit</b>	50 ILCS 310/6 60 ILCS 1/80-20	Last day for townships to file CPA audit with state comptroller's office and county clerk. Townships receiving revenues of \$850,000 or more for a fiscal year, exclusive of road district funds, must have CPA audit within 6 months from end of fiscal year. Townships receiving revenues of less than \$850,000 for a fiscal year, exclusive of road district funds, may have a 3-member independent audit committee instead of CPA audit. Committee audit must be filed with county clerk within 6 months from end of fiscal year. <b>CPA audit required at end of supervisor's term or if vacancy occurs anytime in the position of supervisor.</b>
09/30/21	<b>Audit</b>	50 ILCS 310/6	Last day for road districts to file CPA audit with state comptroller's office and county clerk. Road districts receiving revenues of \$850,000 or more for a fiscal year must have a CPA audit within 6 months from end of fiscal year.
12/08/21	<b>Last Day to Determine Tax Levy for Truth in Taxation</b>	35 ILCS 200/18-60 35 ILCS 200/18-70	Last day for board of trustees to determine (estimate) property tax levy to comply with Truth in Taxation law. Highway commissioner determines levy for road district. Must determine levies at least 20 days before adoption. Basis for 5% computation and whether notices and hearings are necessary.
12/21/21	<b>Last Day for Truth in Taxation Notice</b>	35 ILCS 200/18-80	Last day notice of Truth in Taxation hearing can appear in newspaper. Notice must be in newspaper not more than 14 days or less than seven days prior to date of hearings.
12/28/21	<b>Last Day to Hold Truth in Taxation Hearing, Adopt &amp; File Tax Levies</b>	35 ILCS 200/18-90	Last day to hold Truth in Taxation hearing, adopt and file township and road district certificates of levy, tax levies and Certificate of Compliance for Truth in Taxation law with county clerk.

\* Assumes fiscal year begins April 1

# Check Your Inbox!

## Make Sure You Are Receiving TOI Emails

Now more than ever, it is critical for TOI member township officials to receive important emails and updates from the Association. If we don't have your email address on file or you aren't receiving our emails, you are missing important updates impacting your township/road district, as well as legislative alerts, and confirmations and guidance on attending TOI's online educational events.

To provide your email address, or ensure we have the correct email address, call 866-897-4688, email [pam@toi.org](mailto:pam@toi.org) or [kayla@toi.org](mailto:kayla@toi.org), or go to <https://www.toi.org/about-us/update-contact-information/>. We sometimes hear that emails sent from TOI end up in your junk email. Please be sure to check your junk email in case these important emails are going there. If they are, sometimes you can remedy the issue by "unjunking them" or marking the email as "safe" and then future emails will go to your inbox.

If you are still not receiving TOI's emails, please feel free to contact us.



**Wauponse Township Board  
Budget Hearing and Meeting  
Agenda  
Remote\* & In Person Presence  
August 18, 2021 at 7:00 PM  
Township Road District Office**

1. Call Meeting to Order  
Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports  
Supervisor's  
Highway Commissioner's  
Clerk's
6. Unfinished Business
7. New Business
8. Other Items
9. Adjournment

**Next Meeting: September 15, 2021**

**\*Reference Public Act 101-0640**