

Wauponsee Township Board Meeting Minutes

April 12, 2022

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:25 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Physically Present
	Andy Chandler	Physically Present
	Russ Higgins	Physically Present
	Gary Lowery	Physically Present
Supervisor:	Ed Wiesbrook	Electronically Present*
Road Commissioner:	Bucky Phillips	Physically Present
Township Clerk	Scot Hastings	Physically Present

*Allowed under SB 2135-PA101-640

(Note: the meeting was recorded audio and video in accordance with Public Act 101-0640.)

Residents Present:

None

Public Comment/Statements

None

Approval of Minutes

Meeting minutes for the March 16th meeting was presented. A motion to approve the minutes was made by Trustee Higgins and seconded by Trustee Carr.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. Discussed Not joining Supervisor Division of TOI. A motion was made by Trustee Lowery and seconded by Trustee Higgins to authorize the Wauponsee Township Fund claims #1 and #2 (payroll) as presented and to not approve claim #3 (TOI).

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board. A motion was made by Trustee Chandler and seconded by Trustee Carr to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Wiesbrook presented the following report:

- Went over bank balances
- Went over fiscal Year 22 compared to FY 21
 - o Up \$13,000.00 in income due to IDES refund and TOIRMA dividend, 2 came thru in 2022
 - o Expenses down \$1300.00
- Went over budget, income up \$15,000.00 and expenses down \$12,000.00

A motion was made by Trustee Lowery and seconded by Trustee Chandler to approve the Supervisor's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Road Commissioner's Report

Commissioner Phillips presented the following report:

- Went over actual to budget – running ahead of last year
- Discussed new bid required threshold going from \$20,000.00 to \$30,000.00

A motion was made by Trustee Higgins and seconded by Supervisor Wiesbrook to approve the Road Commissioner's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Clerk's Report

The Clerk summarized the upcoming reports that will be coming due.

A motion was made by Trustee Carr and seconded by Trustee Chandler to approve the Clerk's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Unfinished Business

None

New Business

None

Other Items

None

Adjournment

Being no further business, Trustee Higgins made a motion to adjourn the meeting. Trustee Lowery seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 7:53 PM.

Meeting minutes approved on May 18, 2022

Andy Chandler Trustee

Jeffery Carr Trustee

Russ Higgins Trustee

----- Trustee

Edward Wiesbrook Supervisor

Gay Niles Township Clerk

04/05/2022

Rpt B,2 Page 1

14:24:38

Report Date: 04/05/2022 Thru: 04/05/2022

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Date	Sta	Gross	MCWH	SSWH	FITW	SITW	OtherPay	Net
<i>Carr, Jeff 3925</i>								
04/05	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
<i>Chandler, Andrew 3926</i>								
04/05	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
<i>Hastings, Scot T. 3927</i>								
04/05	A10	492.83	7.15	30.56	200.00	24.40	0.00	230.72
total		492.83	7.15	30.56	200.00	24.40	0.00	230.72
<i>Higgins, Russel 3928</i>								
04/05	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
<i>Lowery, Gary 3929</i>								
04/05	A10	100.00	1.45	6.20	0.00	0.00	0.00	92.35
total		100.00	1.45	6.20	0.00	0.00	0.00	92.35
<i>Phillips, Rodney 3930</i>								
04/05	A10	3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
total		3021.30	43.81	187.32	302.00	149.55	0.00	2338.62
<i>Wiesbrook, Edward D. 3931</i>								
04/05	A10	1274.85	18.49	79.04	500.00	63.11	0.00	614.21
total		1274.85	18.49	79.04	500.00	63.11	0.00	614.21
Total		5188.98	75.25	321.72	1002.00	251.91	0.00	3538.10

Employment taxes 2047.88

Monthly Payroll 5585.98

TC #1

Ed Wiesbrook

From: Tanya Downey <Tanya@KenGoodwinCPA.net>
Sent: Tuesday, April 5, 2022 2:40 PM
To: Ed Wiesbrook
Subject: Town Fund payroll
Attachments: PAYROLL.PDF

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Ed,

Town Fund payroll is attached.

Payroll deposits will be deducted on 4/8 for the following amounts

	Withheld	Employer
Federal - 1795.94		
SS - 643.44	321.72	321.72
MC - 150.50	75.25	<u>75.25</u>
Fed - 1002.00	<u>1002.00</u>	396.97
	1398.97	
	<u>396.97</u>	

IL - 251.94

Thanks,
Tanya

Fed 1795.94
IL 251.94

2047.88 Combined employment taxes



Township Supervisors of Illinois

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April 1, 2022

Dear Township Supervisor,

It is again time to pay your annual membership dues. Your dues will be used for the purposes and goals of the organization in promoting education and legislation important to township supervisors.

Your Board Members and Officers represent you and we are only as strong as we are organized. If you have any ideas, questions or comments, please contact a member of the TSI Board of Directors. Take a minute and check out the newly developed Supervisors Division website. Just go to the TOI Website (www.toi.org) and click on TOI Divisions at lower right side of page. A list of the divisions will appear; click on Supervisors. I think you will find it very informative and helpful.

Dues are \$40.00. Please fill out this form and return with your payment to the address listed. Upon receipt of your payment, you will receive your membership card. Note: These are divisional dues for you as Supervisor and not to be confused with the TOI dues.

Thank you for supporting YOUR division of TOI!

Sherrill Knorr
President, Supervisor's Division

Township Officials of Illinois – Supervisors Division

County: **Grundy**

Township: **Wauponsee**

Name: **Ed Wiesbrook**

Address: **PO Box 969**

City/State/Zip: **Morris, Illinois 60450-0969**

Home Phone:

Cell Phone: **815-822-0471**

Township Phone:

Work Phone:

Fax: **815-364-9117**

Email: **edwiesbrook@wauponseetownship.org**

What GA manual does your township use?

Flat Grant _____ Needs Allowance _____ Unsure _____

Topics and/or suggestions for Zone Meetings or Fall Conference: _____

Make any necessary corrections and return this form with your \$40.00 check payable to TSI to:

Amanda Bean
Membership, Township Supervisors of Illinois
c/o Mount Vernon Township
811 Harrison St.
Mount Vernon, Illinois 62864-3943

Where your dues go:

- \$25 Educational Programs (TOI, TSI, GATI)
- \$ 6 Scholarships
- \$ 5 Publications
- \$ 1 Legislative Updates
- \$ 3 Website Access and downloads
- \$40 Total

TC #3

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TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
TO
COUNTY ENGINEER

COUNTY OF Grundy _____
 Wauponsee _____ TOWNSHIP

To: ERIC GIBSON _____, County Engineer
245 North Illinois Route 47 _____
Morris, IL 60450 _____

Month of April _____, 2022

Date	Order No.	Payable to	For What	General Road & Bridge Fund
4/5/2022	3922	Christine Phillips	Gross: 66.50, ss 4.12, med .96, ll 3.29	\$58.13
4/12/2022	3912	Nicor Gas	North Bldg. #19-66-71-20000	\$ 252.28
4/12/2022	3913	Nicor Gas	South Bldg. #86-27-20-02899	\$ 514.57
4/12/2022	3911	ComEd	North Bldg. #935639007	\$ 68.53
4/12/2022	3914	ComEd	South Bldg. 2607121042	\$ 258.94
4/12/2022	3915	Verizon	Cellphone bill	\$ 112.86
4/12/2022	3916	Comcast Business	Phone, Internet, TV	\$ 301.13
4/12/2022	3917	U.S. Postal Service	Mailbox fee yearly	\$ 312.00
4/12/2022	3918	Freedom Buildings, Inc.	Salt Dome Building	\$ 31,539.53
4/12/2022	3919	Megan Valdivia	Clean office x 2 3/22, 4/5	\$ 120.00
4/12/2022	3920	Grainco FS, Inc.	Oil	\$ 1,028.07
4/12/2022	3921	Nuway Disposal	dumpster	\$ 52.31
4/12/2022	online	Bankcard Processing	Gas, Web Seminar, aluminum	\$ 250.00

\$ 34,868.35

MONTHLY SUMMARY OF RECEIPTS, EXPENDITURES & BALANCES

Explanation	Totals	General Road & Bridge Fund
Beginning of Month Balance		
Receipts During Month		
Totals	\$ -	\$ -
Less Expenditures During Month	\$ 34,868.35	
Ending of Month Balance	\$ (34,868.35)	\$ -

Attest: Scot Hastings
Scot Hastings

Signed: Rodney O. Phillips
Rodney O. Phillips

Statement of Accounts

Last statement: February 28, 2022
 This statement: March 31, 2022

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Direct inquiries to:
 Customer Service
 800-322-3623

WAUPONSEE TOWNSHIP
 ROAD & BRIDGE FUND & DISTRICT
 PO BOX 969
 MORRIS IL 60450-0969

First Midwest A Div Of Old National
 1111 W Route 6
 Morris, IL 60450

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Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$492,390.00
Public Savings Account	[REDACTED]	\$13,042.68

Public Checking W/Int Account

Account number



16 Enclosures

Beginning balance	\$492,984.71		
Average balance	\$493,259.59		
Interest paid year to date	\$25.16		
Total additions	\$4,291.15	Total subtractions	\$-4,885.86

Number	Date	Amount	Control
3886	03-08	966.32	000003743595880
3888 *	03-02	308.06	000003739429470
3895 *	03-04	60.00	000008252355020
3898 *	03-04	120.00	000005783150580
3901 *	03-25	214.74	000003758362480
3902	03-24	120.00	000005791296560
3903	03-22	713.48	000003754850040
3904	03-22	111.96	000008266266250
3905	03-25	218.93	000003759044530
3906	03-25	64.11	000003759048910
3907	03-22	147.07	000003754558600
3908	03-22	639.69	000003754559410
3909	03-30	299.13	000003761743070
3910	03-24	50.39	000005791366000

* Skip in check sequence

Date	Description	Control number	Additions	Subtractions
03-04	#Preauthorized Debit IRS Usat taxpymt 220304 270246351307800	061036010076227		-169.16

SR 1

Road & Bridge Savings

R&B Savings
4/6/2022

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			13,042.57
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	0.11
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			13,042.68

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			13,042.68
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 3/31/2022:			13,042.68
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			13,042.68

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Road & Bridge Checking

R&B Checking
4/6/2022

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			492,984.71
Checks and Payments	17	Items	-4,885.86
Deposits and Other Credits	3	Items	4,291.15
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			<u>492,390.00</u>

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			492,390.00
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 3/31/2022:			492,390.00
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			<u>492,390.00</u>

SR3

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Statement of Accounts

Last statement: February 28, 2022

This statement: March 31, 2022

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Direct inquiries to:
Customer Service
800-322-3623

WAUPONSEE TOWNSHIP
TOWN FUND
PO BOX 969
MORRIS IL 60450-0969

First Midwest A Div Of Old National
1111 W Route 6
Morris, IL 60450

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Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$63,515.64
Public Savings Account	[REDACTED]	\$5,012.59

Public Checking W/Int Account

Account number

11 Enclosures

Beginning balance	\$59,262.73		
Average balance	\$62,267.79		
Interest paid year to date	\$3.06		
Total additions	\$9,868.86	Total subtractions	\$5,615.95

Number	Date	Amount	Control
3911	03-04	87.40	000003741697560
3917 *	03-22	30.00	000008266150530
3918	03-07	87.40	000007198196350
3920 *	03-02	230.72	000005782415870
3921	03-07	87.40	000005784185800
3922	03-15	92.35	000008260377310
3923	03-14	2,338.62	000003748112120
3924	03-10	614.21	000003745756130

* Skip in check sequence

Date	Description	Control number	Additions	Subtractions
03-04	#Preauthorized Debit IRS Usatxpymt 220304 270246354884695	061036010075328		-1,795.94
03-04	#Preauthorized Debit IL Dept Of Reven Edi Pymnts. TXP*362941211000*0112*20220331*T*251 91\	091000011030878		-251.91
03-09	Deposit	000005785501570	8,387.51	
03-09	Deposit	000005785501600	431.00	
03-14	Deposit	000005787093920	1,049.30	

SR4

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		5,012.54
Checks and Payments	0 Items	0.00
Deposits and Other Credits	1 Item	0.05
Service Charge	0 Items	0.00
Interest Earned	0 Items	0.00
Ending Balance of Bank Statement:		5,012.59

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		5,012.59
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Balance as of 3/31/2022:		5,012.59
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Ending Balance:		5,012.59

SR 5

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Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:	59,262.73
Checks and Payments	-5,615.95
Deposits and Other Credits	9,868.86
Service Charge	0.00
Interest Earned	0.00
Ending Balance of Bank Statement:	63,515.64

10	Items
4	Items
0	Items
0	Items

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:	63,515.64
Checks and Payments	-87.40
Deposits and Other Credits	0.00
Register Balance as of 3/31/2022:	63,428.24
Checks and Payments	0.00
Deposits and Other Credits	0.00
Register Ending Balance:	63,428.24

1	Item
0	Items
0	Items
0	Items

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Statement of Accounts

Last statement: February 28, 2022

This statement: March 31, 2022

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0501966014

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Direct inquiries to:
Customer Service
800-322-3623

WAUPONSEE TOWNSHIP
GENERAL ASSISTANCE
PO BOX 969
MORRIS IL 60450-0969

First Midwest A Div Of Old National
1111 W Route 6
Morris, IL 60450

0

Summary of Account Balances

Account	Number	Ending Balance
Public Checking W/Int Account	[REDACTED]	\$27,841.27
Certificate Of Deposit	[REDACTED]	\$40,434.24

Public Checking W/Int Account

Account number
[REDACTED]

Beginning balance	\$27,840.80		
Average balance	\$27,840.80		
Interest paid year to date	\$1.37		
Total additions	\$.47	Total subtractions	.00

Date	Description	Control number	Additions	Subtractions
03-31	#Interest	0000000000000000	0.47	

Daily balances

Date	Amount	Date	Amount	Date	Amount
02-28	27,840.80	03-31	27,841.27		

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Gen Assistance Checking

GA Checking
4/6/2022

Page 1

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		27,840.80	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	0.47
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:		27,841.27	

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		27,841.27	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 3/31/2022:		27,841.27	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:		27,841.27	

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Gen Assistance CD

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		39,641.41
Checks and Payments	0 Items	0.00
Deposits and Other Credits	1 Item	792.83
Service Charge	0 Items	0.00
Interest Earned	0 Items	0.00
Ending Balance of Bank Statement:		40,434.24

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		40,434.24
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Balance as of 3/31/2022:		40,434.24
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Ending Balance:		40,434.24

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TF + CA
Income/Expense Comparison by Category

4/1/2020 through 3/31/2022

4/9/2022

Page 1

Category	4/1/2020- 3/31/2021	4/1/2021- 3/31/2022	Amount Difference
INCOME			
General Assistance Revenue			
Interest	784.89	798.37	13.48
Property Tax	500.07	596.23	96.16
TOTAL General Assistance Revenue	1,284.96	1,394.60	109.64
Town Fund Revenue			
Highway Super. Salary Reimb.	19,514.64	19,514.58	-0.06
Interest & Dividends <i>2 TDIRMA dividends</i>	855.63	436.70	-418.93
Miscellaneous	960.34	8,798.36	7,838.02
Pers. Prop. Replacement Tax	2,402.83	5,371.87	2,969.04
Property Tax	53,509.34	56,159.26	2,649.92
Rents Received	5,000.00	5,000.00	0.00
TOTAL Town Fund Revenue	82,242.78	95,280.77	13,037.99
TOTAL INCOME	83,527.74	96,675.37	13,147.63

IDES Retard
-0.06 8387.51
8,798.36
2,969.04
2,649.92

EXPENSES

General Assistance Expenditures

Administration

Commodities	0.00	250.00	-250.00
Contractual Services	0.00	5.00	-5.00
TOTAL Administration	0.00	255.00	-255.00

Home Relief

Contractual Services

Shelter	300.00	0.00	300.00
TOTAL Contractual Services	300.00	0.00	300.00
TOTAL Home Relief	300.00	0.00	300.00
TOTAL General Assistance Expendit...	300.00	255.00	45.00

Town Fund Expenditures

Administration

Commodities

Office Supplies	19.07	0.00	19.07
TOTAL Commodities	19.07	0.00	19.07

Contractual Services

Accounting	200.00	130.00	70.00
Audit	420.00	474.00	-54.00
Payroll Fees	1,757.90	973.59	784.31
TOTAL Accounting	2,377.90	1,577.59	800.31
Dues	65.00	431.94	-366.94
Liability Insurance	2,884.00	2,884.00	0.00
Publishing	-108.65	153.76	-262.41

Psychex
1/2 Psychex may be timing difference
1/2 cost
70.00

Income/Expense Comparison by Category

4/1/2020 through 3/31/2022

4/9/2022

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Category	4/1/2020- 3/31/2021	4/1/2021- 3/31/2022	Amount Difference
TOTAL Contractual Services	5,218.25	5,047.29	170.96
Other Expenditures			
Miscellaneous	396.00	0.00	396.00
TOTAL Other Expenditures	396.00	0.00	396.00
Personnel			
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	5,998.75	4,740.68	1,258.07
Salaries	61,456.16	61,967.76	-511.60
TOTAL Personnel	67,454.91	66,708.44	746.47
TOTAL Administration	73,088.23	71,755.73	1,332.50
Void Checks	0.00	0.00	0.00
TOTAL Town Fund Expenditures	73,088.23	71,755.73	1,332.50
TOTAL EXPENSES	73,388.23	72,010.73	1,377.50
OVERALL TOTAL	10,139.51	24,664.64	14,525.13

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Historical Budget

4/1/2021 through 3/31/2022 Using TF+GA 2021-2022

4/6/2022

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Category	Actual	2022 Budget	Difference
INCOME	96,675.37	81,415.00	15,260.37
General Assistance Revenue	1,394.60	505.00	889.60
Interest Income	798.37	5.00	793.37
Property Tax	596.23	500.00	96.23
Town Fund Revenue	95,280.77	80,910.00	14,370.77
Highway Super. Salary Reimb.	19,514.58	18,000.00	1,514.58
Interest & Dividend Income	436.70	10.00	426.70
Misc. Income	8,798.36	0.00	8,798.36
Pers. Prop. Replacement Tax	5,371.87	2,400.00	2,971.87
Property Tax	56,159.26	55,500.00	659.26
Rental Income	5,000.00	5,000.00	0.00
 EXPENSES	 72,110.86	 84,100.00	 11,989.14
General Assistance Expenditures	255.00	3,000.00	2,745.00
Administration	255.00	0.00	-255.00
Contractual Services	5.00	0.00	-5.00
Contingencies	0.00	1,000.00	1,000.00
Home Relief	0.00	2,000.00	2,000.00
Contractual Services	0.00	2,000.00	2,000.00
Shelter	0.00	2,000.00	2,000.00
Town Fund Expenditures	71,855.86	81,100.00	9,244.14
Administration	71,855.86	79,100.00	7,244.14
Capital Outlay	0.00	2,500.00	2,500.00
Commodities	0.00	500.00	500.00
Office Supplies	0.00	500.00	500.00
Contractual Services	5,147.42	6,950.00	1,802.58
Accounting	1,577.59	2,600.00	1,022.41
Dues	431.94	600.00	168.06
Liability Insurance	2,884.00	3,000.00	116.00
Postage	0.00	100.00	100.00
Publishing	153.76	650.00	496.24
Other Expenditures	0.00	50.00	50.00
Miscellaneous	0.00	50.00	50.00
Personnel	66,708.44	69,100.00	2,391.56
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	4,740.68	6,100.00	1,359.32
Salaries	61,967.76	63,000.00	1,032.24
Contingencies	0.00	2,000.00	2,000.00
 Net Difference:	 24,564.51	 -2,685.00	 27,249.51

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**ANNUAL TREASURER'S REPORT
WAUPONSEE TOWNSHIP & ROAD DISTRICT
FISCAL YEAR ENDING MARCH 31, 2022**

REVENUE SUMMARY	ROAD	TOWN
PROPERTY TAX	\$428,446.81	\$ 56,755.49
SALARY REIMBURSEMENT		\$ 19,514.58
PERSONAL PROPERTY REPLACEMENT TAX	\$ 16,258.41	\$ 5,371.87
INTEREST & DIVIDENDS	\$ 1,180.01	\$ 1,235.07
RENTS RECEIVED		\$ 5,000.00
MISCELLANEOUS	\$ 40,294.26	\$ 8,798.36
TOTAL REVENUES	\$486,179.49	\$ 96,675.37
 EXPENDITURES	 \$335,778.64	 \$ 72,010.73
 EXCESS (DEFICIT)	 \$150,400.85	 \$ 24,664.64
PREVIOUS YEAR BALANCE	\$355,031.83	\$112,051.70
CURRENT YEAR BALANCE	\$505,432.68	\$136,716.34

TOWNSHIP EXPENDITURE SUMMARY

TOIRMA	\$ 2,884.00
ALL OTHERS LESS THAN \$2,500	\$ 2,418.29
TOTAL VENDORS	\$ 5,302.29

TOWNSHIP COMPENSATION SUMMARY

UNDER \$25,000	
JEFF CARR, ANDREW CHANDLER, SCOT HASTINGS, RUSSEL HIGGINS, GARY LOWERY, CHARLES SARGENT, EDWARD WIESBROOK	
\$25,000 TO 49,999.99	
RODNEY PHILLIPS	
TOTAL COMPENSATION	\$ 66,708.44

ROAD DISTRICT EXPENDITURE SUMMARY

BANK CARD PROCESSING CENTER	\$ 10,054.78
BONNELL INDUSTRIES	\$164,748.57
BRIAN ZABEL & ASSOCIATES	\$ 3,471.00
CENTRAL LIMESTONE	\$ 5,710.36
COMPASS MINERALS	\$ 12,236.07
CONTECH ENGINEERED SOLUTIONS, LLC	\$ 4,029.54
GRAINCO FS	\$ 4,309.76
GRUNDY COUNTY ETSB	\$ 3,823.30
PRECISION FARM DRAINAGE, INC.	\$ 9,083.86
PRECISION TREE SERVICE	\$ 21,000.00

Budget 2021-2022 FY

4/1/2022 through 3/31/2023 Using R&B 2021-2022 FY Budget

4/10/2022

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Category	4/1/2022 Actual	- Budget	3/31/2023 Difference
Vehicle	0.00	162,624.09	162,624.09
Other R&B Maint Capital Outlay	0.00	0.00	0.00
R&B Maint Commodities	1,228.07	70,500.00	69,271.93
Bridge	0.00	0.00	0.00
Building	0.00	9,500.00	9,500.00
Diesel Fuel	0.00	7,000.00	7,000.00
Equipment	100.00	10,000.00	9,900.00
Gasoline	100.00	2,500.00	2,400.00
Lubricants	1,028.07	1,500.00	471.93
Operating Supplies	0.00	12,000.00	12,000.00
Road	0.00	12,000.00	12,000.00
Snow Removal	0.00	12,000.00	12,000.00
Vehicle	0.00	4,000.00	4,000.00
Other R&B Maint Commodities	0.00	0.00	0.00
R&B Maint Contractual Services	1,266.63	430,500.00	429,233.37
Bridge	0.00	95,000.00	95,000.00
Building	120.00	24,000.00	23,880.00
Contract Payment	0.00	6,500.00	6,500.00
Engineering Service	0.00	5,000.00	5,000.00
Equipment	0.00	5,000.00	5,000.00
Rentals	0.00	20,000.00	20,000.00
Road	0.00	250,000.00	250,000.00
Snow Removal	0.00	15,000.00	15,000.00
Utilities	1,146.63	8,000.00	6,853.37
Vehicle	0.00	2,000.00	2,000.00
Other R&B Maint Contractual Services	0.00	0.00	0.00
R&B Maint Other	0.00	2,000.00	2,000.00
Miscellaneous Expencc	0.00	2,000.00	2,000.00
R&B Maint Personnel	81.74	50,000.00	49,918.26
Salaries	81.74	50,000.00	49,918.26
Emp. Tax Withheld	10.16	0.00	-10.16
Employment Taxes	5.08	10,000.00	9,994.92
Other Salaries	66.50	40,000.00	39,933.50
Other R&B Maint Personnel	0.00	0.00	0.00
Net Difference:	-34,866.96	-326,213.97	291,347.01

Budget 2021-2022 FY

4/1/2022 through 3/31/2023 Using R&B 2021-2022 FY Budget

4/10/2022

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Category	4/1/2022 Actual	- Budget	3/31/2023 Difference
INCOME	0.00	468,310.12	-468,310.12
R&B Interest Income	0.00	60.00	-60.00
R&B Miscellaneous Income	0.00	10,000.00	-10,000.00
R&B Property Tax	0.00	429,450.00	-429,450.00
R&B Replacement Tax	0.00	15,516.12	-15,516.12
R&B TOIRMA Dividend	0.00	13,284.00	-13,284.00
EXPENSES	34,866.96	794,524.09	759,657.13
R&B Admin - Personnel	0.00	20,000.00	20,000.00
Salaries	0.00	20,000.00	20,000.00
Other R&B Admin - Personnel	0.00	0.00	0.00
R&B Admin Capital Outlay	0.00	500.00	500.00
Equipment	0.00	500.00	500.00
Other R&B Admin Capital Outlay	0.00	0.00	0.00
R&B Admin Commodities	0.00	1,000.00	1,000.00
Office Supplies	0.00	1,000.00	1,000.00
Other R&B Admin Commodities	0.00	0.00	0.00
R&B Admin Contractual Services	750.99	21,900.00	21,149.01
Accounting Service	0.00	1,500.00	1,500.00
Paychex	0.00	1,500.00	1,500.00
Other Accounting Service	0.00	0.00	0.00
Contract Payment	312.00	6,800.00	6,488.00
General Insurance	0.00	8,000.00	8,000.00
Legal Service	0.00	0.00	0.00
Liability Insurance	0.00	0.00	0.00
Other	0.00	0.00	0.00
Postage	0.00	200.00	200.00
Printing	0.00	0.00	0.00
Publishing	0.00	0.00	0.00
Telephone	413.99	5,000.00	4,586.01
Training	25.00	200.00	175.00
Travel Expenses	0.00	200.00	200.00
Other R&B Admin Contractual Servic...	0.00	0.00	0.00
R&B Admin Other	0.00	2,500.00	2,500.00
Miscellaneous Expence	0.00	2,500.00	2,500.00
Municipal Replacement Tax	0.00	0.00	0.00
Other R&B Admin Other	0.00	0.00	0.00
R&B Maint Capital Outlay	31,539.53	195,624.09	164,084.56
Building	31,539.53	33,000.00	1,460.47
Equipment	0.00	0.00	0.00

Township and Road District Checklist 28

2022 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at www.toi.org.

04/01/22	Fiscal Year Starts*	50 ILCS 330/3	1st day of fiscal year for most townships, road districts, and MTADs. However, board can change the fiscal year.
04/01/22	Notice of Meetings (Open Meetings Act)	5 ILCS 120/2.02	Board must post public notice of its schedule of regular meetings at the beginning of the fiscal year or calendar year. The notice shall state the regular dates, times, and places. Make schedule available to any news outlet that has filed an annual request for such notice.
04/01/22	Monthly Report to County Engineer	605 IL CS 5/6-201.13	Within 30 thirty days after issuing warrants the highway commissioner reports to the county engineer a list of such warrants showing where money is spent, for what purpose, and the amount expended. Use DCEO Form #39 or design own form. Report is due each month.
04/10/22	Financial Statement	60 ILCS 1/70-15	Clerk posts a copy of the Supervisor's Annual Financial Statement at the meeting room two days before annual town meeting. The clerk no longer has to read the statement aloud as long as copies are made available.
04/10/22	Financial Statement	60 ILCS 1/70-15	Supervisor files Annual Financial Statement with the clerk. Although the law states that the statement shall be prepared within 30 days before the annual town meeting, it must be completed to enable the clerk to post it 2 days before the annual town meeting. Use DCEO Form #6 or your own form. Statement is not required to be published in a newspaper.
04/11/22	Annual Accounting	60 ILCS 1/70-30	Supervisor accounts to board for all money received and disbursed during fiscal year. Accounting must be within 30 days before the annual town meeting.
04/12/22	Annual Town Meeting	60 ILCS 1/30-5	The Annual Town Meeting shall be held on the second Tuesday of April. Meeting must be after 6:00 p.m. Whenever this date conflicts with the celebration of Passover or Ramadan, the township board may postpone the annual town meeting to the first Tuesday following the last day of Passover or Ramadan.
04/13/22	Highway Commissioners Report	605 ILCS 5/6-201.15	Highway commissioner in single township road district must prepare an annual report to the board of trustees within 30 days before the annual town meeting. Use DCEO Form #38 or your own form. Report is not required to be published in a newspaper.
04/30/22	District Treasurer's Report*	605 ILCS 5/6-205	Last day for road district treasurer to submit an itemized statement of receipts and disbursements to highway commissioner. Statement must be submitted within 30 days from end of the fiscal year. Use DCEO Form #37 or your own form. Statement is not required to be published in a newspaper.

* Assumes fiscal year begins April 1

05/01/22	Statement of Economic Interest	5 ILCS 420/4A-101 5 ILCS 420/4A-105	Elected and certain appointed officials must file a Statement of Economic Interest with county clerk by May 1st of each year. Persons appointed to fill vacancies must also file statements at time of appointment.
05/30/22	Budget Notice*	50 ILCS 330/3 60 ILCS 1/80-60	Last day to publish a notice announcing budget hearings and that the tentative budgets are available for inspection. Separate township and road district notices must be published at least 30 days before hearings in a newspaper published in the township. If there is no township newspaper, post in five of the most public places in township.
05/30/22	Budget Inspection*	50 ILCS 330/3 60 ILCS 1/80-60	Last day for clerk to make tentative budgets available for public inspection. Tentative budgets must be prepared and made available for inspection at least 30 days before hearings. It is the duty of clerk to arrange for the public hearings.
06/30/22	Budget Hearing & Adoption*	50 ILCS 330/3 605 ILCS 5/6-501	Last day to conduct budget hearings and adopt township and road district budgets. Budgets may be adopted before or during the first quarter of the fiscal year. (Do not adopt at the annual town meeting.) The township budget may be adopted at the public hearing. The road district budget shall be adopted at the public hearing.
07/30/22	Budget Filing*	35 ILCS 200/18-50	Last day to file certify budget and revenue sources with county clerk if budget is adopted at end of June. Must be filed with county clerk within 30 days of adoption. Therefore, filing deadline varies with the date of adoption. Clerk certifies the budget and supervisor certifies the revenue sources.
09/27/22	Fiscal Responsibility Report Card*	35 ILCS 200/30-30	Last day to file Fiscal Responsibility Report Card; shall submit within 180 days of the conclusion of the fiscal year. The Annual Financial Report meets this requirement. See reference above.
09/27/22	Comptroller's Report*	50 ILCS 310/3 50 ILCS 310/6	Last day to file Annual Financial Report with state comptroller's office and county clerk. Must be filed within 6 months from end of fiscal year. The report also serves as the Fiscal Responsibility Report Card.
09/30/22	Annual Treasurer's Report Completed*	30 ILCS 15/1	Last day for the supervisor to prepare combined Annual Treasurer's Report for township and road district. Report must be completed within 6 months from end of fiscal year, sworn to and filed with county clerk.

* Assumes fiscal year begins April 1

Call for Submissions

Want to share the accomplishments and achievements of your Township? Submit any pictures and articles to kayla@toi.org and you might just be in the next issue of *Township Perspective!*

Wauponse Township Board Meeting Agenda April 12, 2022 at 7:00 PM Township Road District Office

1. Call Meeting to Order
 Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
 Supervisor's
 Highway Commissioner's
 Clerk's
6. Unfinished Business
7. New Business
8. Other Items
9. Adjournment

Next Meeting: May 18, 2022