

## **Wauponsee Township Board Remote\* Meeting Minutes February 10, 2021**

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Electronically Present*
	Andy Chandler	Electronically Present *
	Russ Higgins	Physically Present
	Gary Lowery	Physically Present
Supervisor:	Ed Wiesbrook	Electronically Present*
Road Commissioner:	Bucky Phillips	Physically Present
Township Clerk	Charles Sargent	Electronically Present*

\*Allowed under SB 2135-PA101-640

(Note: the meeting was recorded audio and video in accordance with Public Act 101-0640.)

Residents Present:  
Scot Hastings

### Public Comments

Road Commissioner Bucky Phillips reported a couple returning home to McArdle Road following a hospital visit contacted him to get help clearing their driveway. He cleared the drive and shoveled their walk. They tried to offer payment but he did not accept it. They were very appreciative of the help they received from the Township.

The Road Commissioner did receive two snow related complaints. The plow apparently went north on Beth Dr and did not return in the other direction for some time. He explained that it takes several minutes to clear a cul-de-sac. Another complaint was that the Township truck was plowing driveways. The complainant was assured the Township snowplows do not do driveways. There was a "for hire" plow truck in the area at the time.

#### Approval of Minutes

Meeting minutes for the January 13th meeting was presented. A motion to approve the minutes as presented was made by Trustee Carr and seconded by Trustee Lowery.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

#### Approval of Claims

Supervisor Wiesbrook reviewed the list of claims with the Board. A motion was made by Trustee Carr and seconded by Trustee Chandler to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Bucky Phillips reviewed the list of claims with the Board. A motion was made by Supervisor Wiesbrook and seconded by Trustee Chandler to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

#### Supervisor's Report

Supervisor Wiesbrook presented the following reports for the Board's review: General Assistance, Town Fund and Road and Bridge fund reconciliation report with bank statements and a year to date comparison to last year. The reports are attached to these minutes.

Supervisor Wiesbrook informed the Board that we continue to experience credits and charges from Paychex that are not explained and require follow-up calls. The federal employment tax also continues to be an issue.

#### Road Commissioner's Report

Commissioner Phillips presented the following report:

- The budget was reviewed with the Board. There were no significant issues and the Road District is well under budget. The underbudget condition was primarily the result of deferral of the last of three bridge repair projects. The \$80,000 project was deferred due uncertainty of when the tax money would be disbursed. It is currently scheduled for 2021.
- There was an issue with the last months credit card payment. The check was mailed but apparently not received. As the result a late fee of \$23 was applied. A check stop payment was considered but the fee for that is \$37. A check for the two month period was submitted. Alternate payment plans are being considered.
- Five loads of salt were received. The bill is due March 11, 2021. Board approval of the payment is expected March 10, 2021.

- At the last meeting the Road Commissioner reported the single axel truck has some serious issues. A new truck costs around \$250,000. Repairs to the old truck are estimated at \$32,000 - \$40,000. Commissioner Phillips did not feel comfortable spending \$250,000 on a single axel truck. He plans to repair the old truck and maybe purchase a used one in the future.

### Clerk's Report

The Clerk summarized the upcoming reports that will be coming due. A copy of the TOI Events Summary is attached.

### Unfinished Business

#### Discussion/Decision of old Town Hall Demolition

Clerk Sargent presented the "History and Board Actions for the Old Township Hall" to the Board (copy attached to these minutes). After some discussion Supervisor Wiesbrook requested the Clerk to prepare a draft website posting to inform the residents of the Board's plans for the building and a draft annual meeting agenda for the Boards approval at the March 10, 2021 meeting. The Website posting is to address the historical status of the building, the demolition of the building was approved in a previous annual meeting, the fact that the demolition was delayed due to lack of funds, and the building will be replaced with a salt storage structure.

Commented [CS1]: MarchArch 10, 2021.

### New Business

#### Approval of Road District Amended Budget

- At the January 13, 2021 Board meeting, Commissioner Philips identified two-line items that required a budget revision to move the category funds to another category. Commissioner Phillips presented an Amended Budget for the Board's review.
- A motion was made by Trustee Lowery and seconded by Trustee Chandler to approve the Wauponsee Township Road and Bridge Amended Budget as presented.



Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

- The motion passed on a roll call vote. The budget amendment is included as an attachment to these minutes.

Board Decision/Discussion on How / If the Annual Township Meeting scheduled for April 13, 2021, should be held.

The Board discussed the issues associated with conducting an in-person meeting and a remote presents meeting. The technology needed to allow remote audio /video connections with the residents as well as voting ability is a very major undertaking and likely outside the budget. It was recognized that TOI is currently recommending the townships proceed normally in preparation for the meeting. It is currently not known if the disaster proclamation will be extended. The final decision will be made at the March meeting. The general feeling of the Board was to conduct an in-person meeting but allowing remote participation via video conferencing as needed.

Approval to Sign the Minutes for the January 13th Board meeting.

Due to the electronic meeting, Clerk Sargent requested permission from the Trustee's to sign the January 13, 2021 meeting minutes for them. (example: Charles Sargent for Trustee -----). Trustees Carr, Chandler, Higgins, Lowery and Supervisor Wiesbrook each gave their permission for the Clerk to sign the minutes for them indicating their approval on a roll call vote.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
	Russ Higgins	Yes
Supervisor:	Ed Wiesbrook	Yes

Review of Closed Session Minutes for Release to the Public.

Trustee Lowery made a motion to go into closed session to review the closed session minutes for possible release to the public per state statute 5ILCS 120/2.c.21 The motion was seconded by Trustee Chandler and passed on a roll call vote.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The Board entered the closed session at 8:07 pm.

The Board returned to open session at 8:34 pm.

Supervisor Wiesbrook made a motion to keep the seven closed session minutes reviewed closed to the public. The motion was seconded by Trustee Chandler.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

Other Items

Ballot Proof Review

Supervisor Wiesbrook verified names and spelling for the upcoming election ballot.

### Regular Board Meeting Schedule Change

The Township staff has experienced difficulty completing the required Board meeting reports due to the late receipt of the bank statements. Currently the statements are being delivered by the post office one or two days before the meeting resulting in a very significant time crunch to prepare the monthly reports. Following some discussion, it was determined that by scheduling the meeting one week later in the month the time crunch issue would be resolved. The Board generally felt the change would be acceptable. Supervisor Wiesbrook requested the Clerk to prepare a new schedule and public notice for the board to review/ approve at the March 10, 2021 Board meeting.

Commented [CS2]: Arch

### TOI Insurance Coverage

Due to recent passing of a Board member, a question was asked about TOI death benefit coverage. The Clerk will determine if there is coverage and report to the Board at the next meeting.

### Adjournment

Being no further business, Trustee Lowey made a motion to adjourn the meeting. Trustee Chandler seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 8:47 PM.

Meeting minutes approved on March 10, 2021

----- Trustee

----- Trustee

----- Trustee

----- Trustee

----- Supervisor

----- Township Clerk

**NOTICE OF AUTOMATIC PAYMENT****PAYCHEX**

Paychex of New York LLC  
27545 Diehl Road Suite 400  
Warrenville IL 60555

Client # 0052 1208-6820  
Invoice # 2021012701

2

**AUTOMATIC PAYMENT \$289.90**

This amount will be deducted from the  
following bank account at or after 12:01 A.M.  
on 2/1/21.

**ADDRESS SERVICE REQUESTED**

0052 1208-6820  
Wauponsee Township Special Bridge  
35 E Southmor Rd  
Morris, Illinois 60450

For questions regarding your account, please call (630) 505-0400

Page 1 of 1

ACCOUNT SUMMARY				AMOUNT
Previous Balance on Invoice#2020122801 Due 01/04/21				125.40
Payment Received - Thank You				-125.40
Balance Forward				0.00
Total New Charges				289.90
Account Balance (Includes Balance Forward, New Charges, and Pending Automatic Payments)				289.90
CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
02/01/21	Paychex Flex® Select	01/27/21	6	113.90
	W-2 Processing		8	129.00
	Quarter End Delivery			13.00
	W2 Handling			22.50
	Delivery		1	11.50
Total New Charges				289.90
Automatic Payment (Includes New Charges and applicable credits from Balance Forward above)				289.90

Thank you for choosing Paychex.

TFC 1

# PAYROLL JOURNAL

0052 1205-6020 Waupesa Township Special Bridge

(Prior to process and  
NET PAY  
ALLOCATIONS

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				DEDUCTIONS		NET PAY	
	DESCRIPTION	RATE	HOURS	EARNINGS	REIMB & OTHER PAYMENTS	WITHHOLDINGS	CHECK AMT	CHECK #
**** 1 TRUSTEES Carr, Jeff 2	Salary			100.00		Social Security Medicare IL Income Tax	87.40	5415
	EMPLOYEE TOTAL			100.00		1260	87.40	
	Chandler, Andrew 3			100.00		Social Security Medicare IL Income Tax	87.40	
	EMPLOYEE TOTAL			100.00		1260	87.40	
**** 2 TOWNSHIP Phillips, Rodney O 11	Salary			100.00		Social Security Medicare IL Income Tax	92.35	5278
	EMPLOYEE TOTAL			100.00		146	92.35	
	Lowery, Gary 12			100.00		Social Security Medicare IL Income Tax	92.35	
	EMPLOYEE TOTAL			100.00		146	92.35	
TF Sargent, Charles 5	Salary			3,021.30		Social Security Medicare Fed Income Tax IL Income Tax	2,430.11	5278
	EMPLOYEE TOTAL			3,021.30		591.19	2,430.11	
	Wiestbrook, Edward D 10			492.83		Social Security Medicare Fed Income Tax IL Income Tax	414.37	
	EMPLOYEE TOTAL			492.83		79.46	414.37	
Wiestbrook, Edward D 10	Salary			1,274.85		Social Security Medicare Fed Income Tax IL Income Tax	614.22	
	EMPLOYEE TOTAL			1,274.85		663.63	614.22	
	COMPANY TOTAL			5,086.98		315.51	3,776.35	
	EMPLOYEE TOTAL			1,274.85		663.63	614.22	

Payroll Journal  
Page 1 of 2  
P10JRN

Period Start - End Date  
01/01/21 - 01/03/21  
Check Date  
02/04/21

0052 1205-6020 Waupesa Township Special Bridge  
Run Date 01/27/21 04:08 PM

# PAYROLL JOURNAL

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS		DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS	REIMS & OTHER PAYMENTS			
						Social Security 31652		
						Medicare 7389		
						Fed Unemploy 3034		
						<b>TOTAL EMPLOYER LIABILITY 440566</b>		
						<b>TOTAL TAX LIABILITY 1,73339</b>		
(IC) = Independent Contractor	<p style="text-align: center;">TFC 3</p> <p style="text-align: right;"><i>Encn, Why is this back again?</i></p>							

(IC) = Independent Contractor

TFC 3

Enca,  
Why is this  
back again?

**BRIAN ZABEL & ASSOCIATES, PC**  
 1040 WEST ROUTE 6  
 MORRIS, IL 60450

Voice: (815) 941-9833  
 Fax: (815) 941-9835

## INVOICE

Invoice Number: 25745  
 Invoice Date: Dec 1, 2020  
 Page: 1

<b>Bill To:</b>
WAUPONSEE TOWNSHIP 35 EAST SOUTHMOOR ROAD MORRIS, IL 60450

<b>Ship To:</b>
WAUPONSEE TOWNSHIP 35 EAST SOUTHMOOR ROAD MORRIS, IL 60450

Customer ID	Customer PO#	Payment Terms
1461		Net 30 Days
Sales Rep ID	Shipping Method	Ship Date
		Due Date
		12/31/20

Quantity	Item	Description	Unit Price	Amount
		Accounting services rendered for completion of Annual Audit and Comptroller Report for the Year Ended March 31, 2020		3,500.00
		Town Fund 3500 X 12 = 420		
		Road Fund 3500 X .88 = 3080		
				<u>3500</u>
		See last year		
		Town fund 885.23		
		Road fund 6687.27		
		Total 7572.50		
Subtotal				3,500.00
Sales Tax				
Total Invoice Amount				3,500.00
Payment/Credit Applied				
TOTAL				3,500.00

Check/Credit Memo No:

TFC 4



**Mack**  
& associates  
CERTIFIED PUBLIC ACCOUNTANTS

Town Claims

116 E. Washington Street  
Suite One  
Morris, IL 60450  
Phone: (815) 942-3306

Wauponsee Township  
3640 N Fern Lane

Morris, IL 60450

Invoice: 9986  
Date: 12/04/2019  
Due Date: 12/14/2019

-AUDITING SERVICES FOR THE PERIODS ENDING:  
MARCH 31, 2019 & JULY 31, 2019 - \$4,500

-ANNUAL FINANCIAL REPORT FOR THE PERIOD ENDING MARCH 31, 2019 - \$500

-BOOKKEEPING CLEAN UP - 19.5 HOURS @ \$125/HR - \$2,437.50

\$ 7,437.50

Town 7572.50 x .11690 = 885.23  
Road 7572.50 x .88310 = 6687.27  
157250

2018  
LCVY  
Town 49182 .11690  
Road 371550 .88310  
Total 420732 1.00000

Invoice Total:

\$7,437.50

Date	Type	Reference	Debit	Credit	Balance
12/01/19	Beginning Balance				\$135.00
12/04/19	Invoice #9986				7,572.50
12/04/19	Amount Due		7,437.50		\$7,572.50
12/04/2019					
7,437.50	11/30/2019	10/31/2019	09/30/2019	08/31/2019+	Total
	0.00	0.00	0.00	135.00	\$7,572.50

Please return this portion with payment.

ID: 1340  
Wauponsee Township

Invoice: 9986

Date: 12/04/2019  
Due Date: 12/14/2019

Amount Due: \$7,572.50  
Amount Enclosed: \$

TFC 5

TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT  
TO  
COUNTY ENGINEER

County of GRUNDY  
WAUPONSEE Township

3

To: ERIC GIBSON, County Engineer  
245 North Illinois Route 47  
Morris, Illinois 60450

Month of FEBRUARY 2021

Date	Order No.	Payable to	For What	General Road & Bridge Fund
2/1/2021	5174	Erica Duvick	Gross Labor 194.75 ss 12.07, med 2.83, fed tax 3.02, il tax	\$ 167.19
2/10/2021	3724	McGrath Office Equipment	Copier Contract	\$ 414.00
2/10/2021	3725	Grainco FS	Diesel Fuel	\$ 610.23
2/10/2021	3726	Megan Valdivia	Clean Office x2	\$ 120.00
2/10/2021	3727	Verizon	Cellphone Bill	\$ 112.12
2/10/2021	3728	Nicor	South Bldg. 86272002899	\$ 258.78
2/10/2021	3729	ComEd	South Bldg. 2607121042	\$ 192.32
2/10/2021	3730	ComEd	North Bldg. 9359639007	\$ 58.71
2/10/2021	3731	BankCard Processing Center	Cement Block for Truck, Steve Fannin, Menards, previous	\$ 673.45
2/10/2021	3732	Waste Management	Dumpster	\$ 169.09
2/10/2021	3733	ComCast Business	Tv, Internet, Phone (2 months payment)	\$ 579.39
2/10/2021	3734	Cargill	2 loads of salt	\$ 2,055.89
2/10/2021	3735	Johnson Oil	Gasoline	\$ 44.83
Monthly Total				\$ 5,456.00

Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance		
Receipts During Month	\$	5,456.00
Ending Month Balance	\$	(5,456.00)

Attest

*Charles Sargent*  
(Charles Sargent)

Signed

*Rodney O. Phillips*  
Rodney O. Phillips



# First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580  
Return Service Requested

00000954-WPTR0006420129096522-xx01-1OZ01-000000



WAUPONSEE TOWNSHIP  
ROAD & BRIDGE FUND & DISTRICT  
PO BOX 969  
MORRIS IL 60450-0969

## Statement of Accounts

Last statement: December 31, 2020  
This statement: January 29, 2021

Page 1 of 2

401

Direct inquiries to:  
Customer Service  
800-322-3623

First Midwest Bank 167  
1111 W Route 6  
Morris, IL 60450

12

**FEE CHANGES: SOME OF OUR STANDARD FEES WILL INCREASE ON 03/01/2021. UPDATED FEES ON YOUR APRIL STATEMENT REFLECT PRIOR MONTH'S ACTIVITY. YOUR CONTINUED USE OF THE ACCOUNT WILL BE ACCEPTANCE OF THE FEE CHANGES. FOR QUESTIONS OR A NEW FEE SCHEDULE, CALL US AT 847.670.3080 OPTION 3. YOU MAY ALSO CONTACT YOUR RELATIONSHIP MGR. OR TREASURY MGMT. OFFICER.**

### Summary of Account Balances

Account	Number	Ending Balance
Public Cke W/interest		\$363,064.57
Public Savings		\$13,941.16

### Public Cke W Interest

Acco

060

12 Enclosures

Beginning balance	\$378,268.50
Average balance	\$375,665.56
Interest paid year to date	\$5.97
Total additions	\$1,211.56
Total subtractions	\$16,416.49

Number	Date	Amount	Number	Date	Amount
3696	01-06	500.00 ✓	3720	01-27	10,514.64 ✓
3715 *	01-21	4,290.21 ✓	3721	01-21	53.94 ✓
3716	01-21	86.43 ✓	3722	01-26	60.00 ✓
3717	01-21	287.83 ✓	5172 *	01-15	99.64 ✓
3718	01-21	240.61 ✓	5173	01-22	53.09 ✓
3719	01-22	112.01 ✓	* Skip in check sequence		

Date	Description	Additions	Subtractions
01-04	#Preauthorized Debit Paychex Eib Invoice 210104 X90590200027223		-67.27 ✓
01-04	#Preauthorized Debit Paychex Tps Taxes 210104 90599300025554X	was 50.86 on invoice	-49.82 ✓
01-14	Deposit	1,205.59 ✓	
01-29	#Interest	5.97 ✓	

SR 1

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R&B Checking  
2/8/2021

## Reconciliation Report

### Reconciliation Summary

SR 2

#### BANK STATEMENT -- CLEARED TRANSACTIONS:

##### Previous Balance:

Checks and Payments  
Deposits and Other Credits  
Service Charge  
Interest Earned

13 Items  
2 Items  
0 Items  
0 Items

378,268.50  
16,415.49  
1,211.56  
0.00  
0.00  
363,064.57

##### Ending Balance of Bank Statement:

#### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

##### Cleared Balance:

Checks and Payments  
Deposits and Other Credits

4 Items  
0 Items

363,064.57  
-1,117.59  
0.00

##### Register Balance as of 1/30/2021:

Checks and Payments  
Deposits and Other Credits

3 Items  
0 Items

361,946.98  
-421.59  
0.00

##### Register Ending Balance:

361,525.39

# Reconciliation Report

Page 1

## Reconciliation Summary

SR 3

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:

Checks and Payments  
Deposits and Other Credits  
Service Charge  
Interest Earned

Ending Balance of Bank Statement:

13,041.05
0.00
0.11
0.00
0.00
13,041.16

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:

Checks and Payments  
Deposits and Other Credits

Register Balance as of 2/8/2021:  
Checks and Payments  
Deposits and Other Credits

Register Ending Balance:

13,041.16
0.00
0.00
13,041.16
0.00
0.00
13,041.16



# First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580  
Return Service Requested

00000955-WPTR0006420129096522-xx01-1OZ01-000000



WAUPONSEE TOWNSHIP  
TOWN FUND  
PO BOX 969  
MORRIS IL 60450-0969

## Statement of Accounts

Last statement: December 31, 2020  
This statement: January 29, 2021

Page 1 of 2

401

Direct inquiries to:  
Customer Service  
800-322-3623

First Midwest Bank 167  
1111 W Route 6  
Morris, IL 60450

6

FEE CHANGES: SOME OF OUR STANDARD  
FEES WILL INCREASE ON 03/01/2021.  
UPDATED FEES ON YOUR APRIL STATEMENT  
REFLECT PRIOR MONTH'S ACTIVITY.  
YOUR CONTINUED USE OF THE ACCOUNT  
WILL BE ACCEPTANCE OF THE FEE  
CHANGES. FOR QUESTIONS OR A NEW FEE  
SCHEDULE, CALL US AT 847.670.3080  
OPTION 3. YOU MAY ALSO CONTACT YOUR  
RELATIONSHIP MGR. OR TREASURY MGMT.  
OFFICER.

### Summary of Account Balances

Account	Number	Ending Balance
Public Ckg W/Interest		\$51,828.93
Public Savings		\$5,012.00

### Public Ckg W/Interest

Account number

6 Enclosures

Beginning balance	\$45,786.82
Average balance	\$44,074.84
Interest paid year to date	\$0.70
Total additions	\$11,144.06
Total subtractions	\$5,101.95

Number	Date	Amount	Number	Date	Amount
5265	01-13	92.35	5274 *	01-28	614.21
5269 *	01-19	87.40	* Skip in check sequence		
5272 *	01-15	2,480.11			

Date	Description	Additions	Subtractions
01-04	#Preauthorized Debit Paychex Tps Taxes 210104 90809600032469X	Report was 1733.02	-1,702.48
01-04	#Preauthorized Debit Paychex Eib Invoice 210104 X90614000040972		-125.40
01-14	Deposit	398.33	
01-26	#Preauthorized Credit Paychex Tps Taxes 210126 90981400001687X	Inca what is this? → 230.39 Does it include the \$58 from 12/19/20?	
01-27	Deposit	10,514.64	
01-29	#Interest	0.70	

what is the rest of it for?

ad

SR 4

00000955-001-003-WPTR0006420129096522-xx01-1OZ01-00-0-00000955

TF Checking  
2/8/2021

## Reconciliation Report

Page 1

### Reconciliation Summary

52 57

#### BANK STATEMENT -- CLEARED TRANSACTIONS:

##### Previous Balance:

Checks and Payments  
Deposits and Other Credits  
Service Charge  
Interest Earned

6 Items  
4 Items  
0 Items  
0 Items

45,786.82  
-5,101.95  
11,144.08  
0.00  
0.00

##### Ending Balance of Bank Statement:

51,828.93

#### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

##### Cleared Balance:

Checks and Payments  
Deposits and Other Credits

3 Items  
0 Items

51,828.93  
-594.10  
0.00

##### Register Balance as of 1/30/2021:

Checks and Payments  
Deposits and Other Credits

8 Items  
0 Items

51,234.83  
-5,788.74  
0.00

##### Register Ending Balance:

45,436.09

TF Savings  
2/8/2021

Reconciliation Report

Page 1

Reconciliation Summary

SR 6

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:

Checks and Payments  
Deposits and Other Credits  
Service Charge  
Interest Earned

0 Items  
1 Item  
0 Items  
0 Items

5,011.96

0.00

0.04

0.00

0.00

5,012.00

Ending Balance of Bank Statement:

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:

Checks and Payments  
Deposits and Other Credits

0 Items  
0 Items

5,012.00

0.00

0.00

Register Balance as of 2/8/2021:  
Checks and Payments  
Deposits and Other Credits

0 Items  
0 Items

5,012.00

0.00

0.00

Register Ending Balance:

5,012.00





# First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580

Return Service Requested

00000016-WPTR0006420129096522-xx01-10Z01-000000



WAUPONSEE TOWNSHIP  
GENERAL ASSISTANCE  
PO BOX 969  
MORRIS IL 60450-0969

## Statement of Accounts

Last statement: December 31, 2020

This statement: January 29, 2021

Page 1 of 1

401

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Customer Service  
800-322-3623

First Midwest Bank 167  
1111 W Route 6  
Morris, IL 60450

0

FEE CHANGES: SOME OF OUR STANDARD FEES WILL INCREASE ON 03/01/2021. UPDATED FEES ON YOUR APRIL STATEMENT REFLECT PRIOR MONTH'S ACTIVITY. YOUR CONTINUED USE OF THE ACCOUNT WILL BE ACCEPTANCE OF THE FEE CHANGES. FOR QUESTIONS OR A NEW FEE SCHEDULE, CALL US AT 847.670.3080 OPTION 3. YOU MAY ALSO CONTACT YOUR RELATIONSHIP MGR. OR TREASURY MGMT. OFFICER.

### Summary of Account Balances

Account	Number	Ending Balance
Public Ckg W/Interest		\$27,793.57
Certificate Of Deposit		\$39,641.43

### Public Ckg W/Interest

Beginning balance	\$27,793.13
Average balance	\$27,793.13
Interest paid year to date	\$0.44
Total additions	\$0.44
Total subtractions	.00

Date	Description	Additions	Subtractions
01-29	#Interest	0.44	

### Daily balances

Date	Amount	Date	Amount	Date	Amount
12-31	27,793.13	01-29	27,793.57		



SR 7

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# Reconciliation Report

GA Checking  
2/8/2021

Page 1

## Reconciliation Summary

5 20 8

### BANK STATEMENT -- CLEARED TRANSACTIONS:

#### Previous Balance:

Checks and Payments  
Deposits and Other Credits  
Service Charge  
Interest Earned

0 Items  
1 Item  
0 Items  
0 Items

27,793.13

0.00  
0.44  
0.00  
0.00

#### Ending Balance of Bank Statement:

27,793.57

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

#### Cleared Balance:

Checks and Payments  
Deposits and Other Credits

1 Item  
0 Items

27,793.57

-300.00  
0.00

#### Register Balance as of 2/8/2021:

Checks and Payments  
Deposits and Other Credits

0 Items  
0 Items

27,493.57

0.00  
0.00

#### Register Ending Balance:

27,493.57

# Reconciliation Report

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

3R9

#### Previous Balance:

Checks and Payments	0	Items
Deposits and Other Credits	1	Item
Service Charge	0	Items
Interest Earned	0	Items

38,862.04  
0.00  
779.37  
0.00  
0.00

#### Ending Balance of Bank Statement:

39,641.41

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

#### Cleared Balance:

Checks and Payments	0	Items
Deposits and Other Credits	0	Items

39,641.41  
0.00  
0.00

#### Register Balance as of 2/8/2021:

Checks and Payments	0	Items
Deposits and Other Credits	0	Items

39,641.41  
0.00  
0.00

#### Register Ending Balance:

39,641.41

# Income/Expense Comparison by Category

4/1/2019 through 1/31/2021

2/9/2021

SR 10

Category	4/1/2019- 1/31/2020	4/1/2020- 1/31/2021	Amount Difference
<b>INCOME</b>			
GA Interest Income	6.87	783.96	777.09
GA Property Tax	2,596.82	500.07	-2,096.75
Grundy Co. Prop. Tax	49,133.46	53,509.34	4,375.88
TF Highway Super. Salary Reimb.	17,599.80	19,514.64	1,914.84
TF IL Pers. Prop. Replacement Tax	2,613.90	2,258.92	-354.98
TF Interest Income	8.99	5.88	-3.11
TF Misc. Income	405.77	960.34	554.57
TF Reimb. US Treas	3,118.54	0.00	-3,118.54
TF Rental Income	5,000.00	5,000.00	0.00
TF TOIRMA Dividend	0.00	422.00	422.00
<b>TOTAL INCOME</b>	<b>80,484.15</b>	<b>82,955.15</b>	<b>2,471.00</b>
<b>EXPENSES</b>			
GA Admin. Other Expenditures	5.49	0.00	5.49
Miscellaneous Expense	5.49	0.00	5.49
<b>TOTAL GA Admin. Other Expenditures</b>	<b>5.49</b>	<b>0.00</b>	<b>5.49</b>
<b>GA Home Relief - Contractual Services</b>			
Shelter	300.00	300.00	0.00
<b>TOTAL GA Home Relief - Contractua...</b>	<b>300.00</b>	<b>300.00</b>	<b>0.00</b>
<b>TF Admin Contract. Serv.</b>			
Accounting	0.00	200.00	-200.00
Bank Fees	9.75	0.00	9.75
County assessor	0.00	0.00	0.00
Mack Audit	885.23	0.00	885.23
Paychex fees	1,471.80	1,339.45	132.35
<b>TOTAL Accounting</b>	<b>2,366.78</b>	<b>1,539.45</b>	<b>827.33</b>
Dues	366.94	65.00	301.94
Liability Insurance	2,884.00	2,884.00	0.00

5611 owe  
Audit  
This  
year

2/9/2021

# Income/Expense Comparison by Category

4/1/2019 through 1/31/2021

Page 2

Category	4/1/2019- 1/31/2020	4/1/2020- 1/31/2021	Amount Difference
Maint. Serv. - Bldg.	1,200.00	0.00	1,200.00
Postage	55.00	0.00	55.00
Publishing	286.19	-108.65	394.84
TOTAL TF Admin Contract. Serv.	7,158.91	4,379.80	2,779.11
<b>TF Admin Personnel</b>			
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	6,010.01	5,212.46	797.55
Salaries	53,109.90	51,178.20	1,931.70
TOTAL TF Admin Personnel	59,119.91	56,390.66	2,729.25
<b>TF Capital Outlay</b>			
Equipment	0.00	0.00	0.00
TOTAL TF Capital Outlay	0.00	0.00	0.00
<b>TF Commodities</b>			
Office Supplies	78.89	19.07	59.82
TOTAL TF Commodities	78.89	19.07	59.82
<b>TF Other</b>			
Miscellaneous	0.00	396.00	-396.00
TOTAL TF Other	0.00	396.00	-396.00
<b>TOTAL EXPENSES</b>	<b>66,663.20</b>	<b>61,486.53</b>	<b>5,177.67</b>
<b>OVERALL TOTAL</b>	<b>13,820.95</b>	<b>21,469.62</b>	<b>7,648.67</b>

CR 11

# Road & Bridge Funds Income/Expense Comparison by Category

4/1/2019 through 1/31/2021

Page 1

2/9/2021

Category	4/1/2019- 1/31/2020	4/1/2020- 1/31/2021	Amount Difference
<b>INCOME</b>			
R&B Interest Income	42.33	48.69	6.36
R&B Miscellaneous Income	4,636.86	3,596.22	-1,040.64
R&B Property Tax	388,956.18	407,712.10	18,755.92
R&B Replacement Tax	6,378.07	6,836.88	458.81
R&B TOIRMA Dividend	1,507.00	1,085.00	-422.00
<b>TOTAL INCOME</b>	<b>401,520.44</b>	<b>419,278.89</b>	<b>17,758.45</b>
<b>EXPENSES</b>			
<b>R&amp;B Admin - Personnel</b>			
Salaries	17,599.80	19,514.64	-1,914.84
<b>TOTAL R&amp;B Admin - Personnel</b>	<b>17,599.80</b>	<b>19,514.64</b>	<b>-1,914.84</b>
<b>R&amp;B Admin Capital Outlay</b>			
Equipment	1,130.93	0.00	1,130.93
<b>TOTAL R&amp;B Admin Capital Outlay</b>	<b>1,130.93</b>	<b>0.00</b>	<b>1,130.93</b>
<b>R&amp;B Admin Commodities</b>			
Office Supplies	653.18	490.27	162.91
<b>TOTAL R&amp;B Admin Commodities</b>	<b>653.18</b>	<b>490.27</b>	<b>162.91</b>
<b>R&amp;B Admin Contractual Services</b>			
<b>Accounting Service</b>			
Paychex	0.00	1,081.78	-1,081.78
<b>TOTAL Accounting Service</b>	<b>0.00</b>	<b>1,081.78</b>	<b>-1,081.78</b>
<b>Contract Payment</b>			
General Insurance	11,022.50	1,428.21	9,594.29
Other	7,417.00	7,417.00	0.00
Postage	1,275.04	0.00	1,275.04
Publishing	16.60	55.00	-38.40
Telephone	0.00	203.98	-203.98
Training	3,681.43	3,272.21	409.22
	145.68	0.00	145.68

SR 12

2/9/2021

38 13

# Income/Expense Comparison by Category

4/1/2019 through 1/31/2021

Page 2

Category	4/1/2019- 1/31/2020	4/1/2020- 1/31/2021	Amount Difference
<b>TOTAL R&amp;B Admin Contractual Serv...</b>	23,558.25	13,458.18	10,100.07
<b>R&amp;B Admin Other</b>			
Miscellaneous Expense	0.00	828.64	-828.64
<b>TOTAL R&amp;B Admin Other</b>	0.00	828.64	-828.64
<b>R&amp;B Maint Capital Outlay</b>			
Building	422.65	232.00	190.65
Equipment	11,033.18	0.00	11,033.18
<b>TOTAL R&amp;B Maint Capital Outlay</b>	11,455.83	232.00	11,223.83
<b>R&amp;B Maint Commodities</b>			
Building	567.65	209.53	358.12
Diesel Fuel	2,477.37	1,386.31	1,091.06
Equipment	4,418.50	2,747.34	1,671.16
Gasoline	977.72	406.80	570.92
Operating Supplies	4,571.66	487.19	4,084.47
Road	14,965.00	4,382.43	10,582.57
Snow Removal	619.73	679.75	-60.02
Vehicle	3,457.26	1,509.90	1,947.36
<b>TOTAL R&amp;B Maint Commodities</b>	32,054.89	11,809.25	20,245.64
<b>R&amp;B Maint Contractual Services</b>			
Bridge	69,839.25	0.00	69,839.25
Building	3,995.23	1,163.37	2,831.86
Contract Payment	54.90	83.06	-28.16
Engineering Service	8,146.00	0.00	8,146.00
Equipment	3,274.48	866.58	2,407.90
Rentals	10,300.24	12,470.50	-2,170.26
Road	126,287.42	125,288.90	998.52
Snow Removal	0.00	8,778.12	-8,778.12
Utilities	6,324.50	3,153.56	3,170.94
Vehicle	334.82	409.65	-74.83
<b>TOTAL R&amp;B Maint Contractual Servi...</b>	228,556.84	152,213.74	76,343.10

# Income/Expense Comparison by Category

4/1/2019 through 1/31/2021

2/9/2021

SR 14

Category	4/1/2019- 1/31/2020	4/1/2020- 1/31/2021	Amount Difference
<b>R&amp;B Maint Other</b>			
Miscellaneous Expense	836.61	581.50	255.11
<b>TOTAL R&amp;B Maint Other</b>	<b>836.61</b>	<b>581.50</b>	<b>255.11</b>
<b>R&amp;B Maint Personnel</b>			
Salaries	30,622.93	11,014.13	19,608.80
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	0.00	1,358.15	-1,358.15
<b>TOTAL Salaries</b>	<b>30,622.93</b>	<b>12,372.28</b>	<b>18,250.65</b>
<b>TOTAL R&amp;B Maint Personnel</b>	<b>30,622.93</b>	<b>12,372.28</b>	<b>18,250.65</b>
<b>TOTAL EXPENSES</b>	<b>346,469.26</b>	<b>211,500.50</b>	<b>134,968.76</b>
<b>OVERALL TOTAL</b>	<b>55,051.18</b>	<b>207,778.39</b>	<b>152,727.21</b>





## R&amp;B Budget 20-21

4/1/2020 through 3/31/2021 Using R&amp;B Budget FY 2020-2021

Category	4/1/2020 Actual	Budget	3/31/2021 Difference
<b>INCOME</b>	<b>419,278.89</b>	<b>416,560.00</b>	<b>2,718.89</b>
R&B Interest Income	48.69	60.00	-11.31
R&B Loan Income	0.00	0.00	0.00
R&B Maintenance Fees	0.00	0.00	0.00
R&B Miscellaneous Income	3,596.22	10,000.00	-6,403.78
R&B Property Tax	407,712.10	406,500.00	1,212.10
R&B Replacement Tax	6,836.88	0.00	6,836.88
R&B TOIRMA Dividend	1,085.00	0.00	1,085.00
<b>EXPENSES</b>	<b>217,210.90</b>	<b>619,325.00</b>	<b>402,114.10</b>
R&B Admin - Personnel	19,514.64	19,514.64	0.00
Salaries	19,514.64	19,514.64	0.00
Other R&B Admin - Personnel	0.00	0.00	0.00
R&B Admin Capital Outlay	0.00	500.00	500.00
Equipment	0.00	500.00	500.00
Other R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities	490.27	500.00	9.73
Office Supplies	490.27	500.00	9.73
Other R&B Admin Commodities	0.00	0.00	0.00
R&B Admin Contractual Services	15,019.89	21,210.00	6,190.11
Accounting Service	1,292.56	2,000.00	707.44
Payhex	0.00	2,000.00	2,000.00
Other Accounting Service	0.00	0.00	0.00
Contract Payment	2,034.53	6,000.00	3,965.47
General Insurance	7,417.00	7,500.00	83.00
Legal Service	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00
Other	0.00	0.00	0.00
Postage	55.00	110.00	55.00

2/9/2021

# R&B Budget 20-21 4/1/2020 through 3/31/2021 Using R&B Budget FY 2020-2021

Page 2

Category	4/1/2020 Actual	Budget	3/31/2021 Difference
Printing	53.10	200.00	146.90
Publishing	203.98	500.00	296.02
Telephone	3,963.72	4,500.00	536.28
Training	0.00	200.00	200.00
Travel Expenses	0.00	200.00	200.00
Other R&B Admin Contractual Servc...	0.00	0.00	0.00
R&B Admin Other	1,258.81	2,500.00	1,241.19
Miscellaneous Expense	1,258.81	2,500.00	1,241.19
Municipal Replacement Tax	0.00	0.00	0.00
Other R&B Admin Other	0.00	0.00	0.00
R&B Maint Capital Outlay	0.00	0.00	0.00
Building	232.00	176,000.00	175,768.00
Equipment	232.00	1,000.00	768.00
Vehicle	0.00	5,000.00	5,000.00
Other R&B Maint Capital Outlay	0.00	170,000.00	170,000.00
R&B Maint Commodities	0.00	0.00	0.00
Bridge	14,710.38	68,500.00	53,789.62
Building	0.00	0.00	0.00
Diesel Fuel	209.53	1,500.00	1,290.47
Equipment	1,996.54	7,000.00	5,003.46
Gasoline	2,840.93	5,000.00	2,159.07
Lubricants	451.63	2,500.00	2,048.37
Operating Supplies	0.00	1,500.00	1,500.00
Road	487.19	12,000.00	11,512.81
Snow Removal	4,382.43	30,000.00	25,617.57
Vehicle	2,735.64	5,000.00	2,264.36
Other R&B Maint Commodities	1,606.49	4,000.00	2,393.51
R&B Maint Contractual Services	0.00	0.00	0.00
Bridge	152,651.23	277,100.36	124,449.13
Building	0.00	68,985.36	68,985.36
	1,283.37	4,000.00	2,716.63

2/9/2021

# R&B Budget 20-21 4/1/2020 through 3/31/2021 Using R&B Budget FY 2020-2021

Page 3

Category	4/1/2020 Actual	Budget	3/31/2021 Difference
Contract Payment	83.06	1,500.00	1,416.94
Engineering Service	0.00	5,000.00	5,000.00
Equipment	886.58	5,000.00	4,133.42
Rentals	12,470.50	20,000.00	7,529.50
Road	125,288.90	147,615.00	22,326.10
Snow Removal	8,778.12	15,000.00	6,221.88
Utilities	3,471.05	8,000.00	4,528.95
Vehicle	409.65	2,000.00	1,590.35
Other R&B Maint Contractual Services	0.00	0.00	0.00
R&B Maint Other	750.59	3,500.00	2,749.41
IPWMAN Deployment	0.00	0.00	0.00
Miscellaneous Expcence	750.59	3,500.00	2,749.41
Other R&B Maint Other	0.00	0.00	0.00
R&B Maint Personnel	12,583.09	50,000.00	37,416.91
Salaries	12,583.09	50,000.00	37,416.91
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	1,374.21	3,000.00	1,625.79
Other Salaries	11,208.88	47,000.00	35,791.12
Other R&B Maint Personnel	0.00	0.00	0.00
Net Difference:	202,067.99	-202,765.00	404,832.99

## 2021 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at [www.toi.org](http://www.toi.org)

01/30/21	Assessors Budget*	N/A	
01/31/21	1099, W-2 and W-3 forms deadline		
02/01/21	Economic Interest Statement Names to County Clerk		On or before Feb. 1, the supervisor or designee must certify to the county clerk an alphabetical list of names/addresses of people who must file Economic Interest Statements.
03/01/21	Last day to Request Agenda Item	60 ILCS 1/30-10	Last day for any 15 or more registered voters in the township to request an agenda item for consideration by the electors at the annual meeting by giving written notice of a specific request to the township clerk.
03/29/21	Annual Town Meeting Agenda Adopt Board Mtg March 10, 2021	60 ILCS 1/30-10	Not less than 15 days before the annual meeting, the township board shall adopt an agenda for the annual meeting. Agenda must include any elector items properly submitted by March 1 <sup>st</sup> prior to the annual meeting. Agenda must be included in the meeting notice that is approved by the township board.
03/29/21	Annual Township Meeting Notice	60 ILCS 1/30-10	Clerk must post notice of annual town meeting in 3 most public places at least 15 days before meeting. If an English language newspaper is published in township, then notice must also be published in the newspaper. Notice must include agenda approved by the township board. Meeting must be after 6:00 p.m.
03/31/21	Fiscal Year Ends*	50 ILCS 330/3	Last day of fiscal year for most townships, road districts, and multi-township assessment districts. However, board of trustees may change fiscal year.
04/01/21	Fiscal Year Starts*	50 ILCS 330/3	1st day of fiscal year for most townships and road districts. However, board can change the fiscal year.

\* Assumes fiscal year begins April 1

January 2021

2/10/21 Board Mtg 5/1/2021  
/2.1.21 Review Closed Session Minutes For Release To Public

04/01/21	<b>Notice of Meetings (Open Meetings Act)</b> <i>Board Approved Schedule Clerk must post</i>	5 ILCS 120/2.02	<u>Board must post public notice of its schedule</u> of regular meetings at the beginning of the fiscal year or calendar year. The notice shall state the regular dates, times, and places. Make schedule available to any news outlet that has filed an annual request for such notice.
04/01/21	<b>Monthly Report to County Engineer</b>	605 IL CS 5/6-201.13	Within 30 thirty days after issuing warrants the highway commissioner reports to the county engineer a list of such warrants showing where money is spent, for what purpose, and the amount expended. Use DCEO Form #39 or design own form. <b>Report is due each month.</b>
04/11/21	<b>Financial Statement</b>	60 ILCS 1/70-15	Clerk posts a copy of the <u>Supervisor's Annual Financial Statement</u> at the meeting room two days before annual town meeting. The clerk no longer has to read the statement aloud as long as copies are made available.
04/11/21	<b>Financial Statement</b> <i>Prepared for Board Mtg 4/14/21</i>	60 ILCS 1/70-15	Supervisor files <u>Annual Financial Statement</u> with the clerk. Although the law states that the statement shall be prepared within 30 days before the annual town meeting, it must be completed to enable the clerk to post it 2 days before the annual town meeting. Use DCEO Form #6 or your own form. Statement is not required to be published in a newspaper.
04/12/21	<b>Highway Commissioners Report</b> <i>Prepared for Board Mtg 3/14/21</i>	605 ILCS 5/6-201.15	<u>Highway commissioner in single township road district must prepare an annual report</u> to the board of trustees within 30 days before the annual town meeting. Use DCEO Form #38 or your own form. Report is not required to be published in a newspaper.
04/12/21	<b>Annual Accounting</b> <i>Present to Board 4/13/21 Mtg</i>	60 ILCS 1/70-30	Supervisor accounts to board for all money received and disbursed during fiscal year. Accounting must be within 30 days before the annual town meeting.
04/13/21	<b>Annual Town Meeting</b>	60 ILCS 1/30-5	The Annual Town Meeting shall be held on the second Tuesday of April. Meeting must be after 6:00 p.m. Whenever this date conflicts with the celebration of Passover, the township board <b>may</b> postpone the annual town meeting to the first Tuesday following the last day of Passover.

04/30/21	<b>District Treasurer's Report*</b>	605 ILCS 5/6-205	Last day for road district treasurer to submit an itemized statement of receipts and disbursements to highway commissioner. Statement must be submitted within 30 days from end of the fiscal year. Use DCEO Form #37 or your own form. Statement is not required to be published in a newspaper.
05/01/21	<b>Statement of Economic Interest</b>	5 ILCS 420/4A-101 5 ILCS 420/4A-105	Elected and certain appointed officials must file a Statement of Economic Interest with county clerk by May 1st of each year. Persons appointed to fill vacancies must also file statements at time of appointment.
05/17/21	<b>New Term of Office Begins</b>		New Term of Office begins for all Supervisors, Township Clerks, Highway Commissioners, and Trustees
05/30/21	<b>Budget Notice*</b>	50 ILCS 330/3 60 ILCS 1/80-60	Last day to publish a notice announcing budget hearings and that the tentative budgets are available for inspection. Separate township and road district notices must be published at least 30 days before hearings in a newspaper published in the township. If there is no township newspaper, post in five of the most public places in township.
05/30/21	<b>Budget Inspection*</b>	50 ILCS 330/3 60 ILCS 1/80-60	Last day for clerk to make tentative budgets available for public inspection. Tentative budgets must be prepared and made available for inspection at least 30 days before hearings. It is the duty of clerk to arrange for the public hearings.
06/30/21	<b>Budget Hearing &amp; Adoption*</b> <i>Hearing at 6/9/21 Board Mtg</i>	50 ILCS 330/3 605 ILCS 5/6-501	Last day to conduct budget hearings and adopt township and road district budgets. Budgets may be adopted before or during the first quarter of the fiscal year. <b>(Do not adopt at the annual town meeting.)</b> The township budget may be adopted at the public hearing. The road district budget <b>shall</b> be adopted at the public hearing.
07/30/21	<b>Budget Filing*</b>	35 ILCS 200/18-50	Last day to file certify budget and revenue sources with county clerk if budget is adopted at end of June. Must be filed with county clerk within 30 days of adoption. Therefore, filing deadline varies with the date of adoption. Clerk certifies the budget and supervisor certifies the revenue sources.

\* Assumes fiscal year begins April 1

Updated February 9, 2021

7

## **History and Board Actions**

### **Old Township Hall**

- **Board discussions began during the year 2000 on the plans to relocate the Township Hall. The relocation was associated with the plans to widen Rt 47.**
- **On July 2002 the Board made the decision to move the township hall from its place on E Southmor to its current location.**
- **On September 8, 2004 the Board was notified that the Township voting place would be at the FCC due to handicapped voter accessibility issues with the Wauponsee Township Hall. (Federal and State statutes)**
- **In June 2011 the Board moved all Township records and meetings to the Road District Garage and Office building. Subsequently heating, AC lighting were discontinued.**
- **Discussions began in 2014 on what the long-term plans should be for the building.**
- **The township attorney was contacted for legal advice in September 2014.**
- **In November 2014 the Board made the decision to bring the decision on the long-term plans for the building to the electors at the annual meeting. (April 2015)**
- **The possibility that the building is a historical building was investigated and found not to be a registered historical site.**
- **The Morris Historical Society was contacted to see if there was any interest in the building. No interest was expressed.**

Updated February 9, 2021

- An appraisal of the building value has not been done since it would be an expense and the long-term plans for the building were pending the outcome of the 2015 annual meeting.
- At the annual meeting April 14, 2015 with eight electors present Township attorney Eric Frobish provided a summary of the possible options available to the township. One was to consider the building as real estate. The requirements of this option would include newspaper legal notifications, an appraisal of the building, and the bid process. It is likely this option would require township fund expense if the building could be sold at all.

The second option was to consider the building personnel property. With this option there are no requirements other than approval by the Board. Since the objective is to remove the building and retain ownership of the land; the Board approved a motion to consider the building to be personal property by a majority vote of the electors' present.

- In May 2015 Road District issued a bid specification for demolition of the structure and removal of all debris. Two bids were received, one for \$9,675 and another for \$6,500.
- No immediate action was taken since the Township was in a money crunch at the time and the low bidder could not commit to a completion date.
- It is believed there was an asbestos inspection around May 2015, however, no written record could be found.
- In Dec. 2020, the current Road Commissioner asked about the status of the old township hall and if it could be replaced with a salt storage facility.
- A review of the current building status and decision on future use was subsequently scheduled for February 10, 2021.





1383 Bungalow Road  
Morris, IL 60450  
Office (815)-941-0759  
Fax: (815) 941-1805  
[www.troutmanexc.com](http://www.troutmanexc.com)

January 5, 2021

Bucky Phillips  
Wauponsee Township  
35 East Southmor Rd.  
P.O. Box 969 Morris IL 60450

## Troutman Demolition Proposal

Dear Bucky,

We are pleased to present the following proposal for Demolition.

1. Demolition of Old Town Hall at above work site
2. All concrete slabs, footings, walls and sidewalks will be removed and hauled away
3. All Debris to be loaded out and disposed of in legal landfill
4. Disconnect waterline from b-box
5. Pump septic tank and have health dept witness collapse of tank and load out tank.
6. Escalation costs (ie labor, landfills) may be incurred should the project not begin within 30 days of proposal date
7. All salvage to become property of Troutman Excavating after structures are released for Demolition

	TOTAL DEMO:	<b>\$9,500.00</b>
Options		
1. Haul in 120 ton of 3" stone to fill in crawlspace area @22.50/ton		\$2,700.00
5. Grade out stone with 333 G track bobcat for new drive		\$ 600.00
	TOTAL OPTIONS:	<b>\$3,300.00</b>
	TOTAL DEMO WITH OPTIONS	<b>\$12,800.00</b>
EXCLUSIONS:		
1. All required permits		
2. Asbestos inspection required for IEPA notification		
3. Removal beyond property limits		
4. Dust/Weather protection		
5. Fencing, tree protection, erosion control, backfill, seeding		
6. No cost or application is included for IDOT for curb and approach permits		
7. All utility disconnections		
8. Owner to provide plat of survey for permit process		
9. All layout and engineering		
10. All work to be performed in one move		
11. All removal of Asbestos		

Page 2

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Page 2

***All Prices Valid for 30 Days.***  
Terms & Conditions Accepted

***Troutman Excavating***

Signature \_\_\_\_\_  
Owner or Authorized Agent

Date \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Gratefully,

**Troutman Excavating**

**Steve Troutman**

Steve Troutman  
Vice President

DCEO #34 (Revised 2/17)

8

**TRANSFER OF APPROPRIATION**

**ROAD DISTRICT**

WHEREAS there was adopted on the \_9th\_ day of \_February\_, 2020\_ by the Board of Trustees of \_Wauponsee\_ Township, \_Grundy\_ County, Illinois a Budget & Appropriation Ordinance for the fiscal year beginning \_April 1\_, 2020 and ending \_March 31\_, 2021, and

WHEREAS it now appears that certain adjustments between appropriated line items in the \_Road and Bridge\_ Fund in said ordinance are desirable and necessary, and

WHEREAS Section 3 of the Illinois Municipal Budget Law (50 ILCS 330/3), as approved July 12, 1937, as amended, authorizes transfers between the various line items within any fund in such appropriation ordinance not exceeding 10% of the total amount appropriated in such fund by such ordinance, now therefore

BE IT RESOLVED by the Board of Trustees of \_Wauponsee\_ Township, \_Grundy\_ County, Illinois.

That there is hereby transferred from the unexpended balance of the line item \_\_Bridge\_\_  
\_, in the Road and Bridge Maintenance Contractual Services Fund the sum of  
One thousand fourteen and 64/100 Dollars (\$ 1,014.64) which transferred  
sum is hereby added to the line item Road and Bridge Admin Personnel in the same fund, making the adjusted  
appropriation for the first line item aforesaid Salaries.  
One thousand fourteen and 64/100 Dollars (\$ 1,014.64), and for the second line  
item aforesaid \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_).

This transfer shall be in full force and effect from and after this date.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 201\_ by the Board of Trustees  
\_\_\_\_\_ Township, \_\_\_\_\_ County, Illinois.

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Chairman