

# Wauponsee Township Board Remote\*/ In Person Meeting Minutes

## May 19, 2021

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Physically Present
	Andy Chandler	Physically Present
	Russ Higgins	Physically Present
	Gary Lowery	Physically Present
Supervisor:	Ed Wiesbrook	Electronically Present*
Road Commissioner:	Bucky Phillips	Physically Present
Township Clerk	Scot Hastings	Physically Present

\*Allowed under SB 2135-PA101-640

(Note: the meeting was recorded audio and video in accordance with Public Act 101-0640.)

Residents Present:  
None

Township Officials Oath of Office

Ed Wiesbrook gave Scot Hastings Clerk Oath of Office

Clerk Hastings then gave the oath of office to

Trustees:	Jeff Carr
	Andy Chandler
	Russ Higgins
	Gary Lowery
Supervisor:	Ed Wiesbrook
Road Commissioner:	Bucky Phillips

Public Comment/Statements

None

Approval of Minutes

Meeting minutes for the April 13th meeting was presented. A motion to approve the minutes was made by Trustee Carr and seconded by Trustee Lowery.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

### Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. Discussed TOIRMA insurance invoice and educational classes from TOI up to \$100.00. A motion was made by Trustee Chandler and seconded by Trustee Higgins to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board. Check 3772 was added to list. A motion was made by Trustee Higgins and seconded by Trustee Lowery to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

### Supervisor's Report

Supervisor Wiesbrook presented the following report:

Went over balances on various funds. Went over income/expense of funds compared to last year. Expenses higher dur to salary adjustments.

Road Commissioner's Report

Commissioner Phillips presented the following report:  
Went over income/expenses and working in budget.

Clerk's Report

The Clerk summarized the upcoming reports that will be coming due. The next major report will be the budget. A copy of the TOI Events Summary is attached.

Unfinished Business

Need to add street light to Junes agenda

New Business

Approval to Sign the Minutes for the April 13th Board meeting.

No action was taken as present members signed the minutes and non present member signed the next day

Board Approval of Budget Hearing Notices

A motion was made by Trustee Carr and seconded by Trustee Chandler to approve the Township and Road District Budget Hearing Notices as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The notices are attachment to these minutes.

## Tentative Budget Discussion

Discussed budget preparation, minimize line items where able to

### Other Items

- Discussed truck replacement, options of new 550 or get VBox for existing truck
- W4 for Scot Hastings
- New term May 17<sup>th</sup> discussed splitting Clerk pay
- Discussed salt building options – used vs new
- Mowing ditches
- Discussed culvert on Lund road project
- Discussed bridge maintenance

### Adjournment

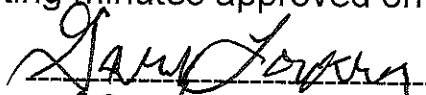

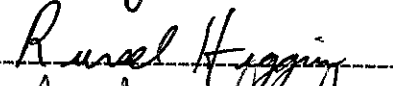
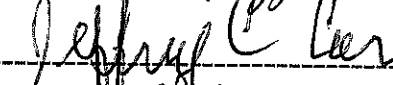
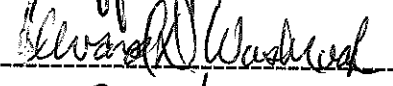

Being no further business, Trustee Chandler made a motion to adjourn the meeting. Trustee Carr seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 8:10 PM.

Meeting minutes approved on June 16, 2021

	Trustee
	Trustee
	Trustee
	Trustee
	Supervisor
	Township Clerk



# NOTICE OF AUTOMATIC PAYMENT

8

Paychex of New York LLC  
1000 E Warrenville Rd, Ste 150  
Naperville IL 60563

Client # 0052 1208-6820  
Invoice # 2021042701

## AUTOMATIC PAYMENT \$154.55

This amount will be deducted from the following bank account at or after 12:01 A.M on 5/3/21.

XXXXXXXX014

### ADDRESS SERVICE REQUESTED

0052 1208-6820  
Wauponsee Township Special Bridge  
35 E Southmor Rd  
Morris, Illinois 60450

For questions regarding your account, please call (630) 536-5300

Page 1 of 1

ACCOUNT SUMMARY				AMOUNT
Previous Balance on Invoice#2021032601 Due 04/01/21				128.55
Payment Received - Thank You				-128.55
Balance Forward				0.00
Total New Charges				154.55
<b>Account Balance</b> (Includes Balance Forward, New Charges, and Pending Automatic Payments)				<b>154.55</b>

CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
05/03/21	Paychex Flex® Select	04/27/21	7	117.05
	Quarter End Delivery Adjustment			13.00
	Quarter End Delivery			13.00
	Delivery		1	11.50
	Total New Charges			154.55
<b>Automatic Payment</b> (Includes New Charges and applicable credits from Balance Forward above)				<b>154.55</b>

Thank you for choosing Paychex.

TC 1

# PAYROLL JOURNAL

0052 1208-6820 Waupoosee Township Special Bridge

(Prior to Processing)

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS			
**** 1 TRUSTEES Carr, Jeff 2	Salary			100.00	Social Security Medicare IL Income Tax	6:20 1:45 4:95	5295 Check # Unknown Check Amt 87.40
	EMPLOYEE TOTAL			100.00		12:60	Net Pay 87.40
Chandler, Andrew 3	Salary			100.00	Social Security Medicare IL Income Tax	6:20 1:45 4:95	Check # Unknown Check Amt 5295 87.40
	EMPLOYEE TOTAL			100.00		12:60	Net Pay 87.40
Higgins, Russel 13	Salary			100.00	Social Security Medicare IL Income Tax	6:20 1:45 4:95	Check # Unknown Check Amt 5295 87.40
	EMPLOYEE TOTAL			100.00		12:60	Net Pay 87.40
Lowery, Gary 12	Salary			100.00	Social Security Medicare	6:20 1:45	Net Pay 87.40
	EMPLOYEE TOTAL			100.00		7:65	Check # Unknown Check Amt 92.35
**** 2 TOWNSHIP Phillips, Rodney O 11	Salary			3,021.30	Social Security Medicare Fed Income Tax IL Income Tax	187:32 43:80 306:47 145:43	5299 Check # Unknown Check Amt 2,338.28
	EMPLOYEE TOTAL			3,021.30		683:02	Net Pay 2,338.28
Sargent, Charles 5	Salary			492.83	Social Security Medicare Fed Income Tax IL Income Tax	30:56 7:15 16:37 24:40	Check # Unknown Check Amt 414.35
	EMPLOYEE TOTAL			492.83		78:48	Net Pay 414.35
Wiesbrook, Edward D 10	Salary			1,274.85	Social Security Medicare Fed Income Tax IL Income Tax	79:04 18:49 500:00 63:11	Check # Unknown Check Amt 614.21
	EMPLOYEE TOTAL			1,274.85		660:64	Net Pay 614.21
<b>COMPANY TOTALS</b> 7 Person(s) 7 Transaction(s)	Salary			5,188.98	Social Security Medicare Fed Income Tax IL Income Tax	321:72 75:24 822:84 247:79	Check Amt 3,721.59

# PAYROLL JOURNAL

(Prior to Processing)

0052 1208-6820 Wauponsee Township Special Bridge

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS			
	COMPANY TOTAL			5,188.98	1,467.59		Net Pay 3,721.39
					Employer Liabilities		
					Social Security 321.72		
					Medicare 76.25		
					Fed Unemploy 1241.58		
					409.38		
					TOTAL EMPLOYER LIABILITY 1,876.97		
					TOTAL TAX LIABILITY		

(IC) = Independent Contractor

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**TOIRMA INVOICE  
2021 - 2022**

DATE: April 16, 2021

TOWNSHIP: WAUPONSEE

COUNTY: GRUNDY

EFFECTIVE: June 1, 2021

TO: June 1, 2022

TOTAL CONTRIBUTION: \$ 10,301

FUND BREAKDOWN:	
ROAD & BRIDGE:	\$7,417
TOWN:	\$2,884

**RETURN WITH PAYMENT**

**Bill Date:** April 16, 2021  
**Township/County:** Wauponsee/Grundy  
**Client #:** 1010395  
**Due Date:** June 1, 2021  
**Total Balance Due:** \$10,301

**Amount Enclosed:** \_\_\_\_\_  
 Please make check payable to TOIRMA

*Mail Payment To:*  
**TOIRMA**  
**PO BOX 4872**  
**SPRINGFIELD IL 62708-4872**

THE REMITTANCE ADDRESS SHOWN ON THIS STATEMENT IS FOR PAYMENTS ONLY

TC 4

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**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT  
TO  
COUNTY ENGINEER**

County of **GRUNDY**  
**WAUPONSEE** Township

To: ERIC GIBSON, County Engineer  
245 North Illinois Route 47  
Morris, Illinois 60450

Month of **MAY 2021**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
4/16/2021	5182	Steve Wilhelmi	Gross Labor: 290.00, ss 17.98, Med. 4.21, Il tax 14.36	\$ 253.45
5/3/2021	5183	Erica Duvick	Gross Labor: 209.00, ss 12.96, med 3.03, fed tax 4.44, il t	\$ 178.22
5/19/2021	3760	Nicor	South Bldg. 86272002899	\$ 193.62
5/19/2021	3761	Verizon	Cellphone Bill	\$ 112.16
5/19/2021	3762	ComEd	South Bldg. 2607121042	\$ 160.79
5/19/2021	3763	ComEd	North Bldg. 9359639007	\$ 57.46
5/19/2021	3764	Megan Valdivia	Clean Office x2	\$ 120.00
5/19/2021	3765	Ayers Electric	Disconnect Old Voting House	\$ 125.00
5/19/2021	3766	ComCast	Phone, Internet, TV	\$ 285.21
5/19/2021	3767	Waste Management	Dumpster	\$ 173.09
5/19/2021	3768	BankCard Processing Center	Parts for bush hog mower, blades for mower, p	\$ 1,277.12
5/19/2021	3769	Johnson Oil	Gasoline	\$ 15.00
	3772	TOIRMA	Insurance	\$ 247.00
<b>Monthly Total</b>				<b>\$ 2,951.12</b>

**Monthly Summary Of Receipts, Expenditures, & Balances**

Beginning Month Balance		
Receipts During Month	\$	2,951.12
Ending Month Balance	\$	(2,951.12)

Attest \_\_\_\_\_  
(Scot Hastings)

Signed \_\_\_\_\_  
(Rodney Phillips)



# First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580

Return Service Requested

00000015-WPTR0006420430032568-xc01-1OZ01-000000



WAUPONSEE TOWNSHIP  
GENERAL ASSISTANCE  
PO BOX 969  
MORRIS IL 60450-0969

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## Statement of Accounts

Last statement: March 31, 2021

This statement: April 30, 2021

0501966014

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401

Direct inquiries to:  
Customer Service  
800-322-3623

First Midwest Bank 167  
1111 W Route 6  
Morris, IL 60450

0

### Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$27,794.96
Certificate Of Deposit	[REDACTED]	\$40,434.24

### Public Checking W/Int Account

Account number

Beginning balance	\$27,794.50		
Average balance	\$27,794.50		
Interest paid year to date	\$1.83		
Total additions	\$ .46	Total subtractions	.00

Date	Description	Additions	Subtractions
04-30	#Interest	0.46	

#### Daily balances

Date	Amount	Date	Amount
03-31	27,794.50	04-30	27,794.96



SR #1

GA Checking  
5/17/2021

# Reconciliation Report

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## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			27,794.50
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.46
Ending Balance of Bank Statement:			27,794.96

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			27,794.96
Checks and Payments	1	Item	-300.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/30/2021:			27,494.96
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			27,494.96

SR 2

GA CD  
5/17/2021

# Reconciliation Report

15

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			39,641.41
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	792.83
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			40,434.24

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			40,434.24
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/30/2021:			40,434.24
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			40,434.24

SR 3



# First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580

Return Service Requested

00000795-WPTR0006420430032568-xx01-1OZ01-000000



WAUPONSEE TOWNSHIP  
TOWN FUND  
PO BOX 969  
MORRIS IL 60450-0969

## Statement of Accounts

Last statement: March 31, 2021

This statement: April 30, 2021

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Page 1 of 2

401

Direct inquiries to:  
Customer Service  
800-322-3623

First Midwest Bank 167  
1111 W Route 6  
Morris, IL 60450

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### Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$35,257.33
Public Savings Account	[REDACTED]	\$5,012.13

### Public Checking W/Int Account

Account number

10 Enclosures

Beginning balance	\$40,171.62		
Average balance	\$36,661.80		
Interest paid year to date	\$2.78		
Total additions	\$994.86	Total subtractions	\$-5,909.15

Number	Date	Amount	Number	Date	Amount
3877	04-19	102.30 ✓	5290 *	04-20	87.40 ✓
5277 *	04-12	92.35 ✓	5292 *	04-14	1,947.52 ✓
5282 *	04-05	87.40 ✓	5293	04-16	414.37 ✓
5284 *	04-12	92.35 ✓	5294	04-26	614.22 ✓
5288 *	04-16	87.40 ✓			

\* Skip in check sequence

Date	Description	Additions	Subtractions
04-01	#Preauthorized Debit Paychex Tps Taxes 210401 91838800009838X	was 2267.70	-2,255.29 ✓
04-01	#Preauthorized Debit Paychex Eib Invoice 210401 X91845100009285		-128.55 ✓
04-13	Deposit	994.26 ✓	
04-30	#Interest	0.60 ✓	

### Daily balances

Date	Amount	Date	Amount	Date	Amount
03-31	40,171.62	04-05	37,700.38	04-13	38,509.94
04-01	37,787.78	04-12	37,515.68	04-14	36,562.42

SR 4

TF Checking  
5/17/2021

# Reconciliation Report

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## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			40,171.62
Checks and Payments	11	Items	-5,909.15
Deposits and Other Credits	2	Items	994.26
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.60
Ending Balance of Bank Statement:			35,257.33

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			35,257.33
Checks and Payments	2	Items	-179.75
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/30/2021:			35,077.58
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			35,077.58

SR 5

TF Savings  
5/17/2021

Reconciliation Report  
*Town Fund Savings*  
Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			5,012.08
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.05
Ending Balance of Bank Statement:			5,012.13

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			5,012.13
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/30/2021:			5,012.13
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			5,012.13

SR6





# First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580  
Return Service Requested

00000794-WPTR0006420430032568-xx01-1OZ01-000000



WAUPONSEE TOWNSHIP  
ROAD & BRIDGE FUND & DISTRICT  
PO BOX 969  
MORRIS IL 60450-0969

## Statement of Accounts

Last statement: March 31, 2021  
This statement: April 30, 2021

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401

Direct inquiries to:  
Customer Service  
800-322-3623

First Midwest Bank 167  
1111 W Route 6  
Morris, IL 60450

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### Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$337,691.75
Public Savings Account	[REDACTED]	\$13,047.48

### Public Checking W/Int Account

Account number  
[REDACTED]

15 Enclosures

Beginning balance	\$341,972.72		
Average balance	\$340,264.41		
Interest paid year to date	\$23.34		
Total additions	\$2,040.85	Total subtractions	\$-6,321.82

Number	Date	Amount
3749	04-23	120.00 ✓
3750	04-19	1,000.00 ✓
3751	04-19	284.00 ✓
3752	04-20	8.77 ✓
3753	04-19	70.80 ✓
3754	04-19	262.26 ✓
3755	04-20	112.12 ✓
3756	04-19	1,442.71 ✓

Number	Date	Amount
3757	04-19	284.95 ✓
3758	04-21	51.61 ✓
5179 *	04-20	473.15 ✓
5180	04-14	152.48 ✓
5181	04-15	1,090.56 ✓
5182	04-30	253.45 ✓

\* Skip in check sequence

Date	Description	Additions	Subtractions
04-01	#Preauthorized Debit Paychex Tps Taxes 210401 91838800009837X	was 523.08	-513.92 ✓
04-01	#Preauthorized Debit Paychex Eib Invoice 210401 X91845100009577		-67.27 ✓
04-13	Deposit	2,035.26 ✓	
04-16	#Preauthorized Debit Paychex Eib Invoice 210416 X92058300021015		-75.03 ✓

SR7

R&B Checking  
5/17/2021

# Reconciliation Report

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## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			341,972.72
Checks and Payments	18	Items	-6,321.82
Deposits and Other Credits	1	Item	2,035.26
Service Charge	0	Items	0.00
Interest Earned	1	Item	5.59
Ending Balance of Bank Statement:			337,691.75

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			337,691.75
Checks and Payments	2	Items	-1,060.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/30/2021:			336,631.75
Checks and Payments	10	Items	-2,519.45
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			334,112.30

SR8

R&B Savings  
5/17/2021

# Reconciliation Report

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Page 1

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			13,041.37
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.11
Ending Balance of Bank Statement:			13,041.48

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			13,041.48
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/30/2021:			13,041.48
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			13,041.48

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# Income/Expense Comparison by Category - Apr 2021

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4/1/2020 through 4/30/2021

5/17/2021

Page 1

Category	4/1/2020- 4/30/2020	4/1/2021- 4/30/2021	Amount Difference
<b>INCOME</b>			
GA Interest Income	779.82	793.29	13.47
TF IL Pers. Prop. Replacement Tax	520.05	672.46	152.41
TF Interest Income	0.55	0.65	0.10
TF Misc. Income	50.00	0.00	-50.00
TF Reimb. IL State	0.00	321.80	321.80
TF TOIRMA Dividend	422.00	0.00	-422.00
<b>TOTAL INCOME</b>	<b>1,772.42</b>	<b>1,788.20</b>	<b>15.78</b>
<b>EXPENSES</b>			
<b>TF Admin Contract. Serv.</b>			
<b>Accounting</b>			
Paychex fees	118.00	128.55	-10.55
<b>TOTAL Accounting</b>	<b>118.00</b>	<b>128.55</b>	<b>-10.55</b>
Dues	30.00	0.00	30.00
Publishing	0.00	102.30	-102.30
<b>TOTAL TF Admin Contract. Serv.</b>	<b>148.00</b>	<b>230.85</b>	<b>-82.85</b>
<b>TF Admin Personnel</b>			
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	543.05	396.97	146.08
Salaries	4,813.44	5,188.98	-375.54
<b>TOTAL TF Admin Personnel</b>	<b>5,356.49</b>	<b>5,585.95</b>	<b>-229.46</b>
<b>TOTAL EXPENSES</b>	<b>5,504.49</b>	<b>5,816.80</b>	<b>-312.31</b>
<b>OVERALL TOTAL</b>	<b>-3,732.07</b>	<b>-4,028.60</b>	<b>-296.53</b>

SR 10

# Income/Expense Comparison by Category - Apr 2021

23

4/1/2020 through 4/30/2021

5/17/2021

Page 1

Category	4/1/2020- 4/30/2020	4/1/2021- 4/30/2021	Amount Difference
<b>INCOME</b>			
R&B Interest Income	2.76	5.70	2.94
R&B Replacement Tax	1,573.98	2,035.26	461.28
R&B TOIRMA Dividend	1,085.00	0.00	-1,085.00
<b>TOTAL INCOME</b>	<b>2,661.74</b>	<b>2,040.96</b>	<b>-620.78</b>
<b>EXPENSES</b>			
<b>R&amp;B Admin Commodities</b>			
Office Supplies	226.00	0.00	226.00
<b>TOTAL R&amp;B Admin Commodities</b>	<b>226.00</b>	<b>0.00</b>	<b>226.00</b>
<b>R&amp;B Admin Contractual Services</b>			
<b>Accounting Service</b>			
Paychex	70.12	142.30	-72.18
<b>TOTAL Accounting Service</b>	<b>70.12</b>	<b>142.30</b>	<b>-72.18</b>
Contract Payment	0.00	1,653.71	-1,653.71
Postage	0.00	55.00	-55.00
Publishing	93.62	0.00	93.62
Telephone	370.86	397.07	-26.21
<b>TOTAL R&amp;B Admin Contractual Serv...</b>	<b>534.60</b>	<b>2,248.08</b>	<b>-1,713.48</b>
<b>R&amp;B Admin Other</b>			
Miscellaneous Expcnce	0.00	60.00	-60.00
<b>TOTAL R&amp;B Admin Other</b>	<b>0.00</b>	<b>60.00</b>	<b>-60.00</b>
<b>R&amp;B Maint Commodities</b>			
Gasoline	0.00	51.61	-51.61
Operating Supplies	128.36	0.00	128.36
Snow Removal	0.00	1,000.00	-1,000.00
<b>TOTAL R&amp;B Maint Commodities</b>	<b>128.36</b>	<b>1,051.61</b>	<b>-923.25</b>
<b>R&amp;B Maint Contractual Services</b>			
Building	0.00	120.00	-120.00
Equipment	99.08	0.00	99.08
Road	0.00	1,000.00	-1,000.00
Utilities	395.99	341.83	54.16
Vehicle	259.90	18.00	241.90
<b>TOTAL R&amp;B Maint Contractual Servi...</b>	<b>754.97</b>	<b>1,479.83</b>	<b>-724.86</b>
<b>R&amp;B Maint Personnel</b>			
Salaries	1,105.25	2,361.63	-1,256.38
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	150.87	180.67	-29.80
<b>TOTAL Salaries</b>	<b>1,256.12</b>	<b>2,542.30</b>	<b>-1,286.18</b>
<b>TOTAL R&amp;B Maint Personnel</b>	<b>1,256.12</b>	<b>2,542.30</b>	<b>-1,286.18</b>

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# Income/Expense Comparison by Category - Apr 2021

4/1/2020 through 4/30/2021

5/17/2021

Page 2

Category	4/1/2020- 4/30/2020	4/1/2021- 4/30/2021	Amount Difference
<b>TOTAL EXPENSES</b>	<b>2,900.05</b>	<b>7,381.82</b>	<b>-4,481.77</b>
<b>OVERALL TOTAL</b>	<b>-238.31</b>	<b>-5,340.86</b>	<b>-5,102.55</b>

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# R&B Budget 20-21

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4/1/2021 through 3/31/2022 Using R&B Budget FY 2020-2021

5/17/2021

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Category	4/1/2021 Actual	- Budget	3/31/2022 Difference
<b>INCOME</b>	<b>2,035.26</b>	<b>416,560.00</b>	<b>-414,524.74</b>
R&B Interest Income	0.00	60.00	-60.00
R&B Loan Income	0.00	0.00	0.00
R&B Maintenance Fees	0.00	0.00	0.00
R&B Miscellaneous Income	0.00	10,000.00	-10,000.00
R&B Property Tax	0.00	406,500.00	-406,500.00
R&B Replacement Tax	2,035.26	0.00	2,035.26
R&B TOIRMA Dividend	0.00	0.00	0.00
<b>EXPENSES</b>	<b>9,403.21</b>	<b>619,325.00</b>	<b>609,921.79</b>
R&B Admin - Personnel	<b>0.00</b>	<b>19,514.64</b>	<b>19,514.64</b>
Salaries	0.00	19,514.64	19,514.64
Other R&B Admin - Personnel	0.00	0.00	0.00
R&B Admin Capital Outlay	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>
Equipment	0.00	500.00	500.00
Other R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>
Office Supplies	0.00	500.00	500.00
Other R&B Admin Commodities	0.00	0.00	0.00
R&B Admin Contractual Services	<b>2,570.42</b>	<b>21,210.00</b>	<b>18,639.58</b>
Accounting Service	<b>67.27</b>	<b>2,000.00</b>	<b>1,932.73</b>
Paychex	67.27	2,000.00	1,932.73
Other Accounting Service	0.00	0.00	0.00
Contract Payment	1,653.71	6,000.00	4,346.29
General Insurance	0.00	7,500.00	7,500.00
Legal Service	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00
Other	0.00	0.00	0.00
Postage	55.00	110.00	55.00
Printing	0.00	200.00	200.00
Publishing	0.00	500.00	500.00
Telephone	794.44	4,500.00	3,705.56
Training	0.00	200.00	200.00
Travel Expenses	0.00	200.00	200.00
Other R&B Admin Contractual Servic...	0.00	0.00	0.00
R&B Admin Other	<b>60.00</b>	<b>2,500.00</b>	<b>2,440.00</b>
Miscellaneous Expencc	60.00	2,500.00	2,440.00
Municipal Replacement Tax	0.00	0.00	0.00
Other R&B Admin Other	0.00	0.00	0.00
R&B Maint Capital Outlay	<b>0.00</b>	<b>176,000.00</b>	<b>176,000.00</b>

# R&B Budget 20-21

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4/1/2021 through 3/31/2022 Using R&B Budget FY 2020-2021

5/17/2021

Page 2

Category	4/1/2021 Actual	- Budget	3/31/2022 Difference
Building	0.00	1,000.00	1,000.00
Equipment	0.00	5,000.00	5,000.00
Vehicle	0.00	170,000.00	170,000.00
Other R&B Maint Capital Outlay	0.00	0.00	0.00
<b>R&amp;B Maint Commodities</b>	<b>2,343.73</b>	<b>68,500.00</b>	<b>66,156.27</b>
Bridge	0.00	0.00	0.00
Building	0.00	1,500.00	1,500.00
Diesel Fuel	0.00	7,000.00	7,000.00
Equipment	1,277.12	5,000.00	3,722.88
Gasoline	66.61	2,500.00	2,433.39
Lubricants	0.00	1,500.00	1,500.00
Operating Supplies	0.00	12,000.00	12,000.00
Road	0.00	27,000.00	27,000.00
Snow Removal	1,000.00	8,000.00	7,000.00
Vehicle	0.00	4,000.00	4,000.00
Other R&B Maint Commodities	0.00	0.00	0.00
<b>R&amp;B Maint Contractual Services</b>	<b>2,016.70</b>	<b>277,100.36</b>	<b>275,083.66</b>
Bridge	0.00	68,985.36	68,985.36
Building	245.00	4,000.00	3,755.00
Contract Payment	0.00	1,500.00	1,500.00
Engineering Service	0.00	5,000.00	5,000.00
Equipment	0.00	5,000.00	5,000.00
Rentals	0.00	20,000.00	20,000.00
Road	1,000.00	147,615.00	146,615.00
Snow Removal	0.00	15,000.00	15,000.00
Utilities	753.70	8,000.00	7,246.30
Vehicle	18.00	2,000.00	1,982.00
Other R&B Maint Contractual Services	0.00	0.00	0.00
<b>R&amp;B Maint Other</b>	<b>173.09</b>	<b>3,500.00</b>	<b>3,326.91</b>
IPWMAN Deployment	0.00	0.00	0.00
Miscellaneous Expencc	173.09	3,500.00	3,326.91
Other R&B Maint Other	0.00	0.00	0.00
<b>R&amp;B Maint Personnel</b>	<b>2,239.27</b>	<b>50,000.00</b>	<b>47,760.73</b>
Salaries	<b>2,239.27</b>	<b>50,000.00</b>	<b>47,760.73</b>
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	167.64	3,000.00	2,832.36
Other Salaries	2,071.63	47,000.00	44,928.37
Other R&B Maint Personnel	0.00	0.00	0.00
<b>Net Difference:</b>	<b>-7,367.95</b>	<b>-202,765.00</b>	<b>195,397.05</b>



# Township and Road District Checklist 27

## 2021 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

**Checklist dates are now available on the Events Calendar at [www.toi.org](http://www.toi.org)**

05/01/21	<b>Statement of Economic Interest</b>	5 ILCS 420/4A-101 5 ILCS 420/4A-105	Elected and certain appointed officials must file a Statement of Economic Interest with county clerk by May 1st of each year. Persons appointed to fill vacancies must also file statements at time of appointment.
05/17/21	<b>New Term of Office Begins</b>		New Term of Office begins for all Supervisors, Township Clerks, Highway Commissioners, and Trustees
05/30/21	<b>Budget Notice*</b>	50 ILCS 330/3 60 ILCS 1/80-60	Last day to publish a notice announcing budget hearings and that the tentative budgets are available for inspection. Separate township and road district notices must be published at least 30 days before hearings in a newspaper published in the township. If there is no township newspaper, post in five of the most public places in township.
05/30/21	<b>Budget Inspection*</b>	50 ILCS 330/3 60 ILCS 1/80-60	Last day for clerk to make tentative budgets available for public inspection. Tentative budgets must be prepared and made available for inspection at least 30 days before hearings. It is the duty of clerk to arrange for the public hearings.
06/30/21	<b>Budget Hearing &amp; Adoption*</b>	50 ILCS 330/3 605 ILCS 5/6-501	Last day to conduct budget hearings and adopt township and road district budgets. Budgets may be adopted before or during the first quarter of the fiscal year. <b>(Do not adopt at the annual town meeting.)</b> The township budget may be adopted at the public hearing. The road district budget <b>shall</b> be adopted at the public hearing.
07/30/21	<b>Budget Filing*</b>	35 ILCS 200/18-50	Last day to file certify budget and revenue sources with county clerk if budget is adopted at end of June. Must be filed with county clerk within 30 days of adoption. Therefore, filing deadline varies with the date of adoption. Clerk certifies the budget and supervisor certifies the revenue sources.
09/27/21	<b>Fiscal Responsibility Report Card*</b>	35 ILCS 200/30-30	Last day to file Fiscal Responsibility Report Card; shall submit within 180 days of the conclusion of the fiscal year. The Annual Financial Report meets this requirement. See reference above.

\* Assumes fiscal year begins April 1

# NOTICE OF PUBLIC HEARING WAUPONSEE TOWNSHIP, GRUNDY COUNTY, ILLINOIS

## TENTATIVE 2021/2022 BUDGET AND APPROPRIATION ORDINANCE

**NOTICE IS HEREBY GIVEN** that a public hearing will be held by the Board of Trustees of the Town of Wauponsee, Grundy County, Illinois, to consider the tentative 2021/2022 Appropriation Ordinance of the Wauponsee Township, Grundy County Illinois. Said hearing will be held at the Wauponsee Township Road District Office and Garage, 35 E. Southmor Road, Morris, Illinois at the hour of 7:00 P.M. on Wednesday, June 16, 2021.

**The hearing will also be accessible via internet connection at the hour of 7:00 P.M. on Wednesday, June 16, 2021.** The public may view and listen to the meeting and provide public comment during the designated public comment portion of the agenda via an internet connection. If you want to participate in the meeting via the internet, please e-mail [Scothastings@wauponseetownship.org](mailto:Scothastings@wauponseetownship.org) with your contact e-mail and we will provide the meeting link.

Public questions or comments may also be submitted by e-mail to [Scothastings@wauponseetownship.org](mailto:Scothastings@wauponseetownship.org) prior to the meeting. All questions or comments will be read and answered during the meeting and read into the minutes of the meeting.

**NOTICE IS FURTHER GIVEN** that the Town Board of Trustees, at the public hearing, may adopt the tentative Budget and Appropriation Ordinance, or any part thereof, as such the Board of Trustees deems necessary.

All citizens of the Township participating in the hearing via internet and desiring to be heard concerning the tentative Budget and Appropriation Ordinance will be given an opportunity to do so.

**NOTICE IS FURTHER GIVEN** that said tentative Budget and Appropriation Ordinances will be filed and made conveniently available for public inspection by the Wauponsee Township Clerk. Contact Township Clerk, Scot Hastings, telephone 630-229-5055 and leave a message. The Clerk will return your call and make arrangements for you to view the budget.

Dated: May 19, 2021

Clerk, Township of Wauponsee  
Grundy County, Illinois

# NOTICE OF PUBLIC HEARING WAUPONSEE TOWNSHIP ROAD DISTRICT, GRUNDY COUNTY, ILLINOIS

## TENTATIVE 2021/2022 BUDGET AND APPROPRIATION ORDINANCE

**NOTICE IS HEREBY GIVEN** that a public hearing will be held by the Board of Trustees of the Town of Wauponsee, Grundy County, Illinois, to consider the tentative 2021/2022 Appropriation Ordinance of the Wauponsee Township Road District, Grundy County Illinois. Said hearing will be held at the Wauponsee Township Road District Office and Garage, 35 E. Southmor Road, Morris, Illinois at the hour of 7:00 P.M. on Wednesday, June 16, 2021.

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Dated: May 19, 2021

Clerk, Township of Wauponsee  
Grundy County, Illinois

**Wauponsee Township Board  
Meeting Agenda  
Remote\* & In Person Presence  
May 19, 2021 at 7:00 PM  
Township Road District Office**

1. Call Meeting to Order  
Pledge of Allegiance

2. Township Officials Oath of Office

3. Public Comment/ Statements

4. Approval of Minutes

5. Approval of Claims

6. Reports  
Supervisor's  
Highway Commissioner's  
Clerk's

7. Unfinished Business

8. New Business

Approval for Clerk to sign April 13, 2021 minutes for the Trustee's and Supervisor.

Board Approval of Budget Hearing Notice

Tentative Budget Discussions

9. Other Items

10. Adjournment

**Next Meeting: June 16, 2021**

**\*Reference Public Act 101-0640**