

# Wauponsee Township Board Meeting Minutes

## August 17, 2022

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:10 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Physically Present
	Andy Chandler	Physically Present
	Russ Higgins	Physically Present
	Gary Lowery	Physically Present
Supervisor:	Ed Wiesbrook	Electronically Present*
Road Commissioner:	Bucky Phillips	Physically Present
Township Clerk	Scot Hastings	Electronically Present

\*Allowed under SB 2135-PA101-640

(Note: the meeting was recorded audio and video in accordance with Public Act 101-0640.)

Residents Present:  
None

Public Comment/Statements

None

### Approval of Minutes

Meeting minutes for the July 20th meeting was presented. A motion to approve the minutes was made by Trustee Higgins and seconded by Trustee Lowery.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

### Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. Discussed need for new checks due to bank name changing and \$25.00 for TOI webinar. A motion was made by Trustee Chandler and seconded by Trustee Carr to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board. Discussed tile project and decided to hold off on project and remove the \$40448.50 from the claims. A motion was made by Trustee Chandler and seconded by Trustee Higgins to authorize the Wauponsee Township Road and Bridge Fund claims as presented excluding the tile project.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

### Supervisor's Report

Supervisor Wiesbrook presented the following report:

- Went over bank statements and reconciled with Quickin
- Went over YTD comparison – about 7K behind last year – made up of Property tax -10K and personal property tax +2500.

A motion was made by Trustee Carr and seconded by Trustee Lowery to approve the Supervisor's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

### Road Commissioner's Report

Commissioner Phillips presented the following report:

- Went over YTD figures
- Working on budget account consolidation to shrink line items used

A motion was made by Trustee Chandler and seconded by Trustee Higgins to approve the Road Commissioner's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

### Clerk's Report

The Clerk summarized the upcoming reports that will be coming due.

- Went over upcoming dates for Audit and Supervisor Wiesbrook discussed new committee information from TOI.

A motion was made by Trustee Lowery and seconded by Supervisor Wiesbrook to approve the Clerk's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

### New Business

#### MTAD Redistricting

Supervisor Wiesbrook went over the MTAD redistricting information we received. No redistricting for Norman and Wauponsee MTAD is required, current districting is OK. Our current MTAD is still in place and Supervisor and Clerk from each township are trustees of the MTAD.

A motion was made by Trustee Chandler and seconded by Trustee Carr to approve that the MTAD is acceptable as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

### Old Business

## Adjournment

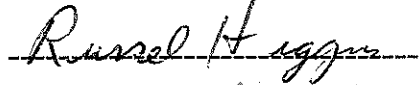
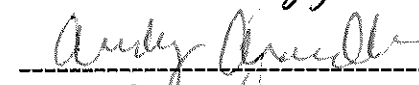
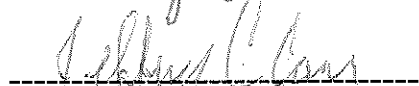
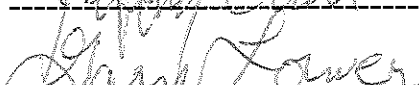
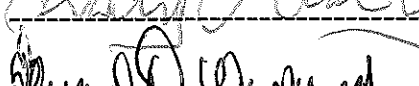
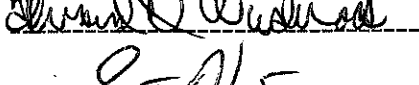
Being no further business, Trustee Higgins made a motion to adjourn the meeting. Trustee Chandler seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 7:52 PM.

Meeting minutes approved on September 21, 2022

	Trustee
	Trustee
	Trustee
	Trustee
	Supervisor
	Township Clerk

## 7

Ed,

Payroll deposits will be deducted on 8/5 for the following amounts:

wirklich Employer

315.52                      315.52

73.80                      73.80

1602.00

$$\text{Fed} \quad \begin{array}{r} 1391.32 \\ 246.96 \\ \hline \end{array} + 389.32 = 1780.64$$

Combined  $\overline{1438.28} + \overline{389.32} = 2027.60$

08/02/2022

Rpt B,2 Page 1

11:01:56

Report Date: 08/02/2022 Thru: 08/02/2022

Date	Sta	Gross	MCWH	SSWH	FITW	SITW	OtherPay	Net
<i>3957</i>								
Chandler, Andrew	08/02 A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
<i>3958</i>								
Hastings, Scot T.	08/02 A10	492.83	7.15	30.56	200.00	24.40	0.00	230.72
total		492.83	7.15	30.56	200.00	24.40	0.00	230.72
<i>3959</i>								
Higgins, Russel	08/02 A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
<i>3960</i>								
Lowery, Gary	08/02 A10	100.00	1.45	6.20	0.00	0.00	0.00	92.35
total		100.00	1.45	6.20	0.00	0.00	0.00	92.35
<i>3961</i>								
Phillips, Rodney	08/02 A10	3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
total		3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
<i>3962</i>								
Wiesbrook, Edward D.	08/02 A10	1274.85	18.49	79.04	500.00	63.11	0.00	614.21
total		1274.85	18.49	79.04	500.00	63.11	0.00	614.21
Total		5088.98	73.80	315.52	1002.00	246.96	0.00	3450.70

*Combined payroll taxes**2027.60**Total payroll**5478.30**TC #2*



# Township Officials of ILLINOIS

Helping Build Strong Townships since 1907

[Login to Education Portal](#)

[Back to Webinar Course Listings](#)

☐ LIVE WEBINARS

## Township Board Meeting Gone Bad



Share this program:

[Register Now](#) >

[Need login details? Can't attend?](#)

JUMP TO:

[Summary](#) [Presenters](#) [How to Attend](#) [More](#)

**Thursday, August 11, 2022**

12PM CENTRAL

(10:00 PT / 1:00 ET)

Copy to Calendar:



Reminder: Adding to your calendar does not register you for the webinar.

**Price**

\$25 for Participant

**60 minutes**

**Publisher**

Township Officials of Illinois

**Subjects**

Meetings

**Questions**

Already Registered? Refer to confirmation e-mail for connection instructions.

Something else? Please consult our FAQ page. If you're unable to find the answer you need, please call 737-201-2059 (M-F, 8am-6pm CT) or e-mail customer service.

**Summary**

TL #3



Wauponsee Township Town Fund

PO Box 969  
Morris, IL 60450  
815-942-4243

FIRST MIDW BANK  
220 W. MAIN STREET  
MORRIS, IL 60450  
70-160/719

3957

PAY TO THE  
ORDER OF

**VOID**

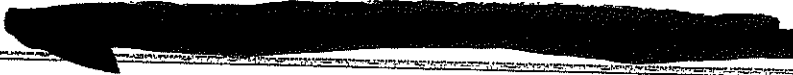
\$

10A

DOLLARS

MEMO

copy



Wauponsee Township Town Fund

3957

4/15/9 last  
check

4150 start

Wauponsee Township Town Fund

3957

8/8/2022

250 checks  
w/ \$100 discount

\$ 75.25

TC # 4

Wauponsee Township General Assistance

PO Box 969  
Morris, Illinois 60450  
815-942-4243

FIRST MIDWEST BANK  
220 W. MAIN STREET  
MORRIS, IL 60450  
70-160/719

0205

PAY TO THE  
ORDER OF

\$

10 B

DOLLARS

MEMO

1010

copy

Wauponsee Township General Assistance

0205

last check  
249

start 250

Wauponsee Township General Assistance

0205

8/8/2022

250 checks  
w/100 discount

\$ 75.25

TC #5

# TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT TO COUNTY ENGINEER

County of **GRUNDY**  
**WAUPONSEE** Township

To: ERIC GIBSON, County Engineer  
245 North Illinois Route 47  
Morris, Illinois 60450

Month of **AUGUST 2022**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
8/17/2022	3978	Comcast Business	phone,tv,internet / Acct. #8771200190287280	\$ 300.61
8/17/2022	3979	Verizon	mobile phone/ acct. #942005006-00001	\$ 148.10
8/17/2022	3980	ComEd-South	acct. #2607121042	\$ 60.86
8/17/2022	3981	ComEd-North	acct. #9359639007	\$ 60.53
8/17/2022	3982	Nuway Disposal	garbage pickup	\$ 53.54
8/17/2022	3983	Megan Valdivia	Clean office X 2	\$ 120.00
8/17/2022	3984	Kindelspire's Auto Supply	acct. #20860 battery for pickup	\$ 118.76
8/17/2022	3985	McGrath Office Equipment, Inc.	Invoice #363200	\$ 414.00
8/17/2022	3986	Ben Petro	Invoice #INV0120 backhoe	\$ 300.00
8/17/2022	3987	Altorfer Industries, Inc.	Customer #4612800/cutting edge for backhoe	\$ 442.38
8/17/2022	3988	Precision Farm Drainage, Inc.	Invoice #2076/tile for ditches <b>VOID</b>	<del>\$ 40,448.50</del>
8/17/2022	Online	Bankcard Processing Center	fuel, PTO sensor	\$ 380.16
8/17/2022	Online	Employment Tax	SS-19.44/ MC-4.55	\$ 23.99
8/2/2022		Christine Phillips	Gross-313.50/MC-4.55/SS-19.44/SWT-15.52	\$ 273.99
8/2/2022	Debit	Old National	250 checks less \$100 discount	96.46
				<b>\$ 43,145.42</b>

## Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance	
Receipts During Month	\$ 43,145.42
Ending Month Balance	\$ (43,145.42)

Attest Scot Hastings  
(Scot Hastings)

Signed Rodney O. Phillips  
(Rodney O. Phillips)

~~43,145.42~~  
2793.38

County of **GRUNDY**  
**WAUPONSEE** Township

Month of AUGUST 2022

### Monthly Summary Of Receipts, Expenditures, & Balances

Signed \_\_\_\_\_  
(Rodney O. Phillips)



# OLD NATIONAL BANK

P. O. Box 718  
Evansville, IN 47705

## COMBINED STATEMENT

## ACCOUNT INFORMATION

DATE 07/31/2022  
ACCOUNT NUMBER [REDACTED]

12

00017849 FP264307302219130200 06 000000000 0253161 006

PAGE 1 OF 5

WAUPONSEE TOWNSHIP  
ROAD & BRIDGE FUND & DISTRICT  
PO BOX 969  
MORRIS IL 60450-0969

## CLIENT CARE CONTACT INFORMATION



Client Care: 800-731-2265



Visit us Online: [www.oldnational.com](http://www.oldnational.com)



Written Inquiries: P. O. Box 419  
Evansville, IN 47703

## SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
Deposits		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$267,100.63
SELECT PUBLIC FDS SAV	[REDACTED]	\$13,043.04
Total of Your Deposits		\$280,143.67

## PUBLIC FUNDS INTEREST CHECKING

[REDACTED]

## ACCOUNT SUMMARY

Previous Statement Balance	07/10/2022	\$276,036.98
Deposits/Credits	1	\$3,619.03
Withdrawals/Debits	14	-\$12,558.54
Total Service Charges		\$0.00
Interest Paid		\$3.16
Current Statement Balance	07/31/2022	\$267,100.63
Days in Statement Period	21	

## OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2022
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

## DEPOSITS AND OTHER CREDITS

DATE	TRACER	TRANSACTION DESCRIPTIONS	AMOUNT
07/18	1800000	Deposit	\$3,619.03
07/29	999	INTEREST PAYMENT	\$3.16

SR #1

[www.oldnational.com](http://www.oldnational.com)



# Road & Bridge Checking

## Reconciliation Summary

13

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		276,036.98
Checks and Payments	14 Items	-12,558.54
Deposits and Other Credits	2 Items	3,619.03
Service Charge	0 Items	0.00
Interest Earned	1 Item	3.16
Ending Balance of Bank Statement:		267,100.63

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		267,100.63
Checks and Payments	5 Items	-20,020.67
Deposits and Other Credits	0 Items	0.00
Register Balance as of 7/31/2022:		247,079.96
Checks and Payments	3 Items	-337.49
Deposits and Other Credits	1 Item	194,453.30
Register Ending Balance:		441,195.77

SR #2

# Road & Bridge Savings

## Reconciliation Summary

14

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			13,043.00
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.04
Ending Balance of Bank Statement:			13,043.04

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			13,043.04
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 7/31/2022:			13,043.04
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			13,043.04

SR 3



# OLD NATIONAL BANK

P. O. Box 718  
Evansville, IN 47705

MBINED STATEMENT

## ACCOUNT INFORMATION

DATE 07/31/2022  
ACCOUNT NUMBER [REDACTED]

PAGE 1 OF 4

15

00017850 FP264307302219130200 06 000000000 0253162 005

WAUPONSEE TOWNSHIP  
TOWN FUND  
PO BOX 969  
MORRIS IL 60450-0969

## CLIENT CARE CONTACT INFORMATION

Client Care: 800-731-2265  
Visit us Online: [www.oldnational.com](http://www.oldnational.com)  
Written Inquiries: P. O. Box 419  
Evansville, IN 47703

## SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
<b>Deposits</b>		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$52,561.93
SELECT PUBLIC FDS SAV	[REDACTED]	\$5,012.72
<b>Total of Your Deposits</b>		<b>\$57,574.65</b>

## PUBLIC FUNDS INTEREST CHECKING

## ACCOUNT SUMMARY

Previous Statement Balance	07/10/2022	\$54,853.91
Deposits/Credits	1	\$1,195.76
Withdrawals/Debits	6	-\$3,488.35
Total Service Charges		\$0.00
Interest Paid		\$0.61
Current Statement Balance	07/31/2022	\$52,561.93
Days in Statement Period	21	

## OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2022
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

## DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
07/18	1800000 Deposit	\$1,195.76 ✓
07/29	999 INTEREST PAYMENT	\$0.61 ✓



[www.oldnational.com](http://www.oldnational.com)

SR 4



# Town Fund Checking

## Reconciliation Summary

16

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			54,853.91
Checks and Payments	6	Items	-3,488.35
Deposits and Other Credits	1	Item	1,195.76
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.61
Ending Balance of Bank Statement:			52,561.93

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			52,561.93
Checks and Payments	2	Items	-179.75
Deposits and Other Credits	0	Items	0.00
Register Balance as of 7/31/2022:			52,382.18
Checks and Payments	9	Items	-5,553.55
Deposits and Other Credits	1	Item	25,753.77
Register Ending Balance:			72,582.40

SR5

# Town Fund Savings

## Reconciliation Summary

17

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		5,012.71
Checks and Payments	0 Items	0.00
Deposits and Other Credits	1 Item	0.01
Service Charge	0 Items	0.00
Interest Earned	0 Items	0.00
Ending Balance of Bank Statement:		5,012.72

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		5,012.72
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Balance as of 7/31/2022:		5,012.72
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Ending Balance:		5,012.72

SR 6



# OLD NATIONAL BANK

P. O. Box 718  
Evansville, IN 47705

## COMBINED STATEMENT

## ACCOUNT INFORMATION

DATE 07/31/2022  
ACCOUNT NUMBER [REDACTED]

00016984 FP264307302219130200 06 000000000 0252296 003

PAGE 1 OF 2

WAUPONSEE TOWNSHIP  
GENERAL ASSISTANCE  
PO BOX 969  
MORRIS IL 60450-0969

## CLIENT CARE CONTACT INFORMATION

Client Care: 800-731-2265  
Visit us Online: [www.oldnational.com](http://www.oldnational.com)  
Written Inquiries: P. O. Box 419  
Evansville, IN 47703

## SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
<b>Deposits</b>		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$27,861.30
CERTIFICATE OF DEPOSIT	[REDACTED]	\$41,242.92
Matures on 04/04/23		
<b>Total of Your Deposits</b>		<b>\$69,104.22</b>

## PUBLIC FUNDS INTEREST CHECKING

## ACCOUNT SUMMARY

Previous Statement Balance	07/10/2022	\$27,860.98
Deposits/Credits	0	\$0.00
Withdrawals/Debits	0	\$0.00
Total Service Charges		\$0.00
Interest Paid		\$0.32
Current Statement Balance	07/31/2022	\$27,861.30
Days in Statement Period	21	

## OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2022
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

## DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
07/29	999 INTEREST PAYMENT	\$0.32



www.oldnational.com

00016984 0876462 0001-0002 FP264307302219130200 06 L 00252296

# Gen Assistance Checking

## Reconciliation Summary

19

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			27,860.98
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.32
Ending Balance of Bank Statement:			27,861.30

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			27,861.30
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 7/31/2022:			27,861.30
Checks and Payments	1	Item	-75.25
Deposits and Other Credits	1	Item	18.16
Register Ending Balance:			27,804.21

SR8

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		40,434.24
Checks and Payments	0 Items	0.00
Deposits and Other Credits	1 Item	808.68
Service Charge	0 Items	0.00
Interest Earned	0 Items	0.00
Ending Balance of Bank Statement:		41,242.92

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		41,242.92
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Balance as of 7/31/2022:		41,242.92
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Ending Balance:		41,242.92

SR 9

GA + TF Fun  
Income/Expense Comparison by Category  
4/1/2021 through 7/31/2022

8/8/2022

Page 1

Category	4/1/2021- 7/31/2021	4/1/2022- 7/31/2022	Amount Difference
<b>INCOME</b>			
<b>Gen Assist Revenue</b>			
Interest	794.66	810.55	15.89
Property Tax	221.83	18.16	-203.67
TOTAL Gen Assist Revenue	1,016.49	828.71	-187.78
<b>TF Revenue</b>			
Interest & Dividends	2.08	3.77	1.69
Miscellaneous	348.00	0.00	-348.00
Pers. Prop. Replacement Tax	1,539.08	4,097.08	2,558.00
Property Tax	20,889.53	10,677.96	-10,211.57
TOTAL TF Revenue	22,778.69	14,778.81	-7,999.88
<b>TOTAL INCOME</b>	<b>23,795.18</b>	<b>15,607.52</b>	<b>-8,187.66</b>

21

unclaimed  
property

caught up  
in Aug

**EXPENSES**

**Gen Assist Expenditures**

**Admin**

Commodities

150.00 0.00 150.00

**Contractual Services**

Training

100.00 0.00 100.00

TOTAL Contractual Services

100.00 0.00 100.00

TOTAL Admin

250.00 0.00 250.00

TOTAL Gen Assist Expenditures

250.00 0.00 250.00

**TF Expenditures**

**Admin**

**Contractual Services**

**Accounting**

Payroll Fees

543.35 260.00 283.35

TOTAL Accounting

543.35 260.00 283.35

Dues

336.94 336.94 0.00

Liability Insurance

2,884.00 2,884.00 0.00

Publishing

102.30 0.00 102.30

TOTAL Contractual Services

3,866.59 3,480.94 385.65

**Personnel**

Emp. Tax Withheld

0.00 0.00 0.00

Employment taxes

1,587.87 1,587.88 -0.01

Salaries

20,755.92 20,755.92 0.00

TOTAL Personnel

22,343.79 22,343.80 -0.01

TOTAL Admin

26,210.38 25,824.74 385.64

TOTAL TF Expenditures

26,210.38 25,824.74 385.64

**TOTAL EXPENSES**

26,460.38 25,824.74 635.64

SR 10

# Income/Expense Comparison by Category

4/1/2021 through 7/31/2022

8/8/2022

Page 2

Category	4/1/2021- 7/31/2021	4/1/2022- 7/31/2022	Amount Difference
OVERALL TOTAL	-2,665.20	-10,217.22	-7,552.02

22

SR 11

TF + GA Funds

# Historical Budget

4/1/2022 through 3/31/2023 Using TF+GA 2021-2022

8/9/2022

Page 1

Category	Includes Aug Actual	2023 Budget	Difference
YTD			
<b>INCOME</b>	<b>41,379.45</b>	<b>87,190.00</b>	<b>-45,810.55</b>
Gen Assist Revenue	846.87	790.00	56.87
Interest	810.55	700.00	110.55
Property Tax	36.32	90.00	-53.68
<b>TF Revenue</b>	<b>40,532.58</b>	<b>86,400.00</b>	<b>-45,867.42</b>
Highway Super. Salary Reimb.	0.00	0.00	0.00
Interest & Dividends	3.77	400.00	-396.23
Miscellaneous	0.00	19,000.00	-19,000.00
Pers. Prop. Replacement Tax	4,097.08	3,000.00	1,097.08
Property Tax	36,431.73	59,000.00	-22,568.27
Rents Received	0.00	5,000.00	-5,000.00
<b>EXPENSES</b>	<b>31,453.54</b>	<b>91,300.00</b>	<b>59,846.46</b>
Gen Assist Expenditures	75.25	5,700.00	5,624.75
Admin	75.25	0.00	-75.25
Contractual Services	0.00	0.00	0.00
Contingencies	0.00	2,000.00	2,000.00
Home Relief	0.00	3,700.00	3,700.00
Contractual Services	0.00	3,700.00	3,700.00
Shelter	0.00	3,200.00	3,200.00
<b>TF Expenditures</b>	<b>31,378.29</b>	<b>85,600.00</b>	<b>54,221.71</b>
Admin	31,378.29	82,600.00	51,221.71
Capital Outlay	0.00	3,000.00	3,000.00
Commodities-Supplies	0.00	500.00	500.00
Office Supplies	0.00	0.00	0.00
Contractual Services	3,556.19	8,150.00	4,593.81
Accounting	335.25	2,050.00	1,714.75
Dues	336.94	400.00	63.06
Liability Insurance	2,884.00	3,000.00	116.00
Postage	0.00	200.00	200.00
Publishing	0.00	1,000.00	1,000.00
Other Expenditures	0.00	450.00	450.00
Miscellaneous	0.00	450.00	450.00
Personnel	27,822.10	70,500.00	42,677.90
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	1,977.20	6,500.00	4,522.80
Salaries	25,844.90	64,000.00	38,155.10
Contingencies	0.00	3,000.00	3,000.00
<b>Net Difference:</b>	<b>9,925.91</b>	<b>-4,110.00</b>	<b>14,035.91</b>

23

~ \$560/month

5812



*Coast & Bridge Funds*  
**Income/Expense Comparison by Category**  
 4/1/2021 through 7/31/2022

8/8/2022

Page 1

241

Category	4/1/2021- 7/31/2021	4/1/2022- 7/31/2022	Amount Difference
<b>INCOME</b>			
R&B Interest Income	23.42	26.60	3.18
R&B Miscellaneous Income <i>Kubota sold</i>	13,600.00	0.00	-13,600.00
R&B Property Tax	159,399.17	80,627.44	-78,771.73
R&B Replacement Tax	4,658.15	12,400.03	7,741.88
<b>TOTAL INCOME</b>	<b>177,680.74</b>	<b>93,054.07</b>	<b>-84,626.67</b>

**EXPENSES**

**R&B Admin Capital Outlay**

Equipment	0.00	0.00	0.00
<b>TOTAL R&amp;B Admin Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**R&B Admin Commodities**

Office Supplies	0.00	302.35	-302.35
<b>TOTAL R&amp;B Admin Commodities</b>	<b>0.00</b>	<b>302.35</b>	<b>-302.35</b>

**R&B Admin Contractual Services**

**Accounting Service**

Paychex	433.13	0.00	433.13
<b>TOTAL Accounting Service</b>	<b>433.13</b>	<b>0.00</b>	<b>433.13</b>
Contract Payment	1,754.96	312.00	1,442.96
General Insurance	7,417.00	7,417.00	0.00
Postage	55.00	0.00	55.00
Telephone	1,589.20	1,884.07	-294.87
Training	25.00	50.00	-25.00
<b>TOTAL R&amp;B Admin Contractual Serv...</b>	<b>11,274.29</b>	<b>9,663.07</b>	<b>1,611.22</b>

**R&B Admin Other**

Miscellaneous Expende	60.00	24.01	35.99
<b>TOTAL R&amp;B Admin Other</b>	<b>60.00</b>	<b>24.01</b>	<b>35.99</b>

**R&B Maint Capital Outlay**

Building	0.00	31,539.53	-31,539.53
<b>TOTAL R&amp;B Maint Capital Outlay</b>	<b>0.00</b>	<b>31,539.53</b>	<b>-31,539.53</b>

**R&B Maint Commodities**

Building	2,730.12	0.00	2,730.12
Equipment	1,815.31	3,211.05	-1,395.74
Gasoline	289.50	836.54	-547.04
Lubricants	0.00	1,028.07	-1,028.07
Operating Supplies	233.74	0.00	233.74
Road	293.20	7,085.47	-6,792.27
Snow Removal	1,000.00	0.00	1,000.00
Vehicle	276.36	486.91	-210.55
<b>TOTAL R&amp;B Maint Commodities</b>	<b>6,638.23</b>	<b>12,648.04</b>	<b>-6,009.81</b>

SR 13

# Income/Expense Comparison by Category

4/1/2021 through 7/31/2022

8/8/2022

Page 2

25

Category	4/1/2021- 7/31/2021	4/1/2022- 7/31/2022	Amount Difference
<b>R&amp;B Maint Contractual Services</b>			
Bridge	0.00	1,620.00	-1,620.00
Building	14,376.54	1,275.71	13,100.83
Rentals	2,500.00	2,740.00	-240.00
Road	2,625.00	256,935.49	-254,310.49
Snow Removal	0.00	4,390.29	-4,390.29
Utilities	959.89	3,347.33	-2,387.44
Vehicle	18.00	0.00	18.00
TOTAL R&B Maint Contractual Servi...	20,479.43	270,308.82	-249,829.39
<b>R&amp;B Maint Other</b>			
Miscellaneous Expencc	347.98	0.00	347.98
TOTAL R&B Maint Other	347.98	0.00	347.98
<b>R&amp;B Maint Personnel</b>			
Salaries	8,024.51	5,239.14	2,785.37
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	583.29	400.79	182.50
TOTAL Salaries	8,607.80	5,639.93	2,967.87
TOTAL R&B Maint Personnel	8,607.80	5,639.93	2,967.87
R&B Void Checks	0.00	8,238.00	-8,238.00
<b>TOTAL EXPENSES</b>	<b>47,407.73</b>	<b>338,363.75</b>	<b>-290,956.02</b>
<b>OVERALL TOTAL</b>	<b>130,273.01</b>	<b>-245,309.68</b>	<b>-375,582.69</b>

Road 254,310.49  
 Bldg 31,539.53  
 285,850.02

SR 14

# Current Budget

4/1/2022 through 3/31/2023 Using R&B 2022-2023 FY Budget

8/12/2022

Page 1

Category	4/1/2022 Actual	- Budget	3/31/2023 Difference
<b>INCOME</b>	<b>275,107.34</b>	<b>460,059.38</b>	<b>-184,952.04</b>
R&B Interest Income	26.60	60.00	-33.40
R&B Miscellaneous Income	0.00	10,000.00	-10,000.00
R&B Property Tax	275,080.74	449,999.38	-174,918.64
<b>EXPENSES</b>	<b>404,688.97</b>	<b>965,492.06</b>	<b>560,803.09</b>
R&B Admin - Personnel	0.00	25,000.00	25,000.00
Salaries	0.00	25,000.00	25,000.00
R&B Admin Capital Outlay	0.00	500.00	500.00
R&B Admin Commodities	302.35	1,000.00	697.65
R&B Admin Contractual Services	10,525.78	27,200.00	16,674.22
R&B Admin Other	24.01	2,500.00	2,475.99
R&B Maint Capital Outlay	31,539.53	100,000.00	68,460.47
R&B Maint Commodities	13,675.68	73,500.00	59,824.32
R&B Maint Contractual Services	311,265.91	685,792.06	374,526.15
R&B Maint Other	0.00	0.00	0.00
R&B Maint Personnel	5,977.42	50,000.00	44,022.58
TF Expenditures	31,378.29	0.00	-31,378.29
<b>Net Difference:</b>	<b>-129,581.63</b>	<b>-505,432.68</b>	<b>375,851.05</b>

26

27

09/30/22	<b>Audit</b>	50 ILCS 310/6 60 ILCS 1/80-20	Last day for townships to file CPA audit with state comptroller's office and county clerk. Townships receiving revenues of \$850,000 or more for a fiscal year, exclusive of road district funds, must have CPA audit within 6 months from end of fiscal year. Townships receiving revenues of less than \$850,000 for a fiscal year, exclusive of road district funds, may have a 3-member independent audit committee instead of CPA audit. Committee audit must be filed with county clerk within 6 months from end of fiscal year. <b>CPA audit required at end of supervisor's term or if vacancy occurs anytime in the position of supervisor.</b>
09/30/22	<b>Audit</b>	50 ILCS 310/6	Last day for road districts to file CPA audit with state comptroller's office and county clerk. Road districts receiving revenues of \$850,000 or more for a fiscal year must have a CPA audit within 6 months from end of fiscal year.
12/06/22	<b>Last Day to Determine Tax Levy for Truth in Taxation</b>	35 ILCS 200/18-60 35 ILCS 200/18-70	Last day for board of trustees to determine (estimate) property tax levy to comply with Truth in Taxation law. Highway commissioner determines levy for road district. Must determine levies at least 20 days before adoption. Basis for 5% computation and whether notices and hearings are necessary.
12/20/22	<b>Last Day for Truth in Taxation Notice</b>	35 ILCS 200/18-80	Last day notice of Truth in Taxation hearing can appear in newspaper. Notice must be in newspaper not more than 14 days or less than seven days prior to date of hearings.
12/27/22	<b>Last Day to Hold Truth in Taxation Hearing, Adopt &amp; File Tax Levies</b>	35 ILCS 200/18-90	Last day to hold Truth in Taxation hearing, adopt and file township and road district certificates of levy, tax levies and Certificate of Compliance for Truth in Taxation law with county clerk.

\* Assumes fiscal year begins April 1

# Check Your Inbox!

## Make Sure You Are Receiving TOI Emails

Now more than ever, it is critical for TOI member township officials to receive important emails and updates from the Association. If we don't have your email address on file or you aren't receiving our emails, you are missing important updates impacting your township/road district, as well as legislative alerts, and confirmations and guidance on attending TOI's online educational events.

To provide your email address, or ensure we have the correct email address, call 866-897-4688, email [pam@toi.org](mailto:pam@toi.org) or [kayla@toi.org](mailto:kayla@toi.org), or go to <https://www.toi.org/about-us/update-contact-information/>. We sometimes hear that emails sent from TOI end up in your junk email. Please be sure to check your junk email in case these important emails are going there. If they are, sometimes you can remedy the issue by "unjunking them" or marking the email as "safe" and then future emails will go to your inbox.

If you are still not receiving TOI's emails, please feel free to contact us.

# Township and Road District Checklist

28

## 2022 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at [www.toi.org](http://www.toi.org).

07/30/22	<b>Budget Filing*</b>	35 ILCS 200/18-50	Last day to file certify budget and revenue sources with county clerk if budget is adopted at end of June. Must be filed with county clerk within 30 days of adoption. Therefore, filing deadline varies with the date of adoption. Clerk certifies the budget and supervisor certifies the revenue sources.
09/27/22	<b>Fiscal Responsibility Report Card*</b>	35 ILCS 200/30-30	Last day to file Fiscal Responsibility Report Card; shall submit within 180 days of the conclusion of the fiscal year. The Annual Financial Report meets this requirement. See reference above.
09/27/22	<b>Comptroller's Report*</b>	50 ILCS 310/3 50 ILCS 310/6	Last day to file Annual Financial Report with state comptroller's office and county clerk. Must be filed within 6 months from end of fiscal year. The report also serves as the Fiscal Responsibility Report Card.
09/30/22	<b>Annual Treasurer's Report Completed*</b>	30 ILCS 15/1	Last day for the supervisor to prepare combined Annual Treasurer's Report for township and road district. Report must be completed within 6 months from end of fiscal year, sworn to and filed with county clerk.
09/30/22	<b>Annual Treasurer's Report Published*</b>	30 ILCS 15/2 60 ILCS 1/70-30	Last day to publish Annual Treasurer's Report in an English language newspaper. Must be published within 6 months from end of fiscal year and filed with county clerk's office. Supervisor must provide each board member with copy of report as soon as possible after filing. <b>However, such publication requirement shall not apply to any county funds or county offices or funds or offices of other units of local government when an audit of such funds or offices has been made by a certified public accountant and a report of such audit has been filed with the appropriate county board or county clerk and a notice of the availability of the audit report has been published one time in an English language newspaper published in the town, district or municipality in which that public officer holds his or her office, or, if no newspaper is published in such town, district or municipality, then in a newspaper printed in the English language published in the county in which that public officer holds his or her office. The notice of availability shall include, at a minimum, the time period covered by the audit, the name of the firm conducting the audit, and the address and business hours of the location where the audit report may be publicly inspected.</b>

\* Assumes fiscal year begins April 1

*Deborah Ritke*  
Supervisor of Assessments  
GRUNDY COUNTY



July 27, 2022

Mr. Ed Wiesbrook  
Norman Waupoosee Multi Township Supervisor  
P O Box 969  
Morris IL 60450

RE: Multi-township Assessment Districts

Dear Ed:

Pursuant to Section 2-10 of the Property Tax Code (35 ILCS 200/2-10), I am submitting to you a county map that shows the proposed township and multi township assessments districts. The map denotes the population (2020 Census) and the 2021 equalized assessed valuation for each township.

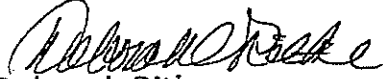
**There is no redistricting required or recommended at this time.**

The map is being sent to the County Board, Township Supervisors and Boards of Trustees, sitting Township and Multi-township Assessors and the Illinois Department of Revenue.

For your convenience, I am also enclosing excerpts of the Property Tax Code that pertain to the multi districts as well as a copy of the time line that was developed by the Department of Revenue.

If you have any questions or comments, please do not hesitate to call me.

Sincerely,

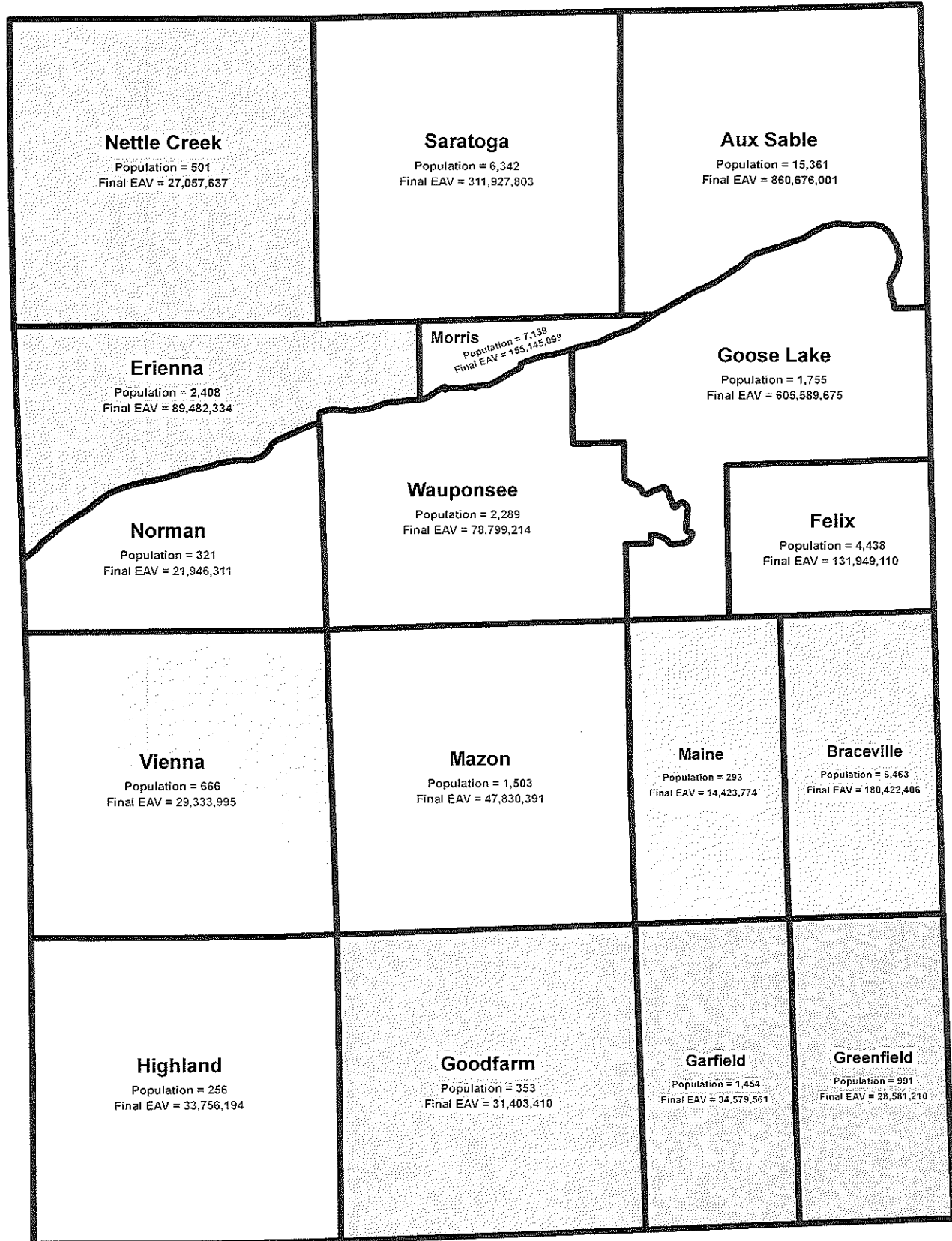
  
Deborah Ritke  
Supervisor of Assessments

New Business  
H1

# 2021 Tax Year Multi Township Assessment Districts

Grundy County, Illinois

30



## Multi Township Assessment Districts

- |  |                              |  |                      |  |                  |
|--|------------------------------|--|----------------------|--|------------------|
|  | Goodfarm/Garfield/Greenfield |  | Maine/Braceville     |  | Norman/Wauponsee |
|  | Highland/Vienna/Mazon        |  | Nettle Creek/Erienna |  |                  |

10B#2





## Illinois Department of Revenue

Local Government Services Bureau  
101 West Jefferson St., MC 3-450  
Springfield, Illinois 62702

### Assessment Districts in Township Counties May 2022

31

It is time again for county and township officials to work together to form multi-township assessment districts (MTADs) as required by law. These decisions will affect the counties and townships for 10 years.

In accordance with Section 2-10 of the Property Tax Code (35 ILCS 200/2-10), it is mandatory for the CCAO in township counties to prepare a map of the county with the recommended multi-township alignments. The statutory requirement is to form assessment districts of townships with less than 1,000 inhabitants into multi-townships that will have 1,000 or more inhabitants using the 2020 Census figures.

The mechanics of this process are set forth in Sections 2-5, 2-10, and 2-15 of the Property Tax Code (35 ILCS 200/2-5, 2-10, and 2-15). Any number of contiguous townships may be combined to form a MTAD which will have 1,000 or more inhabitants. Contiguity is defined in Section 2-10 as those townships that share a common boundary line or meet at any point.

In some cases, smaller townships with less than 1,000 inhabitants will be joined together to form MTADs with 1,000 or more inhabitants, but in other cases one or more smaller townships may be joined with one or more townships over 1,000 inhabitants. Another possibility is that townships with 1,000 or more inhabitants may join together using a written agreement in accordance with Section 2-15.

The timetable to finalize the MTAD process is as follows:

- **All of the following are required prior to August 1, 2022:**

The CCAO is required to prepare a county map of the township and multi-township assessment districts. The map must denote the following:

- the number of inhabitants according to the 2020 Census
- the preceding year's equalized assessed value (EAV) in each township and MTAD.

The map is then distributed to the county board, township supervisors, board of trustees, sitting township or multi-township assessors, and to the Illinois Department of Revenue (IDOR).

- **All of the following are required prior to September 15, 2022:**

- The township boards of trustees will first meet separately to determine by majority vote if the proposed multi-township district is acceptable or unacceptable.
- The boards must notify the CCAO and IDOR of their decision in writing.
- The township boards of trustees may then meet as a body to discuss alternative suggestions if they disagree with the proposed MTADs. The meeting is called by the township supervisor of the township containing the most population. The township supervisor is required to provide notification of the meeting in accordance with the township code. The township supervisor calling the meeting is the temporary chairperson until a permanent chairperson is chosen at the meeting.

NB #3



- If a MTAD is still not acceptable to any board of trustees, they must determine an alternative MTAD and notify the CCAO and IDOR. The CCAO and township assessor(s) should attend these meetings.
- **All of the following are required prior to October 1, 2022:**  
The CCAO will determine whether any suggested or alternative MTADs meet the requirements set forth in Section 2-5 through 2-15. If any board of trustees fails to properly notify the CCAO and IDOR, the township will be part of the originally suggested MTAD. 32
- **All of the following are required prior to November 15, 2022:**  
It may be necessary for the county board to hold a public hearing in the county seat to resolve a dispute between two or more townships' inclusion or exclusion in a MTAD. The county board will make a final determination as to the composition of the district and notify IDOR.
- **Prior to January 1, 2023:**  
IDOR will finalize the list of MTADs by county and file the list with the Secretary of State as provided in the Illinois Administrative Procedures Act and notify the township supervisors, boards of trustees, and county clerks of the townships and counties subject to Sections 2-5 and 2-10.

The timetable for forming the assessment districts explained above is the first step before the election in 2025. The next timetable will involve getting qualified assessors, setting assessor salaries and the budget and levy cycle. This process for the established and newly formed townships and MTADs begins in 2023 as follows:

- **In 2023**, the township and multi-township officials should begin the process to select and train candidates for township and multi-township assessor. The assessor education requirements are specified in Section 2-45 of the Property Tax Code (35 ILCS 200/2-45).
- **In 2024, prior to February 1**, IDOR will use the most recent statewide EAV information that is available for each township and MTAD to determine the pre-election assessor education qualifications. The EAV information and qualifications will be certified and posted to IDOR's website with a list showing all township and multi-township assessment districts with the pre-certification requirements as required by Section 2-50 of the Property Tax Code (35 ILCS 200/2-50). During this year the township and MTAD boards may petition IDOR for a revision in pre-election education qualification in accordance with Section 2-52 of the Property Tax Code (35 ILCS 200/2-52). The time period for filing these petitions is from February 1-April 1, 2024.

Once the township and multi-township assessor qualifications are determined, the candidates for township or multi-township assessor can participate in a caucus and/or file nomination papers, whichever is first. Every candidate must request a Certificate of Educational Qualification from IDOR and present it with their nomination papers to be eligible to run for office.

NB #4

# **Wauponsee Township Board Meeting Agenda August 17, 2022 at 7:00 PM Township Road District Office**

1. Call Meeting to Order  
Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports  
Supervisor's  
Highway Commissioner's  
Clerk's
6. Unfinished Business
7. New Business  
MTAD Redistricting
8. Other Items
9. Adjournment

**Next Meeting: September 21, 2022**