

Wauponsee Township Board Minutes

March 20, 2024

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Hastings opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Present
	Andy Chandler	Present
	Gary Lowery	Present
Supervisor:	Scot Hastings	Present
Road Commissioner:	Bucky Phillips	Present
Township Clerk	Russ Higgins	Present

Residents Present

David Benson

Public Comment/Statements

Road commissioner Phillips shared he had repaired cosmetic damage to a yard resulting from snow plowing for a homeowner.

Approval of Minutes

Meeting minutes for the February 21st meeting were presented. A motion to approve the minutes was made by Trustee Carr and seconded by Trustee Chandler

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Scot Hastings	Yes

The motion passed on a roll call vote.

Approval of Claims

Supervisor Hastings reviewed the claims with the Board. A motion was made by Trustee Lowery and seconded by Trustee Chandler to authorize the Wauponsee Township Fund claims as presented. Payroll tax was \$1872.60, total payroll was \$5478.30

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Scot Hastings	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board. A motion was made by Trustee Chandler and seconded by Trustee Carr to authorize the Wauponsee Township Road and Bridge Fund claims as presented. An annual expenditure report from April 2023 to March 2024 was shared.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Scot Hastings	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Hastings presented the financial report for the General Assistance, Town Fund and Road and Bridge Fund:

The Town Fund Income/Expense comparison is \$11904.10 less than the previous year. This is intentional due to lowering of levy. Road and Bridge income is \$16461.67 higher than last year, expenses \$59900 less.

Reports attached.

A motion was made by Trustee Carr and seconded by Trustee Lowery to approve the Supervisor's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Scot Hastings	Yes

The motion passed on a roll call vote.

Road Commissioner's Report

No report

The motion passed on a roll call vote.

Clerk's Report

Clerk Higgins summarized the upcoming reports including posting of Annual Meeting Agenda 15 days prior to the April 9th meeting. The Township and Road District Checklist for the 2024 Township Calendar is attached.

A motion was made by Trustee Lowery and seconded by Trustee Chandler to approve the Clerk's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Scot Hastings	Yes

The motion passed on a voice vote.

New Business

Agenda for Annual Meeting

A motion to approve the agenda for the 2024 Annual Meeting was made by Trustee Carr and seconded by Trustee Chandler.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Scot Hastings	Yes

The motion passed on a voice vote.

Audit

A motion to approve the bid from Andrea & Orendorff to complete the 2024 Township audit was made by Trustee Chandler and seconded by Trustee Lowery

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Scot Hastings	Yes

The motion passed on a roll call vote.

Annual Calendar Schedule of Meetings

A motion was made by Trustee Chandler and seconded by Trustee Carr to approve the proposed Meeting schedule. The Township Annual Meeting will be held on the mandated date of April 9th, with the April monthly meeting following. The remainder of the monthly meetings will be held on the second Wednesday of the month. The 2024/2025 Meeting schedule is attached.

A motion to approve the Wauponse Township Board meeting schedule for 2024/2025 was made by Trustee Chandler and seconded by Trustee Carr.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Scot Hastings	Yes

The motion passed on a voice vote.

Trusty Vacancy/ Appointment

A motion to nominate David Benson to fill the vacant trustee position was made by Trustee Carr and seconded by Trustee Chandler.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Scot Hastings	Yes

The motion passed on a roll call vote.

Old Business

Consideration of posting roads with a 40 ton limit is being investigated. Future action may be presented to the board.

Adjournment

Being no further business, Trustee Carr made a motion to adjourn the meeting. Trustee Chandler seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
	David Benson	Yes
Supervisor:	Scot Hastings	Yes

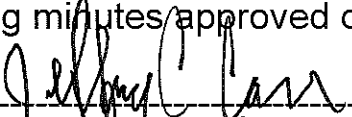
The motion passed on a voice vote.

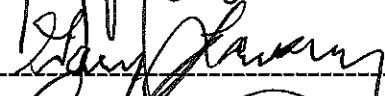
The meeting was adjourned at 7.44 PM.


Next Meeting

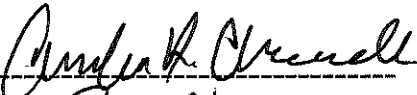
April 9, 2024

Meeting minutes approved on ^{April 9}~~February 21~~, 2024


----- Trustee

----- Trustee

----- Trustee

----- Trustee

----- Supervisor

----- Township Clerk

Supervisor Wauponsee Township

From: Tanya Downey <Tanya@KenGoodwinCPA.net>
Sent: Thursday, March 7, 2024 11:32 AM
To: Supervisor Wauponsee Township
Subject: payroll
Attachments: PAYROLL.PDF; Town March 941 payment.pdf; Town March IL 941 payment.pdf

Town payroll is attached.

Payroll deposits will be deducted on 3/9 for the following amounts:

Federal - 1625.64
State - 246.96

Thanks,
Tanya

	With hold	Employer	Combined
mc	73.80	73.80	147.60
SS	315.52	315.52	631.04
Fed	847.00		847.00
	<hr/>	<hr/>	<hr/>
	1236.32	389.32	1625.64
IL	246.96		246.96
			<hr/>
			1872.60

03/07/2024

Rpt B,2 Page 1

11:19:30

Report Date: 03/06/2024 Thru: 03/06/2024

Date	Sta	Gross	MCWH	SSWH	FITW	SITW	OtherPay	Net
		#4095						
Carr, Jeff								
03/06	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
		#4096						
Chandler, Andrew								
03/06	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
		#4097						
Hastings, Scot T.								
03/06	A10	1274.85	18.49	79.04	500.00	63.11	0.00	614.21
total		1274.85	18.49	79.04	500.00	63.11	0.00	614.21
		#4098						
Higgins, Russel								
03/06	A10	492.83	7.15	30.56	150.00	24.40	0.00	280.72
total		492.83	7.15	30.56	150.00	24.40	0.00	280.72
		#4099						
Lowery, Gary								
03/06	A10	100.00	1.45	6.20	0.00	0.00	0.00	92.35
total		100.00	1.45	6.20	0.00	0.00	0.00	92.35
		#4100						
Phillips, Rodney								
03/06	A10	3021.30	43.81	187.32	197.00	149.55	0.00	2443.62
total		3021.30	43.81	187.32	197.00	149.55	0.00	2443.62
Total		5088.98	73.80	315.52	847.00	246.96	0.00	3605.70

Payroll Tax 1872.60
Total Payroll 5478.30

Town - Mar 2024

3/1/2024 through 3/31/2024

3/16/2024

Date Num Description

Category

Amount

Page 1

BALANCE 2/29/2024

3/6/2024	409...	Jeff Carr	--Split--	-87.40
3/6/2024	409...	Andrew Chandler	--Split--	-87.40
3/6/2024	409...	Scot Hastings	--Split--	-614.21
3/6/2024	409...	Russel Higgins	--Split--	-280.72
3/6/2024	409...	Gary Lowery	--Split--	-92.35
3/6/2024	410...	Rodney Phillips	--Split--	-2,443.62
3/6/2024	...	IRS Usatapynt	--Split--	-1,625.64
3/6/2024		II Dept Of Revenue	TF Expenditures:Admin:Personnel:Emp. Tax Withheld	-246.96
3/18/2024	DEP	TOIRMA	TF Revenue:Interest & Dividends	431.00
3/18/2024	DEP	II Dept Of Revenue P...	TF Revenue:Pers. Prop. Replacement Tax	402.87
3/1/2024 - 3/31/2024				
BALANCE 3/31/2024				103,269.22

TOTAL INFLOWS

833.87

TOTAL OUTFLOWS

-5,478.30

NET TOTAL

-4,644.43

TC 13

3/16/2024

R&B - Mar 2024
3/1/2024 through 3/31/2024

Date Num Description Category Amount

BALANCE 2/29/2024

3/18/2024	DEP	TOIRMA	R & B Revenue:TOIRMA Dividend	501,378.05
3/18/2024	DEP	II Dept Of Revenue P...	R & B Revenue:Replacement Tax	1,107.00
3/20/2024	4233	Comcast Business	R & B Expenditures:Administration:Contractual Services:Telephone	1,219.43
3/20/2024	4234	Verizon	R & B Expenditures:Administration:Contractual Services:Telephone	-406.45
3/20/2024	4235	Com Ed - North Buildi...	R & B Expenditures:Administration:Contractual Services:Telephone	-147.84
3/20/2024	4236	Com Ed - South Build...	R & B Expenditures:Maintenance:Contractual Services:Utilities	-61.13
3/20/2024	4237	Nicor Gas - North Buil...	R & B Expenditures:Maintenance:Contractual Services:Utilities	-378.35
3/20/2024	4238	Nicor Gas - South Buil...	R & B Expenditures:Maintenance:Contractual Services:Utilities	-250.45
3/20/2024	4239	Nuway Disposal	R & B Expenditures:Maintenance:Contractual Services:Utilities	-488.69
3/20/2024	4240	Joe Martin & Associat...	R & B Expenditures:Maintenance:Contractual Services:Utilities	-65.43
3/20/2024	4241	Megan Valdivia	R & B Expenditures:Administration:Contractual Services:Accounting Se...	-450.00
3/1/2024 - 3/31/2024			R & B Expenditures:Maintenance:Contractual Services:Building	-120.00

BALANCE 3/31/2024

501,336.14

TOTAL INFLOWS	2,326.43
TOTAL OUTFLOWS	-2,368.34
NET TOTAL	-41.91

R+B C 2

TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
 TO
 COUNTY ENGINEER
SUMMARY
 County of GRUNDY
 WAUPONSEE Township

April		\$ 2,382.12
May		\$ 16,337.09
June		\$ 198,600.10
July		\$ 11,352.52
August		\$ 774.60
September		\$ 29,993.05
October		\$ 5,634.84
November		\$ 16,388.99
December		\$ 2,756.64
January		\$ 28,891.42
February		\$ 4,317.15
March		\$ 2,368.34
Total		\$ 319,796.86

Budgeted Amount	
Total Spent	\$ 319,796.86
Total Remaining	\$ (319,796.86)

OLD NATIONAL BANK

P. O. Box 718
Evansville, IN 47705




COMBINED STATEMENT

ACCOUNT INFORMATION

DATE 02/29/2024
ACCOUNT NUMBER [REDACTED]

PAGE 1 OF 2

CLIENT CARE CONTACT INFORMATION

 Client Care: 800-731-2265
 Visit us Online: www.oldnational.com
 Written Inquiries: P. O. Box 419
 Evansville, IN 47703

[REDACTED]

WAUPONSEE TOWNSHIP
GENERAL ASSISTANCE
PO BOX 969
MORRIS IL 60450-0969

00018515 0568203 0001-0002

SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
Deposits		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$23,399.63
CERTIFICATE OF DEPOSIT Matures on 10/14/24	[REDACTED]	\$43,544.99
Total of Your Deposits		\$66,944.62

PUBLIC FUNDS INTEREST CHECKING

ACCOUNT SUMMARY

Previous Statement Balance	01/31/2024	\$23,399.26
Deposits/Credits	0	\$0.00
Withdrawals/Debits	0	\$0.00
Total Service Charges		\$0.00
Interest Paid		\$0.37
Current Statement Balance	02/29/2024	\$23,399.63
Days in Statement Period	29	

OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2024
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
02/29	999 INTEREST PAYMENT	\$0.37



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BS-1

Reconciliation Report

Reconciliation Summary

BS-2

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		23,399.26	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.37
Ending Balance of Bank Statement:		<u>23,399.63</u>	

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		23,399.63	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/29/2024:		23,399.63	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:		23,399.63	

Reconciliation Report

Reconciliation Summary

BS-3

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		43,045.90	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	499.09
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:		<u>43,544.99</u>	

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		43,544.99	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/29/2024:		43,544.99	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:		43,544.99	

OLD NATIONAL BANK

P. O. Box 718
Evansville, IN 47705

COMBINED STATEMENT

ACCOUNT INFORMATION

DATE 02/29/2024
ACCOUNT NUMBER [REDACTED]

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CLIENT CARE CONTACT INFORMATION

Client Care: 800-731-2265
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Evansville, IN 47703

WAUPONSEE TOWNSHIP
TOWN FUND
PO BOX 969
MORRIS IL 60450-0969

SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
Deposits		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$102,987.58
SELECT PUBLIC FDS SAV	[REDACTED]	\$5,013.47
Total of Your Deposits		\$108,001.05

PUBLIC FUNDS INTEREST CHECKING

ACCOUNT SUMMARY

Previous Statement Balance	01/31/2024	\$109,187.80
Deposits/Credits	0	\$0.00
Withdrawals/Debits	10	-\$6,201.90
Total Service Charges		\$0.00
Interest Paid		\$1.68
Current Statement Balance	02/29/2024	\$102,987.58
Days in Statement Period	29	

OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2024
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
02/29	999 INTEREST PAYMENT	\$1.68

BS-4

00019285 0572294 0001-0004

Reconciliation Report

Reconciliation Summary

BS-5

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		109,189.48	
Checks and Payments	10	Items	-6,201.90
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:		<u>102,987.58</u>	

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		102,987.58	
Checks and Payments	1	Item	-87.40
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/29/2024:		102,900.18	
Checks and Payments	8	Items	-5,478.30
Deposits and Other Credits	2	Items	833.87
Register Ending Balance:		<u>98,255.75</u>	

Reconciliation Report

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:

5,013.34

Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.13

Ending Balance of Bank Statement:

5,013.47

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:

5,013.47

Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00

Register Balance as of 2/29/2024:

5,013.47

Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00

Register Ending Balance:

5,013.47

COMBINED STATEMENT	
ACCOUNT INFORMATION	
DATE	02/29/2024
ACCOUNT NUMBER	[REDACTED]

WAUPONSEE TOWNSHIP
ROAD & BRIDGE FUND & DISTRICT
PO BOX 969
MORRIS IL 60450-0969

CLIENT CARE CONTACT INFORMATION

Client Care: 800-731-2265
Visit us Online: www.oldnational.com
Written Inquiries: P. O. Box 419
Evansville, IN 47703

SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
Deposits		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$488,973.95
SELECT PUBLIC FDS SAV	[REDACTED]	\$13,044.97
Total of Your Deposits		\$502,018.92

PUBLIC FUNDS INTEREST CHECKING [REDACTED]

ACCOUNT SUMMARY

Previous Statement Balance	01/31/2024	\$492,584.37
Deposits/Credits	0	\$0.00
Withdrawals/Debits	9	-\$3,618.22
Total Service Charges		\$0.00
Interest Paid		\$7.80
Current Statement Balance	02/29/2024	\$488,973.95
Days in Statement Period	29	

OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2024
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
02/29	999 INTEREST PAYMENT	\$7.80

00019284 0572289 0001-0004

00019284 0572289 0001-0004

Reconciliation Report

Reconciliation Summary

BS-8

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		492,584.37
Checks and Payments	10 Items	-3,618.22
Deposits and Other Credits	0 Items	0.00
Service Charge	0 Items	0.00
Interest Earned	1 Item	7.80
Ending Balance of Bank Statement:		<u>488,973.95</u>

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		488,973.95
Checks and Payments	4 Items	-640.87
Deposits and Other Credits	0 Items	0.00
Register Balance as of 2/29/2024:		488,333.08
Checks and Payments	9 Items	-2,368.34
Deposits and Other Credits	2 Items	2,326.43
Register Ending Balance:		<u>488,291.17</u>

Reconciliation Report

Reconciliation Summary

BS-9

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		13,044.64	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.33
Ending Balance of Bank Statement:		<u>13,044.97</u>	

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		13,044.97	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/29/2024:		13,044.97	
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:		13,044.97	

Income/Expense Comparison by Category - Town

4/1/2022 through 3/20/2024

3/19/2024

Page 1

Category	4/1/2022- 3/20/2023	4/1/2023- 3/20/2024	Amount Difference
INCOME			
Gen Assist Revenue			
Interest	813.74	2,306.59	1,492.85
Property Tax	99.21	104.73	5.52
TOTAL Gen Assist Revenue	912.95	2,411.32	1,498.37
TF Revenue			
Highway Super. Salary Reimb.	19,514.58	9,500.00	-10,014.58
Interest & Dividends	445.07	449.44	4.37
Miscellaneous	0.00	0.00	0.00
Pers. Prop. Replacement Tax	8,111.22	6,186.27	-1,924.95
Property Tax	60,134.59	59,639.78	-494.81
Rents Received	5,000.00	5,000.00	0.00
TOTAL TF Revenue	93,205.46	80,775.49	-12,429.97
TOTAL INCOME	94,118.41	83,186.81	-10,931.60
EXPENSES			
Uncategorized	0.00	614.21	-614.21
Gen Assist Expenditures			
Admin			
Commodities	75.25	0.00	75.25
TOTAL Admin	75.25	0.00	75.25
Home Relief			
Contractual Services			
Shelter	515.00	300.00	215.00
Utility Payment	0.00	557.37	-557.37
TOTAL Contractual Services	515.00	857.37	-342.37
TOTAL Home Relief	515.00	857.37	-342.37
TOTAL Gen Assist Expenditures	590.25	857.37	-267.12
TF Expenditures			
Admin			
Contractual Services	0.00	414.00	-414.00
Accounting	0.00	300.00	-300.00
Audit	495.00	0.00	495.00
Bank & Other Fees	75.25	0.00	75.25
Payroll Fees	440.87	625.62	-184.75
TOTAL Accounting	1,011.12	925.62	85.50
Dues	336.94	336.94	0.00
Liability Insurance	2,884.00	2,855.00	29.00
Maint. Serv. - Equip.	0.00	414.00	-414.00
Postage	63.18	0.00	63.18

Town Compare 1

Income/Expense Comparison by Category - Town

4/1/2022 through 3/20/2024

3/19/2024

Page 2

Category	4/1/2022- 3/20/2023	4/1/2023- 3/20/2024	Amount Difference
Training	0.00	100.00	-100.00
Travel Expenses	0.00	93.01	-93.01
TOTAL Contractual Services	4,295.24	5,138.57	-843.33
Other Expenditures			
Miscellaneous	40.00	225.00	-185.00
TOTAL Other Expenditures	40.00	225.00	-185.00
Personnel			
Emp. Tax Withheld	0.00	664.99	-664.99
Employment taxes	4,725.39	4,698.09	27.30
Salaries	61,767.76	60,192.91	1,574.85
TOTAL Personnel	66,493.15	65,555.99	937.16
Void Checks	0.00	0.00	0.00
TOTAL Admin	70,828.39	70,919.56	-91.17
TOTAL TF Expenditures	70,828.39	70,919.56	-91.17
TOTAL EXPENSES	71,418.64	72,391.14	-972.50
OVERALL TOTAL	22,699.77	10,795.67	-11,904.10

Town Compare 2

Income/Expense Comparison by Category - R&B

4/1/2022 through 3/20/2024

3/19/2024

Page 1

Category	4/1/2022- 3/20/2023	4/1/2023- 3/20/2024	Amount Difference
INCOME			
R & B Revenue			
Interest Income	90.30	88.83	-1.47
Property Tax	450,476.83	472,389.25	21,912.42
Replacement Tax	24,550.24	18,725.00	-5,825.24
Social Security	0.00	375.96	375.96
TOIRMA Dividend	1,107.00	1,107.00	0.00
TOTAL R & B Revenue	476,224.37	492,686.04	16,461.67
TOTAL INCOME	476,224.37	492,686.04	16,461.67
EXPENSES			
R & B Expenditures			
Administration	0.00	37.93	-37.93
Commodities			
Office Supplies	702.10	373.62	328.48
TOTAL Commodities	702.10	373.62	328.48
Contractual Services	0.00	179.40	-179.40
Accounting Service	130.00	450.00	-320.00
Contract Payment	6,490.28	1,788.02	4,702.26
General Insurance	7,417.00	7,343.00	74.00
Other	0.00	23.29	-23.29
Publishing	51.46	265.00	-213.54
Telephone	5,362.82	6,168.43	-805.61
Training	109.95	25.00	84.95
TOTAL Contractual Services	19,561.51	16,242.14	3,319.37
Other			
Miscellaneous Expence	213.21	0.00	213.21
TOTAL Other	213.21	0.00	213.21
Personnel			
Salaries	19,514.58	10,675.00	8,839.58
TOTAL Personnel	19,514.58	10,675.00	8,839.58
Void Checks	0.00	0.00	0.00
TOTAL Administration	39,991.40	27,328.69	12,662.71
Capital Outlay			
Equipment	0.00	59,900.00	-59,900.00
TOTAL Capital Outlay	0.00	59,900.00	-59,900.00
Maintenance			
Capital Outlay			
Building	31,844.53	0.00	31,844.53
Equipment	90,620.00	0.00	90,620.00

R+B compare 1

Income/Expense Comparison by Category - R&B

4/1/2022 through 3/20/2024

3/19/2024

Page 2

Category	4/1/2022- 3/20/2023	4/1/2023- 3/20/2024	Amount Difference
TOTAL Capital Outlay	122,464.53	0.00	122,464.53
Commodities			
Building	667.00	2,481.82	-1,814.82
Diesel Fuel	3,073.84	3,544.99	-471.15
Equipment	7,578.49	12,675.66	-5,097.17
Gasoline	1,582.03	2,793.39	-1,211.36
Lubricants	1,028.07	0.00	1,028.07
Operating Supplies	179.06	440.56	-261.50
Road	9,601.24	7,216.68	2,384.56
Snow Removal	268.84	0.00	268.84
Vehicle	1,498.66	420.66	1,078.00
TOTAL Commodities	25,477.23	29,573.76	-4,096.53
Contractual Services			
Bridge	1,620.00	109,036.40	-107,416.40
Building	7,295.71	9,018.77	-1,723.06
Contract Payment	2,058.15	196.00	1,862.15
Equipment	295.26	22.30	272.96
Rentals	2,740.00	8,116.97	-5,376.97
Road	291,432.54	199,292.55	92,139.99
Snow Removal	4,390.29	0.00	4,390.29
Utilities	7,595.93	6,938.35	657.58
Vehicle	1,401.35	0.00	1,401.35
TOTAL Contractual Services	318,829.23	332,621.34	-13,792.11
Personnel			
Salaries	7,319.39	7,938.00	-618.61
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	559.94	697.14	-137.20
TOTAL Salaries	7,879.33	8,635.14	-755.81
TOTAL Personnel	7,879.33	8,635.14	-755.81
TOTAL Maintenance	474,650.32	370,830.24	103,820.08
TOTAL R & B Expenditures	514,641.72	458,058.93	56,582.79
TOTAL EXPENSES	514,641.72	458,058.93	56,582.79
OVERALL TOTAL	-38,417.35	34,627.11	73,044.46

R & B Expense 2

Township and Road District Checklist

2024 Township Calendar

Checklist dates are now available on the Events Calendar at toi.org

03/01/24	Last day to Request Agenda Item	60 ILCS 1/30-10	Last day for any 15 or more registered voters in the township to request an agenda item for consideration by the electors at the annual meeting by giving written notice of a specific request to the township clerk.
03/25/24	Annual Town Meeting Agenda	60 ILCS 1/30-10	Not less than 15 days before the annual meeting, the township board shall adopt an agenda for the annual meeting. Agenda must include any elector items properly submitted by March 1st prior to the annual meeting. Agenda must be included in the meeting notice that is approved by the township board.
03/25/24	Annual Township Meeting Notice	60 ILCS 1/30-10	Clerk must post notice of annual town meeting in 3 most public places at least 15 days before meeting. If an English language newspaper is published in township, then notice must also be published in the newspaper. Notice must include agenda approved by the township board. Meeting must be after 6:00 p.m.
03/31/24	Fiscal Year Ends*	50 ILCS 330/3	Last day of fiscal year for most townships, road districts, and multi-township assessment districts. However, board of trustees may change fiscal year.
04/01/24	Fiscal Year Starts*	50 ILCS 330/3	First day of fiscal year for most townships, road districts, and MTADs. However, board can change the fiscal year.
04/01/24	Notice of Meetings (Open Meetings Act)	5 ILCS 120/2.02	Board must post public notice of its schedule of regular meetings at the beginning of the fiscal year or calendar year. The notice shall state the regular dates, times, and places. Make schedule available to any news outlet that has filed an annual request for such notice.
04/01/24	Monthly Report to County Engineer	605 IL CS 5/6-201.13	Within 30 thirty days after issuing warrants the highway commissioner reports to the county engineer a list of such warrants showing where money is spent, for what purpose, and the amount expended. Use DCEO Form #39 or design own form. Report is due each month.
04/07/24	Financial Statement	60 ILCS 1/70-15	Clerk posts a copy of the Supervisor's Annual Financial Statement at the meeting room two days before annual town meeting. The clerk no longer has to read the statement aloud as long as copies are made available.
04/08/24	Financial Statement	60 ILCS 1/70-15	Supervisor files Annual Financial Statement with the clerk. Although the law states that the statement shall be prepared within 30 days before the annual town meeting, it must be completed to enable the clerk to post it 2 days before the annual town meeting. Use DCEO Form #6 or your own form. Statement is not required to be published in a newspaper.
04/08/24	Highway Commissioners Report	605 ILCS 5/6-201.15	Highway commissioner in single township road district must prepare an annual report to the board of trustees within 30 days before the annual town meeting. Use DCEO Form #38 or your own form. Report is not required to be published in a newspaper.

04/08/24	Annual Accounting	60 ILCS 1/70-30	Supervisor accounts to board for all money received and disbursed during fiscal year. Accounting must be within 30 days before the annual town meeting.
04/09/24	Annual Town Meeting	60 ILCS 1/30-5	The Annual Town Meeting shall be held on the second Tuesday of April. Meeting must be after 6:00 p.m. Whenever this date conflicts with the celebration of Passover or Ramadan, the township board may postpone the annual town meeting to the first Tuesday following the last day of Passover or Ramadan.
04/30/24	District Treasurer's Report*	605 ILCS 5/6-205	Last day for road district treasurer to submit an itemized statement of receipts and disbursements to highway commissioner. Statement must be submitted within 30 days from end of the fiscal year. Use DCEO Form #37 or your own form. Statement is not required to be published in a newspaper.
05/01/24	Statement of Economic Interest	5 ILCS 420/4A-101 5 ILCS 420/4A-105	Elected and certain appointed officials must file a Statement of Economic Interest with county clerk by May 1st of each year. Persons appointed to fill vacancies must also file statements at time of appointment.
05/30/24	Budget Notice*	50 ILCS 330/3 60 ILCS 1/80-60	Last day to publish a notice announcing budget hearings and that the tentative budgets are available for inspection. Separate township and road district notices must be published at least 30 days before hearings in a newspaper published in the township. If there is no township newspaper, post in five of the most public places in township.
05/30/24	Budget Inspection*	50 ILCS 330/3 60 ILCS 1/80-60	Last day for clerk to make tentative budgets available for public inspection. Tentative budgets must be prepared and made available for inspection at least 30 days before hearings. It is the duty of clerk to arrange for the public hearings.
06/30/24	Budget Hearing & Adoption*	50 ILCS 330/3 605 ILCS 5/6-501	Last day to conduct budget hearings and adopt township and road district budgets. Budgets may be adopted before or during the first quarter of the fiscal year. (Do not adopt at the annual town meeting.) The township budget may be adopted at the public hearing. The road district budget shall be adopted at the public hearing.
07/30/24	Budget Filing*	35 ILCS 200/18-50	Last day to file certify budget and revenue sources with county clerk if budget is adopted at end of June. Must be filed with county clerk within 30 days of adoption. Therefore, filing deadline varies with the date of adoption. Clerk certifies the budget and supervisor certifies the revenue sources.
09/27/24	Fiscal Responsibility Report Card*	35 ILCS 200/30-30	Last day to file Fiscal Responsibility Report Card; shall submit within 180 days of the conclusion of the fiscal year. The Annual Financial Report meets this requirement. See reference above.
09/27/24	Comptroller's Report*	50 ILCS 310/3 50 ILCS 310/6	Last day to file Annual Financial Report with state comptroller's office and county clerk. Must be filed within 6 months from end of fiscal year. The report also serves as the Fiscal Responsibility Report Card.
09/30/24	Annual Treasurer's Report Completed*	30 ILCS 15/1	Last day for the supervisor to prepare combined Annual Treasurer's Report for township and road district. Report must be completed within 6 months from end of fiscal year, sworn to and filed with county clerk.

**Wauponse Township
Annual Meeting Agenda
April 9, 2024 at 7:00pm
Township Road District Office**

1. Meeting Called to Order/ Pledge of Allegiance
2. Election of Moderator / Administration of Oath by the Clerk
3. Appointment of Secretary
4. Motion to open meeting
5. Meeting Minutes Read for approval vote (April 11, 2023)
6. Presentation of Annual Supervisor's Report
7. Presentation of Road Commissioner's Annual Report
8. Vote on Charitable Donations from Township
9. Moderator Announcement of Meeting Adjournment

**Wauponsee Township Board
Meeting Schedule – 2024/2025**

NOTICE OF MEETING UNDER ILLINOIS OPEN MEETINGS ACT

NOTICE is hereby given that Wauponsee Township shall have regular meetings of its Township Board on the following dates for the period April 2024 through March 2025.

April 9, May , June , July , August , September , October
November , December , January , February , and March .

These meetings shall take place at the hour of 7:00 p.m. at the Wauponsee Township Road and Bridge Office located on the south side of East Southmor Rd. at Route 47.

The Annual Meeting of the Town Electors for this Township shall take place at 7:00 p.m. on April 9, 2024 at the Wauponsee Township Road and Bridge Office located at 35 East Southmor Road. The Annual Meeting Agenda includes the following: Annual Supervisor's Report, Road Commissioner's Annual Report, and vote on charitable giving.

Notice of any rescheduled regular meeting, reconvened meeting, special meeting or meeting held in the event of an emergency will be given as required by the Illinois Open Meetings Act.

Questions concerning meetings of the Wauponsee Township Board should be directed to Township Clerk Russ Higgins at clerk@wauponsee township.org.

**Wauponse Township Board
Meeting Agenda
March 20, 2024
7:00 PM
Township Road District Office**

1. Call Meeting to Order
 Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
 Supervisor's
 Highway Commissioner's
 Clerk's
6. Unfinished Business
7. New Business
 - Agenda for Annual Meeting
 - Annual Calendar Scheduled Date of Meetings
 - Audit
 - Trustee Vacancy/Appointment
8. Other Items
9. Adjournment

Next Meeting: April 9th, 2024