

Wauponsee Township Board Meeting Minutes

July 20, 2022

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Not Present
	Andy Chandler	Physically Present
	Russ Higgins	Physically Present
	Gary Lowery	Physically Present
Supervisor:	Ed Wiesbrook	Electronically Present*
Road Commissioner:	Bucky Phillips	Physically Present
Township Clerk	Scot Hastings	Physically Present

*Allowed under SB 2135-PA101-640

(Note: the meeting was recorded audio and video in accordance with Public Act 101-0640.)

Residents Present:

None

Public Comment/Statements

None

Approval of Minutes

Meeting minutes for the June 15th meeting was presented. A motion to approve the minutes was made by Trustee Chandler and seconded by Trustee Lowery.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. A motion was made by Trustee Higgins and seconded by Trustee Chandler to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board.

A motion was made by Trustee Lowery and seconded by Supervisor Wiesbrook to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Wiesbrook presented the following report:

Went over bank statements – reconciled to Quicken
General fund 1K ahead due to personal property tax
Road fund 4K ahead due to personal property tax
Expense running ahead of last year due to road projects

A motion was made by Trustee Chandler and seconded by Trustee Lowery to approve the Supervisor's report as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Road Commissioner's Report

Commissioner Phillips presented the following report:

Discussed 6 Wheeler upgrades
new box and V auger will be finished by fall

A motion was made by Trustee Higgins and seconded by Trustee Lowery to approve the Road Commissioner's report as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Clerk's Report

The Clerk summarized the upcoming reports that will be coming due and reported budget was filed with county after last meeting.

A motion was made by Trustee Chandler and seconded by Supervisor Wiesbrook to approve the Clerk's report as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

New Business

SB 3789 – Public Act 102-1088

Decennial Committees on Local Government Consolidation and Efficiency Act

Discussed SB 3789 requirements and need to have 2 residents to serve on committee

Old Business

Road commissioner attended meeting with county

Snow removal – County will call road commissioner's if roads

Need plowing

Grass cutting – Need to keep grass clippings off roadway

1st time warning

2nd time Ticket possible

Clarification on No Bid limits

Town no bid limit is 30K

Road no bid limit is 20K

Adjournment

Being no further business, Trustee Lowery made a motion to adjourn the meeting. Supervisor Wiesbrook seconded the motion.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 7:45PM.

Meeting minutes approved on August 17, 2022

Russel Higgins Trustee

Andy Chandler Trustee

Gary Lowery Trustee

----- Trustee

----- Supervisor

Ed Wiesbrook Township Clerk

07/05/2022

Rpt B,2 Page 1

14:57:46

Report Date: 07/05/2022 Thru: 07/05/2022

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Date	Sta	Gross	MCWH	SSWH	FITW	SITW	OtherPay	Net
<i>3949</i>								
	Carr, Jeff							
07/05	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
	total	100.00	1.45	6.20	0.00	4.95	0.00	87.40
<i>3950</i>								
	Chandler, Andrew							
07/05	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
	total	100.00	1.45	6.20	0.00	4.95	0.00	87.40
<i>3951</i>								
	Hastings, Scot T.							
07/05	A10	492.83	7.15	30.56	200.00	24.40	0.00	230.72
	total	492.83	7.15	30.56	200.00	24.40	0.00	230.72
<i>3952</i>								
	Higgins, Russel							
07/05	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
	total	100.00	1.45	6.20	0.00	4.95	0.00	87.40
<i>3953</i>								
	Lowery, Gary							
07/05	A10	100.00	1.45	6.20	0.00	0.00	0.00	92.35
	total	100.00	1.45	6.20	0.00	0.00	0.00	92.35
<i>3954</i>								
	Phillips, Rodney							
07/05	A10	3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
	total	3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
<i>3955</i>								
	Wiesbrook, Edward D.							
07/05	A10	1274.85	18.49	79.04	500.00	63.11	0.00	614.21
	total	1274.85	18.49	79.04	500.00	63.11	0.00	614.21
	Total	5188.98	75.25	321.72	1002.00	251.91	0.00	3538.10

Net checks

Employment tax 2047.85
Total pay roll 5585.95

TC 1

Ed Wiesbrook

From: Tanya Downey <Tanya@KenGoodwinCPA.net>
Sent: Tuesday, July 5, 2022 3:14 PM
To: Ed Wiesbrook
Subject: payroll
Attachments: PAYROLL.PDF; Town Fund July 2022 payroll deposits.pdf

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Ed,

Payroll is attached.

Payroll deposits will be deducted on 7/7 for the following amounts:

Federal - 1795.94		with held	Employer
MC - 150.50		75.25	75.25
SS - 643.44		321.72	321.72
Fed - 1002.00		1002.00	
		<hr/>	<hr/>
State - 251.91	Fed	1398.97	396.97
	Ik	251.91	
		<hr/>	
		1650.88	+ 396.97 = 2047.85
			2047.85

TC 2

Ken Goodwin CPA

717 North Division Street, Suite 2
Morris, IL 60450

Invoice

Date	Invoice #
7/11/2022	11541

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Bill To
Wauponsee Township Special Bridge PO Box 969 Morris, Il. 60450

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30	KG	7/11/2022			

Quantity	Item Code	Description	Price Each	Amount
1	Quarterly Work	Quarterly Work	130.00	130.00

Total			\$130.00
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TL 3



First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580
Return Service Requested

Statement of Accounts

Last statement: May 31, 2022
This statement: June 30, 2022

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00000988-WPTR0006420630087247-xc01-1OZ01-000000



WAUPONSEE TOWNSHIP
ROAD & BRIDGE FUND & DISTRICT
PO BOX 969
MORRIS IL 60450-0969

Direct inquiries to:
Customer Service
800-322-3623

First Midwest A Div Of Old National
1111 W Route 6
Morris, IL 60450

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Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$196,788.02
Public Savings Account	[REDACTED]	\$13,043.00

Public Checking W/Int Account

Account number

20 Enclosures

Beginning balance	\$443,498.12		
Average balance	\$362,723.42		
Interest paid year to date	\$46.72		
Total additions	\$5.96	Total subtractions	\$-246,716.06

Number	Date	Amount	Number	Date	Amount
3924	06-06	52.44 ✓	3949 *	06-23	200.00 ✓
3926 *	06-07	120.17 ✓	3951 *	06-27	2,500.00 ✓
3934 *	06-02	289.97 ✓	3953 *	06-22	619.53 ✓
3940 *	06-14	41.51 ✓	3955 *	06-23	87.77 ✓
3941	06-23	1,818.99 ✓	3956	06-22	53.49 ✓
3942	06-21	189,139.57 ✓	3957	06-22	186.34 ✓
3943	06-21	3,165.12 ✓	3958	06-22	286.91 ✓
3944	06-22	532.98 ✓	3959	06-21	30,000.00 ✓
3945	06-22	1,010.00 ✓	3960	06-24	14,000.00 ✓
3946	06-22	347.53 ✓			
3947	06-27	53.99 ✓			

* Skip in check sequence

Date	Description	Additions	Subtractions
06-03	#Preauthorized Debit IRS Usatxpymt 220603 270255433621179		-511.38 ✓
06-06	#Preauthorized Debit IL Dept Of Reven Edi Pymnts TXP*362941211000*0112*20220630*T*114 32\		-114.32 ✓



SR 1

R&B Checking

R&B Checking
7/18/2022

Page 1

Reconciliation Summary

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BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			443,498.12
Checks and Payments	24	Items	-246,716.06
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	5.96
Ending Balance of Bank Statement:			196,788.02

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			196,788.02
Checks and Payments	5	Items	-1,949.88
Deposits and Other Credits	0	Items	0.00
Register Balance as of 6/30/2022:			194,838.14
Checks and Payments	16	Items	-24,021.23
Deposits and Other Credits	2	Items	84,246.47
Register Ending Balance:			255,063.38

SR 2

R&B Savings

R&B Savings
7/18/2022

Page 1

Reconciliation Summary

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BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		13,042.90
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Service Charge	0 Items	0.00
Interest Earned	1 Item	0.10
Ending Balance of Bank Statement:		13,043.00

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		13,043.00
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Balance as of 6/30/2022:		13,043.00
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Ending Balance:		13,043.00

SR3



First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580
Return Service Requested

Statement of Accounts

Last statement: May 31, 2022
This statement: June 30, 2022

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WAUPONSEE TOWNSHIP
TOWN FUND
PO BOX 969
MORRIS IL 60450-0969

Direct inquiries to:
Customer Service
800-322-3623

First Midwest A Div Of Old National
1111 W Route 6
Morris, IL 60450

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Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$46,223.49
Public Savings Account	[REDACTED]	\$5,012.71

Public Checking W/Int Account

Account number
[REDACTED]

9 Enclosures

Beginning balance	\$52,237.93		
Average balance	\$48,413.05		
Interest paid year to date	\$5.78		
Total additions	\$ 80	Total subtractions	\$-6,015.24

Number	Date	Amount	Number	Date	Amount
3936	06-16	92.35 ✓	3945	06-14	2,338.62 ✓
3941 *	06-10	87.40 ✓	3946	06-24	614.21 ✓
3942	06-24	87.40 ✓	3947	06-08	230.72 ✓
3943	06-17	87.40 ✓	3948	06-24	336.94 ✓
3944	06-16	92.35 ✓			

* Skip in check sequence

Date	Description	Additions	Subtractions
06-03	#Preauthorized Debit IRS Usataxpymt 220603 270255482892162		-1,795.94 ✓
06-06	#Preauthorized Debit IL Dept Of Reven Edi Pymnts TXP*362941211000*0112*20220630*T*251 91\		-251.91 ✓
06-30	#Interest	0.80	

Daily balances

Date	Amount	Date	Amount	Date	Amount
05-31	52,237.93	06-06	50,190.08	06-10	49,871.96
06-03	50,441.99	06-08	49,959.36	06-14	47,533.34



SR4

Town Fund Checking

TF Checking
7/18/2022

Page 1

Reconciliation Summary

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BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		52,237.93
Checks and Payments	11 Items	-6,015.24
Deposits and Other Credits	0 Items	0.00
Service Charge	0 Items	0.00
Interest Earned	1 Item	0.80
Ending Balance of Bank Statement:		46,223.49

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		46,223.49
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Balance as of 6/30/2022:		46,223.49
Checks and Payments	9 Items	-5,585.95
Deposits and Other Credits	2 Items	11,873.72
Register Ending Balance:		52,511.26

SR5

Town Fund Savings

TF Savings
7/18/2022

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Reconciliation Summary

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BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			5,012.67
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.04
Ending Balance of Bank Statement:			5,012.71

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			5,012.71
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 6/30/2022:			5,012.71
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			5,012.71

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First Midwest Bank

P.O. Box 580 • Joliet, IL 60434-0580
Return Service Requested

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WAUPONSEE TOWNSHIP
GENERAL ASSISTANCE
PO BOX 969
MORRIS IL 60450-0969

Statement of Accounts

Last statement: May 31, 2022
This statement: June 30, 2022

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Direct inquiries to:
Customer Service
800-322-3623

First Midwest A Div Of Old National
1111 W Route 6
Morris, IL 60450

0

Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$27,842.66
Certificate Of Deposit	[REDACTED]	\$41,242.92

Public Checking W/Int Account

Account number
[REDACTED]

Beginning balance	\$27,842.21		
Average balance	\$27,842.21		
Interest paid year to date	\$2.76		
Total additions	\$.45	Total subtractions	00

Date	Description	Additions	Subtractions
06-30	#Interest	0.45	

Daily balances

Date	Amount	Date	Amount	Date	Amount
05-31	27,842.21	06-30	27,842.66		



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Gen Assistance Checking

GA Checking
7/18/2022

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Reconciliation Summary

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BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			27,842.21
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.45
Ending Balance of Bank Statement:			<u>27,842.66</u>

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			27,842.66
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 6/30/2022:			27,842.66
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	18.16
Register Ending Balance:			<u>27,860.82</u>

JR 8

Gen Assistance CD

GA CD
7/18/2022

Page 1

Reconciliation Summary

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BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			40,434.24
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	808.68
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			41,242.92

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			41,242.92
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 6/30/2022:			41,242.92
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			41,242.92

SR 9

TF + EA

Income/Expense Comparison by Category - Q2 2022

4/1/2021 through 6/30/2022

7/18/2022

20

Category	4/1/2021- 6/30/2021	4/1/2022- 6/30/2022	Amount Difference
INCOME			
Gen Assist Revenue			
Interest	794.21	810.07	15.86
TOTAL Gen Assist Revenue	794.21	810.07	15.86
TF Revenue			
Interest & Dividends	3.40	1.08	-2.32
Miscellaneous	348.00	0.00	-348.00
Pers. Prop. Replacement Tax	1,539.08	2,901.32	1,362.24
TOTAL TF Revenue	1,890.48	2,902.40	1,011.92
TOTAL INCOME	2,684.69	3,712.47	1,027.78
EXPENSES			
TF Expenditures			
Admin			
Contractual Services			
Accounting			
Payroll Fees	414.80	130.00	284.80
TOTAL Accounting	414.80	130.00	284.80
Dues	0.00	336.94	-336.94
Liability Insurance	2,884.00	2,884.00	0.00
Publishing	102.30	0.00	102.30
TOTAL Contractual Services	3,401.10	3,350.94	50.16
Personnel			
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	1,190.90	1,190.91	-0.01
Salaries	15,566.94	15,566.94	0.00
TOTAL Personnel	16,757.84	16,757.85	-0.01
TOTAL Admin	20,158.94	20,108.79	50.15
TOTAL TF Expenditures	20,158.94	20,108.79	50.15
TOTAL EXPENSES	20,158.94	20,108.79	50.15
OVERALL TOTAL	-17,474.25	-16,396.32	1,077.93

SR 10

Road & Bridge

Income/Expense Comparison by Category - Q2 2022

4/1/2021 through 6/30/2022

7/18/2022

21

Category	4/1/2021- 6/30/2021	4/1/2022- 6/30/2022	Amount Difference
INCOME			
R&B Interest Income	17.01	21.88	4.87
R&B Replacement Tax	4,658.15	8,781.00	4,122.85
TOTAL INCOME	4,675.16	8,802.88	4,127.72
EXPENSES			
Uncategorized	0.00	25.00	-25.00
R&B Admin Capital Outlay			
Equipment	0.00	0.00	0.00
TOTAL R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities			
Office Supplies	0.00	244.35	-244.35
TOTAL R&B Admin Commodities	0.00	244.35	-244.35
R&B Admin Contractual Services			
Accounting Service			
Paychex	271.60	0.00	271.60
TOTAL Accounting Service	271.60	0.00	271.60
Contract Payment	1,653.71	312.00	1,341.71
General Insurance	7,417.00	7,417.00	0.00
Postage	55.00	0.00	55.00
Telephone	1,191.82	1,436.24	-244.42
Training	25.00	75.00	-50.00
TOTAL R&B Admin Contractual Serv...	10,614.13	9,240.24	1,373.89
R&B Admin Other			
Miscellaneous Expence	60.00	24.01	35.99
TOTAL R&B Admin Other	60.00	24.01	35.99
R&B Maint Capital Outlay			
Building	0.00	31,539.53	-31,539.53
TOTAL R&B Maint Capital Outlay	0.00	31,539.53	-31,539.53
R&B Maint Commodities			
Equipment	1,717.64	2,864.99	-1,147.35
Gasoline	196.94	494.99	-298.05
Lubricants	0.00	1,028.07	-1,028.07
Road	293.20	6,735.47	-6,442.27
Snow Removal	1,000.00	0.00	1,000.00
Vehicle	0.00	486.91	-486.91
TOTAL R&B Maint Commodities	3,207.78	11,610.43	-8,402.65
R&B Maint Contractual Services			
Building	485.00	360.00	125.00
Rentals	0.00	2,500.00	-2,500.00

All billed to Town

SR 11

Income/Expense Comparison by Category - Q2 2022

4/1/2021 through 6/30/2022

7/18/2022

Category	4/1/2021- 6/30/2021	4/1/2022- 6/30/2022	Amount Difference
Road	2,625.00	237,564.69	-234,939.69
Snow Removal	0.00	4,390.29	-4,390.29
Utilities	753.70	3,215.95	-2,462.25
Vehicle	18.00	0.00	18.00
TOTAL R&B Maint Contractual Servi...	3,881.70	248,030.93	-244,149.23
R&B Maint Other			
Miscellaneous Expence	173.09	0.00	173.09
TOTAL R&B Maint Other	173.09	0.00	173.09
R&B Maint Personnel			
Salaries	5,519.38	5,239.14	280.24
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	422.24	400.79	21.45
TOTAL Salaries	5,941.62	5,639.93	301.69
TOTAL R&B Maint Personnel	5,941.62	5,639.93	301.69
TOTAL EXPENSES	23,878.32	306,354.42	-282,476.10
OVERALL TOTAL	-19,203.16	-297,551.54	-278,348.38

← Some
checks
Not
Cashed

SR 10

Budget 2021-2022 FY

4/1/2022 through 3/31/2023 Using R&B 2021-2022 FY Budget

7/18/2022

Category	4/1/2022 Actual	- Budget	3/31/2023 Difference
INCOME	93,049.35	468,310.12	-375,260.77
R&B Interest Income	21.88	60.00	-38.12
R&B Miscellaneous Income	0.00	10,000.00	-10,000.00
R&B Property Tax	80,627.44	429,450.00	-348,822.56
R&B Replacement Tax	12,400.03	15,516.12	-3,116.09
R&B TOIRMA Dividend	0.00	13,284.00	-13,284.00
EXPENSES	330,350.65	794,524.09	464,173.44
R&B Admin - Personnel	0.00	20,000.00	20,000.00
Salaries	0.00	20,000.00	20,000.00
Other R&B Admin - Personnel	0.00	0.00	0.00
R&B Admin Capital Outlay	0.00	500.00	500.00
Equipment	0.00	500.00	500.00
Other R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities	302.35	1,000.00	697.65
Office Supplies	302.35	1,000.00	697.65
Other R&B Admin Commodities	0.00	0.00	0.00
R&B Admin Contractual Services	9,688.07	21,900.00	12,211.93
Accounting Service	0.00	1,500.00	1,500.00
Paychex	0.00	1,500.00	1,500.00
Other Accounting Service	0.00	0.00	0.00
Contract Payment	312.00	6,800.00	6,488.00
General Insurance	7,417.00	8,000.00	583.00
Legal Service	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00
Other	0.00	0.00	0.00
Postage	0.00	200.00	200.00
Printing	0.00	0.00	0.00
Publishing	0.00	0.00	0.00
Telephone	1,884.07	5,000.00	3,115.93
Training	75.00	200.00	125.00
Travel Expenses	0.00	200.00	200.00
Other R&B Admin Contractual Servic...	0.00	0.00	0.00
R&B Admin Other	24.01	2,500.00	2,475.99
Miscellaneous Expence	24.01	2,500.00	2,475.99
Municipal Replacement Tax	0.00	0.00	0.00
Other R&B Admin Other	0.00	0.00	0.00
R&B Maint Capital Outlay	31,539.53	195,624.09	164,084.56
Building	31,539.53	33,000.00	1,460.47
Equipment	0.00	0.00	0.00

Budget 2021-2022 FY

4/1/2022 through 3/31/2023 Using R&B 2021-2022 FY Budget

7/18/2022

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Category	4/1/2022 Actual	- Budget	3/31/2023 Difference
Vehicle	0.00	162,624.09	162,624.09
Other R&B Maint Capital Outlay	0.00	0.00	0.00
R&B Maint Commodities	12,848.04	70,500.00	57,651.96
Bridge	0.00	0.00	0.00
Building	0.00	9,500.00	9,500.00
Diesel Fuel	0.00	7,000.00	7,000.00
Equipment	3,311.05	10,000.00	6,688.95
Gasoline	936.54	2,500.00	1,563.46
Lubricants	1,028.07	1,500.00	471.93
Operating Supplies	0.00	12,000.00	12,000.00
Road	7,085.47	12,000.00	4,914.53
Snow Removal	0.00	12,000.00	12,000.00
Vehicle	486.91	4,000.00	3,513.09
Other R&B Maint Commodities	0.00	0.00	0.00
R&B Maint Contractual Services	270,308.72	430,500.00	160,191.28
Bridge	1,620.00	95,000.00	93,380.00
Building	1,275.71	24,000.00	22,724.29
Contract Payment	0.00	6,500.00	6,500.00
Engineering Service	0.00	5,000.00	5,000.00
Equipment	0.00	5,000.00	5,000.00
Rentals	2,740.00	20,000.00	17,260.00
Road	256,935.39	250,000.00	-6,935.39
Snow Removal	4,390.29	15,000.00	10,609.71
Utilities	3,347.33	8,000.00	4,652.67
Vehicle	0.00	2,000.00	2,000.00
Other R&B Maint Contractual Services	0.00	0.00	0.00
R&B Maint Other	0.00	2,000.00	2,000.00
Miscellaneous Expence	0.00	2,000.00	2,000.00
R&B Maint Personnel	5,639.93	50,000.00	44,360.07
Salaries	5,639.93	50,000.00	44,360.07
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	400.79	10,000.00	9,599.21
Other Salaries	5,239.14	40,000.00	34,760.86
Other R&B Maint Personnel	0.00	0.00	0.00
Net Difference:	-237,301.30	-326,213.97	88,912.67

Township and Road District Checklist 25

2022 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at www.toi.org.

07/30/22	Budget Filing*	35 ILCS 200/18-50	Last day to file certify budget and revenue sources with county clerk if budget is adopted at end of June. Must be filed with county clerk within 30 days of adoption. Therefore, filing deadline varies with the date of adoption. Clerk certifies the budget and supervisor certifies the revenue sources.
09/27/22	Fiscal Responsibility Report Card*	35 ILCS 200/30-30	Last day to file Fiscal Responsibility Report Card; shall submit within 180 days of the conclusion of the fiscal year. The Annual Financial Report meets this requirement. See reference above.
09/27/22	Comptroller's Report*	50 ILCS 310/3 50 ILCS 310/6	Last day to file Annual Financial Report with state comptroller's office and county clerk. Must be filed within 6 months from end of fiscal year. The report also serves as the Fiscal Responsibility Report Card.
09/30/22	Annual Treasurer's Report Completed*	30 ILCS 15/1	Last day for the supervisor to prepare combined Annual Treasurer's Report for township and road district. Report must be completed within 6 months from end of fiscal year, sworn to and filed with county clerk.
09/30/22	Annual Treasurer's Report Published*	30 ILCS 15/2 60 ILCS 1/70-30	Last day to publish Annual Treasurer's Report in an English language newspaper. Must be published within 6 months from end of fiscal year and filed with county clerk's office. Supervisor must provide each board member with copy of report as soon as possible after filing. However, such publication requirement shall not apply to any county funds or county offices or funds or offices of other units of local government when an audit of such funds or offices has been made by a certified public accountant and a report of such audit has been filed with the appropriate county board or county clerk and a notice of the availability of the audit report has been published one time in an English language newspaper published in the town, district or municipality in which that public officer holds his or her office, or, if no newspaper is published in such town, district or municipality, then in a newspaper printed in the English language published in the county in which that public officer holds his or her office. The notice of availability shall include, at a minimum, the time period covered by the audit, the name of the firm conducting the audit, and the address and business hours of the location where the audit report may be publicly inspected.

* Assumes fiscal year begins April 1

09/30/22	Audit	50 ILCS 310/6 60 ILCS 1/80-20	Last day for townships to file CPA audit with state comptroller's office and county clerk. Townships receiving revenues of \$850,000 or more for a fiscal year, exclusive of road district funds, must have CPA audit within 6 months from end of fiscal year. Townships receiving revenues of less than \$850,000 for a fiscal year, exclusive of road district funds, may have a 3-member independent audit committee instead of CPA audit. Committee audit must be filed with county clerk within 6 months from end of fiscal year. CPA audit required at end of supervisor's term or if vacancy occurs anytime in the position of supervisor.
09/30/22	Audit	50 ILCS 310/6	Last day for road districts to file CPA audit with state comptroller's office and county clerk. Road districts receiving revenues of \$850,000 or more for a fiscal year must have a CPA audit within 6 months from end of fiscal year.
12/06/22	Last Day to Determine Tax Levy for Truth in Taxation	35 ILCS 200/18-60 35 ILCS 200/18-70	Last day for board of trustees to determine (estimate) property tax levy to comply with Truth in Taxation law. Highway commissioner determines levy for road district. Must determine levies at least 20 days before adoption. Basis for 5% computation and whether notices and hearings are necessary.
12/20/22	Last Day for Truth in Taxation Notice	35 ILCS 200/18-80	Last day notice of Truth in Taxation hearing can appear in newspaper. Notice must be in newspaper not more than 14 days or less than seven days prior to date of hearings.
12/27/22	Last Day to Hold Truth in Taxation Hearing, Adopt & File Tax Levies	35 ILCS 200/18-90	Last day to hold Truth in Taxation hearing, adopt and file township and road district certificates of levy, tax levies and Certificate of Compliance for Truth in Taxation law with county clerk.

* Assumes fiscal year begins April 1

Check Your Inbox!

Make Sure You Are Receiving TOI Emails

Now more than ever, it is critical for TOI member township officials to receive important emails and updates from the Association. If we don't have your email address on file or you aren't receiving our emails, you are missing important updates impacting your township/road district, as well as legislative alerts, and confirmations and guidance on attending TOI's online educational events.

To provide your email address, or ensure we have the correct email address, call 866-897-4688, email pam@toi.org or kayla@toi.org, or go to <https://www.toi.org/about-us/update-contact-information/>. We sometimes hear that emails sent from TOI end up in your junk email. Please be sure to check your junk email in case these important emails are going there. If they are, sometimes you can remedy the issue by "unjunking them" or marking the email as "safe" and then future emails will go to your inbox.

If you are still not receiving TOI's emails, please feel free to contact us.

Ed Wiesbrook

From: Township Officials of Illinois <teresa+toi.org@ccsend.com>
Sent: Wednesday, June 29, 2022 11:46 AM
To: Ed Wiesbrook
Subject: New Requirement for Local Government (Township Government)

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TO: TOI Members
FROM: Jerry B. Crabtree, Executive Director
RE: New Requirement for Local Government (Township Government)

S.B. 3789 was signed by Governor Pritzker on June 10, 2022, and became Public Act 102-1088. This legislation creates the decennial Committees on Local Government Consolidation and Efficiency Act. Township Government must by June 10, 2023, and every 10 years after must form a committee to study the following:

- Local efficiencies
- An analysis of whether consolidation should be an option with another unit of government
- Create a report with recommendations covering efficiencies, accountability, and consolidation explanations.

After committee report is issued, committee should be dissolved until it is reestablished with newly appointed members in 10 years.

- Committee Members include the following:
 - Each committee membership shall include the elected or appointment members of the governing board.
 - At least 2 residents of the township appointed by the chair of the board (Supervisor), with advice and consent of the board.
 - Chief executive officer or other officer of township.
 - Should be chaired by Township Supervisor or his/her designee.
 - Members will not be compensated for their work. They may be reimbursed by township for expenses incurred in performing duties.
 - Vacancies in committee membership shall be filled in same manner as the appointments.
- Committee Staff
 - Committee may employ or use services of specialists in public administration and governmental management and any other trained consultants, analysts, investigators, and assistants it considers appropriate.
 - Assistance from community colleges and universities to prepare report.

Need input →

New Business

TOI
Trainings?

- Duties of Committee
 - Study of the townships governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements and interrelationships with other governmental units and the State of Illinois.
 - Collect data, research, and analysis to prepare report.

- Meetings
 - Committee should meet at least 3 times
 - May meet during regularly scheduled township meetings, if:
 - Separate notice is given in conformance with Open Meetings Act.
 - Committee meeting is listed as part of the township meeting agenda
 - At least a majority of the members of committee are present at meeting
 - Each meeting of the committee shall be public should provide an opportunity for any person to be heard at the public hearing for 3 minutes.
 - Speakers are required to register
 - Freedom of Information Act applies
 - When meeting ends, committee should conduct a survey of residents who attended, asking for input on matters discussed.

- Final Committee Report
 - Committee should summarize its work and findings with a written report. Written report should include:
 - Recommendations in respect to increased accountability and efficiency.
 - The final report should be provided to the county board the township is located no later than 18 months after the formation of the committee.

The public act does not currently include an enforcement provision. We recommend that you follow the established guidelines of the act and manage the report as specified. You may contact this office if you have any questions.

TOI will be putting additional guidelines together and adding this to our calendar of scheduled events to remember.

Township Officials of Illinois | 3217 Northfield Dr, Springfield, IL 62702

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New
Business 2

Wauponsee Township Board Meeting And Budget Hearing Agenda July 20, 2022 at 7:00 PM Township Road District Office

1. Call Meeting to Order
 Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
 Supervisor's
 Highway Commissioner's
 Clerk's
6. Unfinished Business
7. New Business
 S.B. 3789 - Public Act 102-1088
 Decennial Committees on Local Government Consolidation and Efficiency Act
8. Other Items
9. Adjournment

Next Meeting: August 17, 2022