

Wauponsee Township Board Meeting Minutes

October 19, 2022

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Physically Present
	Andy Chandler	Physically Present
	Russ Higgins	Physically Present
	Gary Lowery	Not Present
Supervisor:	Ed Wiesbrook	Electronically Present*
Road Commissioner:	Bucky Phillips	Physically Present
Township Clerk	Scot Hastings	Physically Present

*Allowed under SB 2135-PA101-640

(Note: the meeting was recorded audio and video in accordance with Public Act 101-0640.)

Residents Present:

None

Public Comment/Statements

None

Approval of Minutes

Meeting minutes for the September 21st meeting was presented. A motion to approve the minutes was made by Trustee Chandler and seconded by Trustee Higgins.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. A motion was made by Trustee Carr and seconded by Trustee Higgins to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board. A motion was made by Trustee Chandler and seconded by Supervisor Wiesbrook to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Wiesbrook presented the following report:

Went over bank statements and reconciled to our statements
Went over comparison of current to last year
1469.16 Ahead of last year, current expenses lower than last year
Went over actual compared to budget and running to budget

A motion was made by Trustee Carr and seconded by Trustee Higgins to approve the Supervisor's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Road Commissioner's Report

Commissioner Phillips presented the following report:

Went over current months expenses
6 Wheeler box build in process – target 4/1/23

A motion was made by Supervisor Wiesbrook and seconded by Trustee Higgins to approve the Road Commissioner's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Clerk's Report

The Clerk summarized the upcoming reports that will be coming due.

A motion was made by Trustee Higgins and seconded by Trustee Carr to approve the Clerk's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

New Business

Old Business

Adjournment

Being no further business, Trustee Carr made a motion to adjourn the meeting. Trustee Chandler seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 7:33 PM.

Meeting minutes approved on November 16, 2022

Andy Chandler Trustee
Russ Higgins Trustee
John Lowery Trustee

Edward D. Wiesbrook Supervisor
Sue Thur Township Clerk

Ed Wiesbrook

From: Tanya Downey <Tanya@KenGoodwinCPA.net>
Sent: Tuesday, October 4, 2022 11:59 AM
To: Ed Wiesbrook
Subject: Town payroll & payroll deposits
Attachments: Town Oct 941.pdf; Town Oct IL 941.pdf; PAYROLL.PDF

8

Ed,

Town payroll & payroll deposits are attached.

Payroll deposits will be deducted on 10/6 for the following amounts:

Federal - 1795.94		<i>w/ withheld</i>		<i>Employer</i>	
SS - 643.44		321.72		321.72	
MC - 150.50		75.25		75.25	
Fed - 1002.00		<u>1002.00</u>			
State - 251.91	<i>Fed</i>	1398.91	+	396.91	= 1795.74
	<i>IL</i>	251.91			<u>251.91</u>
				<i>Combined payroll Tax</i>	2047.85

Thanks,
Tanya

10/04/2022

Rpt B,2 Page 1

10:52:58

Report Date: 10/04/2022 Thru: 10/04/2022

9

Date	Sta	Gross	MCWH	SSWH	FITW	SITW	OtherPay	Net
Carr, Jeff		#3970						
10/04	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
Chandler, Andrew		#3971						
10/04	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
Hastings, Scot T.		3972						
10/04	A10	492.83	7.15	30.56	200.00	24.40	0.00	230.72
total		492.83	7.15	30.56	200.00	24.40	0.00	230.72
Higgins, Russel		3973						
10/04	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
Lowery, Gary		3920						
10/04	A10	100.00	1.45	6.20	0.00	0.00	0.00	92.35
total		100.00	1.45	6.20	0.00	0.00	0.00	92.35
Phillips, Rodney		3975						
10/04	A10	3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
total		3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
Wiesbrook, Edward D.		3976						
10/04	A10	1274.85	18.49	79.04	500.00	63.11	0.00	614.21
total		1274.85	18.49	79.04	500.00	63.11	0.00	614.21
Total		5188.98	75.25	321.72	1002.00	251.91	0.00	3538.10

Combined payroll 2047.85
 Tax
 Total payroll 5585.95

TC 2

**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
TO
COUNTY ENGINEER**

10

County of **GRUNDY**
WAUPONSEE Township

To: ERIC GIBSON, County Engineer
245 North Illinois Route 47
Morris, Illinois 60450

Month of **OCTOBER 2022**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
10/19/2022	4000	Comcast Business	tv,internet,phone Acct. #8771200190287280	\$ 321.06
10/19/2022	4001	Verizon	mobile phone Acct. #942005006-00001	\$ 148.02
10/19/2022	4002	ComEd-North Bldg.	Acct. #9359639007	\$ 54.64
10/19/2022	4003	ComEd-South Bldg.	Acct. #2607121042	\$ 238.02
10/19/2022	4004	Nuway Disposal	dumpster Cust. #20-2679122	\$ 59.34
10/19/2022	4005	Grundy County ETSB	STARCOM Annual Port/STARCOM Annual Impact	\$ 1,862.15
10/19/2022	4006	That Perennial Place	Invoice #17519/#17672	\$ 370.00
10/19/2022	4007	Megan Valdivia	Clean office 9/20 &10/4	\$ 120.00
10/19/2022	4008	Wauponsee Twp.	Rent	\$ 5,000.00
10/19/2022	4009	Wauponsee Twp.	Salary Reimburse.	\$ 9,500.00
10/20/2022	Online	Bankcard Processing	fuel,oil change for p/u,brush killer	\$ 666.36
10/19/2022	Online	Employment Tax	SS-21.82/MC-4.14/IL-7.05	\$ 28.87
10/4/2022		Christine Phillips	Gross-142.50/MC-2.07,SS-8.84,SWT-7.05	\$ 124.54
				\$ 18,493.00

Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance		
Receipts During Month	\$	18,493.00
Ending Month Balance	\$	(18,493.00)

Attest _____

Scot Hastings
(Scot Hastings)

Signed _____

Rodney O. Phillips
(Rodney O. Phillips)

OLD NATIONAL BANK

P. O. Box 718
Evansville, IN 47705

COMBINED STATEMENT

ACCOUNT INFORMATION

DATE 09/30/2022
ACCOUNT NUMBER [REDACTED]

00004977 FP264310022220033700 07 000000000 0255710 006

PAGE 1 OF 5

WAUPONSEE TOWNSHIP
ROAD & BRIDGE FUND & DISTRICT
PO BOX 969
MORRIS IL 60450-0969

CLIENT CARE CONTACT INFORMATION

Client Care: 800-731-2265
Visit us Online: www.oldnational.com
Written Inquiries: P. O. Box 419
Evansville, IN 47703

SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
Deposits		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$473,288.83
SELECT PUBLIC FDS SAV	[REDACTED]	\$13,043.33
Total of Your Deposits		\$486,332.16

PUBLIC FUNDS INTEREST CHECKING 601308018

ACCOUNT SUMMARY

Previous Statement Balance	08/31/2022	\$447,359.20
Deposits/Credits	1	\$29,334.09
Withdrawals/Debits	10	-\$3,412.28
Total Service Charges		\$0.00
Interest Paid		\$7.82
Current Statement Balance	09/30/2022	\$473,288.83
Days in Statement Period	30	

OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2022
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
09/01	1244 GRUNDY COUNTY TAXES PAYA WAUPONSEE TWP ROAD	\$29,334.09



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SR #1

00004977 0915066 0001-0005

R&B Checking

R&B Checking
10/12/2022

Page 1

12

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			447,359.20
Checks and Payments	10	Items	-3,412.28
Deposits and Other Credits	1	Item	29,334.09
Service Charge	0	Items	0.00
Interest Earned	1	Item	7.82
Ending Balance of Bank Statement:			473,288.83

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			473,288.83
Checks and Payments	4	Items	-10,411.14
Deposits and Other Credits	0	Items	0.00
Register Balance as of 9/30/2022:			462,877.69
Checks and Payments	3	Items	-153.41
Deposits and Other Credits	1	Item	131,528.65
Register Ending Balance:			594,252.93

SR 2

R&B Savings

R&B Savings
10/12/2022

Page 1

Reconciliation Summary

13

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		13,043.04
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Service Charge	0 Items	0.00
Interest Earned	0 Items	0.00
Ending Balance of Bank Statement:		13,043.04

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		13,043.04
Checks and Payments	0 Items	0.00
Deposits and Other Credits	1 Item	0.29
Register Balance as of 9/30/2022:		13,043.33
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Ending Balance:		13,043.33

SR 3

OLD NATIONAL BANK

P. O. Box 718
Evansville, IN 47705

COMBINED STATEMENT

ACCOUNT INFORMATION

DATE 09/30/2022
ACCOUNT NUMBER [REDACTED]




14

00004978 FP264310022220033700 07 000000000 0255711 005

PAGE 1 OF 4

WAUPONSEE TOWNSHIP
TOWN FUND
PO BOX 969
MORRIS IL 60450-0969

CLIENT CARE CONTACT INFORMATION

 Client Care: 800-731-2265
 Visit us Online: www.oldnational.com
 Written Inquiries: P. O. Box 419
Evansville, IN 47703

SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
Deposits		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$71,107.88
SELECT PUBLIC FDS SAV	[REDACTED]	\$5,012.84
Total of Your Deposits		\$76,120.72

PUBLIC FUNDS INTEREST CHECKING

601367014

ACCOUNT SUMMARY

Previous Statement Balance	08/31/2022	\$72,807.57
Deposits/Credits	1	\$3,885.06
Withdrawals/Debits	9	-\$5,585.95
Total Service Charges		\$0.00
Interest Paid		\$1.20
Current Statement Balance	09/30/2022	\$71,107.88
Days in Statement Period	30	

OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2022
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
09/01	1244 GRUNDY COUNTY TAXES PAYA WAUPONSEE TWP	\$3,885.06

SRV



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Town Fund Checking

Reconciliation Summary

15

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		72,807.57
Checks and Payments	9 Items	-5,585.95
Deposits and Other Credits	1 Item	3,885.06
Service Charge	0 Items	0.00
Interest Earned	1 Item	1.20
Ending Balance of Bank Statement:		71,107.88

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		71,107.88
Checks and Payments	1 Item	-87.40
Deposits and Other Credits	0 Items	0.00
Register Balance as of 9/30/2022:		71,020.48
Checks and Payments	9 Items	-5,585.95
Deposits and Other Credits	1 Item	17,517.11
Register Ending Balance:		82,951.64

SR5

Town Fund Savings

Reconciliation Summary

16

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			5,012.72
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.12
Ending Balance of Bank Statement:			5,012.84

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			5,012.84
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 9/30/2022:			5,012.84
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			5,012.84

SR6

OLD NATIONAL BANK

P. O. Box 718
Evansville, IN 47705

COMBINED STATEMENT

ACCOUNT INFORMATION

DATE 09/30/2022
ACCOUNT NUMBER [REDACTED]




00004121 FP264310022220033700 07 000000000 0254854 003

PAGE 1 OF 2

17

WAUPONSEE TOWNSHIP
GENERAL ASSISTANCE
PO BOX 969
MORRIS IL 60450-0969

CLIENT CARE CONTACT INFORMATION

 Client Care: 800-731-2265
 Visit us Online: www.oldnational.com
 Written Inquiries: P. O. Box 419
Evansville, IN 47703

SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
Deposits		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$27,836.09
CERTIFICATE OF DEPOSIT Matures on 04/04/23	[REDACTED]	\$41,242.92
Total of Your Deposits		\$69,079.01

PUBLIC FUNDS INTEREST CHECKING

501966014

ACCOUNT SUMMARY

Previous Statement Balance	08/31/2022	\$27,829.19
Deposits/Credits	1	\$6.44
Withdrawals/Debits	0	\$0.00
Total Service Charges		\$0.00
Interest Paid		\$0.46
Current Statement Balance	09/30/2022	\$27,836.09
Days in Statement Period	30	

OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2022
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
09/01	1244 GRUNDY COUNTY TAXES PAYA	\$6.44

SR7

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00004121 0910283 0001-0002

Gen Assist. Checking

Reconciliation Summary

18

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		27,829.19
Checks and Payments	0 Items	0.00
Deposits and Other Credits	1 Item	6.44
Service Charge	0 Items	0.00
Interest Earned	1 Item	0.46
Ending Balance of Bank Statement:		<u>27,836.09</u>

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		27,836.09
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Balance as of 9/30/2022:		27,836.09
Checks and Payments	0 Items	0.00
Deposits and Other Credits	1 Item	29.03
Register Ending Balance:		<u>27,865.12</u>

SR8

Gen Assist. Cd

GA CD
10/12/2022

19

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			40,434.24
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	808.68
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			41,242.92

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			41,242.92
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 9/30/2022:			41,242.92
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			41,242.92

SRQ

TF + GA
Income/Expense Comparison by Category
 4/1/2021 through 9/30/2022

10/12/2022

Category	4/1/2021- 9/30/2021	4/1/2022- 9/30/2022	Amount Difference
INCOME			
Gen Assist Revenue			
Interest	795.60	811.48	15.88
Property Tax	373.12	67.27	-305.85
TOTAL Gen Assist Revenue	1,168.72	878.75	-289.97
TF Revenue			
Highway Super. Salary Reimb.	9,500.00	0.00	-9,500.00
Interest & Dividends	3.37	6.35	2.98
Miscellaneous	410.85	0.00	-410.85
Pers. Prop. Replacement Tax	2,250.88	4,233.59	1,982.71
Property Tax	35,137.15	40,316.79	5,179.64
Rents Received	5,000.00	0.00	-5,000.00
TOTAL TF Revenue	52,302.25	44,556.73	-7,745.52
TOTAL INCOME	53,470.97	45,435.48	-8,035.49
EXPENSES			
Gen Assist Expenditures			
Admin			
Commodities	150.00	0.00	150.00
Contractual Services			
Training	100.00	0.00	100.00
TOTAL Contractual Services	100.00	0.00	100.00
Other Expenditures	0.00	75.25	-75.25
TOTAL Admin	250.00	75.25	174.75
TOTAL Gen Assist Expenditures	250.00	75.25	174.75
TF Expenditures			
Admin			
Contractual Services			
Accounting			
Bank & Other Fees	0.00	75.25	-75.25
Payroll Fees	973.59	260.00	713.59
TOTAL Accounting	973.59	335.25	638.34
Dues	401.94	336.94	65.00
Liability Insurance	2,884.00	2,884.00	0.00
Publishing	102.30	0.00	102.30
TOTAL Contractual Services	4,361.83	3,556.19	805.64
Personnel			
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	2,771.13	2,374.17	396.96
Salaries	36,222.86	31,033.88	5,188.98

checks
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SR10

Income/Expense Comparison by Category

4/1/2021 through 9/30/2022

10/12/2022

Page 2

21

Category	4/1/2021- 9/30/2021	4/1/2022- 9/30/2022	Amount Difference
TOTAL Personnel	38,993.99	33,408.05	5,585.94
TOTAL Admin	43,355.82	36,964.24	6,391.58
TOTAL TF Expenditures	43,355.82	36,964.24	6,391.58
TOTAL EXPENSES	43,605.82	37,039.49	6,566.33
OVERALL TOTAL	9,865.15	8,395.99	-1,469.16

SR 11

Historical Budget

4/1/2022 through 3/31/2023 Using TF+GA Budgets

10/12/2022

Page 1

22

Category	Actual	2023 Budget	Difference
INCOME	62,981.62	87,190.00	-24,208.38
Gen Assist Revenue	907.78	790.00	117.78
Interest	811.48	700.00	111.48
Property Tax	96.30	90.00	6.30
TF Revenue	62,073.84	86,400.00	-24,326.16
Highway Super. Salary Reimb.	0.00	19,000.00	-19,000.00
Interest & Dividends	6.35	400.00	-393.65
Miscellaneous	0.00	0.00	0.00
Pers. Prop. Replacement Tax	4,233.59	3,000.00	1,233.59
Property Tax	57,833.90	59,000.00	-1,166.10
Rents Received	0.00	5,000.00	-5,000.00
EXPENSES	42,625.44	91,300.00	48,674.56
Gen Assist Expenditures	75.25	5,700.00	5,624.75
Admin	75.25	0.00	-75.25
Contractual Services	0.00	0.00	0.00
Contingencies	0.00	2,000.00	2,000.00
Home Relief	0.00	3,700.00	3,700.00
Contractual Services	0.00	3,700.00	3,700.00
Shelter	0.00	3,200.00	3,200.00
TF Expenditures	42,550.19	85,600.00	43,049.81
Admin	42,550.19	82,600.00	40,049.81
Capital Outlay	0.00	3,000.00	3,000.00
Commodities-Supplies	0.00	500.00	500.00
Office Supplies	0.00	0.00	0.00
Contractual Services	3,556.19	8,150.00	4,593.81
Accounting	335.25	2,050.00	1,714.75
Dues	336.94	400.00	63.06
Liability Insurance	2,884.00	3,000.00	116.00
Postage	0.00	200.00	200.00
Publishing	0.00	1,000.00	1,000.00
Other Expenditures	0.00	450.00	450.00
Miscellaneous	0.00	450.00	450.00
Personnel	38,994.00	70,500.00	31,506.00
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	2,771.14	6,500.00	3,728.86
Salaries	36,222.86	64,000.00	27,777.14
Contingencies	0.00	3,000.00	3,000.00
Net Difference:	20,356.18	-4,110.00	24,466.18

SR 12

Road + Bridge

Income/Expense Comparison by Category

4/1/2021 through 9/30/2022

10/16/2022

Page 1

23

Category	4/1/2021- 9/30/2021	4/1/2022- 9/30/2022	Amount Difference
INCOME			
R&B Interest Income	37.19	42.35 <i>Equipment sold</i>	5.16
R&B Miscellaneous Income	40,294.26	0.00	-40,294.26
R&B Property Tax	268,116.65	304,414.83	36,298.18
R&B Replacement Tax	6,812.49	12,813.22	6,000.73
TOTAL INCOME	315,260.59	317,270.40	2,009.81
EXPENSES			
R&B Admin - Personnel			
Salaries	9,500.00	0.00 <i>Reimb to Town</i>	9,500.00
TOTAL R&B Admin - Personnel	9,500.00	0.00	9,500.00
R&B Admin Capital Outlay			
Equipment	0.00	0.00	0.00
TOTAL R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities			
Office Supplies	0.00	302.35	-302.35
TOTAL R&B Admin Commodities	0.00	302.35	-302.35
R&B Admin Contractual Services			
Accounting Service			
Paychex	661.77	0.00	661.77
TOTAL Accounting Service	661.77	0.00	661.77
Contract Payment	2,232.66	1,010.53	1,222.13
General Insurance	7,417.00	7,417.00	0.00
Postage	55.00	0.00	55.00
Telephone	2,502.64	2,332.78	169.86
Training	50.00	75.00	-25.00
TOTAL R&B Admin Contractual Serv...	12,919.07	10,835.31	2,083.76
R&B Admin Other			
Miscellaneous Expencc	60.00	120.47	-60.47
TOTAL R&B Admin Other	60.00	120.47	-60.47
R&B Maint Capital Outlay			
Building	0.00	31,539.53	-31,539.53
Vehicle	133,541.90	0.00	133,541.90
TOTAL R&B Maint Capital Outlay	133,541.90	31,539.53	102,002.37
R&B Maint Commodities			
Building	4,601.11	1,770.41	2,830.70
Diesel Fuel	980.87	0.00	980.87
Equipment	2,724.98	4,046.27	-1,321.29
Gasoline	662.25	1,058.89	-396.64
Lubricants	0.00	1,028.07	-1,028.07

SR IB

Income/Expense Comparison by Category

4/1/2021 through 9/30/2022

10/16/2022

Page 2

Category	4/1/2021- 9/30/2021	4/1/2022- 9/30/2022	Amount Difference
Operating Supplies	301.94	74.34	227.60
Road	6,656.02	7,384.61	-728.59
Snow Removal	1,000.00	0.00	1,000.00
Vehicle	747.67	672.92	74.75
TOTAL R&B Maint Commodities	17,674.84	16,035.51	1,639.33
R&B Maint Contractual Services			
Bridge	0.00	1,620.00	-1,620.00
Building	17,652.79	1,515.71	16,137.08
Rentals	7,500.00	2,740.00	4,760.00
Road	8,643.86	266,973.49	-258,329.63
Snow Removal	0.00	4,390.29	-4,390.29
Utilities	1,449.58	3,825.78	-2,376.20
Vehicle	36.00	213.66	-177.66
TOTAL R&B Maint Contractual Servi...	35,282.23	281,278.93	-245,996.70
R&B Maint Other			
Miscellaneous Expencc	347.98	0.00	347.98
TOTAL R&B Maint Other	347.98	0.00	347.98
R&B Maint Personnel			
Salaries	11,116.89	5,766.39	5,350.50
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	1,076.99	441.13	635.86
TOTAL Salaries	12,193.88	6,207.52	5,986.36
TOTAL R&B Maint Personnel	12,193.88	6,207.52	5,986.36
R&B Void Checks	0.00	0.00	0.00
TOTAL EXPENSES	221,519.90	346,319.62	-124,799.72
OVERALL TOTAL	93,740.69	-29,049.22	-122,789.91

*Rent to
Town*

SR 14

Budget 2021-2022 FY

24

4/1/2022 through 3/31/2023 Using R&B 2021-2022 FY Budget

10/17/2022

Page 1

Category	4/1/2022 Actual	- Budget	3/31/2023 Difference
INCOME	453,673.78	468,310.12	-14,636.34
R&B Interest Income	42.35	60.00	-17.65
R&B Miscellaneous Income	0.00	10,000.00	-10,000.00
R&B Property Tax	435,943.48	429,450.00	6,493.48
R&B Replacement Tax	17,687.95	15,516.12	2,171.83
R&B TOIRMA Dividend	0.00	13,284.00	-13,284.00
EXPENSES	364,812.62	794,524.09	429,711.47
R&B Admin - Personnel	9,500.00	20,000.00	10,500.00
Salaries	9,500.00	20,000.00	10,500.00
Other R&B Admin - Personnel	0.00	0.00	0.00
R&B Admin Capital Outlay	0.00	500.00	500.00
Equipment	0.00	500.00	500.00
Other R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities	302.35	1,000.00	697.65
Office Supplies	302.35	1,000.00	697.65
Other R&B Admin Commodities	0.00	0.00	0.00
R&B Admin Contractual Services	11,304.39	21,900.00	10,595.61
Accounting Service	0.00	1,500.00	1,500.00
Paychex	0.00	1,500.00	1,500.00
Other Accounting Service	0.00	0.00	0.00
Contract Payment	1,010.53	6,800.00	5,789.47
General Insurance	7,417.00	8,000.00	583.00
Legal Service	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00
Other	0.00	0.00	0.00
Postage	0.00	200.00	200.00
Printing	0.00	0.00	0.00
Publishing	0.00	0.00	0.00
Telephone	2,801.86	5,000.00	2,198.14
Training	75.00	200.00	125.00
Travel Expenses	0.00	200.00	200.00
Other R&B Admin Contractual Servic...	0.00	0.00	0.00
R&B Admin Other	120.47	2,500.00	2,379.53
Miscellaneous Expencc	120.47	2,500.00	2,379.53
Municipal Replacement Tax	0.00	0.00	0.00
Other R&B Admin Other	0.00	0.00	0.00
R&B Maint Capital Outlay	31,539.53	195,624.09	164,084.56
Building	31,539.53	33,000.00	1,460.47
Equipment	0.00	0.00	0.00

Budget 2021-2022 FY

25

4/1/2022 through 3/31/2023 Using R&B 2021-2022 FY Budget

10/17/2022

Page 2

Category	4/1/2022 Actual	- Budget	3/31/2023 Difference
Vehicle	0.00	162,624.09	162,624.09
Other R&B Maint Capital Outlay	0.00	0.00	0.00
R&B Maint Commodities	16,496.68	70,500.00	54,003.32
Bridge	0.00	0.00	0.00
Building	1,770.41	9,500.00	7,729.59
Diesel Fuel	0.00	7,000.00	7,000.00
Equipment	4,046.27	10,000.00	5,953.73
Gasoline	1,058.89	2,500.00	1,441.11
Lubricants	1,028.07	1,500.00	471.93
Operating Supplies	74.34	12,000.00	11,925.66
Road	7,845.78	12,000.00	4,154.22
Snow Removal	0.00	12,000.00	12,000.00
Vehicle	672.92	4,000.00	3,327.08
Other R&B Maint Commodities	0.00	0.00	0.00
R&B Maint Contractual Services	289,188.27	430,500.00	141,311.73
Bridge	1,620.00	95,000.00	93,380.00
Building	6,635.71	24,000.00	17,364.29
Contract Payment	1,862.15	6,500.00	4,637.85
Engineering Service	0.00	5,000.00	5,000.00
Equipment	0.00	5,000.00	5,000.00
Rentals	2,740.00	20,000.00	17,260.00
Road	266,973.49	250,000.00	-16,973.49
Snow Removal	4,390.29	15,000.00	10,609.71
Utilities	4,177.78	8,000.00	3,822.22
Vehicle	788.85	2,000.00	1,211.15
Other R&B Maint Contractual Services	0.00	0.00	0.00
R&B Maint Other	0.00	2,000.00	2,000.00
Miscellaneous Expencc	0.00	2,000.00	2,000.00
R&B Maint Personnel	6,360.93	50,000.00	43,639.07
Salaries	6,360.93	50,000.00	43,639.07
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	452.04	10,000.00	9,547.96
Other Salaries	5,908.89	40,000.00	34,091.11
Other R&B Maint Personnel	0.00	0.00	0.00
Net Difference:	88,861.16	-326,213.97	415,075.13

Township and Road District Checklist

26

2022 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at www.toi.org.

07/30/22	Budget Filing*	35 ILCS 200/18-50	Last day to file certify budget and revenue sources with county clerk if budget is adopted at end of June. Must be filed with county clerk within 30 days of adoption. Therefore, filing deadline varies with the date of adoption. Clerk certifies the budget and supervisor certifies the revenue sources.
09/27/22	Fiscal Responsibility Report Card*	35 ILCS 200/30-30	Last day to file Fiscal Responsibility Report Card; shall submit within 180 days of the conclusion of the fiscal year. The Annual Financial Report meets this requirement. See reference above.
09/27/22	Comptroller's Report*	50 ILCS 310/3 50 ILCS 310/6	Last day to file Annual Financial Report with state comptroller's office and county clerk. Must be filed within 6 months from end of fiscal year. The report also serves as the Fiscal Responsibility Report Card.
09/30/22	Annual Treasurer's Report Completed*	30 ILCS 15/1	Last day for the supervisor to prepare combined Annual Treasurer's Report for township and road district. Report must be completed within 6 months from end of fiscal year, sworn to and filed with county clerk.
09/30/22	Annual Treasurer's Report Published*	30 ILCS 15/2 60 ILCS 1/70-30	Last day to publish Annual Treasurer's Report in an English language newspaper. Must be published within 6 months from end of fiscal year and filed with county clerk's office. Supervisor must provide each board member with copy of report as soon as possible after filing. However, such publication requirement shall not apply to any county funds or county offices or funds or offices of other units of local government when an audit of such funds or offices has been made by a certified public accountant and a report of such audit has been filed with the appropriate county board or county clerk and a notice of the availability of the audit report has been published one time in an English language newspaper published in the town, district or municipality in which that public officer holds his or her office, or, if no newspaper is published in such town, district or municipality, then in a newspaper printed in the English language published in the county in which that public officer holds his or her office. The notice of availability shall include, at a minimum, the time period covered by the audit, the name of the firm conducting the audit, and the address and business hours of the location where the audit report may be publicly inspected.

* Assumes fiscal year begins April 1

09/30/22	Audit		50 ILCS 310/6 60 ILCS 1/80-20	Last day for townships to file CPA audit with state comptroller's office and county clerk. Townships receiving revenues of \$850,000 or more for a fiscal year, exclusive of road district funds, must have CPA audit within 6 months from end of fiscal year. Townships receiving revenues of less than \$850,000 for a fiscal year, exclusive of road district funds, may have a 3-member independent audit committee instead of CPA audit. Committee audit must be filed with county clerk within 6 months from end of fiscal year. CPA audit required at end of supervisor's term or if vacancy occurs anytime in the position of supervisor.
09/30/22	Audit		50 ILCS 310/6	Last day for road districts to file CPA audit with state comptroller's office and county clerk. Road districts receiving revenues of \$850,000 or more for a fiscal year must have a CPA audit within 6 months from end of fiscal year.
12/06/22	Last Day to Determine Tax Levy for Truth in Taxation		35 ILCS 200/18-60 35 ILCS 200/18-70	Last day for board of trustees to determine (estimate) property tax levy to comply with Truth in Taxation law. Highway commissioner determines levy for road district. Must determine levies at least 20 days before adoption. Basis for 5% computation and whether notices and hearings are necessary.
12/20/22	Last Day for Truth in Taxation Notice		35 ILCS 200/18-80	Last day notice of Truth in Taxation hearing can appear in newspaper. Notice must be in newspaper not more than 14 days or less than seven days prior to date of hearings.
12/27/22	Last Day to Hold Truth in Taxation Hearing, Adopt & File Tax Levies		35 ILCS 200/18-90	Last day to hold Truth in Taxation hearing, adopt and file township and road district certificates of levy, tax levies and Certificate of Compliance for Truth in Taxation law with county clerk.

27

* Assumes fiscal year begins April 1.

Check Your Inbox!

Make Sure You Are Receiving TOI Emails

Now more than ever, it is critical for TOI member township officials to receive important emails and updates from the Association. If we don't have your email address on file or you aren't receiving our emails, you are missing important updates impacting your township/road district, as well as legislative alerts, and confirmations and guidance on attending TOI's online educational events.

To provide your email address, or ensure we have the correct email address, call 866-897-4688, email pam@toi.org or kayla@toi.org, or go to <https://www.toi.org/about-us/update-contact-information/>. We sometimes hear that emails sent from TOI end up in your junk email. Please be sure to check your junk email in case these important emails are going there. If they are, sometimes you can remedy the issue by "unjunking them" or marking the email as "safe" and then future emails will go to your inbox.

If you are still not receiving TOI's emails, please feel free to contact us.

Wauponsee Township Board Meeting Agenda October 19, 2022 at 7:00 PM Township Road District Office

1. Call Meeting to Order
 Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
 Supervisor's
 Highway Commissioner's
 Clerk's
6. Unfinished Business
7. New Business
8. Other Items
9. Adjournment

Next Meeting: November 16, 2022