

# Wauponsee Township Board Meeting Minutes

## May 18, 2022

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Physically Present
	Andy Chandler	Physically Present
	Russ Higgins	Physically Present
	Gary Lowery	Physically Present
Supervisor:	Ed Wiesbrook	Electronically Present*
Road Commissioner:	Bucky Phillips	Not Present
Township Clerk	Scot Hastings	Physically Present

\*Allowed under SB 2135-PA101-640

(Note: the meeting was recorded audio and video in accordance with Public Act 101-0640.)

Residents Present:

None

Public Comment/Statements

None

### Approval of Minutes

Meeting minutes for the April 12th meeting was presented. A motion to approve the minutes was made by Trustee Lowery and seconded by Trustee Carr.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

### Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. A motion was made by Trustee Higgins and seconded by Trustee Chandler to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor Wiesbrook reviewed the list of Road claims with the Board. A motion was made by Trustee Lowery and seconded by Trustee Chandler to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

## Supervisor's Report

Supervisor Wiesbrook presented the following report:

- Went over bank statements – Reconciled to Quick-in
- Went over YTD comparison to last year - 1K behind last year  
321.80 Unclaimed property, 672.46 personal property replacement tax

A motion was made by Trustee Carr and seconded by Trustee Higgins to approve the Supervisor's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

## Road Commissioner's Report

Supervisor Wiesbrook presented the following report:

- Went over budget compared to actual

A motion was made by Trustee Chandler and seconded by Trustee Lowery to approve the Road Commissioner's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

## Clerk's Report

The Clerk summarized the upcoming reports that will be coming due and discussed budget hearing posting.

A motion was made by Trustee Higgins and seconded by Trustee Chandler to approve the Clerk's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

### Unfinished Business

### New Business

Discussed tentative budgets for Town and Road. Town will run deficit budget to bring funds down and Road will run deficit budget due to projects moving from last year to this year.

### Other Items

### Adjournment

Being no further business, Trustee Higgins made a motion to adjourn the meeting. Supervisor Wiesbrook seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 7:48 PM.

Meeting minutes approved on June 15, 2022

Andy Ghandour Trustee

Jeffery C. Bass Trustee

George Szymanski Trustee

Russell Higgins Trustee

Edward W. Warkentin Supervisor

Scott Har Township Clerk

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**TOIRMA INVOICE  
2022 - 2023**

DATE: April 19, 2022

TOWNSHIP: WAUPONSEE

COUNTY: GRUNDY

EFFECTIVE: June 1, 2022

TO: June 1, 2023

TOTAL CONTRIBUTION: **\$ 10,301**

FUND BREAKDOWN:	
ROAD & BRIDGE:	\$7,417
TOWN:	\$2,884

*RETURN WITH PAYMENT*

**Bill Date:** April 19, 2022  
**Township/County:** Wauponsee/Grundy  
**Client #:** 1010395  
**Due Date:** June 1, 2022  
**Total Balance Due:** \$10,301

**Amount Enclosed:** \_\_\_\_\_  
Please make check payable to TOIRMA

*Mail Payment To:*  
TOIRMA  
PO BOX 4872  
SPRINGFIELD IL 62708-4872

THE REMITTANCE ADDRESS SHOWN ON THIS STATEMENT IS FOR PAYMENTS ONLY

TC #1

Ken Goodwin CPA

717 North Division Street, Suite 2  
Morris, IL 60450

# Invoice <sup>8</sup>

Date	Invoice #
4/21/2022	11419

Bill To
Wauponsee Township Special Bridge PO Box 969 Morris, Il. 60450

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30	KG	4/21/2022			
Quantity	Item Code	Description			Price Each	Amount
1	Quarterly Work	Quarterly Work			130.00	130.00
					<b>Total</b>	\$130.00

TC #2

05/03/2022

Rpt B,2 Page 1

09:08:56

Report Date: 05/03/2022 Thru: 05/03/2022

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Date	Sta	Gross	MCWH	SSWH	FITW	SITW	OtherPay	Net
Carr, Jeff		<i>#3932</i>						
05/03	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
Chandler, Andrew		<i>3933</i>						
05/03	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
Hastings, Scot T.		<i>3934</i>						
05/03	A10	492.83	7.15	30.56	200.00	24.40	0.00	230.72
total		492.83	7.15	30.56	200.00	24.40	0.00	230.72
Higgins, Russel		<i>3935</i>						
05/03	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
Lowery, Gary		<i>3936</i>						
05/03	A10	100.00	1.45	6.20	0.00	0.00	0.00	92.35
total		100.00	1.45	6.20	0.00	0.00	0.00	92.35
Phillips, Rodney		<i>3937</i>						
05/03	A10	3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
total		3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
Wiesbrook, Edward D.		<i>3938</i>						
05/03	A10	1274.85	18.49	79.04	500.00	63.11	0.00	614.21
total		1274.85	18.49	79.04	500.00	63.11	0.00	614.21
Total		5188.98	75.25	321.72	1002.00	251.91	0.00	3538.10

1650.88

TC #3



**Wiesbrook**

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**From:** Tanya Downey <Tanya@KenGoodwinCPA.net>  
**Sent:** Tuesday, May 3, 2022 9:32 AM  
**To:** Ed Wiesbrook  
**Subject:** Town fund payroll  
**Attachments:** PAYROLL.PDF; Town May 941 payment.pdf; Town May IL 941 payment.pdf

Ed,

Town fund payroll is attached.

Payroll deposits will be deducted on 5/5 for the following amounts:

Fed - 1795.94		Withheld	Employer
SS - 643.44		321.72	321.72
MC - 150.50		75.25	75.25
Fed - 1002.00		<u>1002.00</u>	<u>396.97</u>

IL - 251.88	Per	1398.97
	IL	<u>251.88</u>
		1650.85

1650.85

Total deposits	2047.82	123
pay checks	<u>3538.10</u>	
Total Payroll	5585.92	

Thanks,  
Tanya

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**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT  
TO  
COUNTY ENGINEER**

County of **GRUNDY**  
**WAUPONSEE** Township

To: ERIC GIBSON, County Engineer  
245 North Illinois Route 47  
Morris, Illinois 60450

Month of **MAY 2022**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
5/18/2022	3927	Verizon	cell phone #9420050006-00001	\$ 112.75
5/18/2022	3928	Nicor-North Bldg.	Acct#19-66-71-20000	\$ 339.67
5/18/2022	3929	Nicor-South Bldg.	Acct#86-27-20-02899	\$ 775.79
5/18/2022	3930	ComEd-North Bldg.	Acct#9359639007	\$ 46.64
5/18/2022	3931	ComEd-South Bldg.	Acct#2607121042	\$ 205.75
5/18/2022	3932	Contech Engineered Solutions, LLC	Invoice #24720900/culvert	\$ 1,550.00
5/18/2022	3933	Tri-County Stockdale Co.	Invoice 345700/grass seed, fert., straw blankets	\$ 3,245.75
5/18/2022	3934	Comcast Business	Acct#8771200190287280	\$ 289.97
5/18/2022	3935	That Perennial Place	Invoice #17384	\$ 225.00
5/18/2022	3936	Kindelsire's Auto Supply	Acct#20860	\$ 155.35
5/18/2022	3937	Megan Valdivia	clean office	\$ 120.00
5/18/2022	3938	Toirma	Client #1010395/Insurance R & B	\$ 7,417.00
5/18/2022	3939	Compass Minerals	Invoice #993456 salt	\$ 4,390.29
5/18/2022	online	First Midwest Bank CC	drags, sonatube, 4" concrete riser, gas	\$ 1,563.15
5/18/2022	online	Employment Tax	SS-16.37/MC-3.82	\$ 20.19
5/3/2022	3924	Zachary D Benson	Gross 60.00; MC .87; SS 3.72; SWT 2.97	\$ 52.44
5/3/2022	3925	Christine D Phillips	Gross 66.50; MC .96; SS 4.12; SWT 3.29	\$ 58.13
5/3/2022	3926	Paul Phillips	Gross 137.50; MC 1.99; SS 8.53; SWT 6.81	\$ 120.17
				<b>\$ 20,688.04</b>

**Monthly Summary Of Receipts, Expenditures, & Balances**

Beginning Month Balance		
Receipts During Month	\$	20,688.04
Ending Month Balance	\$	(20,688.04)

Attest \_\_\_\_\_

(Scot Hastings)

Signed \_\_\_\_\_

(Rodney Phillips)



# First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580

Return Service Requested

00000770-WPTR0006420429048285-xc01-1OZ01-000000



WAUPONSEE TOWNSHIP  
ROAD & BRIDGE FUND & DISTRICT  
PO BOX 969  
MORRIS IL 60450-0969

## Statement of Accounts

Last statement: March 31, 2022

This statement: April 29, 2022

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Direct inquiries to:  
Customer Service  
800-322-3623

First Midwest A Div Of Old National  
1111 W Route 6  
Morris, IL 60450

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### Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$454,967.86
Public Savings Account	[REDACTED]	\$13,042.78

### Public Checking W/Int Account

Account Number [REDACTED]

13 Enclosures

Beginning balance	\$492,390.00		
Average balance	\$479,784.11		
Interest paid year to date	\$32.78		
Total additions	\$7.62	Total subtractions	\$-37,429.76

Number	Date	Amount	Number	Date	Amount
3911	04-22	68.53 ✓	3918	04-20	31,539.53 ~
3912	04-18	252.28 ✓	3919	04-26	120.00 ~
3913	04-18	514.57 ✓	3920	04-18	1,028.07 ~
3914	04-19	258.94 ✓	3921	04-22	52.31 ~
3915	04-19	112.86 ✓	3922	04-13	58.13 ~
3916	04-21	301.13 ✓	3923	04-25	2,132.65 ~
3917	04-20	312.00 ~			

Date	Description	Additions	Subtractions
04-08	#Preauthorized Debit IRS Usatxpymt 220408 270249862063568		-10.16
04-08	#Preauthorized Debit IL Dept Of Reven Edi Pymnts TXP*362941211000*0 112*20220630*T*329\		-3.29 ~
04-22	#Preauthorized Debit IRS Usatxpymt 220422 270251204070839		-536.66 ~



SR#1

# Road & Bridge Checking

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		492,390.00
Checks and Payments	17 Items	-37,429.76
Deposits and Other Credits	0 Items	0.00
Service Charge	0 Items	0.00
Interest Earned	1 Item	7.62
Ending Balance of Bank Statement:		454,967.86

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		454,967.86
Checks and Payments	1 Item	-250.00
Deposits and Other Credits	0 Items	0.00
Register Balance as of 4/29/2022:		454,717.86
Checks and Payments	5 Items	-284.19
Deposits and Other Credits	0 Items	0.00
Register Ending Balance:		454,433.67

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			13,042.68
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			13,042.68

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			13,042.68
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/29/2022:			13,042.68
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	0.10
Register Ending Balance:			13,042.78



# First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580

Return Service Requested

00000771-WPTR0006420429048285-xc01-1OZ01-000000



WAUPONSEE TOWNSHIP  
TOWN FUND  
PO BOX 969  
MORRIS IL 60450-0969

## Statement of Accounts

Last statement: March 31, 2022

This statement: April 29, 2022

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Direct inquiries to:  
Customer Service  
800-322-3623

First Midwest A Div Of Old National  
1111 W Route 6  
Morris, IL 60450

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### Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$57,930.62
Public Savings Account	[REDACTED]	\$5,012.63

### Public Checking W/Int Account

Account number: [REDACTED]

7 Enclosures

Beginning balance	\$63,515.64		
Average balance	\$60,225.93		
Interest paid year to date	\$4.02		
Total additions	\$ .96	Total subtractions	\$-5,585.98

Number	Date	Amount	Number	Date	Amount
3919	04-08	87.40 ✓	3929	04-26	92.35 ✓
3925 *	04-13	87.40 ✓	3930	04-13	2,338.62 ✓
3927 *	04-13	230.72 ✓	3931	04-27	614.21 ✓
3928	04-18	87.40 ✓			

\* Skip in check sequence

Date	Description	Additions	Subtractions
04-08	#Preauthorized Debit IRS Usat taxpymt 220408 270249833385762		-1,795.94
04-08	#Preauthorized Debit IL Dept Of Reven Edi Pymnts TXP*362941211000*0 112*20220630*T*25194\		-251.94
04-29	#Interest	0.96	

### Daily balances

Date	Amount	Date	Amount	Date	Amount
03-31	63,515.64	04-18	58,636.22	04-29	57,930.62
04-08	61,380.36	04-26	58,543.87		
04-13	58,723.62	04-27	57,929.66		



SR#4

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		63,515.64
Checks and Payments	9 Items	-5,585.98
Deposits and Other Credits	0 Items	0.00
Service Charge	0 Items	0.00
Interest Earned	1 Item	0.96
Ending Balance of Bank Statement:		57,930.62

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		57,930.62
Checks and Payments	1 Item	-87.40
Deposits and Other Credits	0 Items	0.00
Register Balance as of 4/29/2022:		57,843.22
Checks and Payments	9 Items	-5,585.92
Deposits and Other Credits	0 Items	0.00
Register Ending Balance:		52,257.30

SR#5

# Town Fund Savings

## Reconciliation Summary

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### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			5,012.59
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.04
Ending Balance of Bank Statement:			5,012.63

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			5,012.63
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/29/2022:			5,012.63
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			5,012.63

SR #6





# First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580

Return Service Requested

00000012-WPTR0006420429048285-xc01-1OZ01-000000



WAUPONSEE TOWNSHIP  
GENERAL ASSISTANCE  
PO BOX 969  
MORRIS IL 60450-0969

## Statement of Accounts

Last statement: March 31, 2022

This statement: April 29, 2022

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Direct inquiries to:  
Customer Service  
800-322-3623

First Midwest A Div Of Old National  
1111 W Route 6  
Morris, IL 60450

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### Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$27,841.72
Certificate Of Deposit	[REDACTED]	\$ 41,242.92

### Public Checking W/Int Account

Account number  
[REDACTED]

Beginning balance	\$27,841.27	
Average balance	\$27,841.27	
Interest paid year to date	\$1.82	
Total additions	\$ .45	Total subtractions 00

Date	Description	Additions	Subtractions
04-29	#Interest	0.45	

#### Daily balances

Date	Amount	Date	Amount
03-31	27,841.27	04-29	27,841.72



SR#7

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		40,434.24
Checks and Payments	0 Items	0.00
Deposits and Other Credits	1 Item	808.68
Service Charge	0 Items	0.00
Interest Earned	0 Items	0.00
Ending Balance of Bank Statement:		41,242.92

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		41,242.92
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Balance as of 4/29/2022:		41,242.92
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Ending Balance:		41,242.92

# General Assistance Checki

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			27,841.27
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.45
Ending Balance of Bank Statement:			27,841.72

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			27,841.72
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/29/2022:			27,841.72
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			27,841.72

TF + GA  
**Income/Expense Comparison by Category - Apr 2022**  
 4/1/2021 through 4/30/2022

5/15/2022

Category	4/1/2021- 4/30/2021	4/1/2022- 4/30/2022	Amount Difference
<b>INCOME</b>			
<b>General Assistance Revenue</b>			
Interest	793.29	809.13	15.84
<b>TOTAL General Assistance Revenue</b>	<b>793.29</b>	<b>809.13</b>	<b>15.84</b>
<b>Town Fund Revenue</b>			
Interest & Dividends	0.65	1.00	0.35
Miscellaneous	321.80	0.00	-321.80
Pers. Prop. Replacement Tax	672.46	0.00	-672.46
<b>TOTAL Town Fund Revenue</b>	<b>994.91</b>	<b>1.00</b>	<b>-993.91</b>
<b>TOTAL INCOME</b>	<b>1,788.20</b>	<b>810.13</b>	<b>-978.07</b>
<b>EXPENSES</b>			
<b>Town Fund Expenditures</b>			
<b>Administration</b>			
<b>Contractual Services</b>			
<b>Accounting</b>			
Payroll Fees	128.55	0.00	128.55
<b>TOTAL Accounting</b>	<b>128.55</b>	<b>0.00</b>	<b>128.55</b>
Publishing	102.30	0.00	102.30
<b>TOTAL Contractual Services</b>	<b>230.85</b>	<b>0.00</b>	<b>230.85</b>
<b>Personnel</b>			
Emp. Tax Withheld	0.00	0.03	-0.03
Employment taxes	396.97	396.97	0.00
Salaries	5,188.98	5,188.98	0.00
<b>TOTAL Personnel</b>	<b>5,585.95</b>	<b>5,585.98</b>	<b>-0.03</b>
<b>TOTAL Administration</b>	<b>5,816.80</b>	<b>5,585.98</b>	<b>230.82</b>
<b>TOTAL Town Fund Expenditures</b>	<b>5,816.80</b>	<b>5,585.98</b>	<b>230.82</b>
<b>TOTAL EXPENSES</b>	<b>5,816.80</b>	<b>5,585.98</b>	<b>230.82</b>
<b>OVERALL TOTAL</b>	<b>-4,028.60</b>	<b>-4,775.85</b>	<b>-747.25</b>

*unclaimed property* (circled 321.80)      *Deposited* (circled 0.00)      *321.80 May*

R & B  
Income/Expense Comparison by Category - Apr 2022

4/1/2021 through 4/30/2022

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5/15/2022

Page 1

Category	4/1/2021- 4/30/2021	4/1/2022- 4/30/2022	Amount Difference
<b>INCOME</b>			
R&B Interest Income	5.70	7.72	2.02
R&B Replacement Tax	2,035.26	0.00	-2,035.26
<b>TOTAL INCOME</b>	<b>2,040.96</b>	<b>7.72</b>	<b>-2,033.24</b>
<b>EXPENSES</b>			
Uncategorized	0.00	25.00	-25.00
<b>R&amp;B Admin Contractual Services</b>			
<b>Accounting Service</b>			
Paychex	142.30	0.00	142.30
<b>TOTAL Accounting Service</b>	<b>142.30</b>	<b>0.00</b>	<b>142.30</b>
Contract Payment	1,653.71	312.00	1,341.71
Postage	55.00	0.00	55.00
Telephone	397.07	413.99	-16.92
Training	0.00	25.00	-25.00
<b>TOTAL R&amp;B Admin Contractual Serv...</b>	<b>2,248.08</b>	<b>750.99</b>	<b>1,497.09</b>
<b>R&amp;B Admin Other</b>			
Miscellaneous Expen	60.00	0.00	60.00
<b>TOTAL R&amp;B Admin Other</b>	<b>60.00</b>	<b>0.00</b>	<b>60.00</b>
<b>R&amp;B Maint Capital Outlay</b>			
Building	0.00	31,539.53	-31,539.53
<b>TOTAL R&amp;B Maint Capital Outlay</b>	<b>0.00</b>	<b>31,539.53</b>	<b>-31,539.53</b>
<b>R&amp;B Maint Commodities</b>			
Equipment	0.00	100.00	-100.00
Gasoline	51.61	100.00	-48.39
Lubricants	0.00	1,028.07	-1,028.07
Snow Removal	1,000.00	0.00	1,000.00
<b>TOTAL R&amp;B Maint Commodities</b>	<b>1,051.61</b>	<b>1,228.07</b>	<b>-176.46</b>
<b>R&amp;B Maint Contractual Services</b>			
Building	120.00	120.00	0.00
Road	1,000.00	0.00	1,000.00
Utilities	341.83	1,146.63	-804.80
Vehicle	18.00	0.00	18.00
<b>TOTAL R&amp;B Maint Contractual Servi...</b>	<b>1,479.83</b>	<b>1,266.63</b>	<b>213.20</b>
<b>R&amp;B Maint Personnel</b>			
Salaries	2,361.63	2,665.63	-304.00
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	180.67	203.91	-23.24
<b>TOTAL Salaries</b>	<b>2,542.30</b>	<b>2,869.54</b>	<b>-327.24</b>
<b>TOTAL R&amp;B Maint Personnel</b>	<b>2,542.30</b>	<b>2,869.54</b>	<b>-327.24</b>

*Deposited in May*

SR # 11

# Income/Expense Comparison by Category - Apr 2022

4/1/2021 through 4/30/2022

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5/15/2022

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Category	4/1/2021- 4/30/2021	4/1/2022- 4/30/2022	Amount Difference
<b>TOTAL EXPENSES</b>	<b>7,381.82</b>	<b>37,679.76</b>	<b>-30,297.94</b>
<b>OVERALL TOTAL</b>	<b>-5,340.86</b>	<b>-37,672.04</b>	<b>-32,331.18</b>

SR #12



**PLEASE SHARE WITH YOUR TOWNSHIP BOARD.**

Dear Association Members:

To raise funds for our Political Action Committee I would like to announce the launch of a website that includes various Township Official of Illinois Political Action Committee (TOIPAC) apparel. You can purchase these items and for each purchase made \$25 is donated to the PAC fund to assist in promoting township government statewide. The address to access the online store is:

**[shop.primodesigns.net/TOIPAC](http://shop.primodesigns.net/TOIPAC)**

For those not wanting to go online please complete the enclosed form and mail it to the address indicated to place your order.

**PLEASE NOTE: ALL PURCHASES MUST BE MADE WITH PERSONAL FUNDS. NO TOWNSHIP FUNDS MAY BE USED FOR PURCHASING THESE ITEMS.**

Thank you for your continued support of the association and our programs and activities. If you have any questions, please let us know.

Chris Kain  
Chair, TOIPAC Committee

T shirts &  
Pullovers

# Budget 2021-2022 FY

4/1/2022 through 3/31/2023 Using R&B 2021-2022 FY Budget

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5/16/2022

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Category	4/1/2022 Actual	- Budget	3/31/2023 Difference
<b>INCOME</b>	<b>5,034.32</b>	<b>468,310.12</b>	<b>-463,275.80</b>
R&B Interest Income	7.72	60.00	-52.28
R&B Miscellaneous Income	0.00	10,000.00	-10,000.00
R&B Property Tax	0.00	429,450.00	-429,450.00
R&B Replacement Tax	5,026.60	15,516.12	-10,489.52
R&B TOIRMA Dividend	0.00	13,284.00	-13,284.00
 <b>EXPENSES</b>	 <b>58,376.06</b>	 <b>794,524.09</b>	 <b>736,148.03</b>
R&B Admin - Personnel	<b>0.00</b>	<b>20,000.00</b>	<b>20,000.00</b>
Salaries	0.00	20,000.00	20,000.00
Other R&B Admin - Personnel	0.00	0.00	0.00
R&B Admin Capital Outlay	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>
Equipment	0.00	500.00	500.00
Other R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
Office Supplies	0.00	1,000.00	1,000.00
Other R&B Admin Commodities	0.00	0.00	0.00
R&B Admin Contractual Services	<b>8,620.71</b>	<b>21,900.00</b>	<b>13,279.29</b>
Accounting Service	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>
Paychex	0.00	1,500.00	1,500.00
Other Accounting Service	0.00	0.00	0.00
Contract Payment	312.00	6,800.00	6,488.00
General Insurance	7,417.00	8,000.00	583.00
Legal Service	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00
Other	0.00	0.00	0.00
Postage	0.00	200.00	200.00
Printing	0.00	0.00	0.00
Publishing	0.00	0.00	0.00
Telephone	816.71	5,000.00	4,183.29
Training	75.00	200.00	125.00
Travel Expenses	0.00	200.00	200.00
Other R&B Admin Contractual Servic...	0.00	0.00	0.00
R&B Admin Other	<b>24.01</b>	<b>2,500.00</b>	<b>2,475.99</b>
Miscellaneous Expence	24.01	2,500.00	2,475.99
Municipal Replacement Tax	0.00	0.00	0.00
Other R&B Admin Other	0.00	0.00	0.00
R&B Maint Capital Outlay	<b>31,539.53</b>	<b>195,624.09</b>	<b>164,084.56</b>
Building	31,539.53	33,000.00	1,460.47
Equipment	0.00	0.00	0.00



# Budget 2021-2022 FY

4/1/2022 through 3/31/2023 Using R&B 2021-2022 FY Budget

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5/16/2022

Page 2

Category	4/1/2022 Actual	- Budget	3/31/2023 Difference
Vehicle	0.00	162,624.09	162,624.09
Other R&B Maint Capital Outlay	0.00	0.00	0.00
<b>R&amp;B Maint Commodities</b>	<b>7,893.31</b>	<b>70,500.00</b>	<b>62,606.69</b>
Bridge	0.00	0.00	0.00
Building	0.00	9,500.00	9,500.00
Diesel Fuel	0.00	7,000.00	7,000.00
Equipment	661.60	10,000.00	9,338.40
Gasoline	478.17	2,500.00	2,021.83
Lubricants	1,028.07	1,500.00	471.93
Operating Supplies	0.00	12,000.00	12,000.00
Road	5,725.47	12,000.00	6,274.53
Snow Removal	0.00	12,000.00	12,000.00
Vehicle	0.00	4,000.00	4,000.00
Other R&B Maint Commodities	0.00	0.00	0.00
<b>R&amp;B Maint Contractual Services</b>	<b>7,144.77</b>	<b>430,500.00</b>	<b>423,355.23</b>
Bridge	0.00	95,000.00	95,000.00
Building	240.00	24,000.00	23,760.00
Contract Payment	0.00	6,500.00	6,500.00
Engineering Service	0.00	5,000.00	5,000.00
Equipment	0.00	5,000.00	5,000.00
Rentals	0.00	20,000.00	20,000.00
Road	0.00	250,000.00	250,000.00
Snow Removal	4,390.29	15,000.00	10,609.71
Utilities	2,514.48	8,000.00	5,485.52
Vehicle	0.00	2,000.00	2,000.00
Other R&B Maint Contractual Services	0.00	0.00	0.00
<b>R&amp;B Maint Other</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>
Miscellaneous Expence	0.00	2,000.00	2,000.00
<b>R&amp;B Maint Personnel</b>	<b>3,153.73</b>	<b>50,000.00</b>	<b>46,846.27</b>
Salaries	3,153.73	50,000.00	46,846.27
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	224.10	10,000.00	9,775.90
Other Salaries	2,929.63	40,000.00	37,070.37
Other R&B Maint Personnel	0.00	0.00	0.00
<b>Net Difference:</b>	<b>-53,341.74</b>	<b>-326,213.97</b>	<b>272,872.23</b>

# Township and Road District Checklist

## 2022 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at [www.toi.org](http://www.toi.org).

05/01/22	<b>Statement of Economic Interest</b>	5 ILCS 420/4A-101 5 ILCS 420/4A-105	Elected and certain appointed officials must file a Statement of Economic Interest with county clerk by May 1st of each year. Persons appointed to fill vacancies must also file statements at time of appointment.
05/30/22	<b>Budget Notice*</b>	50 ILCS 330/3 60 ILCS 1/80-60	Last day to publish a notice announcing budget hearings and that the tentative budgets are available for inspection. Separate township and road district notices must be published at least 30 days before hearings in a newspaper published in the township. If there is no township newspaper, post in five of the most public places in township.
05/30/22	<b>Budget Inspection*</b>	50 ILCS 330/3 60 ILCS 1/80-60	Last day for clerk to make tentative budgets available for public inspection. Tentative budgets must be prepared and made available for inspection at least 30 days before hearings. It is the duty of clerk to arrange for the public hearings.
06/30/22	<b>Budget Hearing &amp; Adoption*</b>	50 ILCS 330/3 605 ILCS 5/6-501	Last day to conduct budget hearings and adopt township and road district budgets. Budgets may be adopted before or during the first quarter of the fiscal year. <b>(Do not adopt at the annual town meeting.)</b> The township budget may be adopted at the public hearing. The road district budget <b>shall</b> be adopted at the public hearing.
07/30/22	<b>Budget Filing*</b>	35 ILCS 200/18-50	Last day to file certify budget and revenue sources with county clerk if budget is adopted at end of June. Must be filed with county clerk within 30 days of adoption. Therefore, filing deadline varies with the date of adoption. Clerk certifies the budget and supervisor certifies the revenue sources.
09/27/22	<b>Fiscal Responsibility Report Card*</b>	35 ILCS 200/30-30	Last day to file Fiscal Responsibility Report Card; shall submit within 180 days of the conclusion of the fiscal year. The Annual Financial Report meets this requirement. See reference above.
09/27/22	<b>Comptroller's Report*</b>	50 ILCS 310/3 50 ILCS 310/6	Last day to file Annual Financial Report with state comptroller's office and county clerk. Must be filed within 6 months from end of fiscal year. The report also serves as the Fiscal Responsibility Report Card.
09/30/22	<b>Annual Treasurer's Report Completed*</b>	30 ILCS 15/1	Last day for the supervisor to prepare combined Annual Treasurer's Report for township and road district. Report must be completed within 6 months from end of fiscal year, sworn to and filed with county clerk.

\* Assumes fiscal year begins April 1

09/30/22	<b>Annual Treasurer's Report Published*</b>	30 ILCS 15/2 60 ILCS 1/70-30	Last day to publish Annual Treasurer's Report in an English language newspaper. Must be published within 6 months from end of fiscal year and filed with county clerk's office. Supervisor must provide each board member with copy of report as soon as possible after filing. <b>However, such publication requirement shall not apply to any county funds or county offices or funds or offices of other units of local government when an audit of such funds or offices has been made by a certified public accountant and a report of such audit has been filed with the appropriate county board or county clerk and a notice of the availability of the audit report has been published one time in an English language newspaper published in the town, district or municipality in which that public officer holds his or her office, or, if no newspaper is published in such town, district or municipality, then in a newspaper printed in the English language published in the county in which that public officer holds his or her office. The notice of availability shall include, at a minimum, the time period covered by the audit, the name of the firm conducting the audit, and the address and business hours of the location where the audit report may be publicly inspected.</b>
09/30/22	<b>Audit</b>	50 ILCS 310/6 60 ILCS 1/80-20	Last day for townships to file CPA audit with state comptroller's office and county clerk. Townships receiving revenues of \$850,000 or more for a fiscal year, exclusive of road district funds, must have CPA audit within 6 months from end of fiscal year. Townships receiving revenues of less than \$850,000 for a fiscal year, exclusive of road district funds, may have a 3-member independent audit committee instead of CPA audit. Committee audit must be filed with county clerk within 6 months from end of fiscal year. <b>CPA audit required at end of supervisor's term or if vacancy occurs anytime in the position of supervisor.</b>
09/30/22	<b>Audit</b>	50 ILCS 310/6	Last day for road districts to file CPA audit with state comptroller's office and county clerk. Road districts receiving revenues of \$850,000 or more for a fiscal year must have a CPA audit within 6 months from end of fiscal year.
12/06/22	<b>Last Day to Determine Tax Levy for Truth in Taxation</b>	35 ILCS 200/18-60 35 ILCS 200/18-70	Last day for board of trustees to determine (estimate) property tax levy to comply with Truth in Taxation law. Highway commissioner determines levy for road district. Must determine levies at least 20 days before adoption. Basis for 5% computation and whether notices and hearings are necessary.
12/20/22	<b>Last Day for Truth in Taxation Notice</b>	35 ILCS 200/18-80	Last day notice of Truth in Taxation hearing can appear in newspaper. Notice must be in newspaper not more than 14 days or less than seven days prior to date of hearings.
12/27/22	<b>Last Day to Hold Truth in Taxation Hearing, Adopt &amp; File Tax Levies</b>	35 ILCS 200/18-90	Last day to hold Truth in Taxation hearing, adopt and file township and road district certificates of levy, tax levies and Certificate of Compliance for Truth in Taxation law with county clerk.

\* Assumes fiscal year begins April 1

# **Wauponsee Township Board Meeting Agenda May 18, 2022 at 7:00 PM Township Road District Office**

1. Call Meeting to Order  
    Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports  
    Supervisor's  
    Highway Commissioner's  
    Clerk's
6. Unfinished Business
7. New Business
8. Other Items
9. Adjournment

**Next Meeting: June 15, 2022**