

Wauponsee Township Board Meeting Minutes

March 16, 2022

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Physically Present
	Andy Chandler	Physically Present
	Russ Higgins	Physically Present
	Gary Lowery	Physically Present
Supervisor:	Ed Wiesbrook	Electronically Present*
Road Commissioner:	Bucky Phillips	Physically Present
Township Clerk	Scot Hastings	Physically Present

*Allowed under SB 2135-PA101-640

(Note: the meeting was recorded audio and video in accordance with Public Act 101-0640.)

Residents Present:

None

Public Comment/Statements

None

Approval of Minutes

Meeting minutes for the February 16th meeting was presented. A motion to approve the minutes was made by Trustee Chandler and seconded by Trustee Carr.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. A motion was made by Trustee Higgins and seconded by Trustee Lowery to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board. A motion was made by Trustee Lowery and seconded by Trustee Chandler to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Wiesbrook presented the following report:

- Presented bank statements and balance with Quicken
- Discussed budget to actual – About 27K ahead of budget
 - o Income about 15K ahead of budget
 - 9K IDES refund
 - 3K Tax revenue
 - 3K Salary timing
 - o Expense about 12K ahead of budget mostly in the general assistance funds
- Explained the IDES refund due to Paychex withholding unemployment tax

A motion was made by Trustee Chandler and seconded by Trustee Carr to approve the Supervisor's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Road Commissioner's Report

Commissioner Phillips presented the following report:

- Went over budget to actual
 - o Misc income was about 30K ahead of budget due to surplus equipment sale

- Building fund was about 33K ahead of budget due to salt shed, due to be completed in the spring once the weather breaks

A motion was made by Trustee Higgins and seconded by Trustee Lowery to approve the Road Commissioner's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Clerk's Report

- The Clerk summarized the upcoming reports that will be coming due.
- Had a FOIA for any information of an environmental nature for 3432 North Dwight Road from Sarah Bolock on 2/23. Replied on 2/28 that did not find any information of environmental nature.

A motion was made by Trustee Chandler and seconded by Trustee Carr to approve the Clerk's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Unfinished Business

New Business

- Bank Account Signature Update

Discussed need for a second check signer and discussed options for Who that would be. Clerk was brought up but that since clerk already attests checks could not be a signer. It was determined that a trustee be best. Supervisor Wiesbrook motioned to add Trustee Chandler as a second signer on the Township and Road accounts. Trustee Higgins seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

- Annual Town Meeting Agenda

Discussed town meeting agenda

- 2022 Fiscal Meeting Agenda

Discussed meeting date for April 2022 – March 2023

Other Items

Adjournment

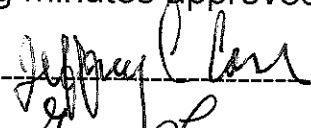
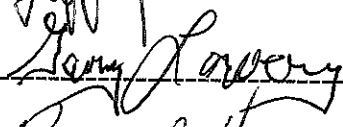
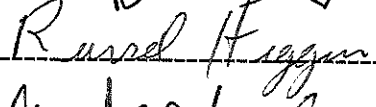
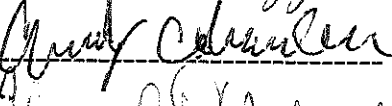
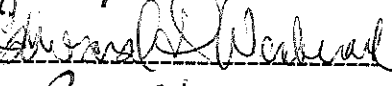
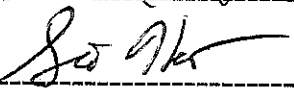
Being no further business, Trustee Carr made a motion to adjourn the meeting. Trustee Higgins seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 7:50 PM.

Meeting minutes approved on April 12, 2022

	Trustee
	Trustee
	Trustee
	Trustee
	Supervisor
	Township Clerk

03/01/2022

Rpt B,2 Page 1

13:46:31

Report Date: 03/01/2022 Thru: 03/01/2022

Date	Sta	Gross	MCWH	SSWH	FITW	SITW	OtherPay	Net
		<i>CK 3018</i>						
Carr, Jeff								
03/01	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
		<i>3019</i>						
Chandler, Andrew								
03/01	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
		<i>3020</i>						
Hastings, Scot T.								
03/01	A10	492.83	7.15	30.56	200.00	24.40	0.00	230.72
total		492.83	7.15	30.56	200.00	24.40	0.00	230.72
		<i>3021</i>						
Higgins, Russel								
03/01	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
		<i>3022</i>						
Lowery, Gary								
03/01	A10	100.00	1.45	6.20	0.00	0.00	0.00	92.35
total		100.00	1.45	6.20	0.00	0.00	0.00	92.35
		<i>3023</i>						
Phillips, Rodney								
03/01	A10	3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
total		3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
		<i>3024</i>						
Wiesbrook, Edward D.								
03/01	A10	1274.85	18.49	79.04	500.00	63.11	0.00	614.21
total		1274.85	18.49	79.04	500.00	63.11	0.00	614.21
Total		5188.98	75.25	321.72	1002.00	251.91	0.00	3538.10

TC #1

8

Ed Wiesbrook

From: Tanya Downey <Tanya@KenGoodwinCPA.net>
Sent: Tuesday, March 1, 2022 2:08 PM
To: Ed Wiesbrook
Subject: Town fund payroll & payroll deposits
Attachments: PAYROLL.PDF; Town Fed March 941 payment.pdf; Town March IL 941 payment.pdf

Ed,

Town fund payroll is attached.

I scheduled the payroll deposits for this payroll to be deducted on 3/4.

The amounts that will be deducted are as follows

Federal - 1795.94

SS - 643.44

Medicare - 150.50

Federal - 1002.00.

State - 251.91

I will send R&B in another email.

Thanks,
Tanya

	396.97	Employers share
	1398.97	withheld
	<hr/>	
	1795.94	Fed deposit
	251.91	state withheld
	<hr/>	
	2047.85	

TC #2

9

**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
TO
COUNTY ENGINEER**

County of **GRUNDY**
WAUPONSEE Township

To: ERIC GIBSON, County Engineer
245 North Illinois Route 47
Morris, Illinois 60450

Month of **MARCH 2022**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
3/16/2022	3901	Kindelspire's Auto Supply	hydraulic hose, hydraulic oil, heater hose & wiring	\$ 214.74
3/16/2022	3902	Megan Valdivia	clean office x2	\$ 120.00
3/16/2022	3903	Grainco FS, Inc.	diesel fuel	\$ 713.48
3/16/2022	3904	Verizon	cell phone	\$ 111.96
3/16/2022	3905	ComEd-South Building	Acct. #2607121042	\$ 218.93
3/16/2022	3906	ComEd-North Building	Acct. #9359639007	\$ 64.11
3/16/2022	3907	Nicor Gas	Acct. #19-66-71-2000 North Building	\$ 147.07
3/16/2022	3908	Nicor Gas	Acct. #86-27-20-0289 South Building	\$ 639.69
3/16/2022	Online	Bankcard Processing Center	gas, office supplies,microsoft	\$ 628.09
3/16/2022	3909	Comcast	phone, internet	\$ 299.13
3/16/2022	3910	Nuway Disposal Service	monthly garbage service	\$ 50.39
3/1/2022	3886	Kurt Stevens	Gross 1105.63;SS 68.55;Medicare 16.03;State 54.73	\$ 966.32
Monthly Total				\$ 4,173.91

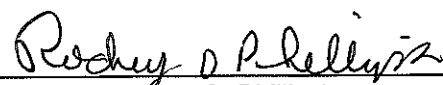
Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance		
Receipts During Month	\$	4,173.91
Ending Month Balance	\$	(4,173.91)

Attest


(Scot Hastings)

Signed


(Rodney O. Phillips)



First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580

Return Service Requested

Statement of Accounts

Last statement: January 31, 2022

This statement: February 28, 2022

10

Page 1 of 2

401

00000803-WPTR0006420228081617-xx01-1OZ01-000000



WAUPONSEE TOWNSHIP
ROAD & BRIDGE FUND & DISTRICT
PO BOX 969
MORRIS IL 60450-0969

Direct inquiries to:
Customer Service
800-322-3623

First Midwest A Div Of Old National
1111 W Route 6
Morris, IL 60450

16

Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$492,984.71
Public Savings Account	[REDACTED]	\$13,042.57

Public Checking W/Int Account

Account number
[REDACTED]

16 Enclosures

Beginning balance	\$513,362.86		
Average balance	\$504,856.12		
Interest paid year to date	\$16.78		
Total additions	\$7.74	Total subtractions	\$-20,385.89

Number	Date	Amount	Number	Date	Amount
3869	02-01	4,420.00 ✓	3890	02-23	414.00 ✓
3874 *	02-01	180.00 ✓	3891	02-24	237.06 ✓
3880 *	02-09	6.44 ✓	3892	02-25	47.78 ✓
3882 *	02-11	150.54 ✓	3893	02-23	1,130.53 ✓
3883	02-08	130.77 ✓	3894	02-23	530.74 ✓
3884	02-22	196.65 ✓	3896 *	02-23	111.00 ✓
3885	02-07	478.40 ✓	3897	02-24	9,330.52 ✓
3887 *	02-23	49.74 ✓			
3889 *	02-23	579.96 ✓			

* Skip in check sequence

Date	Description	Additions	Subtractions
02-15	#Preauthorized Debit IRS Usat taxpymt 220215 270244673571574		-168.60 ✓
02-15	#Preauthorized Debit IL Dept Of Reven Edi Pymnts TXP*362941211000*0112*20220331*T*542 3\		-54.23 ✓
02-18	#Preauthorized Debit Visa Payment 220218		-2,168.93 ✓



SR #1

11

R&B Checking
3/14/2022

Road Fund Checking

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			492,984.71
Checks and Payments	0	Items	0.00
Deposits and Other Credits	3	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			492,984.71

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			492,984.71
Checks and Payments	3	Items	-488.06
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/28/2022:			492,496.65
Checks and Payments	14	Items	-4,397.80
Deposits and Other Credits	2	Items	4,282.77
Register Ending Balance:			492,381.62

SR 2

Road Fund Savings

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			13,042.47
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.10
Ending Balance of Bank Statement:			13,042.57

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			13,042.57
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/28/2022:			13,042.57
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			13,042.57



First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580

Return Service Requested

Statement of Accounts

Last statement: January 31, 2022

This statement: February 28, 2022

13

Page 1 of 2

401

00000804-WPTR0006420228081617-xc01-1OZ01-000000



WAUPONSEE TOWNSHIP
TOWN FUND
PO BOX 969
MORRIS IL 60450-0969

Direct inquiries to:
Customer Service
800-322-3623

First Midwest A Div Of Old National
1111 W Route 6
Morris, IL 60450

7

Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$59,262.73
Public Savings Account	[REDACTED]	\$5,012.54

Public Checking W/Int Account

Account number [REDACTED]

7 Enclosures

Beginning balance	\$66,880.28		
Average balance	\$62,143.21		
Interest paid year to date	\$2.01		
Total additions	\$.95	Total subtractions	\$ 7,618.50

Number	Date	Amount	Number	Date	Amount
3899	02-07	87.40	3914	02-09	92.35
3902 *	02-09	92.35	3915	02-08	2,338.62
3912 *	02-04	230.72	3916	02-07	614.21
3913	02-11	87.40			

* Skip in check sequence

Date	Description	Additions	Subtractions
02-15	#Preauthorized Debit IRS Usat taxpymt 220215 270244645735324		-3,576.58
02-15	#Preauthorized Debit IL Dept Of Reven Edi Pymnts TXP*362941211000*0112*20220331*T*498 87\		-498.87
02-28	#Interest	0.95	

Daily balances

Date	Amount	Date	Amount	Date	Amount
01-31	66,880.28	02-08	63,609.33	02-15	59,261.78
02-04	66,649.56	02-09	63,424.63	02-28	59,262.73
02-07	65,947.95	02-11	63,337.23		

SR4

Town Fund Checking

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			66,880.28
Checks and Payments	9	Items	-7,618.50
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.95
Ending Balance of Bank Statement:			59,262.73

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			59,262.73
Checks and Payments	2	Items	-117.40
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/28/2022:			59,145.33
Checks and Payments	9	Items	-5,585.95
Deposits and Other Credits	3	Items	9,867.81
Register Ending Balance:			63,427.19

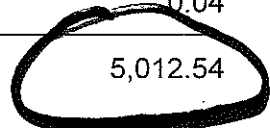
SR 5

Town Fund Savings

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			5,012.50
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.04
Ending Balance of Bank Statement:			5,012.54



YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			5,012.54
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/28/2022:			5,012.54
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			5,012.54



First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580

Return Service Requested

Statement of Accounts

Last statement: January 31, 2022

This statement: February 28, 2022

16

00000018-WPTR0006420228081617-xc01-1OZ01-000000



WAUPONSEE TOWNSHIP
GENERAL ASSISTANCE
PO BOX 969
MORRIS IL 60450-0969



Page 1 of 1

401

Direct inquiries to:
Customer Service
800-322-3623

First Midwest A Div Of Old National
1111 W Route 6
Morris, IL 60450

0

Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$27,840.80
Certificate Of Deposit	[REDACTED]	\$40,434.24

Public Checking W/Int Account

Account number
[REDACTED]

Beginning balance	\$27,840.37		
Average balance	\$27,840.37		
Interest paid year to date	\$0.90		
Total additions	\$.43	Total subtractions	.00

Date	Description	Additions	Subtractions
02-28	#Interest	0.43	

Daily balances			
Date	Amount	Date	Amount
01-31	27,840.37	02-28	27,840.80



SP7

Gen. Assistance Checking

17

GA Checking
3/14/2022

Page 1

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			27,840.37
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.43
Ending Balance of Bank Statement:			27,840.80

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			27,840.80
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/28/2022:			27,840.80
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			27,840.80

SR 8

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			39,641.41
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	792.83
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			40,434.24

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			40,434.24
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/28/2022:			40,434.24
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			40,434.24

TF + GA Funds
Income/Expense Comparison by Category
 4/1/2020 through 2/28/2022

19

3/14/2022

Page 1

Category	4/1/2020- 2/28/2021	4/1/2021- 2/28/2022	Amount Difference
INCOME			
General Assistance Revenue			
Interest Income	784.39	797.90	13.51
Property Tax	500.07	596.23	96.16
TOTAL General Assistance Revenue	1,284.46	1,394.13	109.67
Town Fund Revenue			
Highway Super. Salary Reimb.	19,514.64	19,514.58	-0.06
Interest & Dividend Income	431.79	5.65	-426.14
Misc. Income	960.34	410.85	-549.49
Pers. Prop. Replacement Tax	2,258.92	4,322.57	2,063.65
Property Tax	53,509.34	56,159.26	2,649.92
Rental Income	5,000.00	5,000.00	0.00
TOTAL Town Fund Revenue	81,675.03	85,412.91	3,737.88
TOTAL INCOME	82,959.49	86,807.04	3,847.55
EXPENSES			
General Assistance Expenditures			
Administration			
Commodities	0.00	250.00	-250.00
Contractual Services	0.00	5.00	-5.00
TOTAL Administration	0.00	255.00	-255.00
Home Relief			
Contractual Services			
Shelter	300.00	0.00	300.00
TOTAL Contractual Services	300.00	0.00	300.00
TOTAL Home Relief	300.00	0.00	300.00
TOTAL General Assistance Expendit...	300.00	255.00	45.00
Town Fund Expenditures			
Administration			
Commodities			
Office Supplies	19.07	0.00	19.07
TOTAL Commodities	19.07	0.00	19.07
Contractual Services			
Accounting	200.00	130.00	70.00
Audit	420.00	474.00	-54.00
Paychex fees	1,629.35	973.59	655.76
TOTAL Accounting	2,249.35	1,577.59	671.76
Dues	65.00	431.94	-366.94
Liability Insurance	2,884.00	2,884.00	0.00
Publishing	-108.65	153.76	-262.41

SR 10

Income/Expense Comparison by Category

4/1/2020 through 2/28/2022

20

3/14/2022

Page 2

Category	4/1/2020- 2/28/2021	4/1/2021- 2/28/2022	Amount Difference
TOTAL Contractual Services	5,089.70	5,047.29	42.41
Other Expenditures			
Miscellaneous	396.00	0.00	396.00
TOTAL Other Expenditures	396.00	0.00	396.00
Personnel			
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	5,601.78	4,343.71	1,258.07
Salaries	56,267.18	56,778.78	-511.60
TOTAL Personnel	61,868.96	61,122.49	746.47
TOTAL Administration	67,373.73	66,169.78	1,203.95
Void Checks	0.00	0.00	0.00
TOTAL Town Fund Expenditures	67,373.73	66,169.78	1,203.95
TOTAL EXPENSES	67,673.73	66,424.78	1,248.95
OVERALL TOTAL	15,285.76	20,382.26	5,096.50

SR11

Historical Budget

4/1/2021 through 3/31/2022 Using TF+GA 2021-2022

21

3/14/2022

Page 1

Category	Actual	2022 Budget	Difference
INCOME	96,674.85	81,415.00	15,259.85
General Assistance Revenue	1,394.13	505.00	889.13
Interest Income	797.90	5.00	792.90
Property Tax	596.23	500.00	96.23
Town Fund Revenue	95,280.72	80,910.00	14,370.72
Highway Super. Salary Reimb.	19,514.58	18,000.00	1,514.58
Interest & Dividend Income	436.65	10.00	426.65
Misc. Income <i>Ik Dept of Employment Security</i>	8,798.36	0.00	8,798.36
Pers. Prop. Replacement Tax	5,371.87	2,400.00	2,971.87
Property Tax	56,159.26	55,500.00	659.26
Rental Income	5,000.00	5,000.00	0.00
EXPENSES	72,110.86	84,100.00	11,989.14
General Assistance Expenditures	255.00	3,000.00	2,745.00
Administration	255.00	0.00	-255.00
Contractual Services	5.00	0.00	-5.00
Contingencies	0.00	1,000.00	1,000.00
Home Relief	0.00	2,000.00	2,000.00
Contractual Services	0.00	2,000.00	2,000.00
Shelter	0.00	2,000.00	2,000.00
Town Fund Expenditures	71,855.86	81,100.00	9,244.14
Administration	71,855.86	79,100.00	7,244.14
Capital Outlay	0.00	2,500.00	2,500.00
Commodities	0.00	500.00	500.00
Office Supplies	0.00	500.00	500.00
Contractual Services	5,147.42	6,950.00	1,802.58
Accounting	1,577.59	2,600.00	1,022.41
Dues	431.94	600.00	168.06
Liability Insurance	2,884.00	3,000.00	116.00
Postage	0.00	100.00	100.00
Publishing	153.76	650.00	496.24
Other Expenditures	0.00	50.00	50.00
Miscellaneous	0.00	50.00	50.00
Personnel	66,708.44	69,100.00	2,391.56
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	4,740.68	6,100.00	1,359.32
Salaries	61,967.76	63,000.00	1,032.24
Contingencies	0.00	2,000.00	2,000.00
Net Difference:	24,563.99	-2,685.00	27,248.99

SR12

Road Fund
Income/Expense Comparison by Category
4/1/2020 through 2/28/2022

22

3/14/2022

Page 1

Category	4/1/2020- 2/28/2021	4/1/2021- 2/28/2022	Amount Difference
INCOME			
R&B Interest Income	72.05	64.52	-7.53
R&B Miscellaneous Income	3,596.22	40,294.26	36,698.04
R&B Property Tax	407,712.10	428,446.81	20,734.71
R&B Replacement Tax	6,836.88	13,082.64	6,245.76
R&B TOIRMA Dividend	1,085.00	0.00	-1,085.00
TOTAL INCOME	419,302.25	481,888.23	62,585.98
EXPENSES			
R&B Admin - Personnel			
Salaries	19,514.64	19,514.58	0.06
TOTAL R&B Admin - Personnel	19,514.64	19,514.58	0.06
R&B Admin Capital Outlay			
Equipment	0.00	0.00	0.00
TOTAL R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities			
Office Supplies	490.27	331.91	158.36
TOTAL R&B Admin Commodities	490.27	331.91	158.36
R&B Admin Contractual Services			
Accounting Service			
Paychex	1,354.59	719.77	634.82
TOTAL Accounting Service	1,354.59	719.77	634.82
Contract Payment	5,114.53	6,341.66	-1,227.13
General Insurance	7,417.00	7,417.00	0.00
Postage	55.00	113.00	-58.00
Printing	53.10	0.00	53.10
Publishing	203.98	0.00	203.98
Telephone	3,963.72	3,952.64	11.08
Training	0.00	100.00	-100.00
TOTAL R&B Admin Contractual Serv...	18,161.92	18,644.07	-482.15
R&B Admin Other			
Miscellaneous Expence	1,258.81	1,245.94	12.87
TOTAL R&B Admin Other	1,258.81	1,245.94	12.87
R&B Maint Capital Outlay			
Building	232.00	0.00	232.00
Vehicle	0.00	161,574.58	-161,574.58
TOTAL R&B Maint Capital Outlay	232.00	161,574.58	-161,342.58
R&B Maint Commodities			
Building	209.53	5,221.99	-5,012.46
Diesel Fuel	1,996.54	3,596.28	-1,599.74

SR 13

Income/Expense Comparison by Category

4/1/2020 through 2/28/2022

23

3/14/2022

Page 2

Category	4/1/2020- 2/28/2021	4/1/2021- 2/28/2022	Amount Difference
Equipment	2,840.93	3,159.54	-318.61
Gasoline	451.63	1,839.88	-1,388.25
Lubricants	0.00	53.52	-53.52
Operating Supplies	487.19	755.80	-268.61
Road	4,382.43	8,789.78	-4,407.35
Snow Removal	2,735.64	6,138.49	-3,402.85
Vehicle	1,606.49	2,168.97	-562.48
TOTAL R&B Maint Commodities	14,710.38	31,724.25	-17,013.87
R&B Maint Contractual Services			
Building	1,283.37	18,312.79	-17,029.42
Contract Payment	83.06	3,823.30	-3,740.24
Equipment	866.58	125.00	741.58
Rentals	12,470.50	7,500.00	4,970.50
Road	125,288.90	43,154.38	82,134.52
Snow Removal	8,778.12	5,876.05	2,902.07
Utilities	3,471.05	4,279.28	-808.23
Vehicle	409.65	36.00	373.65
TOTAL R&B Maint Contractual Servi...	152,651.23	83,106.80	69,544.43
R&B Maint Other			
Miscellaneous Expencc	750.59	1,094.33	-343.74
TOTAL R&B Maint Other	750.59	1,094.33	-343.74
R&B Maint Personnel			
Salaries	12,448.63	12,896.78	-448.15
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	1,391.02	1,197.86	193.16
TOTAL Salaries	13,839.65	14,094.64	-254.99
TOTAL R&B Maint Personnel	13,839.65	14,094.64	-254.99
R&B Void Checks	0.00	0.00	0.00
Town Fund Expenditures			
Administration			
Contractual Services			
Maint. Serv. - Bldg.	0.00	49.74	-49.74
TOTAL Contractual Services	0.00	49.74	-49.74
TOTAL Administration	0.00	49.74	-49.74
TOTAL Town Fund Expenditures	0.00	49.74	-49.74
TOTAL EXPENSES	221,609.49	331,380.84	-109,771.35
OVERALL TOTAL	197,692.76	150,507.39	-47,185.37

SR14

Statement of Account



#BWNKMGV
#CNXX X13X 9454 3446#
TWP OF WAUPONSEE
TWP OF WAUPONSEE
PO BOX 969
MORRIS IL 60450-0969

Mail Date: 02/10/2022
Letter ID: CNXXX13X94543446

Account ID: 0804951

This statement reflects all activity as of 02/09/2022. There is currently an overpayment on your account. You may apply this overpayment to contributions due in subsequent quarters or we will automatically apply it to any future underpayment. You may also apply for a refund online at mytax.illinois.gov or you may obtain a paper form UI-28 at ides.illinois.gov. You have three years from the date of the overpayment to use the credit or to request a refund, except in the case of an overpayment that occurred on or after January 1, 2015 and prior to the effective date of House Bill 2699 of the 100th General Assembly, in which case you have until June 30, 2018 or 3 years from the date of the overpayment, whichever is later.

Total Overpayment: (\$4,742.44)

0804951 - TWP OF WAUPONSEE

Period	Contribution	Penalty	Interest	Other	Payments/Credits	Balance
12/31/2018	\$0.00	\$0.00	\$0.00	\$0.00	(\$450.52)	(\$450.52)
A payment was received on 01/31/2019 resulting in an overpayment of \$450.52.						
03/31/2019	\$0.00	\$0.00	\$0.00	\$0.00	(\$922.60)	(\$922.60)
A payment was received on 04/30/2019 resulting in an overpayment of \$922.60.						
06/30/2019	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,034.49)	(\$1,034.49)
A payment was received on 07/31/2019 resulting in an overpayment of \$1,034.49.						
09/30/2019	\$0.00	\$0.00	\$0.00	\$0.00	(\$809.59)	(\$809.59)
A payment was received on 10/31/2019 resulting in an overpayment of \$809.59.						
12/31/2019	\$0.00	\$0.00	\$0.00	\$0.00	(\$747.53)	(\$747.53)
A payment was received on 01/31/2020 resulting in an overpayment of \$747.53.						
06/30/2020	\$0.00	\$0.00	\$0.00	\$0.00	(\$777.71)	(\$777.71)
A payment was received on 07/31/2020 resulting in an overpayment of \$777.71.						
SubTotal:						(\$4,742.44)

ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY
33 S STATE ST, 10TH FLOOR
CHICAGO, IL 60603-2802

Employer Hotline: (800) 247-4984
Fax: (217) 557-1948



Refund Request Form (UI-28)



Fax: 217-557-1948

33 South State Street, Refund Unit, 10th Floor
Chicago, Illinois, 60603

UI Account Number 08 0 49 51
 Employer Name Township of Waupoosee
 Mailing Address PO Box 969
 City - State - Zip Code Morris, IL 60450-0969

A. BASIS FOR CLAIM. (If more space is required, attach additional sheets)

See attached

B. DESCRIPTION OF PAYMENTS. Please list the payments for which a refund is requested below:

DATE OF PAYMENT	ORIGINAL AMOUNT OF PAYMENT	AMOUNT TO BE REFUNDED
	see attached statement of account	
TOTAL AMOUNT OF THIS CLAIM:		8387.51

Your refund may be sent to you either in the form of Direct Deposit or a Paper Check.
If you choose Direct Deposit, complete page 4 and return it with this page 3.

Payment Method (Select One): Direct Deposit Paper Check

I, the undersigned, certify that the information contained in this claim, including any other attachments, is true and correct to the best of my knowledge and belief, that I have authority to act on behalf of the abovenamed employer, and that no claim for this erroneous payment has previously been made.

Printed Name Edward Wiesbrock Signed by Edward Wiesbrock
 Official Title Supervisor - Waupoosee Township Date 2/15/2022

Note: This claim for refund must be signed by an owner, partner, officer or authorized agent within the employing enterprise. If signed by another person, a Power of Attorney must be on file. This state agency is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under 820 ILCS 405/2201. Disclosure of this information is voluntary. However, failure to supply the information required by this form will result in your refund request being denied.

JR 16

BASIS FOR CLAIM

We hired Paychex as our payroll processor from 2018 to Sept. 2021. When we started to get notices of overpayment, we found out that we are a reimbursable employer and owe no unemployment tax. We tried to communicate this to Paychex, but they took several months before they agreed and stopped withholding for unemployment taxes. However, they then quit filing unemployment reports as well, even though our copies of the reports said that they were filed electronically. We submitted those reports recently and have received confirmation that they have been processed.

Our first claim for refund was submitted August 29, 2020 which was shortly after we received confirmation that we are a reimbursable employer. We finally got in touch with Jacqueline Greer, who identified exactly what information was needed to process our refund claim. She has been most helpful throughout this entire process. All information has now been submitted and processed to the best of my knowledge. Thus, we can again file a claim for refund.

Statement of Account



#BWNKMGV
 #CNXX XX9X 6X78 2160#
 TWP OF WAUPONSEE
 TWP OF WAUPONSEE
 PO BOX 969
 MORRIS IL 60450-0969

Mail Date: 02/16/2022
 Letter ID: CNXXXX9X6X782160

Account ID: 0804951

This statement reflects all activity as of 02/15/2022. There is currently an overpayment on your account. You may apply this overpayment to contributions due in subsequent quarters or we will automatically apply it to any future underpayment. You may also apply for a refund online at mytax.illinois.gov or you may obtain a paper form UI-28 at ides.illinois.gov. You have three years from the date of the overpayment to use the credit or to request a refund, except in the case of an overpayment that occurred on or after January 1, 2015 and prior to the effective date of House Bill 2699 of the 100th General Assembly, in which case you have until June 30, 2018 or 3 years from the date of the overpayment, whichever is later.

Total Overpayment: (\$8,387.51)

0804951 - TWP OF WAUPONSEE

Period	Contribution	Penalty	Interest	Other	Payments/Credits	Balance
03/31/2018	\$0.00	\$0.00	\$0.00	\$0.00	(\$976.31)	(\$976.31)
A payment was received on 04/30/2018 resulting in an overpayment of \$976.31.						
06/30/2018	\$0.00	\$0.00	\$0.00	\$0.00	(\$864.19)	(\$864.19)
A payment was received on 07/31/2018 resulting in an overpayment of \$864.19.						
09/30/2018	\$0.00	\$0.00	\$0.00	\$0.00	(\$836.57)	(\$836.57)
A payment was received on 10/31/2018 resulting in an overpayment of \$836.57.						
12/31/2018	\$0.00	\$0.00	\$0.00	\$0.00	(\$450.52)	(\$450.52)
A payment was received on 01/31/2019 resulting in an overpayment of \$450.52.						
03/31/2019	\$0.00	\$0.00	\$0.00	\$0.00	(\$922.60)	(\$922.60)
A payment was received on 04/30/2019 resulting in an overpayment of \$922.60.						
06/30/2019	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,034.49)	(\$1,034.49)
A payment was received on 07/31/2019 resulting in an overpayment of \$1,034.49.						
09/30/2019	\$0.00	\$0.00	\$0.00	\$0.00	(\$809.59)	(\$809.59)
A payment was received on 10/31/2019 resulting in an overpayment of \$809.59.						
12/31/2019	\$0.00	\$0.00	\$0.00	\$0.00	(\$747.53)	(\$747.53)
A payment was received on 01/31/2020 resulting in an overpayment of \$747.53.						
06/30/2020	\$0.00	\$0.00	\$0.00	\$0.00	(\$777.71)	(\$777.71)
A payment was received on 07/31/2020 resulting in an overpayment of \$777.71.						
12/31/2020	\$0.00	\$50.00	\$0.00	\$0.00	(\$1,018.00)	(\$968.00)
Your quarterly report was filed on 12/29/2021 after the due date of 02/01/2021. A penalty of \$50.00 was assessed. A payment was received on 02/28/2018 resulting in an overpayment of \$215.70.						
SubTotal:						(\$8,387.51)

SR 2/18

REQUEST FOR ABATEMENT OF PENALTIES

February 15, 2022

We request any penalties associated with delinquent reports from 3rd quarter 2020 to 3rd quarter 2021. As explained in our attachment to our claim for refund, Paychex was our payroll processor from 2018 to Sept. 2021. When they ceased to withhold unemployment taxes due to our status as a reimbursable employer, they also discontinued filing our unemployment reports, even though our copies (provided earlier) showed that they had been filed electronically. Paychex is no longer our payroll processor due to this and many other issues, predominantly centered around their lack of responsiveness to our concerns over this and other issues. Given our understanding that the reports had already been filed, we ask that you abate any penalties associated with these reports.

Thank you,



Edward Wiesbrook

Wauponsee Township Supervisor

29

Illinois Department of Employment Security
Accounting and Reporting (Refunds)
33 S State St - 10th Floor
Chicago, IL 60603
Phone: (800) 247-4984
Fax: (312) 793-6614
www.ides.illinois.gov

TWP OF WAUPONSEE
PO BOX 969
MORRIS, IL 60450-0969

Date Mailed: 02/23/2022
Employer Account Number: 804951

On Demand Check

This check is being issued for the following reason: Employer Refund.

Check Number: 984583
Payment Amount: \$8,387.51

Account Number: 804951 -
DCN:



BPP007L

STATE OF ILLINOIS
UNEMPLOYMENT INSURANCE DEPARTMENT OF EMPLOYMENT SECURITY
BENEFIT ACCOUNT

PAY TO THE ORDER OF

TWP OF WAUPONSEE
PO BOX 969
MORRIS, IL 60450-0969

No 984583

70-2322
719

DATE 02/23/2022 DOLLARS \$8,387.51 CENTS

Eight thousand three hundred eighty seven dollars and fifty one cents

Kurt A. Rich

BIS-0056CW

THIS CHECK MUST BE CASHED WITHIN 30 DAYS



JPMorgan Chase Bank, N.A.
Chicago, IL

DIRECTOR
DEPARTMENT OF EMPLOYMENT SECURITY

⑈984583⑈ ⑆071923226⑆ 936483080⑈

20
SR

Budget 2021-2022 FY

4/1/2021 through 3/31/2022 Using R&B 2021-2022 FY Budget

3/13/2022

Category	4/1/2021 Actual	- Budget	3/31/2022 Difference
INCOME	468,797.75	439,510.00	29,287.75
R&B Interest Income	56.68	60.00	-3.32
R&B Miscellaneous Income	40,294.26	10,000.00	30,294.26
R&B Property Tax	428,446.81	429,450.00	-1,003.19
EXPENSES	335,971.81	794,524.09	458,552.28
R&B Admin - Personnel	19,514.58	20,000.00	485.42
Salaries	19,514.58	20,000.00	485.42
Other R&B Admin - Personnel	0.00	0.00	0.00
R&B Admin Capital Outlay	0.00	500.00	500.00
Equipment	0.00	500.00	500.00
Other R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities	456.56	1,000.00	543.44
Office Supplies	456.56	1,000.00	543.44
Other R&B Admin Commodities	0.00	0.00	0.00
R&B Admin Contractual Services	19,732.46	21,900.00	2,167.54
Accounting Service	719.77	1,500.00	780.23
Paychex	719.77	1,500.00	780.23
Other Accounting Service	0.00	0.00	0.00
Contract Payment	6,725.66	6,800.00	74.34
General Insurance	7,417.00	8,000.00	583.00
Legal Service	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00
Other	0.00	0.00	0.00
Postage	113.00	200.00	87.00
Printing	0.00	0.00	0.00
Publishing	0.00	0.00	0.00
Telephone	4,657.03	5,000.00	342.97
Training	100.00	200.00	100.00
Travel Expenses	0.00	200.00	200.00
Other R&B Admin Contractual Servic...	0.00	0.00	0.00
R&B Admin Other	1,245.94	2,500.00	1,254.06
Miscellaneous Expence	1,245.94	2,500.00	1,254.06
Municipal Replacement Tax	0.00	0.00	0.00
Other R&B Admin Other	0.00	0.00	0.00
R&B Maint Capital Outlay	161,574.58	195,624.09	34,049.51
Building	0.00	33,000.00	33,000.00
Equipment	0.00	0.00	0.00
Vehicle	161,574.58	162,624.09	1,049.51
Other R&B Maint Capital Outlay	0.00	0.00	0.00

Budget 2021-2022 FY

4/1/2021 through 3/31/2022 Using R&B 2021-2022 FY Budget

31

3/13/2022

Page 2

Category	4/1/2021 Actual	- Budget	3/31/2022 Difference
R&B Maint Commodities	32,771.91	70,500.00	37,728.09
Bridge	0.00	0.00	0.00
Building	5,221.99	9,500.00	4,278.01
Diesel Fuel	4,309.76	7,000.00	2,690.24
Equipment	3,374.28	10,000.00	6,625.72
Gasoline	1,959.32	2,500.00	540.68
Lubricants	53.52	1,500.00	1,446.48
Operating Supplies	755.80	12,000.00	11,244.20
Road	8,789.78	12,000.00	3,210.22
Snow Removal	6,138.49	12,000.00	5,861.51
Vehicle	2,168.97	4,000.00	1,831.03
Other R&B Maint Commodities	0.00	0.00	0.00
R&B Maint Contractual Services	84,296.60	430,500.00	346,203.40
Bridge	0.00	95,000.00	95,000.00
Building	18,432.79	24,000.00	5,567.21
Contract Payment	3,823.30	6,500.00	2,676.70
Engineering Service	0.00	5,000.00	5,000.00
Equipment	125.00	5,000.00	4,875.00
Rentals	7,500.00	20,000.00	12,500.00
Road	43,154.38	250,000.00	206,845.62
Snow Removal	5,876.05	15,000.00	9,123.95
Utilities	5,349.08	8,000.00	2,650.92
Vehicle	36.00	2,000.00	1,964.00
Other R&B Maint Contractual Services	0.00	0.00	0.00
R&B Maint Other	1,094.33	2,000.00	905.67
Miscellaneous Expence	1,094.33	2,000.00	905.67
R&B Maint Personnel	15,284.85	50,000.00	34,715.15
Salaries	15,284.85	50,000.00	34,715.15
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	1,282.44	10,000.00	8,717.56
Other Salaries	14,002.41	40,000.00	25,997.59
Other R&B Maint Personnel	0.00	0.00	0.00
Net Difference:	132,825.94	-355,014.09	487,840.03

Township and Road District Checklist

2022 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at www.toi.org.

03/01/22	Last day to Request Agenda Item	60 ILCS 1/30-10	Last day for any 15 or more registered voters in the township to request an agenda item for consideration by the electors at the annual meeting by giving written notice of a specific request to the township clerk.
03/28/22	Annual Town Meeting Agenda	60 ILCS 1/30-10	Not less than 15 days before the annual meeting, the township board shall adopt an agenda for the annual meeting. Agenda must include any elector items properly submitted by March 1 st prior to the annual meeting. Agenda must be included in the meeting notice that is approved by the township board.
03/28/22	Annual Town Meeting Notice	60 ILCS 1/30-10	Clerk must post notice of annual town meeting in 3 most public places at least 15 days before meeting. If an English language newspaper is published in township, then notice must also be published in the newspaper. Notice must include agenda approved by the township board. Meeting must be after 6:00 p.m.
03/31/22	Fiscal Year Ends*	50 ILCS 330/3	Last day of fiscal year for most townships, road districts, and multi-township assessment districts. However, board of trustees may change fiscal year.
04/01/22	Fiscal Year Starts*	50 ILCS 330/3	1st day of fiscal year for most townships, road districts, and MTADs. However, board can change the fiscal year.
04/01/22	Notice of Meetings (Open Meetings Act)	5 ILCS 120/2.02	Board must post public notice of its schedule of regular meetings at the beginning of the fiscal year or calendar year. The notice shall state the regular dates, times, and places. Make schedule available to any news outlet that has filed an annual request for such notice.
04/11/22	Monthly Report to County Engineer	605 ILCS 5/6-201.13	Within 30 thirty days after issuing warrants the highway commissioner reports to the county engineer a list of such warrants showing where money is spent, for what purpose, and the amount expended. Use DCEO Form #39 or design own form. Report is due each month.
04/10/22	Financial Statement	60 ILCS 1/70-15	Clerk posts a copy of the Supervisor's Annual Financial Statement at the meeting room two days before annual town meeting. The clerk no longer has to read the statement aloud as long as copies are made available.
04/10/22	Financial Statement	60 ILCS 1/70-15	Supervisor files Annual Financial Statement with the clerk. Although the law states that the statement shall be prepared within 30 days before the annual town meeting, it must be completed to enable the clerk to post it 2 days before the annual town meeting. Use DCEO Form #6 or your own form. Statement is not required to be published in a newspaper.

* Assumes fiscal year begins April 1

04/13/22	Highway Commissioners Report	605 ILCS 5/6-201.15	Highway commissioner in single township road district must prepare an annual report to the board of trustees within 30 days before the annual town meeting. Use DCEO Form #38 or your own form. Report is not required to be published in a newspaper.
04/11/22	Annual Accounting	60 ILCS 1/70-30	Supervisor accounts to board for all money received and disbursed during fiscal year. Accounting must be within 30 days before the annual town meeting.
04/12/22	Annual Town Meeting	60 ILCS 1/30-5	The Annual Town Meeting shall be held on the second Tuesday of April. Meeting must be after 6:00 p.m. Whenever this date conflicts with the celebration of Passover, the township board may postpone the annual town meeting to the first Tuesday following the last day of Passover.
04/30/22	District Treasurer's Report*	605 ILCS 5/6-205	Last day for road district treasurer to submit an itemized statement of receipts and disbursements to highway commissioner. Statement must be submitted within 30 days from end of the fiscal year. Use DCEO Form #37 or your own form. Statement is not required to be published in a newspaper.
05/01/22	Statement of Economic Interest	5 ILCS 420/4A-101 5 ILCS 420/4A-105	Elected and certain appointed officials must file a Statement of Economic Interest with county clerk by May 1st of each year. Persons appointed to fill vacancies must also file statements at time of appointment.
05/30/22	Budget Notice*	50 ILCS 330/3 60 ILCS 1/80-60	Last day to publish a notice announcing budget hearings and that the tentative budgets are available for inspection. Separate township and road district notices must be published at least 30 days before hearings in a newspaper published in the township. If there is no township newspaper, post in five of the most public places in township.
05/30/22	Budget Inspection*	50 ILCS 330/3 60 ILCS 1/80-60	Last day for clerk to make tentative budgets available for public inspection. Tentative budgets must be prepared and made available for inspection at least 30 days before hearings. It is the duty of clerk to arrange for the public hearings.
06/30/22	Budget Hearing & Adoption*	50 ILCS 330/3 605 ILCS 5/6-501	Last day to conduct budget hearings and adopt township and road district budgets. Budgets may be adopted before or during the first quarter of the fiscal year. (Adopt at the annual town meeting.) The township budget is adopted at the public hearing. The road district budget is adopted at the public hearing.
07/30/22	Budget Filing*	35 ILCS 200/18-50	Last day to file certify budget resources with county clerk if budget is adopted at public hearing. Budget must be filed with county clerk within 30 days of adoption. Filing deadline varies with the date of adoption. Clerk certifies the revenue sources.
09/27/22	Fiscal Responsibility Report Card*	35 ILCS 200/30-30	Last day to file Fiscal Responsibility Report Card; shall submit within 180 days of the conclusion of fiscal year. The Annual Financial Report meets this requirement. See reference above.
09/27/22	Comptroller's Report*	50 ILCS 310/3 50 ILCS 310/6	Last day to file Annual Financial Report with state comptroller's office and county clerk. Must be filed within 6 months from end of fiscal year. The report also serves as the Fiscal Responsibility Report Card.

* Assumes fiscal year begins April 1

Wauponsee Township Annual Meeting Agenda April 12, 2022 at 7:00pm Township Road District Office

1. Meeting Called to Order/ Pledge of Allegiance
2. Election of Moderator / Administration of Oath by the Clerk
3. Appointment of Secretary
4. Motion to open meeting
5. Meeting Minutes Read for approval vote (April 13, 2021)
6. Presentation of Annual Supervisor's Report
7. Presentation of Road Commissioner's Annual Report
8. Vote on Charitable Donations from Township
9. Moderator Announcement of Meeting Adjournment

ANNUAL TOWN MEETING

NOTICE IS HEREBY GIVEN

To the legal voters, residents of the Town of Wauponsee Township in the County of Grundy and State of Illinois, that the **Annual Meeting** of said Town will take place on

Tuesday, April 12, 2022

being the second Tuesday of said month

at the hour of 7:00 o'clock P.M. at the Wauponsee Township Road District Office (South side of Southmor Road at Route 47) for the transaction of the miscellaneous business of the said town; and after a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially to consider and decide the following:

- Annual Supervisor's Report
- Road Commissioner's Annual Report
- Charitable Donations.

The regular April monthly meeting of the Board of Trustees will be held at 7:30 PM following the Annual Meeting.

Dated March 16, 2022

Town Clerk

**Wauponsee Township Board
Meeting Schedule – 2022/2023**

NOTICE OF MEETING UNDER ILLINOIS OPEN MEETINGS ACT

NOTICE is hereby given that Wauponsee Township shall have regular meetings of its Township Board on the following dates for the period April 2022 through March 2023.

April 12, May 18, June 15, July 20, August 17, September 21, October 19, November 16, December 21, January 18, February 15, and March 15.

These meetings shall take place at the hour of 7:00 p.m. at the Wauponsee Township Road and Bridge Office located on the south side of East Southmor Rd. at Route 47.

The Annual Meeting of the Town Electors for this Township shall take place at 7:00 p.m. on April 12, 2022 at the Wauponsee Township Road and Bridge Office located at 35 East Southmor Road. The Annual Meeting Agenda includes the following: Annual Supervisor's Report, Road Commissioner's Annual Report, and vote on charitable giving.

Notice of any rescheduled regular meeting, reconvened meeting, special meeting or meeting held in the event of an emergency will be given as required by the Illinois Open Meetings Act.

Questions concerning meetings of the Wauponsee Township Board should be directed to Township Clerk Scot Hastings at clerk@wauponseetownship.org.

Wauponse Township Board Meeting Agenda March 16, 2022 at 7:00 PM Township Road District Office

1. Call Meeting to Order
Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
Supervisor's
Highway Commissioner's
Clerk's
6. Unfinished Business
7. New Business
Bank Account Signature Update
Annual Town Meeting Agenda
2022 Fiscal Meeting Schedule
8. Other Items
9. Adjournment

Next Meeting: April 12, 2022 (Annual Meeting and April Board Meeting)