

# Wauponsee Township Board Meeting Minutes

## November 15, 2023

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Not Present
	Andy Chandler	Present
	Russ Higgins	Present
	Gary Lowery	Present
Supervisor:	Ed Wiesbrook	Present
Road Commissioner:	Bucky Phillips	Present
Township Clerk	Scot Hastings	Present

### Residents Present

Russel Rogers  
Dan Wilkinson

### Public Comment/Statements

None

Conley Road Drain Tile Issue

Discussed drainage ditch issues on West side of road with dual wall PVC that was installed by Township in 2017 resulting in the culvert being raised and field tiles draining uphill into ditch. Possible solutions including running a new tile next to existing connecting to culvert further down the road.

Approval of Minutes

Meeting minutes for the October 18<sup>th</sup> meeting was presented. A motion to approve the minutes was made by Trustee Lowery and seconded by Trustee Higgins.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. A motion was made by Trustee Chandler and seconded by Trustee Lowery to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board. A motion was made by Trustee Higgins and seconded by Trustee Chandler to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

### Supervisor's Report

Supervisor Wiesbrook presented the following report:

- Went over bank statements and reconciled to Quicken for all three funds  
Town, Road, and General Assistance
- Went over YTD compare
  - Property replacement tax down \$1000.00
  - Property Tax down \$2000.00 (did not increase Levy for 2023)
- Went over Budget/Actual Compare
  - Income Actual \$3000.00 ahead
  - Expenses Actual \$56,000.00 ahead (road grader)
- Supervisor Wiesbrook attended Open Meetings Act training and gave a brief overview
- Supervisor Wiesbrook attended a meeting on Immigrant Housing and gave a brief overview
- Looking into auditor firms for year end audit and finding that a lot of firms are not taking new client

A motion was made by Trustee Chandler and seconded by Trustee Lowery to approve the Supervisor's report as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Road Commissioner's Report

Commissioner Phillips presented the following report:

No report – Financials handled in Supervisor report

Clerk's Report

The Clerk summarized the upcoming reports that will be coming due.

New Business

- Lynn Road Solar Farm  
There will be a zoning hearing 11/21 at 7:00PM

Old Business

Adjournment

Being no further business, Trustee Higgins made a motion to adjourn the meeting. Trustee Chandler seconded the motion.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 8:00PM.

Meeting minutes approved on December 20, 2023

Andy Chandler Trustee

Russ Higgins Trustee

Gary Lowery Trustee

----- Trustee

Edward Wiesbrook Supervisor

[Signature] Township Clerk

# Wauponsee Township Board Meeting Minutes

## October 18, 2023

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Not Present
	Andy Chandler	Present
	Russ Higgins	Present
	Gary Lowery	Present
Supervisor:	Ed Wiesbrook	Present
Road Commissioner:	Bucky Phillips	Present
Township Clerk	Scot Hastings	Present

Residents Present:  
None

### Public Comment/Statements

None

Approval of Minutes

Meeting minutes for the September 20<sup>th</sup> meeting was presented. A motion to approve the minutes was made by Trustee Higgins and seconded by Supervisor Wiesbrook.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. A motion was made by Trustee Lowery and seconded by Trustee Chandler to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board. A motion was made by Trustee Chandler and seconded by Trustee Higgins to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Wiesbrook presented the following report:

- Went over bank statements and reconciled to Quicken
- Went over YTD comparison
  - \$15,000.00 lower on income – Yearly rent/commissioner charge back
  - Expenses within \$600.00 of last year
- Went over budget comparison
  - R&B income up \$13,000.00
    - Property Tax + \$19,000.00
    - Personal Property Tax - \$6,000.00
  - R&B expenses down due to delaying some projects
- Went over quote for yearly audit

A motion was made by Trustee Higgins and seconded by Trustee Lowery to approve the Supervisor's report as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Road Commissioner's Report

Commissioner Phillips presented the following report:

Baker Road will have to be resurfaced, extra truck traffic from Dupont  
 Road construction project  
 Discussed if Township needed to look into a mowing ordinance

A motion was made by Trustee Lowery and seconded by Trustee Chandler to approve the Road Commissioner's report as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Clerk's Report

The Clerk summarized the upcoming reports that will be coming due. FOIA request for payroll related to Dwight Road Solar project.

A motion was made by Trustee Higgins and seconded by Trustee Chandler to approve the Clerk's report as presented.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

New Business



Audit Committee Report from 10/17/23 meeting

- Met 10/17/23 for 1.5 hours
- Approved reports for Wauponsee Township and MTAD
- Paid 3 citizen members \$100.00 for their service

Old Business

None

Adjournment

Being no further business, Trustee Lowery made a motion to adjourn the meeting. Trustee Chandler seconded the motion.

Trustees:	Andy Chandler	Yes
	Russ Higgins	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at        PM.

Meeting minutes approved on November 15, 2023

----- Trustee

----- Trustee

----- Trustee

----- Trustee

----- Supervisor

----- Township Clerk

**Ed Wiesbrook**

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**From:** Tanya Downey <Tanya@KenGoodwinCPA.net>  
**Sent:** Thursday, November 2, 2023 11:56 AM  
**To:** Ed Wiesbrook  
**Subject:** Town payroll  
**Attachments:** PAYROLL.PDF; Town Nov 941 payment.pdf; Town Nov IL 941 payment.pdf

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Ed,

Town payroll is attached.

Payroll deposits will be deducted on 11/6 for the following amounts:

	<i>withheld</i>	<i>Employer</i>	<i>Total</i>
Federal - 1549.64			
SS - 631.04	315.52	315.52	631.04
MC - 147.60	73.80	73.80	147.60
Fed - 771.00	<u>771.00</u>		<u>771.00</u>
	1160.32	<u>389.32</u>	1549.64
State - 246.96			
	<i>IL</i> 246.96		246.96
	<u>1407.28</u>	<i>Total payroll tax</i>	<u>1796.60</u>

11/02/2023

Rpt B,2 Page 1

11:14:20

Report Date: 11/02/2023 Thru: 11/02/2023

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Date	Sta	Gross	MCWH	SSWH	FITW	SITW	OtherPay	Net
Chandler, Andrew								
11/02	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
Hastings, Scot T.								
11/02	A10	492.83	7.15	30.56	200.00	24.40	0.00	230.72
total		492.83	7.15	30.56	200.00	24.40	0.00	230.72
Higgins, Russel								
11/02	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
Lowery, Gary								
11/02	A10	100.00	1.45	6.20	0.00	0.00	0.00	92.35
total		100.00	1.45	6.20	0.00	0.00	0.00	92.35
Phillips, Rodney								
11/02	A10	3021.30	43.81	187.32	71.00	149.55	0.00	2569.62
total		3021.30	43.81	187.32	71.00	149.55	0.00	2569.62
Wiesbrook, Edward D.								
11/02	A10	1274.85	18.49	79.04	500.00	63.11	0.00	614.21
total		1274.85	18.49	79.04	500.00	63.11	0.00	614.21
Total		5088.98	73.80	315.52	771.00	246.96	0.00	3681.70

Total Payroll tax 1796.60  
 Total Payroll 5478.30

**Itemized Categories - Nov 2023**  
11/1/2023 through 11/30/2023

11/12/2023

Page 1

Date	Account	Num	Description	Memo	Amount
<b>INCOME</b>					
	TF Revenue				14,500.00
	Highway Super. Salary Reimb.				14,500.00
11/15/2023	TF Checking	...	Waupousee Township	1st installment	9,500.00
	Rents Received				5,000.00
11/15/2023	TF Checking	...	Waupousee Township		5,000.00
<b>EXPENSES</b>					
	TF Expenditures				-5,478.30
	Admin				-5,478.30
	Personnel				-5,478.30
	Emp. Tax Withheld				0.00
11/2/2023	TF Checking 4068	...	Andrew Chandler	SS	6.20
				Medicare	1.45
				IL Income Tax	4.95
11/2/2023	TF Checking 4069	...	Scot Hastings	Social Security	30.56
				Medicare	7.15
				Fed Income Tax	200.00
11/2/2023	TF Checking 4070	...	Russel Higgins	IL Income Tax	24.40
				SS	6.20
				Medicare	1.45
				IL Income Tax	4.95
11/2/2023	TF Checking 4071	...	Gary Lowery	SS	6.20
				Medicare	1.45
11/2/2023	TF Checking 4072	...	Rodney Phillips	Social Security	187.32
				Medicare	43.81
				Fed Income Tax	71.00
11/2/2023	TF Checking 4073	...	Edward Wiesbrook	IL Income Tax	149.55
				Social Security	79.04

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Itemized Categories - Nov 2023  
11/1/2023 through 11/30/2023

11/12/2023

Page 2

Date	Account	Num	Description	Memo	Amount
				Medicare	18.49
				Fed Income Tax	500.00
				IL Income Tax	63.11
11/6/2023	TF Checking	...	IRS Usat taxpymt		-1,160.32
11/6/2023	TF Checking		Il Dept Of Revenue		-246.96
			<b>Employment taxes</b>		<b>-389.32</b>
11/6/2023	TF Checking	...	IRS Usat taxpymt		-389.32
			<b>Salaries</b>		<b>-5,088.98</b>
11/2/2023	TF Checking	4068	Andrew Chandler	gross	-100.00
11/2/2023	TF Checking	4069	Scot Hastings		-492.83
11/2/2023	TF Checking	4070	Russel Higgins		-100.00
11/2/2023	TF Checking	4071	Gary Lowery		-100.00
11/2/2023	TF Checking	4072	Rodney Phillips		-3,021.30
11/2/2023	TF Checking	4073	Edward Wiesbrook		-1,274.85

**OVERALL TOTAL 9,021.70**

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Itemized Categories - Nov 2023  
11/1/2023 through 11/30/2023

11/12/2023

Date Account Num Description Memo Amount

**EXPENSES**

**R & B Expenditures**

**Administration**

**Commodities**

**Office Supplies**

11/15/2023 R&B Check... Online... Bank Card Processing Center RUG -146.46

**Contractual Services**

**Contract Payment**

11/15/2023 R&B Check... Online... Bank Card Processing Center WEBSITE -66.49

**Telephone**

11/15/2023 R&B Check... 4189 Comcast Business Account #8771 20 019 02872... -386.46

11/15/2023 R&B Check... 4190 Verizon 942005006-00001 -148.04

**Personnel**

**Salaries**

11/15/2023 R&B Check... 4198 Waupoosee Township Town Fund 50 % Salary Reimbursement ... -9,500.00

**Maintenance**

**Commodities**

**Gasoline**

11/15/2023 R&B Check... Online... Bank Card Processing Center Gasoline -247.56

**Vehicle**

11/15/2023 R&B Check... Online... Bank Card Processing Center DEF -150.29

**Contractual Services**

**Building**

11/15/2023 R&B Check... 4196 Megan Valdivia Clean Office x 2 -120.00

**Rentals**

11/15/2023 R&B Check... 4197 Waupoosee Township Town Fund ANNUAL RENT -5,000.00

**Utilities**

11/15/2023 R&B Check... 4191 Com Ed - North Building 935639007 -45.32

11/15/2023 R&B Check... 4192 Com Ed - South Building 2607121042 -59.11

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11/12/2023

Itemized Categories - Nov 2023  
11/1/2023 through 11/30/2023

Date	Account	Num	Description	Memo	Amount
11/15/2023	R&B Check...	4193	Nicor Gas - South Building	86-27-20-0289 9	-74.63
11/15/2023	R&B Check...	4194	Nicor Gas - North Building	19-66-71-2000 0	-42.25
11/15/2023	R&B Check...	4195	Nuway Disposal	MONTHLY DUMPSTER C...	-66.52
<b>Personnel</b>					
<b>Salaries</b>					
<b>Emp. Tax Withheld</b>					
11/2/2023	R&B Check...	4187	...Jackson Petro	Medicare	0.00
				Social Security	2.78
				Fed Income Tax	11.90
				IL Income Tax	0.00
				Social Security	9.50
11/2/2023	R&B Check...	4188	...Paul Phillips	Social Security	7.44
				Medicare	1.74
				IL Income Tax	5.94
11/6/2023	R&B Check...		...IRS Usat taxpymt R&B	R&B IL tax withheld	-23.86
11/6/2023	R&B Check...		II Dept Of Reven Edi Pymnts		-15.44
<b>Employment Taxes</b>					
11/6/2023	R&B Check...		...IRS Usat taxpymt R&B		-23.86
<b>Other R &amp; B Expenditures: Maintenance: Personnel: Salaries</b>					
11/2/2023	R&B Check...	4187	...Jackson Petro		-312.00
11/2/2023	R&B Check...	4188	...Paul Phillips		-192.00
					-120.00
<b>OVERALL TOTAL</b>					<b>-16,388.99</b>





P. O. Box 718  
Evansville, IN 47705

**COMBINED STATEMENT**

**ACCOUNT INFORMATION**

DATE 10/31/2023  
ACCOUNT NUMBER [REDACTED]

**CLIENT CARE CONTACT INFORMATION**

Client Care: 800-731-2265  
Visit us Online: [www.oldnational.com](http://www.oldnational.com)  
Written Inquiries: P. O. Box 419  
Evansville, IN 47703

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WAUPONSEE TOWNSHIP  
ROAD & BRIDGE FUND & DISTRICT  
PO BOX 969  
MORRIS IL 60450-0969

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00009968 0589732 0001-0006

**SUMMARY OF ACCOUNTS**

Type of Account	Account Number	Current Balance
<b>Deposits</b>		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$521,652.66
SELECT PUBLIC FDS SAV	[REDACTED]	\$13,044.64
<b>Total of Your Deposits</b>		<b>\$534,697.30</b>

**PUBLIC FUNDS INTEREST CHECKING**

**ACCOUNT SUMMARY**

Previous Statement Balance	09/30/2023	\$490,248.39
Deposits/Credits	2	\$57,629.67
Withdrawals/Debits	17	-\$26,234.38
Total Service Charges		\$0.00
Interest Paid		\$8.98
Current Statement Balance	10/31/2023	\$521,652.66
Days in Statement Period	31	

**OVERDRAFT CHARGES SUMMARY**

	THIS CYCLE	YEAR TO DATE 2023
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

**DEPOSITS AND OTHER CREDITS**

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
10/05	1278 Grundy COUNTY DIRECT PAY WAUPONSEE TWP ROAD	\$54,616.52 ✓



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SP 1

### Reconciliation Summary

**BANK STATEMENT -- CLEARED TRANSACTIONS:**

Previous Balance:		
Checks and Payments	17	Items
Deposits and Other Credits	5	Items
Service Charge	0	Items
Interest Earned	0	Items

490,248.39
-26,234.38
57,638.65
0.00
0.00
<u>521,652.66</u>

Ending Balance of Bank Statement:

**YOUR RECORDS -- UNCLEARED TRANSACTIONS:**

Cleared Balance:		
Checks and Payments	2	Items
Deposits and Other Credits	0	Items

521,652.66
-308.49
0.00

Register Balance as of 10/31/2023:

Checks and Payments	4	Items
Deposits and Other Credits	0	Items

521,344.17
-335.86
0.00

Register Ending Balance:

521,008.31
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### Reconciliation Summary

**BANK STATEMENT -- CLEARED TRANSACTIONS:**

Previous Balance:			13,044.31
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.33
Ending Balance of Bank Statement:			<u>13,044.64</u>

**YOUR RECORDS -- UNCLEARED TRANSACTIONS:**

Cleared Balance:			13,044.64
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 10/31/2023:			13,044.64
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00

Register Ending Balance:

13,044.64

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# OLD NATIONAL BANK

P. O. Box 718  
Evansville, IN 47705

## COMBINED STATEMENT

## ACCOUNT INFORMATION

DATE 10/31/2023  
ACCOUNT NUMBER [REDACTED]

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WAUPONSEE TOWNSHIP  
TOWN FUND  
PO BOX 969  
MORRIS IL 60450-0969

## CLIENT CARE CONTACT INFORMATION

Client Care: 800-731-2265  
Visit us Online: [www.oldnational.com](http://www.oldnational.com)  
Written Inquiries: P. O. Box 419  
Evansville, IN 47703

00009969 0589739 0001-0006

## SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
<b>Deposits</b>		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$108,218.71
SELECT PUBLIC FDS SAV	[REDACTED]	\$5,013.34
<b>Total of Your Deposits</b>		<b>\$113,232.05</b>

## PUBLIC FUNDS INTEREST CHECKING [REDACTED]

## ACCOUNT SUMMARY

Previous Statement Balance	09/30/2023	\$106,244.12
Deposits/Credits	2	\$7,885.99
Withdrawals/Debits	12	-\$5,913.25
Total Service Charges		\$0.00
Interest Paid		\$1.85
Current Statement Balance	10/31/2023	\$108,218.71
Days in Statement Period	31	

## OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2023
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

## DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
10/05	1278 Grundy COUNTY DIRECT PAY WAUPONSEE TWP	\$6,890.52



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### Reconciliation Summary

**BANK STATEMENT -- CLEARED TRANSACTIONS:**

Previous Balance:			106,244.12
Checks and Payments	12	Items	-5,913.25
Deposits and Other Credits	3	Items	7,887.84
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			108,218.71

**YOUR RECORDS -- UNCLEARED TRANSACTIONS:**

Cleared Balance:			108,218.71
Checks and Payments	1	Item	-87.40
Deposits and Other Credits	0	Items	0.00
Register Balance as of 10/31/2023:			108,131.31
Checks and Payments	8	Items	-5,478.30
Deposits and Other Credits	0	Items	0.00

Register Ending Balance:

102,653.01

585

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### Reconciliation Summary

**BANK STATEMENT -- CLEARED TRANSACTIONS:**

Previous Balance:		5,013.21
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Service Charge	0 Items	0.00
Interest Earned	1 Item	0.13
Ending Balance of Bank Statement:		<u>5,013.34</u>

**YOUR RECORDS -- UNCLEARED TRANSACTIONS:**

Cleared Balance:		5,013.34
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Balance as of 10/31/2023:		5,013.34
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Ending Balance:		<u>5,013.34</u>

JR6

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# OLD NATIONAL BANK

P. O. Box 718  
Evansville, IN 47705

## COMBINED STATEMENT

## ACCOUNT INFORMATION

DATE 10/31/2023  
ACCOUNT NUMBER [REDACTED]

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00009182 FP264311022311505000 06 000000000 0136258 003

WAUPONSEE TOWNSHIP  
GENERAL ASSISTANCE  
PO BOX 969  
MORRIS IL 60450-0969

## CLIENT CARE CONTACT INFORMATION

Client Care: 800-731-2265  
Visit us Online: [www.oldnational.com](http://www.oldnational.com)  
Written Inquiries: P. O. Box 419  
Evansville, IN 47703

## SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
<b>Deposits</b>		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$23,394.48
CERTIFICATE OF DEPOSIT	[REDACTED]	\$43,045.90
Matures on 01/14/24		
<b>Total of Your Deposits</b>		<b>\$66,440.38</b>

## PUBLIC FUNDS INTEREST CHECKING

## ACCOUNT SUMMARY

Previous Statement Balance	09/30/2023	\$23,381.98
Deposits/Credits	1	\$12.10
Withdrawals/Debits	0	\$0.00
Total Service Charges		\$0.00
Interest Paid		\$0.40
Current Statement Balance	10/31/2023	\$23,394.48
Days in Statement Period	31	

## OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2023
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

## DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
10/05	1278 Grundy COUNTY DIRECT PAY	\$12.10



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SR7

00009182 0585342 0001-0002

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Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	12.10
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.40
Ending Balance of Bank Statement:			23,394.48

23,381.98
0.00
12.10
0.00
0.40
23,394.48

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 11/12/2023:			
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			23,394.48

23,394.48
0.00
0.00
23,394.48
0.00
0.00
23,394.48

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### Reconciliation Summary

#### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		42,552.52
Checks and Payments	0 Items	0.00
Deposits and Other Credits	1 Item	493.38
Service Charge	0 Items	0.00
Interest Earned	0 Items	0.00
Ending Balance of Bank Statement:		<u>43,045.90</u>

#### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		43,045.90
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Balance as of 10/31/2023:		43,045.90
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00

Register Ending Balance:

43,045.90

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SP4

TF + EA

# Income/Expense Comparison by Category

4/1/2022 through 11/30/2023

11/12/2023

Page 1

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Category	4/1/2022- 11/30/2022	4/1/2023- 11/30/2023	Amount Difference
<b>INCOME</b>			
<b>Gen Assist Revenue</b>			
Interest	812.40	1,805.95	993.55
Property Tax	99.21	101.13	1.92
<b>TOTAL Gen Assist Revenue</b>	<b>911.61</b>	<b>1,907.08</b>	<b>995.47</b>
<b>TF Revenue</b>			
Highway Super. Salary Reimb.	9,500.00	9,500.00	0.00
Interest & Dividends	9.44	10.96	1.52
Pers. Prop. Replacement Tax	5,844.09	4,791.29	-1,052.80
Property Tax <i>Did not increase body</i>	59,589.30	57,582.55	-2,006.75
Rents Received	5,000.00	5,000.00	0.00
<b>TOTAL TF Revenue</b>	<b>79,942.83</b>	<b>76,884.80</b>	<b>-3,058.03</b>
<b>TOTAL INCOME</b>	<b>80,854.44</b>	<b>78,791.88</b>	<b>-2,062.56</b>

**EXPENSES**

<b>Gen Assist Expenditures</b>			
<b>Admin</b>			
Commodities	75.25	0.00	75.25
<b>TOTAL Admin</b>	<b>75.25</b>	<b>0.00</b>	<b>75.25</b>
<b>Home Relief</b>			
<b>Contractual Services</b>			
Shelter	515.00	300.00	215.00
Utility Payment	0.00	557.37	-557.37
<b>TOTAL Contractual Services</b>	<b>515.00</b>	<b>857.37</b>	<b>-342.37</b>
<b>TOTAL Home Relief</b>	<b>515.00</b>	<b>857.37</b>	<b>-342.37</b>
<b>TOTAL Gen Assist Expenditures</b>	<b>590.25</b>	<b>857.37</b>	<b>-267.12</b>
<b>TF Expenditures</b>			
<b>Admin</b>			
<b>Contractual Services</b>			
Accounting	0.00	300.00	-300.00
Bank & Other Fees	75.25	0.00	75.25
Payroll Fees	390.00	390.00	0.00
<b>TOTAL Accounting</b>	<b>465.25</b>	<b>690.00</b>	<b>-224.75</b>
Dues	336.94	336.94	0.00
Liability Insurance	2,884.00	2,855.00	29.00
Maint. Serv. - Equip.	0.00	414.00	-414.00
Training	0.00	100.00	-100.00
Travel Expenses	0.00	93.01	-93.01
<b>TOTAL Contractual Services</b>	<b>3,686.19</b>	<b>4,488.95</b>	<b>-802.76</b>
<b>Personnel</b>			

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# Income/Expense Comparison by Category

4/1/2022 through 11/30/2023

11/12/2023

Page 2

Category	4/1/2022- 11/30/2022	4/1/2023- 11/30/2023	Amount Difference
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	3,160.46	3,145.16	15.30
Salaries	41,311.84	41,111.84	200.00
<b>TOTAL Personnel</b>	<b>44,472.30</b>	<b>44,257.00</b>	<b>215.30</b>
Void Checks	0.00	0.00	0.00
<b>TOTAL Admin</b>	<b>48,158.49</b>	<b>48,745.95</b>	<b>-587.46</b>
<b>TOTAL TF Expenditures</b>	<b>48,158.49</b>	<b>48,745.95</b>	<b>-587.46</b>
<b>TOTAL EXPENSES</b>	<b>48,748.74</b>	<b>49,603.32</b>	<b>-854.58</b>
<b>OVERALL TOTAL</b>	<b>32,105.70</b>	<b>29,188.56</b>	<b>-2,917.14</b>

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SR 11

# Historical Budget

4/1/2023 through 3/31/2024 Using TF+GA Budgets

11/12/2023

Page 1

Category	Actual	2024 Budget	Difference
<b>INCOME</b>	<b>78,791.88</b>	<b>91,190.00</b>	<b>-12,398.12</b>
Gen Assist Revenue	<b>1,907.08</b>	<b>790.00</b>	<b>1,117.08</b>
Interest	1,805.95	700.00	1,105.95
Property Tax	101.13	90.00	11.13
TF Revenue	<b>76,884.80</b>	<b>90,400.00</b>	<b>-13,515.20</b>
Highway Super. Salary Reimb.	9,500.00	19,000.00	-9,500.00
Interest & Dividends	10.96	400.00	-389.04
Miscellaneous	0.00	0.00	0.00
Pers. Prop. Replacement Tax	4,791.29	7,000.00	-2,208.71
Property Tax	57,582.55	59,000.00	-1,417.45
Rents Received	5,000.00	5,000.00	0.00
<b>EXPENSES</b>	<b>49,603.32</b>	<b>91,700.00</b>	<b>42,096.68</b>
Gen Assist Expenditures	<b>857.37</b>	<b>5,700.00</b>	<b>4,842.63</b>
Admin	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>
Contractual Services	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>
Training	0.00	500.00	500.00
Contingencies	0.00	2,000.00	2,000.00
Home Relief	<b>857.37</b>	<b>3,200.00</b>	<b>2,342.63</b>
Contractual Services	<b>857.37</b>	<b>3,200.00</b>	<b>2,342.63</b>
Shelter	300.00	3,200.00	2,900.00
TF Expenditures	<b>48,745.95</b>	<b>86,000.00</b>	<b>37,254.05</b>
Admin	<b>48,745.95</b>	<b>83,000.00</b>	<b>34,254.05</b>
Capital Outlay	0.00	3,000.00	3,000.00
Commodities-Supplies	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>
Office Supplies	0.00	500.00	500.00
Contractual Services	<b>4,488.95</b>	<b>8,600.00</b>	<b>4,111.05</b>
Accounting	<b>690.00</b>	<b>2,000.00</b>	<b>1,310.00</b>
Dues	336.94	400.00	63.06
Legal Service	0.00	1,000.00	1,000.00
Liability Insurance	2,855.00	3,000.00	145.00
Maint. Serv. - Bldg.	0.00	500.00	500.00
Maint. Serv. - Equip.	414.00	0.00	-414.00
Postage	0.00	200.00	200.00
Publishing	0.00	500.00	500.00
Training	100.00	500.00	400.00
Travel Expenses	93.01	500.00	406.99
Other Expenditures	<b>0.00</b>	<b>400.00</b>	<b>400.00</b>
Miscellaneous	0.00	400.00	400.00
Personnel	<b>44,257.00</b>	<b>70,500.00</b>	<b>26,243.00</b>

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# Historical Budget

4/1/2023 through 3/31/2024 Using TF+GA Budgets

11/12/2023

Page 2

Category	Actual	2024 Budget	Difference
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	3,145.16	5,500.00	2,354.84
Salaries	41,111.84	65,000.00	23,888.16
Contingencies	0.00	3,000.00	3,000.00
<b>Net Difference:</b>	<b>29,188.56</b>	<b>-510.00</b>	<b>29,698.56</b>

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R+B

# Income/Expense Comparison by Category

4/1/2022 through 11/30/2023

11/12/2023

Page 1

Category	4/1/2022- 11/30/2022	4/1/2023- 11/30/2023	Amount Difference
<b>INCOME</b>			
<b>R &amp; B Revenue</b>			
Interest Income	62.31	54.78	-7.53
Property Tax	449,931.54	456,169.30	6,237.76
Replacement Tax	17,687.95	14,502.56	-3,185.39
Social Security	0.00	289.53	289.53
<b>TOTAL R &amp; B Revenue</b>	<b>467,681.80</b>	<b>471,016.17</b>	<b>3,334.37</b>
<b>TOTAL INCOME</b>	<b>467,681.80</b>	<b>471,016.17</b>	<b>3,334.37</b>
<b>EXPENSES</b>			
<b>R &amp; B Expenditures</b>			
Administration	0.00	37.93	-37.93
<b>Commodities</b>			
Office Supplies	302.35	358.63	-56.28
<b>TOTAL Commodities</b>	<b>302.35</b>	<b>358.63</b>	<b>-56.28</b>
Contractual Services	0.00	179.40	-179.40
Contract Payment	1,010.53	1,613.02	-602.49
General Insurance	7,417.00	7,343.00	74.00
Publishing	0.00	265.00	-265.00
Telephone	3,418.93	3,981.16	-562.23
Training	109.95	25.00	84.95
<b>TOTAL Contractual Services</b>	<b>11,956.41</b>	<b>13,406.58</b>	<b>-1,450.17</b>
<b>Other</b>			
Miscellaneous Expende	120.47	0.00	120.47
<b>TOTAL Other</b>	<b>120.47</b>	<b>0.00</b>	<b>120.47</b>
<b>Personnel</b>			
Salaries	9,500.00	10,675.00	-1,175.00
<b>TOTAL Personnel</b>	<b>9,500.00</b>	<b>10,675.00</b>	<b>-1,175.00</b>
Void Checks	0.00	0.00	0.00
<b>TOTAL Administration</b>	<b>21,879.23</b>	<b>24,478.14</b>	<b>-2,598.91</b>
<b>Capital Outlay</b>			
Equipment	0.00	59,900.00	-59,900.00
<b>TOTAL Capital Outlay</b>	<b>0.00</b>	<b>59,900.00</b>	<b>-59,900.00</b>
<b>Maintenance</b>			
<b>Capital Outlay</b>			
Building	31,844.53	0.00	31,844.53
<b>TOTAL Capital Outlay</b>	<b>31,844.53</b>	<b>0.00</b>	<b>31,844.53</b>
<b>Commodities</b>			
Building	31.61	2,236.82	-2,205.21
Diesel Fuel	62.60	1,663.30	-1,600.70

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# Income/Expense Comparison by Category

4/1/2022 through 11/30/2023

11/12/2023

Page 2

Category	4/1/2022- 11/30/2022	4/1/2023- 11/30/2023	Amount Difference
Equipment	4,432.53	9,815.29	-5,382.76
Gasoline	1,058.89	2,318.98	-1,260.09
Lubricants	1,028.07	0.00	1,028.07
Operating Supplies	74.34	339.63	-265.29
Road	9,342.37	7,026.91	2,315.46
Vehicle	1,498.66	353.04	1,145.62
<b>TOTAL Commodities</b>	<b>17,529.07</b>	<b>23,753.97</b>	<b>-6,224.90</b>
<b>Contractual Services</b>			
Bridge	1,620.00	109,036.40	-107,416.40
Building	6,755.71	8,478.77	-1,723.06
Contract Payment	2,058.15	196.00	1,862.15
Equipment	295.26	22.30	272.96
Rentals	2,740.00	8,116.97	-5,376.97
Road	258,735.49	173,436.55	85,298.94
Snow Removal	4,390.29	0.00	4,390.29
Utilities	4,434.07	3,671.14	762.93
Vehicle	1,063.24	0.00	1,063.24
<b>TOTAL Contractual Services</b>	<b>282,092.21</b>	<b>302,958.13</b>	<b>-20,865.92</b>
<b>Personnel</b>			
Salaries	5,908.89	7,938.00	-2,029.11
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	452.04	697.14	-245.10
<b>TOTAL Salaries</b>	<b>6,360.93</b>	<b>8,635.14</b>	<b>-2,274.21</b>
<b>TOTAL Personnel</b>	<b>6,360.93</b>	<b>8,635.14</b>	<b>-2,274.21</b>
<b>TOTAL Maintenance</b>	<b>337,826.74</b>	<b>335,347.24</b>	<b>2,479.50</b>
<b>TOTAL R &amp; B Expenditures</b>	<b>359,705.97</b>	<b>419,725.38</b>	<b>-60,019.41</b>
<b>TOTAL EXPENSES</b>	<b>359,705.97</b>	<b>419,725.38</b>	<b>-60,019.41</b>
<b>OVERALL TOTAL</b>	<b>107,975.83</b>	<b>51,290.79</b>	<b>-56,685.04</b>

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Grader

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R&B

# Historical Budget

4/1/2023 through 3/31/2024 Using R&B 2023-2024

11/12/2023

Page 1

Category	Actual	2024 Budget	Difference
<b>INCOME</b>	<b>471,016.17</b>	<b>482,564.00</b>	<b>-11,547.83</b>
R & B Revenue	471,016.17	482,564.00	-11,547.83
Interest Income	54.78	60.00	-5.22
Loan Income	0.00	0.00	0.00
Maintenance Fees	0.00	0.00	0.00
Miscellaneous Income	0.00	10,000.00	-10,000.00
Property Tax	456,169.30	469,999.00	-13,829.70
Replacement Tax	14,502.56	0.00	14,502.56
Social Security	289.53	2,505.00	-2,215.47
TOIRMA Dividend	0.00	0.00	0.00
<b>EXPENSES</b>	<b>419,725.38</b>	<b>946,229.00</b>	<b>526,503.62</b>
R & B Expenditures	419,725.38	946,229.00	526,503.62
Administration	24,478.14	55,750.00	31,271.86
Capital Outlay	0.00	500.00	500.00
Equipment	0.00	500.00	500.00
Commodities	358.63	1,250.00	891.37
Contractual Services	13,406.58	26,500.00	13,093.42
Other	0.00	2,500.00	2,500.00
Personnel	10,675.00	25,000.00	14,325.00
Capital Outlay	59,900.00	70,000.00	10,100.00
Maintenance	335,347.24	820,479.00	485,131.76
Capital Outlay	0.00	10,000.00	10,000.00
Commodities	23,753.97	77,500.00	53,746.03
Contractual Services	302,958.13	628,979.00	326,020.87
Other	0.00	2,000.00	2,000.00
Personnel	8,635.14	102,000.00	93,364.86
<b>Net Difference:</b>	<b>51,290.79</b>	<b>-463,665.00</b>	<b>514,955.79</b>

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# Township and Road District Checklist

## 2023 Township Calendar

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Checklist dates are now available on the Events Calendar at [toi.org](http://toi.org)

12/05/23	<b>Last Day to Determine Tax Levy for Truth in Taxation</b>	35 ILCS 200/18-60 35 ILCS 200/18-70	Last day for board of trustees to determine (estimate) property tax levy to comply with Truth in Taxation law. Highway commissioner determines levy for road district. Must determine levies at least 20 days before adoption. Basis for 5% computation and whether notices and hearings are necessary.
12/19/23	<b>Last Day for Truth in Taxation Notice</b>	35 ILCS 200/18-80	Last day notice of Truth in Taxation hearing can appear in newspaper. Notice must be in newspaper not more than 14 days or less than seven days prior to date of hearings.
12/26/23	<b>Last Day to Hold Truth in Taxation Hearing, Adopt &amp; File Tax Levies</b>	35 ILCS 200/18-90	Last day to hold Truth in Taxation hearing, adopt and file township and road district certificates of levy, tax levies, and Certificate of Compliance for Truth in Taxation law with county clerk.

\*Assumes fiscal year begins April 1

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

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# **Wauponse Township Board Meeting Agenda November 15, 2023 at 7:00 PM Township Road District Office**

1. Call Meeting to Order  
Pledge of Allegiance  
  
Public Comment/ Statements
2. Conley Road Drain Tile Issue
3. Approval of Minutes
4. Approval of Claims
5. Reports  
Supervisor's  
Highway Commissioner's  
Clerk's
6. Unfinished Business
7. New Business  
Lynn Road Solar Farm
8. Other Items
9. Adjournment

**Next Meeting: December 20, 2023**